



THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF THE CITY OF FARGO WILL BE HELD ON **TUESDAY, OCTOBER 6, 2026, AT 5:30 P.M.** IN THE BOARD ROOM AT THE FARGO PARKS SPORTS CENTER AT 6100 38th STREET SOUTH, FARGO, WITH PRESIDENT JERRY ROSTAD, PRESIDING.

- A. Call to Order
- B. Board to Approve Order of Agenda

Consent Agenda – approve the following:

- a. Minutes – September 8, 2026
- b. Board Bills – September Bills
- c. Approval to Solicit Bids for the 2027 Fargo Park District Projects

Regular Agenda

- 1. Recognition of Audience/Public Comments
- 2. Director's Report
- 3. Board to Consider for Approval of the Back Forty Developers Agreement; Tyler Kirchner, presenter
- 4. Board to Consider for Approval of Resolutions for Plans and Specifications, Advertise for Bids, and Acceptance of Bids for Park Improvement District No. 2026-1 and Park Improvement District No. 2026-2 and review Protests; Broc Lietz, presenter
- 5. Board to Consider the Support to Apply for an Outdoor Recreation Legacy Partnership Grant Opportunity for Lindenwood Park Campground Improvements; Tony Schmitt, presenter
- 6. Board to Consider for Approval 2027 Final Budget; Broc Lietz, presenter
- 7. Governance Committee Update; Commissioner Rostad, presenter
- 8. Planning Committee Update; Commissioner Absey, presenter
- 9. Adjourn

Please note: This is an in-person event and is streamed virtually. Members of the public and media can view the live meeting at:

<https://www.facebook.com/fargondparks>

<https://www.youtube.com/@FargoParks>

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE FARGO PARK DISTRICT OF SEPTEMBER 8, 2026

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, September 8, 2026, at 5:30 p.m. at the Fargo Park District office at 6100 38th Street South, Fargo, North Dakota and via Restream. Present at the meeting were Commissioners Joe Deutsch, Zoé Absey, Emily Secor May, Jerry Rostad and Vicki Dawson. Also present were: Susan Faus, Dave Bietz, Jayne Gust and attorney Jeff Gunkelman.

Approval of Agenda

Commissioner Joe Deutsch moved and Commissioner Zoé Absey seconded a motion to approve the agenda as presented. Upon call of the roll, the motion passed unanimously.

Approval of Consent Agenda

Commissioner Joe Deutsch moved and Commissioner Vicki Dawson seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes the August 11, 2026 meeting;
- (b) The August bills;
- (c) 2027 Board and Committee Meeting Schedule
- (d) Bid for Snow Removal Services at the Fargo Parks Sports Center to Glacier Snow Management as presented to the Board.

Upon call of the roll, the motion passed unanimously.

Public Comments

Members of the public were afforded the opportunity to discuss issues with the Board.

Director's Report

Susan Faus presented this matter and provided an informational update to the Board on the respective departments. No action was taken on this matter.

Approval of Amendment to the Southwest Regional Pond Memorandum of Understanding with the City of Fargo

Tony Schmitt presented to the board on this matter. It was noted that the Park District and the City of Fargo have an existing memorandum of understanding for the Southwest Regional Pond area that spans from 52nd Avenue South and 64th Avenue South, between 45th street and Veterans Boulevard. It was noted that the Amendment is intended to expand the area that falls under the MOU to include the far South ponda area that is located south of 64th Avenue and to spell out future development responsibilities, maintenances and replacement of amenities in the future when needed.

Commissioner Vicki Dawson moved and Commissioner Zoé Absey seconded a motion to approve the Amendment to the Southwest Regional Pond Memorandum of Understanding with the City of Fargo as presented to the Board. Upon call of the roll, the motion passed unanimously.

2027 Preliminary Budget

Broc Lietz presented to the Board on this matter. Mr. Lietz provided a detailed presentation of the proposed balanced preliminary budget for 2027.

Commissioner Joe Deutsch moved and Commissioner Vicki Dawson seconded a motion to approve the 2027 Preliminary Budget as presented. Upon call of the roll, the motion passed unanimously.

BUDGET HEARING

At 6:00pm the regular hearing was closed and the Budget hearing was opened to afford members of the public the opportunity to discuss the proposed 2027 budget. One member of the public spoke and the Budget Hearing was closed at 6:06pm.

The regular meeting was re-opened at 6:06pm.

E-Bikes and E-Scooters Discussion

Susan Faus led an open discussion regarding the uses of E-Bikes and E-Scooters on Fargo Park District properties. No action was taken on this matter.

Governance Committee Update

Commissioner Jerry Rostad presented to the Board updates from the previous Governance Committee meeting. No action was taken.

Planning Committee Update

Commissioner Zoé Absey presented to the Board updates from the previous Planning Committee meeting. No action was taken.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 7:05 p.m.

Jeff Gunkelman, Kennelly Business Law, Clerk



MEMORANDUM

Date: September 30, 2026
To: Fargo Park District Commissioners
From: Luke Evenson, Controller
RE: Board Bills

Enclosed are the bills for the October board meeting.

Total amounts requiring approval by fund:

General Fund	\$	1,767,893.95
Debt Service Fund	\$	1,500.00
Capital Projects Fund	\$	365,189.67
Valley Senior Services	\$	372,508.00
Total presented for approval	\$	2,507,091.62

Please review the bill sheets presented. If you have any questions regarding any of the bills please call me prior to the board meeting so I will have time to properly research any issues and respond to you prior to the meeting.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.



MEMORANDUM

DATE: October 6, 2026

TO: Fargo Park Board Commissioners

FROM: Tyler Kirchner, Project Manager

RE: Consent Agenda Item (c) – Approval to Solicit Bids for the 2027 Fargo Park District Projects

In alignment with our Procurement Policy, Policy No. 390, we are requesting permission to publicly bid the following 2027 Park District Projects:

1. 2027 Pavement Improvement Projects
 - a. Rose Creek Golf Course Cart Paths on Hole 2, Hole 6 and Hole 9
 - b. 123 Park Playground Border
 - c. Cannon Park Playground Border
 - d. Trollwood Park Art Mart Area
 - e. Bennett Park between Baseball Fields
 - f. El Zagal Golf Course Trail Segment
 - g. Edgewood Golf Course Cart Area
 - h. Osgood Patio (add alternate)
 - i. Osgood Cart Path (add alternate)
2. 2027 Playground Replacement Projects
 - a. 123 Park
 - b. Cannon Park
3. Tharaldson Little League Complex Synthetic Turf Project
4. Jack Williams Stadium Sports Field Lighting Replacement Project
5. Southwest Regional Pond Recreation Area Phase 1 Improvement Project
6. Edgewood Golf Improvement Project
7. Madelyn's Meadows Park Improvement Project
8. Clay Hector Park (North) Improvement Project

Funding for the project will come from the approved 2027 budget and through special assessments. Bid timelines for these projects have yet to be determined.

It was recommended at the September 23, 2026, Planning Committee meeting to bring this to the full board for approval on the consent agenda.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Emily Secor May * Jerry Rostad
Clerk-Jeff Gunkelman



MEMORANDUM

DATE: October 6, 2026

TO: Fargo Park Board Commissioners

FROM: Tyler Kirchner, Project Manager

RE: Agenda Item No. 3 - Board to Consider for Approval of the Back Forty Developers Agreement

Fargo Park District staff have been collaborating with the developers of Back Forty on an approximately 61-acre parcel located south of 64th Avenue South and west of Interstate 29. As part of the project, the developer wishes to include a shared-use path.

Presented along with this memo is a copy of the Developer's Agreement. The agreement has been reviewed by legal counsel and changes suggested by legal counsel have been incorporated in the agreement. The agreement provides for a shared-use path to be developed through a special assessment district that would be created by the City of Fargo. A proposed design is shown on Exhibit C of the agreement.

It was recommended at the September 23, 2026, Planning Committee meeting to bring this to the full board for discussion and approval.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Motion Recommended by Staff: I make a motion to approve the Back Forty Developers Agreement as presented.

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Emily Secor May * Jerry Rostad
Clerk-Jeff Gunkelman

Our Core Values: *Be Authentic * Be Bold * Be Collaborative

PARK DEVELOPMENT AGREEMENT

Back 40 Addition

This Park Development Agreement (the "Agreement") is made and entered into this ____ day of _____, 20____, by and between **Back Forty, LLP** (the "Developer") whose post office address is 4041 36th Avenue South, Fargo, ND 58104 ("Developer"), and the **PARK DISTRICT OF THE CITY OF FARGO**, a park district under the laws of the State of North Dakota, 6100 38th Street South, Fargo, North Dakota 58104 ("Park District").

Preliminary Statements

Developer is the owner of a ±61.88 acres, more or less, tract of real property located in the City of Fargo, Cass County, North Dakota (the "Developer Property"), specifically described below and delineated on the plat/survey attached as Exhibit "A".

Developer is in the process of planning a commercial and high-density residential development on the Developer Property in which the Developer desires to include a Shared-Use Path on Developer Property as generally shown in Exhibit "A". The Developer intends to create a walkable community that connects residents to recreational amenities and supports convenient access throughout and around the development. The Developer requests to have the Shared-Use Path developed subsequent to the execution of this agreement.

Park District desires to establish a Shared-Use Path connection in south Fargo and is willing to work with and assist the Developer in the design of the Shared-Use Path, affect the construction of the path and manage the Shared-Use Path, all pursuant to the terms and conditions of this Agreement and the rules and regulations established by the Board of Park Commissioners from time to time.

The Shared-Use Path connection will play a vital role in this development by providing the necessary connections through the development to other areas in south Fargo. To the extent appropriate and possible, path will ultimately connect to current and future Park District parks.

Agreement

NOW, THEREFORE, in consideration of the above preliminary statements, the terms, and conditions of this Agreement, and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Scope of Agreement. This Agreement shall not constitute a partnership or a joint venture by and between the Developer and Park District. Neither party has a right or obligation to bind the other party to any course of action or commitment as it relates to the development of the Developer Property, including the Shared-Use Path that is described herein. Each of the parties is an independent contractor and although they will coordinate their efforts to develop the Shared-Use Path, maybe to include elements of design, access, and amenities, neither party is assuming any obligation of the other party.
2. Grant of Easement. On the date of closing, as herein described, Developer shall to the Park District a perpetual, non-exclusive pedestrian and recreational easement totaling approximately 6.31 acres of land that constitutes the Shared-Use Path, in the general location as shown on the site plan attached as Exhibit "A". The parties shall execute a

mutually agreeable Easement Agreement consistent with the terms of this Agreement. Fee title to the Easement Area shall remain vested in Developer or its successors and assigns, subject to the rights granted to Park District herein.

3. Purpose of Easement. For public pedestrian and recreational access, including a 10-foot-wide concrete sidewalk/pathway, open space, landscaping, and related park or trail amenities as mutually agreed upon. The easement shall include the right of pedestrian ingress and egress, construction, operation, maintenance, repair, replacement, reconstruction, snow removal, signage, lighting, landscaping, drainage improvements, utility service, and all activities reasonably necessary for operation of a public shared-use trail.
4. Developer and Park District Obligations. Developer and Park District acknowledge that they will be responsible for the following amenities to be located on the Developer Property:
 - a. Developer shall grant the Park District an easement over a defined area of developer-owned land, currently shown as the Pedestrian Access Easement.
 - b. Developer shall grant and/or cause to be granted all easements reasonably necessary for the construction, operation, maintenance, lighting, irrigation, drainage, and utility service of the Shared-Use Path and related improvements.
 - c. The Developer, at its sole cost and expense, shall provide the following, with regard to the Shared-Use Path:
 - i. Prepare a complete boundary survey of the Pedestrian Access Easement showing all rights-of-way, easements and any other physical burdens that may encumber the Shared-Use Path.
 - d. General Park Amenities per Exhibit "B" will be installed by the Developer or City of Fargo and included with the street improvement assessment assessed against the Developer Property. If Developer or City of Fargo fails to install General Park Amenities per Exhibit "B", then this agreement is null and void.
 - e. The Developer shall work with the City of Fargo to ensure all storm water requirements are designed in accordance with local regulations. Park District shall not be responsible for this work and/or requirements.
 - f. In accordance with Park District Ordinance, Developer and any property owner Developer sells lots to, shall not cause or allow water from any downspout, sump, or similar device to be directly or indirectly deposited on Pedestrian Access Easement.
 - g. The Developer or City of Fargo shall be responsible for coordinating lighting on all streets as required by appropriate governmental authority. Park District shall not be responsible for this work and/or requirements. The Developer shall allow the installation of lighting on park trails as the Park District deems reasonable and appropriate to provide a well-lit Park Area at times that the Park District determines is appropriate. In the event the Park District deems lighting to be placed on the property, the cost of installing lighting along the Shared-Use Path will be paid by the Park District. Utility charges for the operation of lighting in the Pedestrian Access Easement will be paid by the Park District.
 - h. The Park District shall have the right, but not the obligation, to install, place, maintain, repair, replace, relocate, and remove signage along or adjacent to the

Shared-Use Path, in such number, form, content, and locations as the Park District determines, in its sole discretion, to be reasonable or appropriate for identification, wayfinding, safety, rules, regulations, public information, or other park and trail-related purposes. The cost of such signage shall be paid by the Park District.

5. Shared-Use Path Design.

- a. The Park District shall develop a design for the 10-foot-wide concrete Shared-Use Path, including required grading, subgrade preparation, and drainage adjustments, to be constructed in the Pedestrian Access Easement as generally shown on Exhibit "A". The Developer acknowledges that the Park District will have concerns pertaining to the access, safety and programming that are consistent with the Park District's mission, rules, and regulations.
- b. Improvements within the easement shall not negatively impact drainage patterns, stormwater facilities, or adjacent private property. Water shall not be permitted to drain across the trail. No stormwater runoff, sump discharge, downspout discharge, irrigation overflow, roof drainage, or concentrated flow shall be directed onto or across the pathway or easement area in a manner that creates erosion, icing, safety concerns, or increased maintenance obligations.
- c. Any grading changes within the easement shall require review and approval by the Developer, Park District, and City if applicable.
- d. If improvements within the easement cause drainage issues, the party responsible for the improvement shall be responsible for correction.
- e. No buildings, fences, retaining walls, private patios, storage areas, dumpsters, parking areas, signs, or other private improvements shall be placed within the Pedestrian Access Easement without prior written approval from the Developer and Park District.
- f. No fence, wall, barrier, screen, structure, or similar improvement or amenity shall be installed, constructed, placed, or maintained within ten feet (10') of the Shared-Use Path where such fence, wall, barrier, screen, structure, improvement, or amenity runs parallel or substantially parallel to the Shared-Use Path, unless otherwise approved in writing by the Park District.
- g. Adjacent owners are encouraged to connect to the Shared-Use Path at no more than two (2) locations, unless additional connections are specifically reviewed and approved in writing by the Park District. Any adjacent owner, Developer, future lot owner, contractor, or other party that constructs, installs, maintains, modifies, or uses any connection to the Shared-Use Path shall be solely responsible for any damage to the Shared-Use Path, landscaping, irrigation, trees, grass, drainage improvements, utilities, signage, or any other improvements or property located within the Pedestrian Access Easement arising out of or related to such connection, and shall promptly repair or replace the same, at its sole cost

and expense, to a condition substantially similar to that which existed prior to the damage, as reasonably determined by the Park District.

- h. No utility installation, relocation, excavation, or repair shall unreasonably interfere with public use of the pathway. Any disturbed improvements shall be restored at the utility owner's expense.
- i. Temporary construction access may be allowed only with prior written approval and proper restoration at the expense of the owner. Park District reserves the right to review and approve proper restoration has been achieved.

6. Architectural Review Design Control.

- a. Developer shall establish an Architectural Review Board or similar design review committee to review site plans for future buyers and property owners. The purpose of the review shall be to guide and regulate the design and use of the Park District easement and adjacent private development.
- b. The Park District shall be allowed to have 1 member on the board.
- c. The review process shall include review of proposed improvements, landscaping, grading, drainage, access, and any work within or adjacent to the Park District easement.
- d. Future buyers shall be made aware of the easement and related obligations through recorded covenants, development guidelines, purchase agreements, or other binding documents.

7. Cost of Work.

- a. The parties acknowledge, and the Developer agrees, for the purposes of special assessments, initial construction of General Park Amenities will be assessed to the benefiting properties shown on Exhibit "E". The funding of this initial request will follow the City's Infrastructure Funding Policy in effect at the time of creation of the improvement district for the Initial Project, which may include assessment to the benefiting properties or funding by the Developer. The Developer shall submit an infrastructure request indicating the preferred funding method, which will be presented to the Fargo City Commission for consideration and determination of the funding method to be utilized. If the project is not funded through the creation of a special assessment district, the Developer shall be responsible for funding the project.
- b. Any improvements beyond the 10-foot concrete sidewalk, such as irrigation, grass, landscaping, and trees shall be paid for via the future landowner. Landscaping shall not interfere with public use of the sidewalk/pathway, drainage, public safety, or Park District maintenance activities.

8. Maintenance, Repair and Replacement. In entering into this Agreement, the Parties agree to the following responsibilities regarding maintenance, repair, and replacement:

- a. Park District Responsibilities
 - i. Routine maintenance of the 10-foot concrete Shared-Use Path, not including spur paths, private lot connections, or other pedestrian connections from individual lots or adjacent private properties within the

easement. Routine maintenance shall include only snow removal, sweeping, general upkeep, and keeping the pathway reasonably safe and usable for public access, and nothing more.

- ii. Minor repairs to the 10-foot concrete sidewalk/pathway resulting from normal wear and tear, including minor crack sealing, joint maintenance, and grinding of localized trip hazards that do not affect the structural integrity of the sidewalk/pathway. Notwithstanding the foregoing, Park District may perform repairs or replacement without prior approval when necessary to address a safety hazard, ADA issue, or emergency condition affecting public use.
- iii. If Park District, its employees, contractors, or maintenance equipment damage adjacent landscaping, irrigation, trees, grass, or other private improvements, the Park District shall be responsible for repairing the damage to a condition substantially similar to what existed prior to the damage.
- iv. Park District shall have the right to access the easement with personnel, vehicles, equipment, and contractors reasonably necessary for maintenance, repair, replacement, snow removal, and emergency response.

b. Developer or Landowner Responsibilities

- i. Routine maintenance of landscaping, grass, trees, and irrigation within the easement shall be the responsibility of the Developer or Landowner. Routine maintenance shall include watering, fertilizing, weed control, tree trimming, tree replacement, irrigation repair, and general landscape upkeep. Except for the Park District's expressly stated maintenance obligations for the 10-foot concrete Shared-Use Path, all other maintenance, upkeep, and related obligations within the easement shall remain the sole responsibility of the Developer or Landowner.
- ii. If the landowner fails to maintain landscaping, irrigation, drainage, or other obligations after written notice and a reasonable cure period, Park District may perform the work and recover its costs from the Developer or Landowner.
- iii. Repair damage caused by Developer, Landowner, tenants, contractors or invitees.
- iv. Prevent drainage issues, irrigation discharge, or other conditions that adversely impact the Shared-Use Path.

c. Major Repair and Reconstruction

- i. Reconstruction or replacement of the Shared-Use Path resulting from structural failure, widespread deterioration, drainage failure, settlement,

heaving, or other major conditions shall be undertaken by the Park District in its sole discretion. Costs shall be allocated as follows:

1. Damage caused by Park District shall be borne by Park District.
2. Damage caused by Developer, Landowner, tenants, contractors, utility providers, or other third parties shall be borne by the responsible party.
3. Damage resulting from ordinary aging or causes not attributable to a responsible party shall be allocated as follows:
 - a. The costs associated with such work shall be shared equally between the Park District and the landowner, with each party responsible for fifty percent (50%) of the total cost. The Park District shall be responsible for the design, administration, bidding (if applicable), and construction oversight of the work and shall invoice the owner(s) for their proportionate share of the costs upon completion of the work.

9. Future Improvements.

- a. Park District may install improvements reasonably related to public safety, ADA compliance, Shared-Use Path operations, maintenance, and recreational use without landowner approval, provided such improvements do not materially interfere with the owner's use of adjacent property.
- b. Developer, Landowner or applicable owners shall not install additional improvements within the easement without prior written approval from the Park District.
- c. Additional improvements may include lighting, benches, signs, trash receptacles, public art, recreational equipment, trail connections, or similar amenities.
- d. The party requesting the improvement should be responsible for design, permitting, construction, maintenance, and replacement costs unless otherwise agreed.
- e. Any development, site grading, utility work, landscaping, construction activity, or other improvement undertaken by the Developer, Landowner or future property owner shall not impair public access, damage the pathway, adversely affect drainage, or interfere with Park District's maintenance and operational activities.

Any resulting damage shall be repaired at the responsible party's sole cost and expense.

10. Access for Maintenance.

- a. Park District shall have reasonable access to the easement for maintenance, snow removal, repair, inspection, and public-use purposes.
- b. Landowner shall have reasonable access to the easement for landscaping, irrigation, mowing, repair, and other obligations assigned to the landowner.
- c. Each party shall use reasonable care to avoid damaging the other party's improvements.

11. Insurance and Liability.

- a. Park District should maintain appropriate insurance for its use, maintenance, and operations within the easement.
- b. Developer or Landowner should not be responsible for claims arising from Park District operations, maintenance, or public use of the pathway, except where caused by the landowner's negligence or failure to maintain its obligations.
- c. Park District shall not be responsible for claims arising from the Developer or Landowner's ownership, operation, maintenance, or use of the property, except to the extent such claims are caused by the negligence or wrongful acts of Park District.
- d. Each party shall indemnify and hold harmless the other from claims arising from its negligence, willful misconduct, or breach of obligations under the easement.

12. Open Records. It is specifically understood and agreed in this regard that Park District is a public body under North Dakota law and thus, is subject to the open records and open meeting laws.

13. General Provisions.

- a. The easement area shall remain open and unobstructed for Park District use and public pedestrian access.
- b. Park District may establish reasonable rules for public use of the pathway and easement area.
- c. This Agreement, together with the other surveys, plans and specifications that have been reviewed by the parties or later to be provided pursuant to this Agreement and the attachments hereto, contain the entire agreement among the parties respecting the matters herein set forth and superseded all prior discussion with respect to such matters. Notwithstanding the above, the parties

acknowledge that this is a work in progress and the development of the final design for the Shared-Use Path will be part of this Agreement.

- d. This Agreement shall be binding upon the inure to the benefit of all the parties and their respective successors and assigns.
- e. The easement obligations should run with the land and be binding on future owners, successors, assigns, and any property owners' association.
- f. Future buyers should be required to acknowledge the easement, maintenance, and repair obligations as part of lot purchase and development approval.
- g. The Developer, landowner, any successor owner, assign, or property owners' association shall provide written notice to Park District of any transfer of ownership, assignment of interest, or change in responsible party affecting the Property, together with current contact information, within a specified period (e.g., 30 days) following such change.
- h. This Agreement shall be construed and enforced in accordance with the laws of the State of North Dakota.
- i. This Agreement may be modified only by a written document signed by all parties. A purported oral modification shall not be effective.
- j. The Developer shall hold the Park District harmless for any claim or injury to a person or property arising out of, or in the course of, its construction, design, and plan of the Shared-Use Path. In like manner, the Park District, once it acquires the Shared-Use Path and assumes maintenance responsibility, will hold the Developer harmless for claims arising out of its negligence in maintaining the Shared-Use Path.

Brent Dietrich, Managing Partner

PARK DISTRICT:

THE PARK DISTRICT OF THE
CITY OF FARGO

By 
Its Managing Partner

By _____

Its President

By _____

Its _____

By _____

Its Clerk

EXHIBIT "A"
Shared-Use Path Exhibit

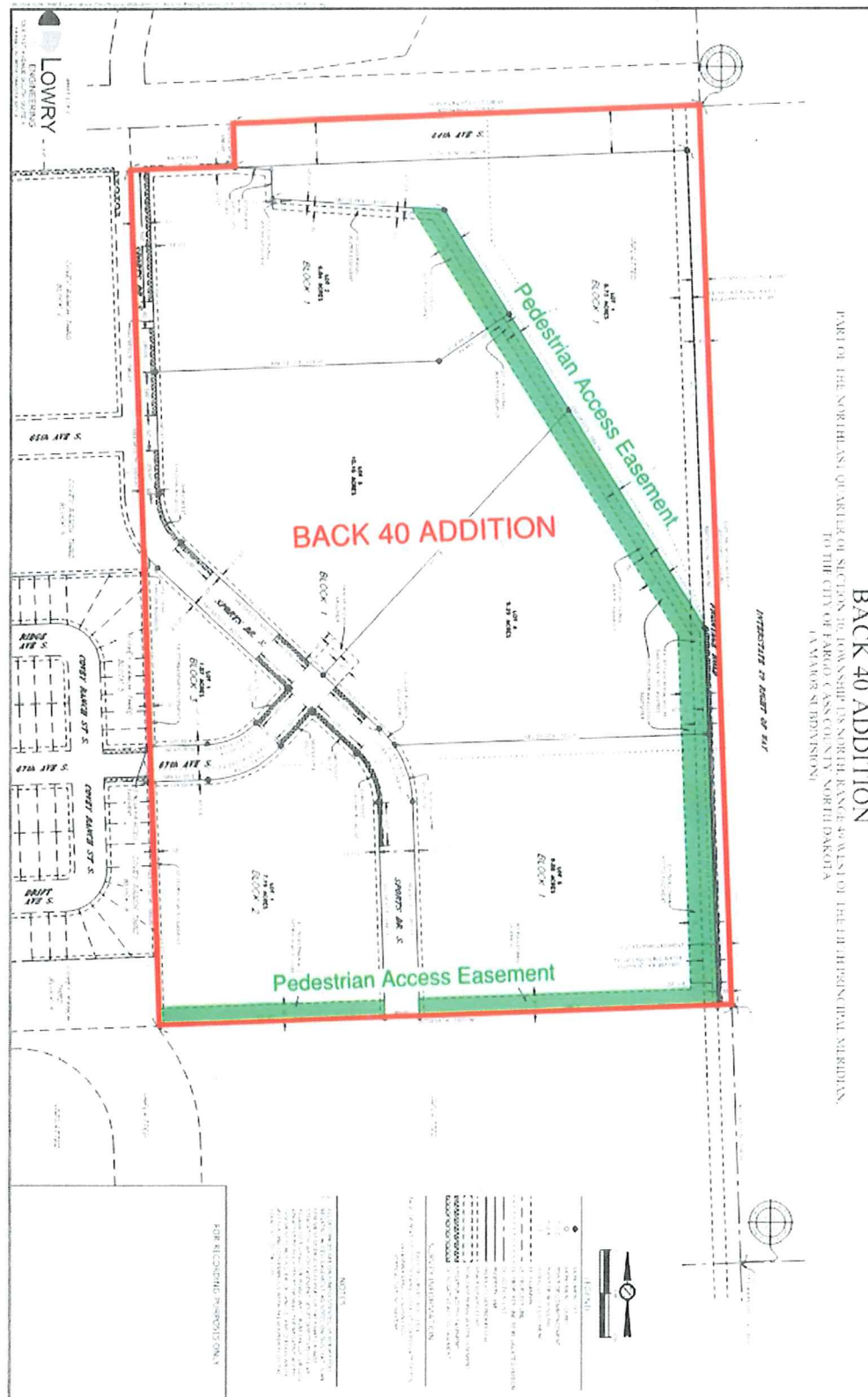


EXHIBIT "B"
Schedule of Park Amenities

General Park Amenities – to be paid by Developer or City of Fargo

Streets

Curb and Gutter

Public Utilities

Street Lighting

10' Concrete Shared-Use Path

EXHIBIT "C" Shared-Use Trail Area

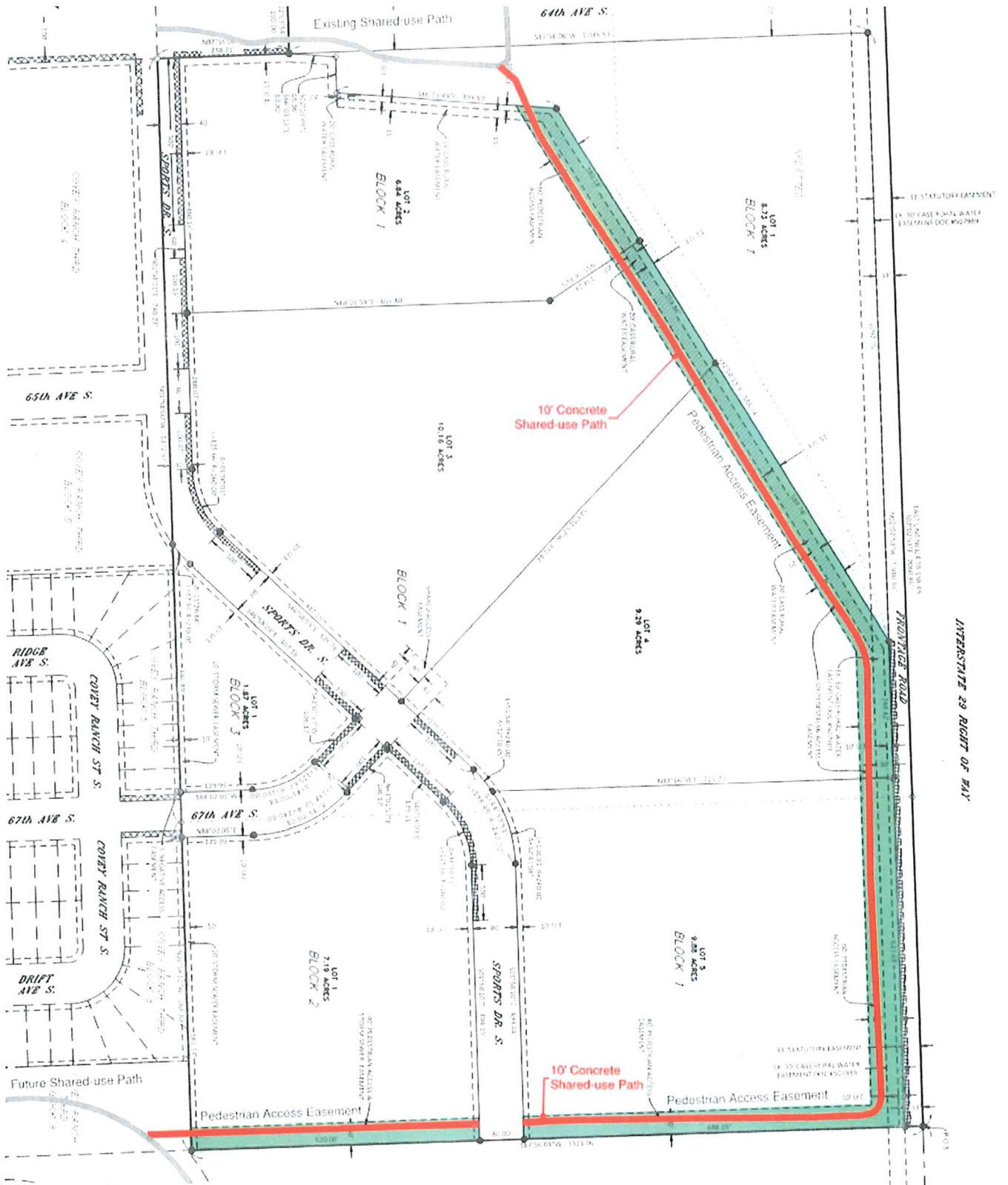


EXHIBIT "E"
Letter of Support



August 28, 2026

Fargo Park District
6100 38th St S
Fargo, ND 58104

RE: Back 40 Addition – Letter of Support

Members of the Fargo Park Board,

On behalf of Back Forty, LLP we would like to formally express our support for the planned paths within the Back 40 Addition. This represents the first phase of a larger, planned park system that will extend through future phases of Back 40 and Covey Ranch. Once completed, the park system and paths will serve the entire area and provide several key connections to the surrounding neighborhood.

The paths will be installed within the Pedestrian Access Easement shown within the Back 40 Addition plat. On the south side of our development, the paths will tie into the new trail system being installed within the City of Fargo's greenway/storm water easement. On the north side, the path will tie back into the existing pedestrian access tunnel under 64th Ave South.

We have requested the path within the Back 40 Development be funded via Special Assessment through the City of Fargo.

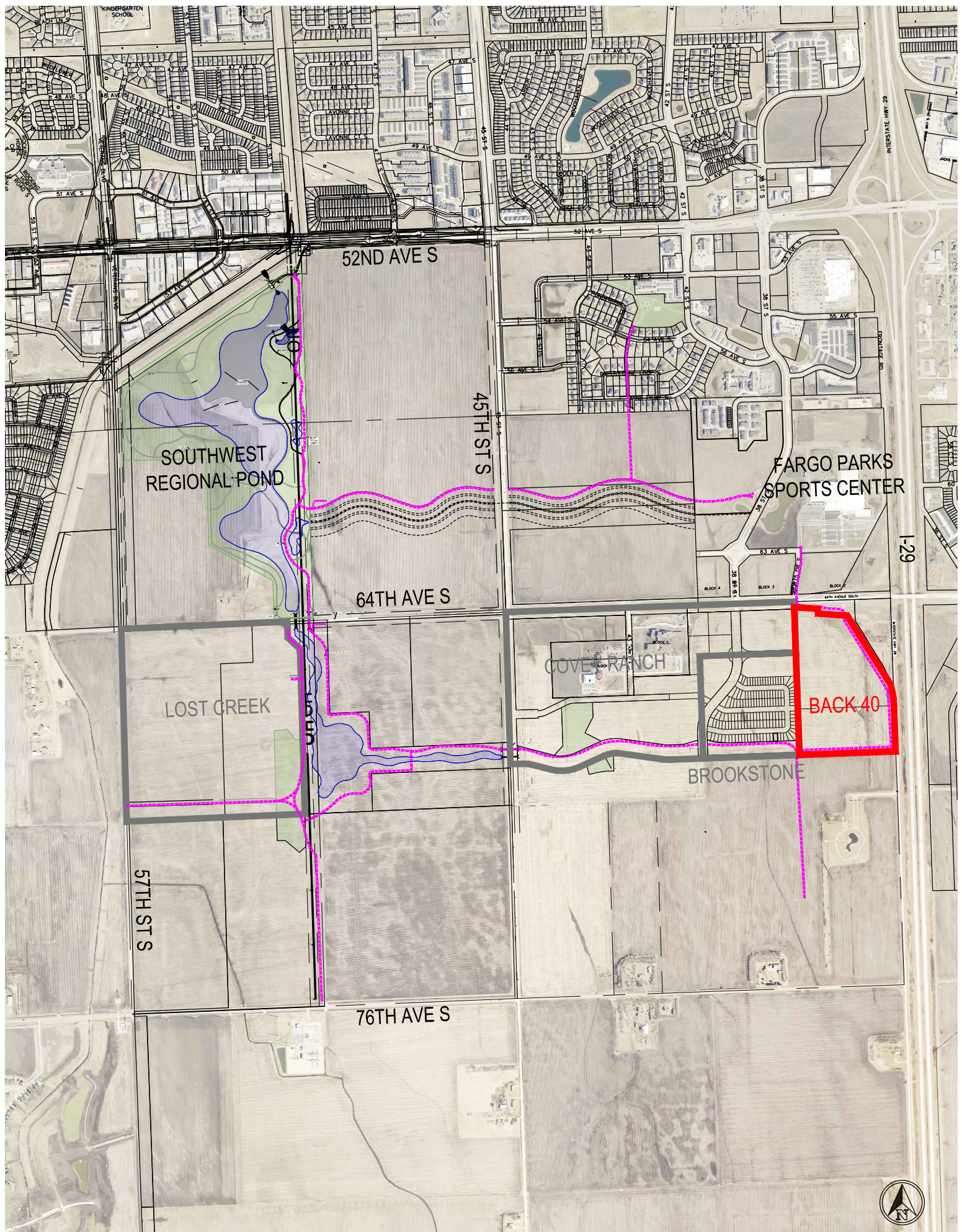
Please feel free to contact our representative, Nate Vollmuth at 701-893-3839 or nate@gddarchitects.com with any questions or if you require additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brent Dietrich', is written over a light blue horizontal line.

Brent Dietrich
Managing Partner, Back Forty, LLP

2000 44th St. S, Suite 102, Fargo, ND 58103
Phone (701) 239 5801 • www.gddarchitects.com



SOUTHWEST
REGIONAL POND

52ND AVE S

45TH ST S

FARGO PARKS
SPORTS CENTER

64TH AVE S

LOST CREEK

COVE RANCH

BACK 40

BROOKSTONE

57TH ST S

76TH AVE S





MEMORANDUM

DATE: October 6, 2026

TO: Fargo Park Board Commissioners

FROM: Broc Lietz, Finance Director

RE: Agenda Item No. 4 – Board to Consider for Approval of Resolutions for Plans and Specifications, Advertise for Bids, and Acceptance of Bids for Park Improvement District No. 2026-1 and Park Improvement District No.2026-2 and review Protests

Improvement District 2026-1 and 2026-2 was created by the Park Board on July 14, 2026, and resolution declaring improvements necessary was first advertised August 12, 2026, NDCC 40-22-17 states that “within thirty days after the publication of the resolution declaring the necessity of an improvement project of the type specified in any one of the subsection 40-22-01, the owners of any property within the improvement district file written protests describing the property which is the subject of the protest with the Finance Department protesting against the adoption of said resolution, the Park Board at its next meeting after the expiration of the time for filing such protests, shall hear and determine the sufficiency thereof”.

Three homeowners filed written protests for Madelyn’s Meadows Park Improvement District 2026-1. The total percent of Special Assessment District 2026-1 is 1.0%

Address	Lot Size
2580 74 th Ave S	6,497.57
7323 27 th St S	7,512.48
2751 72 nd Ave S	6,390.75

One homeowner filed a written protest for Selkirk Place 3rd Addition Improvement District 2026-2. The total percent of Special Assessment District 2026-2 is 0.1%

Address	Lot Size
6666 32 nd St S	6,250

Included with this memo is a percentage breakdown for homeowners that filed a written protest based on the total assessment area and their property for Madelyne’s Meadows Park Improvement District 2026-1, and Selkirk Place 3rd Park Improvement District 2026-2.

We are asking the park board to review the protests and determine the sufficiency thereof outlined in NDCC 40-22-18:

40-22-18. Protest bar to proceeding - Invalid or insufficient protests - Payment of costs - Tax levy.

If the governing body finds the protests to contain the names of the owners of a majority of the area of the property included within the improvement district, the protests shall be a bar against proceeding with any special assessment for the improvement project. However, the protests do not bar proceeding with the improvement project described in the plans and specifications if the governing body funds the project with funds other than special assessments. If the governing body finds the protests to contain the names of the owners of a majority of any separate property area included within the district, the protests shall be a bar against proceeding with special assessments to be assessed in whole or in part upon property within the area, but shall not bar against proceeding with the improvement project or assessing the cost thereof against other areas within the district, unless the protests represent a majority of the area of the entire district. If the protests represent a majority of the area of the entire district, the protests bar any special assessment for the improvement project. Property owned by a political subdivision is not included when determining whether the protests contain the names of the owners of a majority of the area included within the improvement district or a separate property area unless the political subdivision filed a protest.

The termination of proceedings, by reason of protest or otherwise, shall not relieve the municipality of responsibility for payment of costs theretofore incurred and for payment of the costs a municipality may, if funds on hand and available for the purpose are insufficient, issue its certificates of indebtedness or warrants, or levy a tax which shall be considered a tax for a portion of the cost of a special improvement project by general taxation within the meaning of section 57-15-10. If the protests are found to be insufficient or invalid, the governing body may cause the improvement to be made and may contract or otherwise provide in accordance with this title for the construction thereof and the acquisition of property required in connection therewith and may levy and collect assessments therefor.

At the July 14, 2026, Park Board meeting, the Board approved the Resolutions Creating Park Improvement District 2026-1 for Madelyn's Meadows Park, and Park Improvement District No. 2026-2 for Selkirk Place 3rd Addition.

The next step in this process is to present the following resolutions for Park Improvement District No. 2026-1 Madelyn's Meadows Park, and Park Improvement District No. 2026-2, Selkirk Place 3rd Addition:

1. Resolution Approving Plans and Specifications for improvements in Park Improvement District No. 2026-1 Madelyn's Meadows Park of the Park District of the City of Fargo;
2. Resolution Directing Park District Clerk to Advertise for Bids, and acceptance of bids for Park Improvement No. 2026-1;
3. Resolution Approving Plans and Specifications for improvements in Park Improvement District No. 2026-2 Selkirk Place 3rd Addition of the Park District of the City of Fargo; and
4. Resolution Directing Park District Clerk to Advertise for Bids, and acceptance of bids for Park Improvement No. 2026-2.

It was recommended at the September 23, 2026, Planning Committee meeting to bring this to the full board for discussion and approval.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Motion Recommended by Staff: I move to declare protests insufficient for Improvement District No. 2026-1 and Improvement District No. 2026-2, as presented.

Motion Recommended by Staff: I move to approve the resolutions for Park Improvement District No. 2026-1, Madelyn's Meadows, and Park Improvement District No. 2026-2, Selkirk Place 3rd Addition, as presented.

The Clerk presented to the Board of Park Commissioners the plans and specifications and estimates of cost for improvements in Park Improvement District No. 2026-1 of the Park District of the City of Fargo, North Dakota, as prepared by MBN Engineering the engineer for the project. Commissioner _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR
IMPROVEMENTS IN PARK IMPROVEMENT DISTRICT NO. 2026-1
OF THE PARK DISTRICT OF THE CITY OF FARGO**

BE IT RESOLVED by the Board of Park Commissioners of the Park District of the City of Fargo, North Dakota, that the plans and specifications and estimates of cost for improvements in Park Improvement District No. 2026-1 of the Park District of the City of Fargo heretofore prepared by the Engineer for the project, be and the same hereby are approved, ratified and confirmed as the plans and specifications and estimates of cost in accordance with which said improvements shall be constructed and the Clerk shall file the same in his office open to public inspection.

Dated: _____

APPROVED:

President of the Board of Park Commissioners

ATTEST:

Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved for its adoption:

RESOLUTION DIRECTING PARK DISTRICT CLERK TO ADVERTISE FOR BIDS

WHEREAS, this Board has heretofore created Park Improvement District No. 2026-1 of the Park District of the City of Fargo; and

WHEREAS, plans and specifications and estimates of costs for said park improvement district have heretofore been directed to be prepared by the Engineer for the project; and

WHEREAS, said plans, specifications and estimates of cost have been prepared and have been approved by the Board of Park Commissioners of the Park District of the City of Fargo; and

WHEREAS, it is necessary to advertise for bids for the work in said district.

NOW THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Park District of the City of Fargo, Cass County, North Dakota, that the Park District Clerk be, and he is hereby authorized and directed to cause notice of Advertisement for Bids for the construction of the work heretofore directed to be made in Park Improvement District No. 2026-1 to be published once each week for three consecutive weeks in The Forum, and that the Park District Staff and Engineer will meet at the office of the Park District at 6100 38th Street S, Fargo. North Dakota, 58104, at a time and date to be determined by the Fargo Park District Staff, for the purpose of opening sealed bids received prior to the time of such meeting in accordance with such published advertisement for bids for the purpose of taking such other and further action with reference thereto as shall then be deemed necessary and expedient. Such advertisements shall be published in the form as provided in Section 48-01.2-05 of the North Dakota Century Code as amended.

Dated: _____

APPROVED:

President of the Board of Park Commissioners

ATTEST:

Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

The Clerk presented to the Board of Park Commissioners the plans and specifications and estimates of cost for improvements in Park Improvement District No. 2026-2 of the Park District of the City of Fargo, North Dakota, as prepared by MBN Engineering the engineer for the project. Commissioner _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR
IMPROVEMENTS IN PARK IMPROVEMENT DISTRICT NO. 2026-2
OF THE PARK DISTRICT OF THE CITY OF FARGO**

BE IT RESOLVED by the Board of Park Commissioners of the Park District of the City of Fargo, North Dakota, that the plans and specifications and estimates of cost for improvements in Park Improvement District No. 2026-2 of the Park District of the City of Fargo heretofore prepared by the Engineer for the project, be and the same hereby are approved, ratified and confirmed as the plans and specifications and estimates of cost in accordance with which said improvements shall be constructed and the Clerk shall file the same in his office open to public inspection.

Dated: _____

APPROVED:

President of the Board of Park Commissioners

ATTEST:

Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved for its adoption:

RESOLUTION DIRECTING PARK DISTRICT CLERK TO ADVERTISE FOR BIDS

WHEREAS, this Board has heretofore created Park Improvement District No. 2026-2 of the Park District of the City of Fargo; and

WHEREAS, plans and specifications and estimates of costs for said park improvement district have heretofore been directed to be prepared by the Engineer for the project; and

WHEREAS, said plans, specifications and estimates of cost have been prepared and have been approved by the Board of Park Commissioners of the Park District of the City of Fargo; and

WHEREAS, it is necessary to advertise for bids for the work in said district.

NOW THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Park District of the City of Fargo, Cass County, North Dakota, that the Park District Clerk be, and he is hereby authorized and directed to cause notice of Advertisement for Bids for the construction of the work heretofore directed to be made in Park Improvement District No. 2026-2 to be published once each week for three consecutive weeks in The Forum, and that the Park District Staff and Engineer will meet at the office of the Park District at 6100 38th Street S, Fargo, North Dakota, 58104, at a time and date to be determined by the Fargo Park District Staff, for the purpose of opening sealed bids received prior to the time of such meeting in accordance with such published advertisement for bids for the purpose of taking such other and further action with reference thereto as shall then be deemed necessary and expedient. Such advertisements shall be published in the form as provided in Section 48-01.2-05 of the North Dakota Century Code as amended.

Dated: _____

APPROVED:

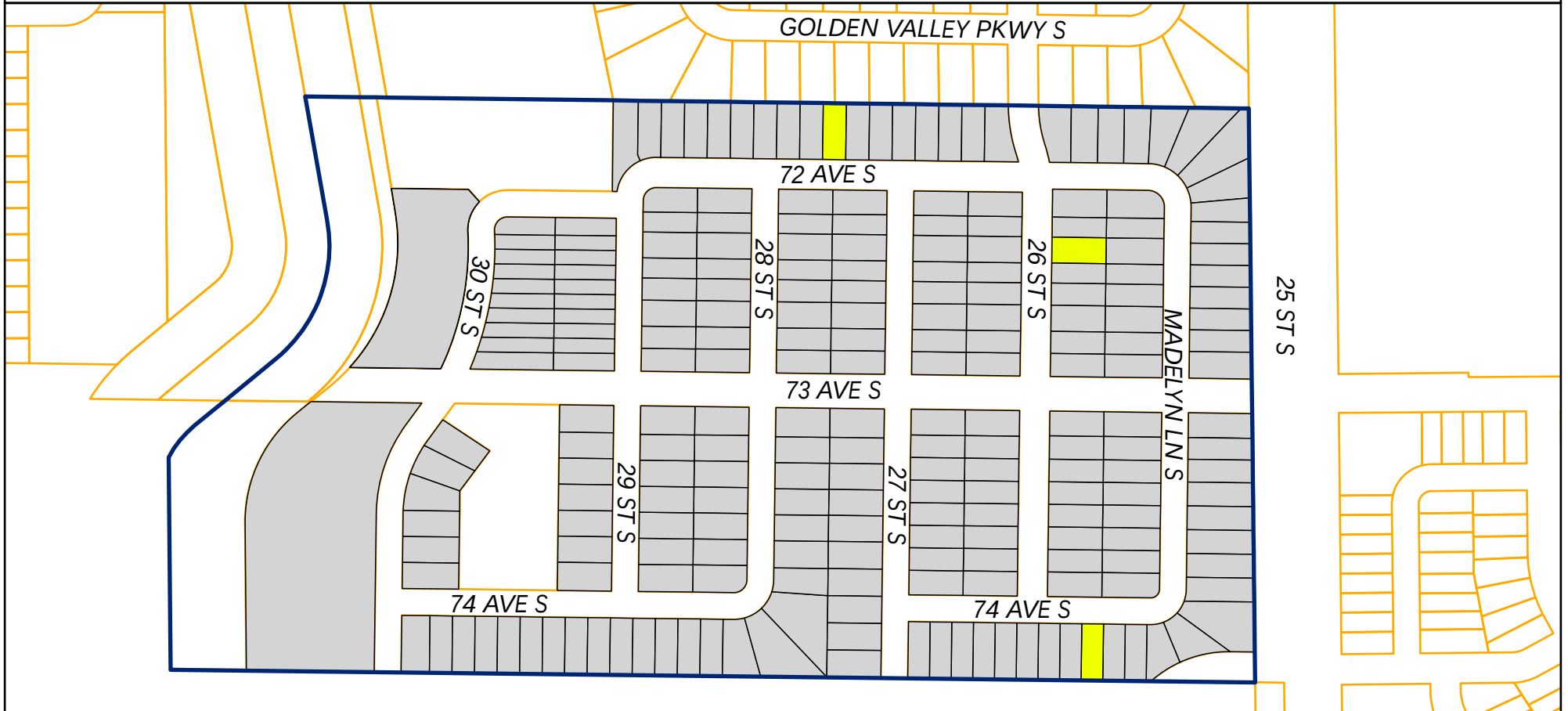
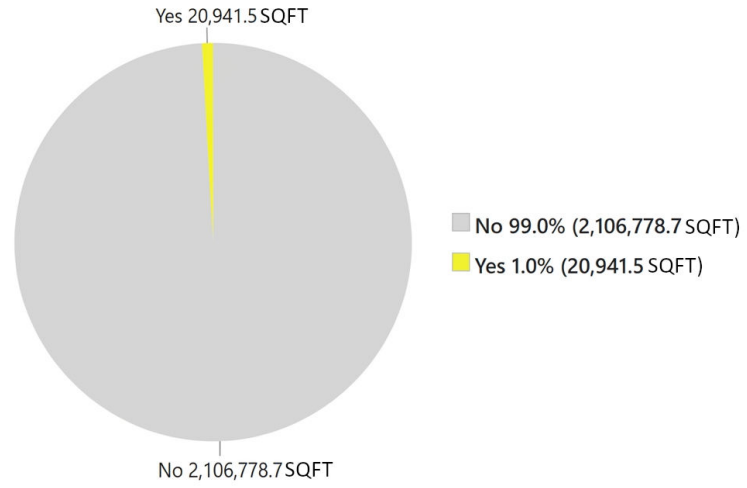
President of the Board of Park Commissioners

ATTEST:

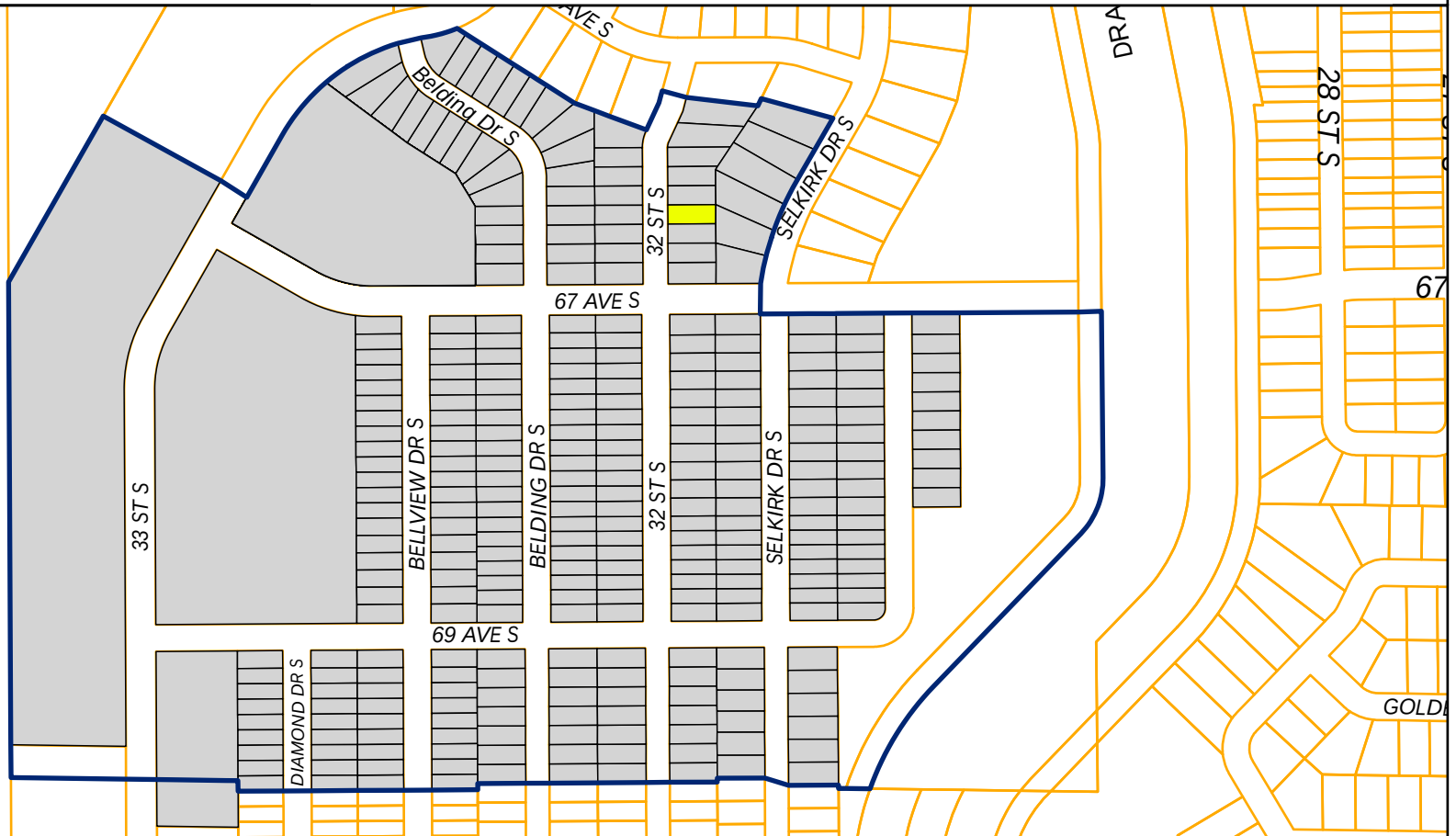
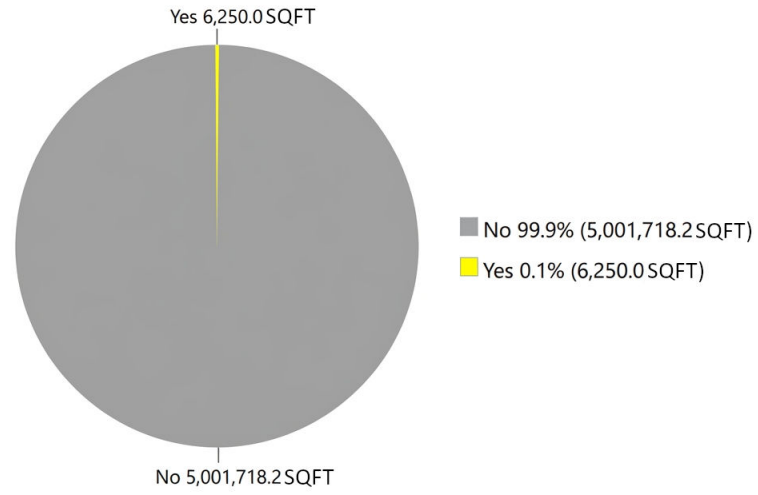
Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

Madelyn's Meadows



Selkirk Place 3rd Addition





MEMORANDUM

DATE: October 6, 2026

TO: Fargo Park Board Commissioners

FROM: Tony Schmitt, Park Director

RE: Agenda Item No. 5 - Board to Consider the Support to Apply for an Outdoor Recreation Legacy Partnership Grant Opportunity for Lindenwood Park Campground Improvements

The Lindenwood Park Campground has been a part of Lindenwood Park for more than 100 years. Over that time, the infrastructure at the campground has aged, and within the next few years, significant resources will be needed to address necessary improvements. These needs include electrical and water upgrades, replacement of asphalt camper pads, and improvements to site amenities such as lighting and accessibility.

The campground provides an important revenue stream for the Park District, generating an average of approximately \$200,000 annually. In addition to its financial contribution, the campground provides an important recreational opportunity for both Fargo residents and visitors to our community.

Staff selected the Lindenwood Park Campground project primarily because of the requirements associated with the grant opportunity. To be competitive for funding, a project must address a primary need identified in the Statewide Comprehensive Outdoor Recreation Plan, or SCORP.

Campgrounds are identified as a primary need in Region 5 and as a statewide facility need in the North Dakota SCORP. The information attached to this memo provides additional information from the SCORP supporting the need for this type of project, along with a pre-design overview of the proposed project components.

Staff is proposing to apply for an Outdoor Recreation Legacy Partnership, or ORLP, grant to revitalize the infrastructure at the Lindenwood Park Campground. The project would not increase the number of camping sites at Lindenwood Park. Instead, it would modernize and upgrade the existing sites and infrastructure, ensuring the campground can continue to serve the community for many years.

The proposed improvements would include:

- Replacement of existing asphalt roadways and campsites
- Upgraded electrical pedestals at each campsite

- Water spigots at each campsite
- Improvements to the comfort station
- Fencing improvements
- Sanitary dump station improvements
- Lighting improvements
- Accessibility improvements

The estimated cost of the proposed improvements is \$4 million.

The ORLP grant requires a 1:1 non-federal match. Therefore, a \$4 million project would require a \$2 million investment from the Park District, with the remaining \$2 million provided through the federal grant.

The Outdoor Recreation Legacy Partnership is a nationally competitive grant program designed to enhance recreation opportunities in rural and urban communities. ORLP funding can be used to create new outdoor recreation spaces, reinvigorate existing parks, and strengthen connections between people and the outdoors. Eligible projects can include a wide range of facilities, including sports fields, playgrounds, walking trails, community gardens, and other outdoor recreation improvements. Land acquisition, site development, and renovation of existing facilities are also eligible project types.

Projects are locally led and are designed to address pressing community needs while also aligning with the state's comprehensive outdoor recreation plan, or SCORP.

As of 2024, ORLP has invested more than \$385 million in projects nationwide. Congress established the program in 2014 to help address crucial gaps in access to recreation in urban areas. The National Park Service administers the program, with funding provided through the Land and Water Conservation Fund, or LWCF.

ORLP projects go through a rigorous state and national selection process to ensure they align with local, state, and Congressional funding priorities.

Staff believes this grant opportunity provides a good option for extending taxpayer dollars while addressing the known infrastructure and amenity needs at the Lindenwood Park Campground.

The campground has been an important part of Lindenwood Park for more than a century, it provides a significant annual revenue stream, and serves an important recreational need for both residents and visitors. This grant opportunity provides the potential to make substantial improvements to the facility while leveraging Park District dollars with federal funding.

Susan Faus, Executive Director
 Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Emily Secor May * Jerry Rostad
 Clerk-Jeff Gunkelman

Our Core Values: *Be Authentic * Be Bold * Be Collaborative

It was recommended at the September 23, 2026, Planning Committee meeting to bring this to the full board for discussion and approval.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Motion Recommended by Staff: I motion to approve staff to apply for an Outdoor Recreation Legacy Partnership Grant Opportunity for Lindenwood Park Campground Improvements as presented.



Statewide Comprehensive Outdoor Recreation Plan (SCORP)

Addressed as a primary need to North Dakota's Region 5 SCORP, eighty-nine percent of North Dakota households are interested in camping in a tent, camper, or recreational vehicle. Eighty-two percent are interested in modern campgrounds with electricity, running water, restrooms, and showers and sixty-eight percent prefer the use of a camper or RV. Sixty-one percent of providers report demand for modern campgrounds exceeds supply. Eighty-two percent of region households have an interest in visiting a park, recreation area or natural space to play, enjoy nature, watch wildlife, or relax. Seventy-one percent prefer stargazing or just enjoying nature and fifty-one percent are interested in an educational element. The proposed plan to revitalize the Lindenwood Park Campground infrastructure (roads, campsites, utilities, comfort station, lighting, accessibility) would meet two primary needs of Region 5 with the proposed improvements of the campground infrastructure and increase the overall visitor experience to the park.

PRIMARY NEEDS	SECONDARY NEEDS	TERTIARY NEEDS
Campgrounds	Canoe/Kayak Infrastructure	Water Recreation Infrastructure
Non-Motorized Trails	Swimming/Specialty Pools	Shooting Sports Infrastructure
Parks and Natural Areas	Lake/Beach Infrastructure	Outdoor Archery Infrastructure
Winter Activities Infrastructure		

2: ORLP Program Grant Basics

APPLICATION AND NOTICE OF FUNDING OPPORTUNITY: [Grants.gov](https://www.grants.gov)

FUNDING AWARD: Grant awards will range from **\$300,000 to \$15,000,000**. Grants require a minimum of 1:1 non-federal match, which may be derived from cash, in-kind contributions of land, materials, and/or volunteer services.

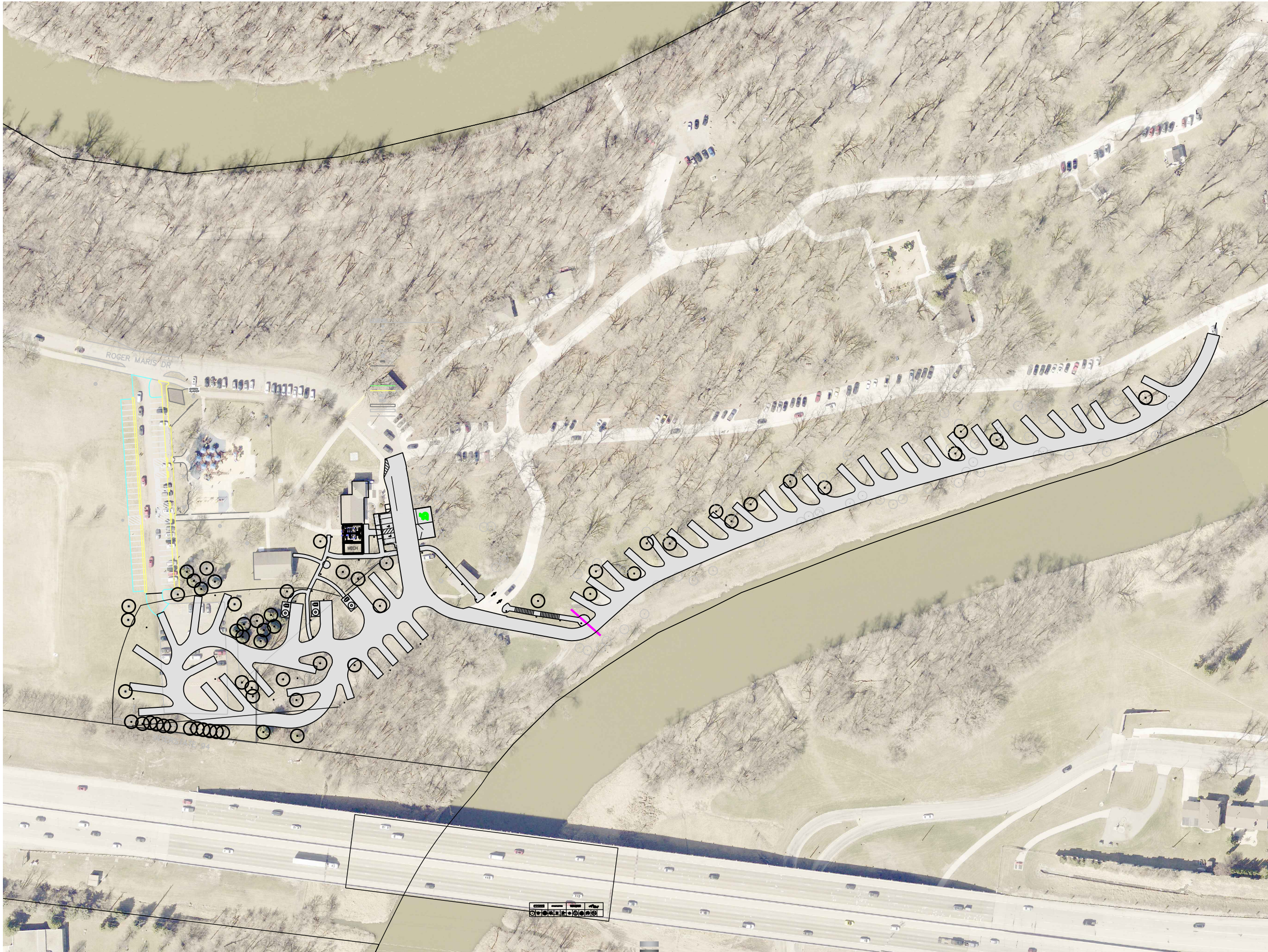
2026 CYCLE: KEY APPLICATION MILESTONES	DATE(S)
Deadline for Subrecipients to submit application(s) to an eligible Applicant	TBD by State/Territory Lead Agency or Tribal Government
Deadline for Applicants to submit application(s) to the NPS	November 1, 2026 at 11:59 p.m. ET
NPS announces selected projects to submit a full application	May 1, 2027
Final deadline for selected projects to submit full applications	April 30, 2028
Anticipated grant award period of performance	May 1, 2028–April 30, 2031
Projects should be complete and open to the public by	Spring 2031 (within 3 years of award)



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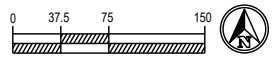
SITE PLAN



WWW.FARGOPARKS.COM

**LINDENWOOD CAMPGROUND
RENOVATION CONCEPT**

Lindenwood Park
1955 Roger Maris Dr S
Fargo, ND 58103



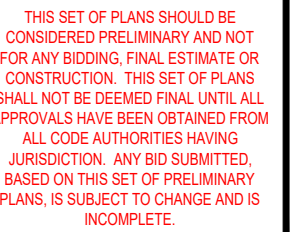
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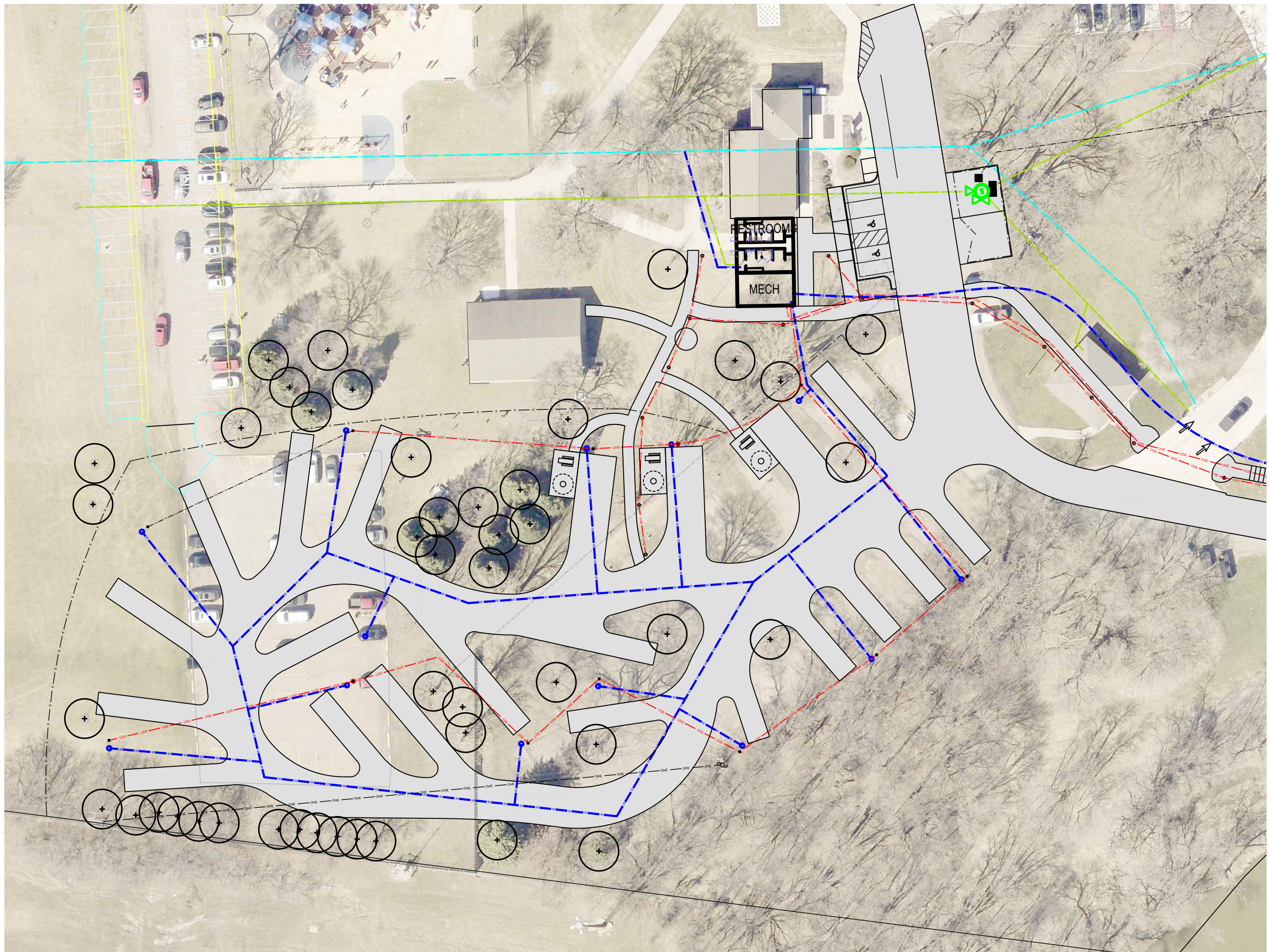
JUL 23, 2026

Lindenwood Park
1955 Roger Maris Dr S
Fargo, ND 58103

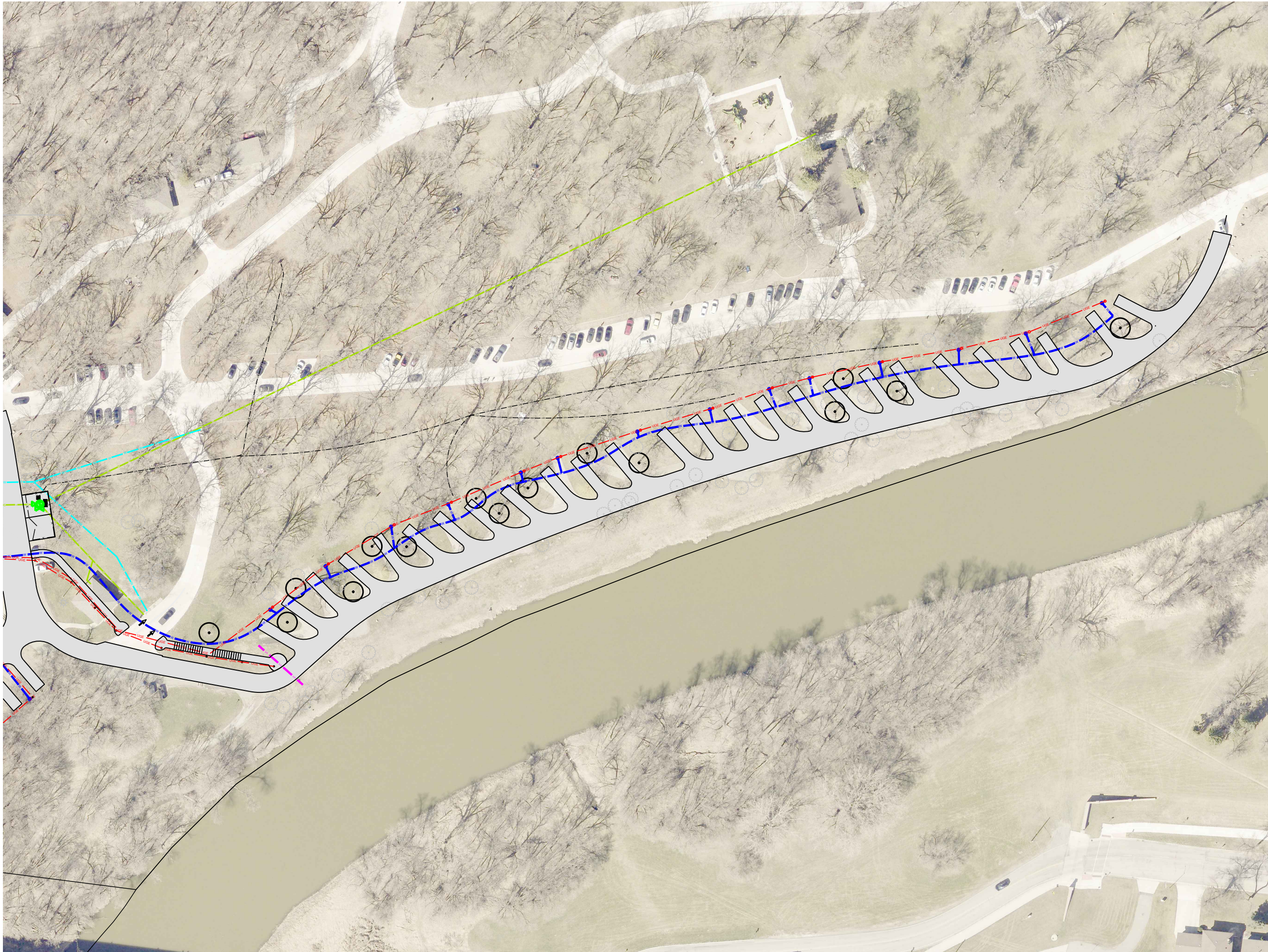


L101

SITE PLAN



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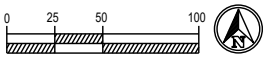
SITE PLAN



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LINDENWOOD CAMPGROUND
RENOVATION CONCEPT

Lindenwood Park
1955 Roger Maris Dr S
Fargo, ND 58103



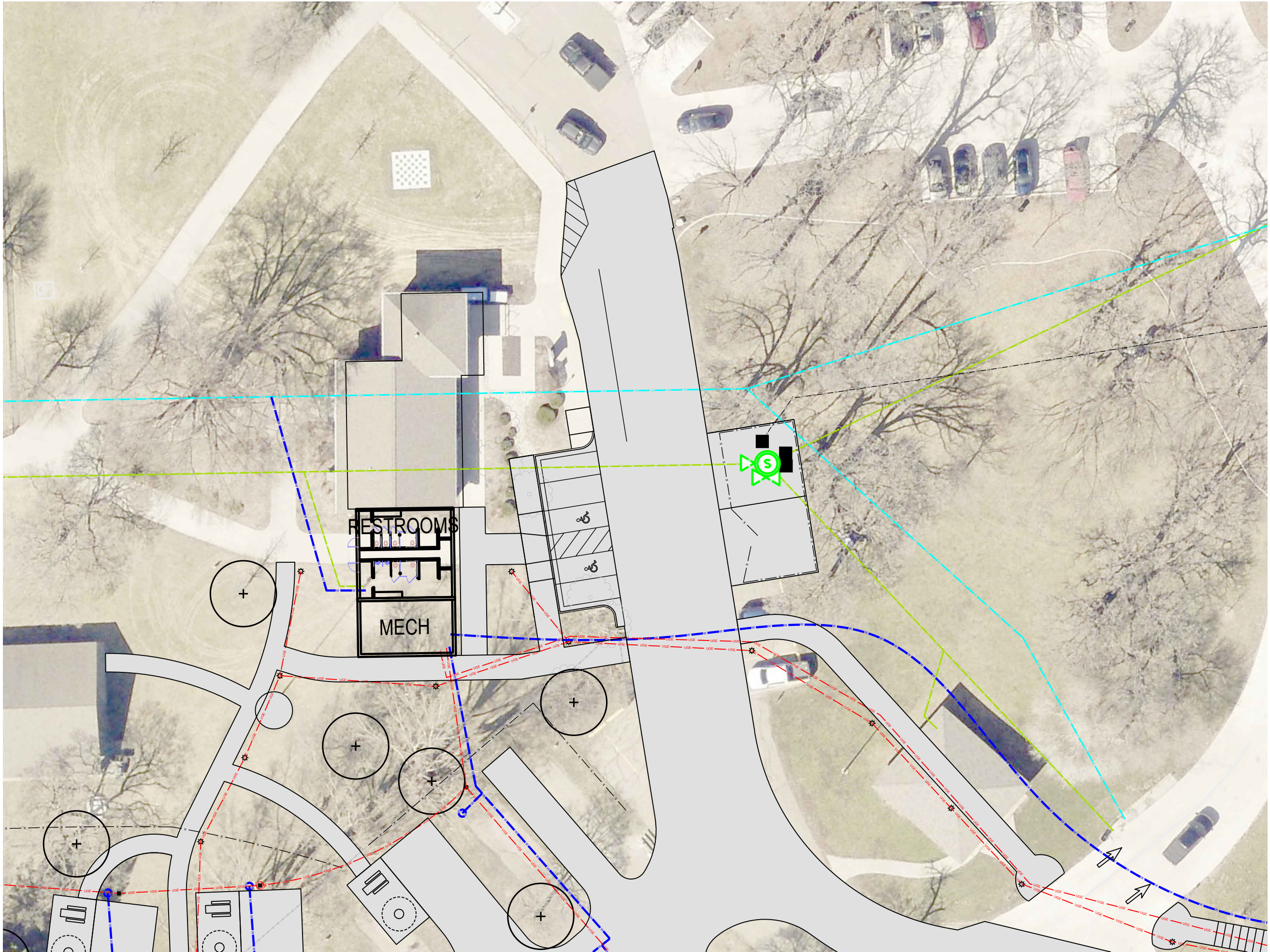
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INCOMPLETE.

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L102

JUL 29, 2026

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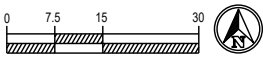
SITE PLAN



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LINDENWOOD CAMPGROUND
RENOVATION CONCEPT

Lindenwood Park
1955 Roger Maris Dr S
Fargo, ND 58103

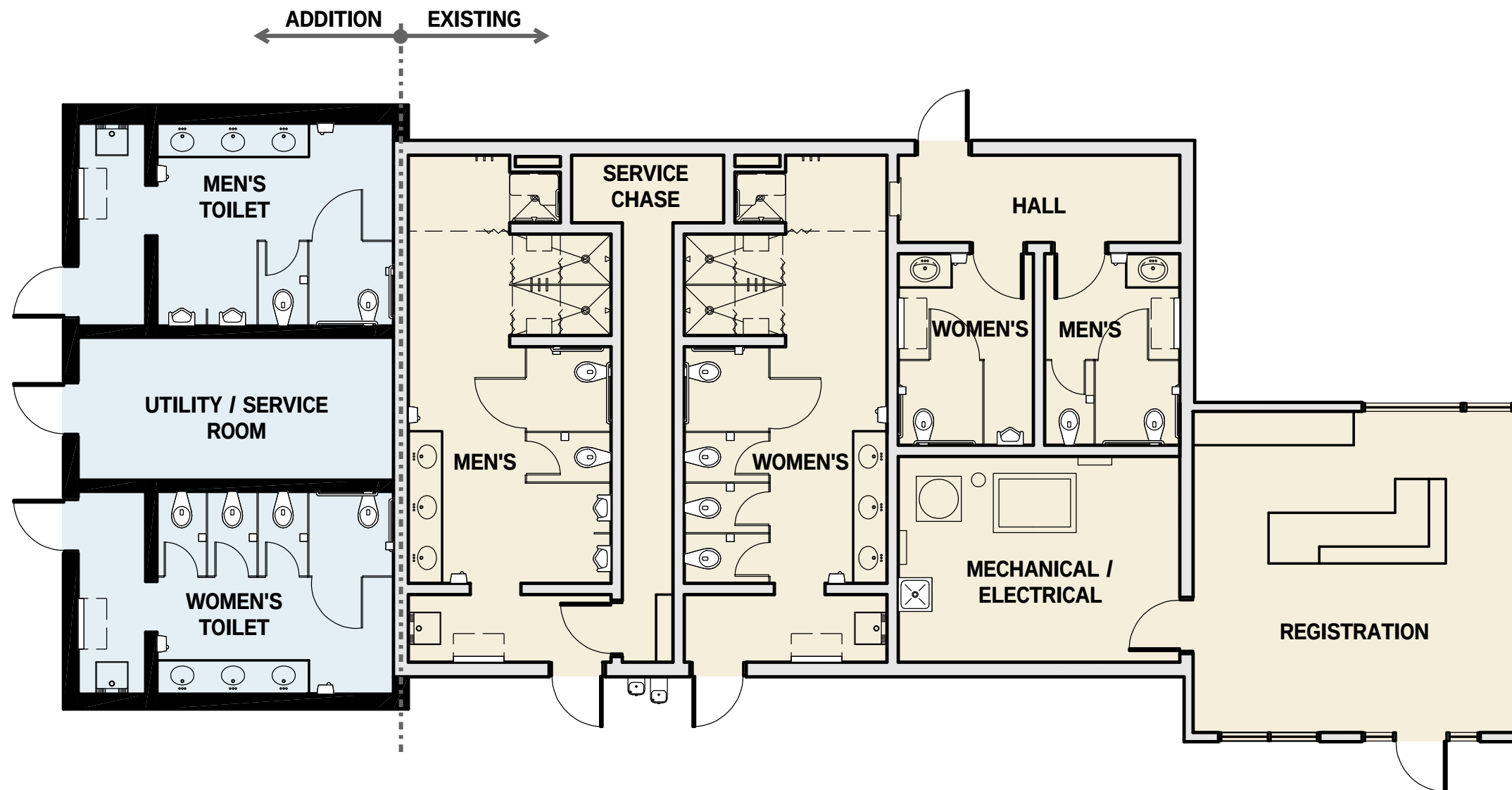


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INCOMPLETE.

FP JOB#XXXX

L103

JUL 29, 2026



FLOOR PLAN



SCALE: 1/8" = 1'-0"



MEMORANDUM

DATE: October 6, 2026

TO: Fargo Park Board Commissioners

FROM: Broc Lietz, Finance Director

RE: Agenda Item No. 6 – Board to Consider for Approval 2027 Final Budget

The 2027 budget process kicked off at the end of April with district-wide presentations setting up expectations, goals, cost recovery targets, and the budget timeline, which we have previously shared with the Planning Committee and the full board. Seventy-five employees throughout the district participated in the presentations, helping to raise a broader understanding of budget development.

This year's process also included the implementation of new budget software. The new Euna software will allow for additional reporting, budget monitoring, and ease of data upload. Individual department budget meetings included training on the new software. Feedback to date has been positive as the software is very user friendly.

Today we present to you a balanced 2027 Final budget for your review. The 2027 budget includes:

	<u>Revenue/Expenses</u>
General Fund	\$ 43,856,489
Valley Senior Services	\$ 8,072,475
Capital Projects	\$ 3,021,437
Debt Service	<u>\$ 9,327,597</u>
Total Budget	\$64,277,998

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Emily Secor May * Jerry Rostad
Clerk-Jeff Gunkelman

Our Core Values: *Be Authentic * Be Bold * Be Collaborative

The 2027 budget includes the following details regarding both revenue and expenses:

Revenues

Property Tax: (52% of General Fund) Fargo remains a growth city and the legislation pertaining to property tax caps allows for a 3% increase plus new growth. To capture all the allowable growth in the general fund, staff recommends a reduction of the Debt Service levy of .38 mills (10.07 – 9.69), and a corresponding increase to the General Fund levy of .38 mills (21.16 – 21.54), resulting in \$1.1 million dollars in new tax income in 2027. Further, an additional reduction in the Debt Service levy of .20 mills (9.69 – 9.49), still allowing the district to cover all debt obligations associated with bonds and special assessments. The staff recommendation is based on the ability to capture the maximum general fund flexibility, meet all debt obligations, and reduce overall property taxes to the citizens of Fargo.

	2026	2027 Recommendation	\$
General Fund	21.16	21.54	\$19,683,356
Park/Rec Facilities	4.30	4.30	\$ 3,929,360
Debt Service	10.07	9.49	\$ 8,672,000
Total Mill Levy	35.53	35.33	\$32,284,716

Charge for Services: (35% of General Fund) Each department which charges for services throughout the park district did a thorough analysis of fees related to demand, comparable charges at peer organizations, cost recovery targets, historical pricing, operational challenges, and market/program trends. Departments presented fee recommendations to the district planning committee and the full board for approval. One main change to charge for services in 2027 is the introduction of resident/non-resident pricing for season golf passes and season pool passes. The budgeted new revenue for charge for services in 2027 is \$727,377, for a total of \$15,425,804 district wide.

Intergovernmental Revenue: (10% of General Fund) Collaborating with the City of Fargo, we have budgeted no increase in state aid for 2027, total anticipated collection is \$4.325 million.

Interest Income: (2% of General Fund) Completion of capital projects in 2025 has reduced cash reserves as anticipated and annual interest income is leveling out at a more normalized level. The 2027 budget includes \$937,500 in interest income.

Sponsorship/Donations/Foundation Support: (1% of General Fund) Annually, the park district receives several sponsorships, and we also are recognizing foundation pledges more than pledge loan payments. The 2027 budget includes \$528,615 (\$278,615 in the General Fund and \$250,483 in the Capital Projects Fund) of revenue from these sources.

Expenses

Compensation: (37% of General Fund) The recommendation for full-time compensation increase is 4.5%. Further, the budget contains \$125,000 for market adjustments based on the latest market analysis. Total increase in employee compensation for 2027 is \$456,686 compared to the 2026 budget.

	<u>2027</u>
Full-time	\$10,052,346
Part-time/Seasonal	<u>\$ 5,523,399</u>
Total	\$15,575,745

Employee Benefits: (13% of General Fund) Working with Gallegher & Associates to review all lines of insurance and review offerings, which include a second option for a high-deductible health plan in the current fiscal year, the 2027 budget includes a 8.9% increase in health insurance from 2026, and a 6% increase for those tied to wages. Total for employee benefits in 2027 is \$5,474,800, an increase of \$266,394.

Program & Operational Costs: (18% of General Fund) This category includes all programs offered through the recreation department, events, and all operational costs associated with daily operations of the district. Total costs in 2027 are \$7,787,786 an increase of \$241,674.

Repair & Maintenance: (6% of General Fund) Annual maintenance throughout the district separate from the Capital Improvement Plan (CIP) in 2027 total \$2,692,864 and increase of \$295,677.

Utilities: (5.9% of General Fund) Collaborating with our partners at Cass County Electric, Xcel Energy and The City of Fargo, we have built in a 3% increase in utility costs for 2027 for a total of \$2,439,073, compared to 2026 budget.

Capital Equipment & Improvements: These items were reported on a single line item in the 2026 and have been broken apart for 2027. There is a total reduction in these areas of (\$250,093) compared to 2026 budget.

Capital Equipment: (8% of General Fund) District wide equipment purchases for 2027 total \$3,520,142..

Capital Improvement: (9% of General Fund) Additional maintenance and district wide improvements to facilities and property in 2027 total \$3,777,065.

Transfers Out: Annually, the district budgets transfers to fund the CIP. In 2027 we have budgeted \$2,199,704, which is \$1,949,704 from the administration department and \$250,000 from golf department to the capital projects fund. These transfers will help fund project outlays in the capital projects fund.

Debt Service Fund

The 2027 debt service fund is balanced with Revenue and Expenses totaling \$9,327,597. This is a reduction of \$937,699 from the 2026 budget. Absent taking on additional debt or special assessments on property, this trend will continue as annual debt payments are made. The mill levy tied directly to general obligation bonds is required to decrease as debt payments are made, as we are only able to levy for the actual dollars needed to make the annual payments. If Fargo remains a growth market, the district will see a natural reduction in debt service levy annually.

Strategically, the district can capture growth in the general fund while the debt service fund decreases, providing flexibility in annual operations while maintaining a flat tax rate or a slight decrease to the overall mill levy, and complying with the legislative mill levy cap.

Capital Projects Fund

The 2027 budget includes the following CIP projects:

Edgewood Irrigation Pump Station (2027)	\$ 775,624.50
Jack Williams Lighting (2027)	\$ 680,000.00
SW Regional Pond (2027)	\$ 915,812.50
Tharaldson Little League (2027)	\$ 650,000.00
2027 Cost	<u>\$ 3,021,437.00</u>

Funded by:	
2027 Admin Dept, Internal Transfer	\$ 1,949,704.00
Intergovernmental, Grant Income	\$ 571,250.00
2027 Golf Dept, Internal Transfer	\$ 250,000.00
2027 Foundation (Pledges/Loan)	\$ 250,483.00
	<u>\$ 3,021,437.00</u>

Valley Senior Services

The 2027 Valley Senior Services budget is balanced with Revenue and Expenses totaling \$8,072,475 for all counties we serve. This is an increase of \$567,266 over the 2026 budget.

Valley Senior Services is funded by mainly by Federal and State (Intergovernmental) grants for the nutrition and transit purposes, which make up 57% of its total budget. The other main source of revenue is funding from each county in our service area, in which those counties have dedicated property tax mill levy dollars to support senior services. These tax dollars make up 27% of the VSS budget.

Full Time, Part Time and Employee Benefits make up a total of 51.7% of the VSS budget. These three line items total \$4,176,39 in the 2027 budget which is an increase of \$341,644 from the 2026 budget.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Motion Recommended by Staff: I move to approve the 2027 Final Budget as presented.



PARK DISTRICT OF THE CITY OF FARGO

2027 Final Budget Report

10.06.2026 Board Meeting

Park District of the City of Fargo

2027 Budget

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PARK DISTRICT OF THE CITY OF FARGO

2027 Budget
Mill Levy Summary

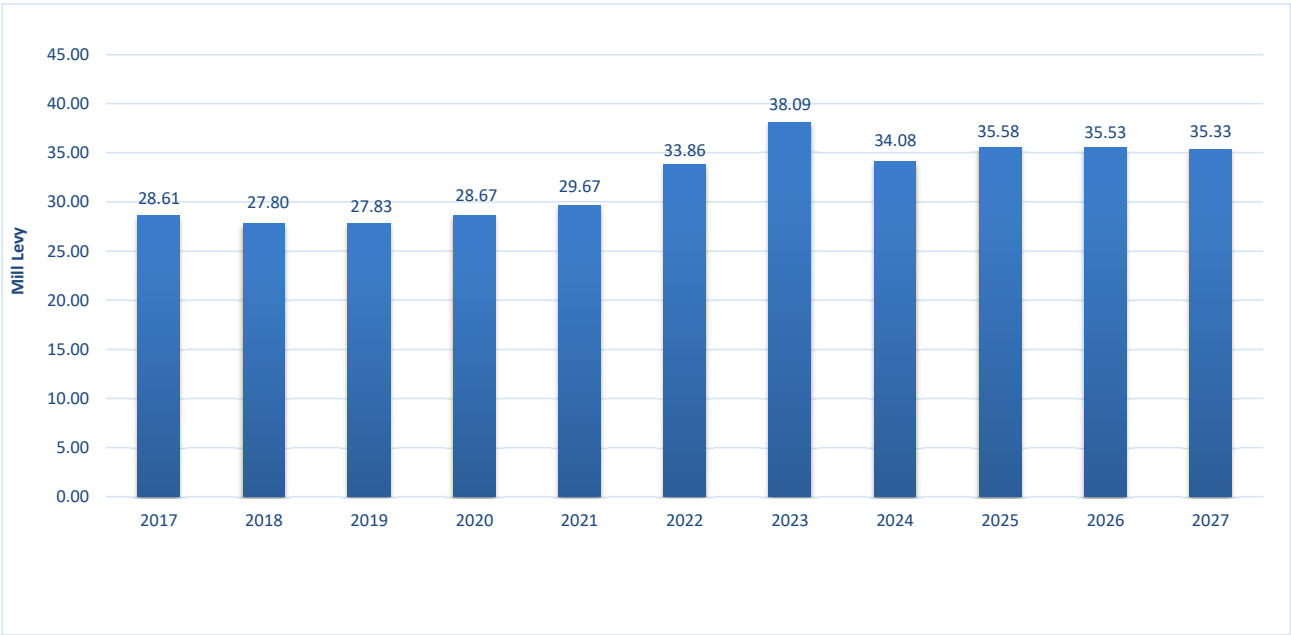
Description	2026 Final		2027 Estimated	
	Amount	Mill Levy	Amount	Mill Levy
General Fund - Parks	\$ 18,683,225	21.16	\$ 19,683,356	21.54
Park & Recreation Facilities	\$ 3,796,711	4.30	\$ 3,929,360	4.30
Debt Service Fund	\$ 8,891,267	10.07	\$ 8,672,000	9.49

Totals	\$ 31,371,203	35.53	\$ 32,284,716	35.33
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Actual/Estimated Value of 1.0 Mill	\$ 882,475	\$ 913,805
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Fargo Park District Mill Levy History 2017 to Proposed 2027 Levy

Year	Mill Levy	Change
2017	28.61	(0.91)
2018	27.80	(0.81)
2019	27.83	0.03
2020	28.67	0.84
2021	29.67	1.00
2022	33.86	4.19
2023	38.09	4.23
2024	34.08	(4.01)
2025	35.58	1.50
2026	35.53	(0.05)
2027	35.33	(0.20)



PARK DISTRICT OF THE CITY OF FARGO

2027 Budget

GENERAL FUND BUDGET SUMMARY

FUND BALANCE JANUARY 1, 2026	\$	9,515,729
2026 REVENUES & TRANSFER		<u>42,690,188</u>
RESOURCES AVAILABLE FOR 2026	\$	52,205,917
2026 EXPENDITURES & TRANSFERS		<u>(42,690,189)</u>
PROJECTED FUND BALANCE JANUARY 1, 2027	\$	9,515,728
PROJECTED 2027 REVENUES & TRANSFERS		<u>43,781,489</u>
RESOURCES AVAILABLE FOR 2027	\$	53,297,217
PROJECTED 2027 EXPENDITURES		<u>(43,781,489)</u>
PROJECTED FUND BALANCE JANUARY 1, 2027		9,515,728

PROJECTED 2027 REVENUES	\$	43,781,489
PROJECTED 2027 EXPENDITURES		<u>(43,781,489)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$	<u><u>(0)</u></u>

PARK DISTRICT OF THE CITY OF FARGO

2027 Budget

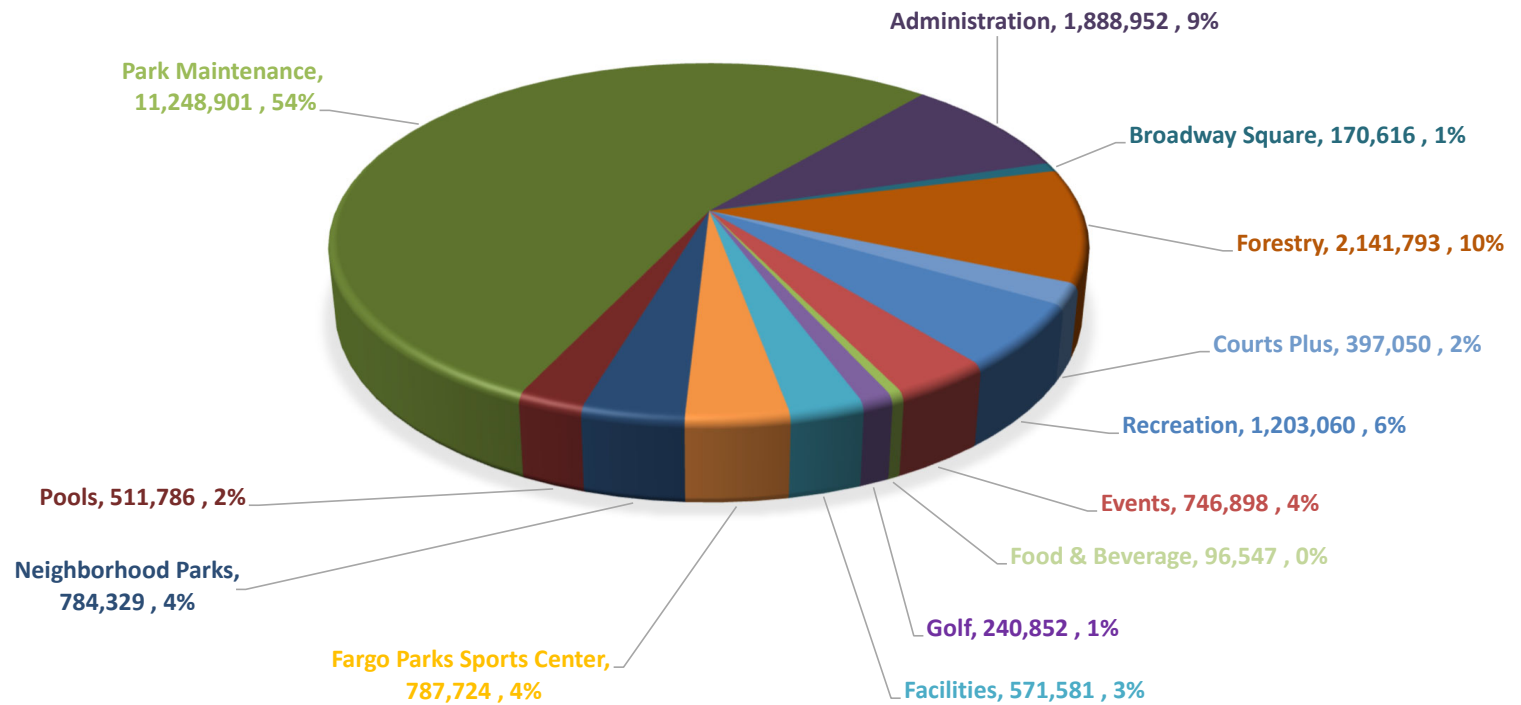
General Fund Revenues and Expenditures by Function

	Actual 2025	Projected 2026	Budgeted 2026	Final Budget 2027
Revenues				
Taxes and Special Assessments	\$ 20,350,984	\$ 21,547,035	\$ 21,580,739	\$ 22,727,240
Charges for Services	14,393,610	15,216,923	14,698,427	15,425,804
Intergovernmental	4,210,977	4,572,890	4,625,000	4,325,000
Investment Income	1,552,443	846,270	925,000	937,500
Sponsorship and Donations	237,915	194,200	178,100	278,615
Miscellaneous	578,280	312,871	214,400	87,330
Total Revenues	\$ 41,324,209	\$ 42,690,188	\$ 42,221,666	\$ 43,781,489
Expenses				
Full Time Salaries	\$ 9,253,894	\$ 9,707,545	\$ 9,668,843	\$ 10,052,346
Part Time Salaries	4,970,681	5,371,438	5,444,015	5,523,399
Benefits	5,433,003	4,879,987	5,208,406	5,474,800
Program and Operational Costs	7,006,442	7,646,918	7,546,112	7,787,786
Repairs and Maintenance	2,581,090	2,487,726	2,397,187	2,692,864
Utilities	2,268,354	2,297,881	2,154,442	2,439,073
Capital Equipment	6,014,330	3,623,949	3,199,800	3,520,142
Capital Improvement	1,240,978	4,344,385	4,347,500	3,777,065
Principal and Interest on Debt	389,309	389,309	389,309	389,309
Total Expenses	\$ 39,158,081	\$ 40,749,138	\$ 40,355,615	\$ 41,656,785
Revenue Over (Under) Expenditures	\$ 2,166,128	\$ 1,941,050	\$ 1,866,050	\$ 2,124,704
Other Financing Sources (Uses)				
Transfers Out	\$ (13,718,947)	\$ (1,941,050)	\$ (1,941,050)	\$ (2,199,704)
Sales of Assets	335,066	-	75,000	75,000
Proceeds from subscription IT assets	253,018	-	-	-
Total Other Financing Sources (Uses)	\$ (13,130,863)	\$ (1,941,050)	\$ (1,866,050)	\$ (2,124,704)
Net Change in Fund Balances	(10,964,735)	0	0	(0)
Fund Balance, Beginning of Year	\$ 20,480,464	\$ 9,515,729	\$ 9,515,729	\$ 9,515,729
Fund Balance, End of Year Estimated	\$ 9,515,729	\$ 9,515,729	\$ 9,515,729	\$ 9,515,729

PARK DISTRICT OF THE CITY OF FARGO
2027 Budget
General Fund Revenues and Expenditures by Department

	Actual 2025	Projected 2026	Budgeted 2026	Final Budget 2027
Revenues				
Recreation	\$ 885,149	\$ 805,348	\$ 825,744	\$ 756,545
Events	113,522	127,189	157,517	128,410
Food & Beverage	987,436	1,206,485	1,194,610	1,078,130
Golf	5,271,632	5,304,804	5,050,896	5,508,461
Facilities	481,266	507,138	524,000	506,000
Fargo Parks Sports Center	1,962,745	2,011,012	2,038,661	2,420,602
Neighborhood Parks	372,416	364,239	399,000	400,500
Pools	862,186	832,215	782,529	813,965
Park Maintenance	347,493	439,591	429,800	141,376
Administration	26,292,256	26,783,635	26,854,459	28,206,400
Broadway Square	50,042	19,857	36,200	11,500
Forestry	36,833	31,842	41,500	40,000
Courts Plus	2,627,944	2,487,825	2,636,750	2,519,600
Medical Insurance	1,033,288	1,769,008	1,250,000	1,250,000
Total Revenues	\$ 41,324,209	\$ 42,690,188	\$ 42,221,666	\$ 43,781,489
Expenses				
Recreation	\$ 1,617,000	\$ 1,873,606	\$ 1,876,187	\$ 1,952,011
Events	636,187	802,745	847,926	778,112
Food & Beverage	1,126,133	1,199,073	1,130,185	1,199,806
Golf	5,180,541	5,268,514	5,042,022	5,544,118
Facilities	1,200,128	1,127,267	1,136,154	1,101,418
Fargo Parks Sports Center	2,339,752	2,798,440	2,819,141	3,283,830
Neighborhood Parks	1,219,422	1,158,669	1,104,003	1,205,005
Pools	1,702,215	1,478,393	1,285,824	1,449,512
Park Maintenance	9,984,500	11,123,065	10,770,840	11,456,807
Administration	8,001,416	7,435,477	8,504,378	7,051,051
Broadway Square	176,978	261,868	239,997	183,531
Forestry	1,926,265	1,965,461	1,755,205	2,215,374
Courts Plus	2,594,258	2,487,552	2,593,752	2,986,210
Medical Insurance	1,453,286	1,769,008	1,250,000	1,250,000
Total Expenses	\$ 39,158,081	\$ 40,749,138	\$ 40,355,615	\$ 41,656,785
Revenue Over (Under) Expenditures	\$ 2,166,128	\$ 1,941,050	\$ 1,866,050	\$ 2,124,704
Other Financing Sources (Uses)				
Transfers Out	\$ (13,718,947)	\$ (1,941,050)	\$ (1,941,050)	\$ (2,199,704)
Sales of Assets	335,066	-	75,000	75,000
Proceeds from subscription IT assets	253,018	-	-	-
Total Other Financing Sources (Uses)	\$ (13,130,863)	\$ (1,941,050)	\$ (1,866,050)	\$ (2,124,704)
Net Change in Fund Balances	(10,964,735)	0	0	(0)
Fund Balance, Beginning of Year	\$ 20,480,464	\$ 9,515,729	\$ 9,515,729	\$ 9,515,729
Fund Balance, End of Year Estimated	\$ 9,515,729	\$ 9,515,729	\$ 9,515,729	\$ 9,515,729

**FARGO PARK DISTRICT
BUDGET 2027
USE OF MILL LEVY TAXES BY DEPARTMENT**



Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
01.01 - Recreation				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	789,702	723,598	788,644	642,545
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	85,370	81,750	37,100	114,000
Miscellaneous	10,076	-	-	-
Total Revenues	<u>\$885,149</u>	<u>\$805,348</u>	<u>\$825,744</u>	<u>\$756,545</u>
Expenses / Expenditure				
Full Time Salaries	821,401	801,759	892,036	701,925
Part Time Salaries	415,247	491,422	502,251	468,344
Benefits	57	106	-	260,107
Program and Operational Costs	365,647	572,230	468,775	504,636
Repairs and Maintenance	1,567	602	1,390	1,500
Utilities	4,537	4,974	7,735	5,000
Capital Equipment	8,544	2,513	4,000	10,500
Capital Improvement	-	-	-	-
Principal and Interest on Debt	-	-	-	-
Total Expenses	<u>\$1,617,000</u>	<u>\$1,873,606</u>	<u>\$1,876,187</u>	<u>\$1,952,011</u>
Total Recreation	<u>(731,852)</u>	<u>(1,068,258)</u>	<u>(1,050,443)</u>	<u>(1,195,466)</u>
01.05 - Events				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	81,252	93,169	104,017	78,410
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	32,210	34,020	51,000	50,000
Miscellaneous	61	-	2,500	-
Total Revenues	<u>\$113,522</u>	<u>\$127,189</u>	<u>\$157,517</u>	<u>\$128,410</u>
Expenses / Expenditure				
Full Time Salaries	275,787	292,671	278,303	147,300
Part Time Salaries	56,716	58,618	109,708	114,781
Benefits	-	138	-	56,672
Program and Operational Costs	297,422	425,357	429,085	447,110
Repairs and Maintenance	2,615	6,662	11,290	2,000
Utilities	3,104	1,850	1,940	-
Capital Equipment	544	17,449	17,600	10,250
Capital Improvement	-	-	-	-
Principal and Interest on Debt	-	-	-	-
Total Expenses	<u>\$636,187</u>	<u>\$802,745</u>	<u>\$847,926</u>	<u>\$778,112</u>
Total Events	<u>(522,665)</u>	<u>(675,556)</u>	<u>(690,409)</u>	<u>(649,702)</u>

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
01.08 - Food & Beverage				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	972,436	1,204,904	1,154,610	1,003,130
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	15,000	-	40,000	75,000
Miscellaneous	-	1,581	-	-
Total Revenues	<u>\$987,436</u>	<u>\$1,206,485</u>	<u>\$1,194,610</u>	<u>\$1,078,130</u>
Expenses / Expenditure				
Full Time Salaries	242,731	254,879	241,458	250,677
Part Time Salaries	304,806	278,030	314,908	272,800
Benefits	-	5,650	-	141,839
Program and Operational Costs	523,561	525,863	473,629	494,630
Repairs and Maintenance	2,265	5,857	2,190	2,860
Utilities	6,111	5,813	6,000	6,000
Capital Equipment	46,660	122,981	92,000	31,000
Capital Improvement	-	-	-	-
Principal and Interest on Debt	-	-	-	-
Total Expenses	<u>\$1,126,133</u>	<u>\$1,199,073</u>	<u>\$1,130,185</u>	<u>\$1,199,806</u>
Total Food & Beverage	<u>(138,697)</u>	<u>7,412</u>	<u>64,425</u>	<u>(121,676)</u>
01.10 - Golf				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	5,210,378	5,240,109	4,867,496	5,504,961
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	27,755	3,400	-	-
Miscellaneous	33,499	61,294	183,400	3,500
Total Revenues	<u>\$5,271,632</u>	<u>\$5,304,804</u>	<u>\$5,050,896</u>	<u>\$5,508,461</u>
Expenses / Expenditure				
Full Time Salaries	1,044,964	1,028,874	1,009,409	1,068,187
Part Time Salaries	991,497	969,807	970,200	1,026,500
Benefits	1,581	1,036	-	445,900
Program and Operational Costs	1,576,065	1,582,502	1,471,618	1,575,533
Repairs and Maintenance	410,523	335,877	291,000	337,024
Utilities	229,956	257,492	242,595	260,047
Capital Equipment	925,955	990,139	976,200	776,341
Capital Improvement	-	102,788	81,000	54,585
Principal and Interest on Debt	-	-	-	-
Transfers Out	-	-	-	250,000
Total Expenses	<u>\$5,180,541</u>	<u>\$5,268,514</u>	<u>\$5,042,022</u>	<u>\$5,794,118</u>
Total Golf	<u>91,091</u>	<u>36,290</u>	<u>8,874</u>	<u>(285,657)</u>

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
01.15 - Facilities				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	514,687	505,445	521,500	504,000
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	-	-	-	-
Miscellaneous	(33,421)	1,694	2,500	2,000
Total Revenues	\$481,266	\$507,138	\$524,000	\$506,000
Expenses / Expenditure				
Full Time Salaries	120,654	170,530	174,555	22,050
Part Time Salaries	166,967	182,680	198,520	198,520
Benefits	-	-	-	12,105
Program and Operational Costs	28,821	29,981	32,466	24,800
Repairs and Maintenance	251,285	169,591	159,000	143,500
Utilities	381,819	338,249	333,113	376,943
Capital Equipment	238,027	27,970	28,500	213,000
Capital Improvement	12,555	208,266	210,000	110,500
Principal and Interest on Debt	-	-	-	-
Total Expenses	\$1,200,128	\$1,127,267	\$1,136,154	\$1,101,418
Total Facilities	(718,862.27)	(620,128.65)	(612,154.00)	(595,417.62)
01.16 - Fargo Parks Sports Center				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	1,962,745	2,008,707	2,038,661	2,420,602
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	-	-	-	-
Miscellaneous	-	2,305	-	-
Total Revenues	\$1,962,745	\$2,011,012	\$2,038,661	\$2,420,602
Expenses / Expenditure				
Full Time Salaries	782,274	864,880	864,992	894,510
Part Time Salaries	450,520	596,687	598,579	637,536
Benefits	-	-	-	358,059
Program and Operational Costs	297,988	280,199	357,398	302,360
Repairs and Maintenance	104,461	289,668	287,367	322,560
Utilities	704,455	744,788	702,556	736,255
Capital Equipment	55	22,219	8,250	32,550
Capital Improvement	-	-	-	-
Principal and Interest on Debt	-	-	-	-
Transfers Out	-	-	-	-
Total Expenses	\$2,339,752	\$2,798,440	\$2,819,141	\$3,283,830
Total Fargo Parks Sports Center	(377,007)	(787,428)	(780,480)	(863,228)

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
01.20 - Neighborhood Parks				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	366,581	358,139	398,500	400,000
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	5,140	5,365	-	-
Miscellaneous	695	735	500	500
Total Revenues	<u>\$372,416</u>	<u>\$364,239</u>	<u>\$399,000</u>	<u>\$400,500</u>
Expenses / Expenditure				
Full Time Salaries	-	1,103	-	-
Part Time Salaries	261,784	276,548	263,757	263,757
Benefits	3,740	1,799	-	20,176
Program and Operational Costs	61,090	77,460	74,041	51,519
Repairs and Maintenance	259,507	214,500	209,300	226,650
Utilities	262,774	264,836	228,155	252,153
Capital Equipment	14,829	163,804	170,750	750
Capital Improvement	355,699	158,619	158,000	390,000
Principal and Interest on Debt	-	-	-	-
Transfers Out	-	-	-	-
Total Expenses	<u>\$1,219,422</u>	<u>\$1,158,669</u>	<u>\$1,104,003</u>	<u>\$1,205,005</u>
Total Neighborhood Parks	<u>(847,006)</u>	<u>(794,430)</u>	<u>(705,003)</u>	<u>(804,505)</u>
01.25 - Pools				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	848,886	822,638	782,529	800,350
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	13,300	6,300	-	13,615
Miscellaneous	-	3,278	-	-
Total Revenues	<u>\$862,186</u>	<u>\$832,215</u>	<u>\$782,529</u>	<u>\$813,965</u>
Expenses / Expenditure				
Full Time Salaries	51,035	52,983	49,748	55,699
Part Time Salaries	825,026	915,418	860,063	878,745
Benefits	-	-	-	86,866
Program and Operational Costs	216,171	196,434	198,704	164,915
Repairs and Maintenance	48,905	72,063	73,200	130,750
Utilities	63,622	73,338	58,609	67,857
Capital Equipment	497,455	168,157	45,500	64,680
Capital Improvement	-	-	-	-
Principal and Interest on Debt	-	-	-	-
Transfers Out	-	-	-	-
Total Expenses	<u>\$1,702,215</u>	<u>\$1,478,393</u>	<u>\$1,285,824</u>	<u>\$1,449,512</u>
Total Pools	<u>(840,028)</u>	<u>(646,178)</u>	<u>(503,295)</u>	<u>(635,548)</u>

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
01.30 - Park Maintenance				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	161,010	154,718	140,800	216,376
Intergovernmental	94,835	239,000	289,000	-
Investment Income	-	-	-	-
Sponsorship and Donations	-	5,700	-	-
Miscellaneous	91,649	40,173	-	-
Total Revenues	<u>\$347,493</u>	<u>\$439,591</u>	<u>\$429,800</u>	<u>\$216,376</u>
Expenses / Expenditure				
Full Time Salaries	2,583,255	2,732,961	2,667,289	2,895,269
Part Time Salaries	607,493	689,663	685,413	686,250
Benefits	745	2,432	-	1,208,314
Program and Operational Costs	866,925	879,446	869,385	834,305
Repairs and Maintenance	975,968	1,034,690	1,007,500	1,027,000
Utilities	358,344	339,874	318,581	358,297
Capital Equipment	3,723,625	1,644,834	1,406,000	1,394,200
Capital Improvement	723,973	3,654,992	3,672,500	2,909,000
Principal and Interest on Debt	144,172	144,172	144,172	144,172
Transfers Out	-	-	-	-
Total Expenses	<u>\$9,984,500</u>	<u>\$11,123,065</u>	<u>\$10,770,840</u>	<u>\$11,456,807</u>
Total Park Maintenance	<u>(9,637,006)</u>	<u>(10,683,474)</u>	<u>(10,341,040)</u>	<u>(11,240,431)</u>
01.50 - Administration				
Revenues / Funding Source				
Taxes and Special Assessments	20,350,984	21,547,035	21,580,739	22,727,240
Charges for Services	21,054	12,995	28,720	175,330
Intergovernmental	4,099,605	4,308,890	4,311,000	4,300,000
Investment Income	1,552,443	846,270	925,000	937,500
Sponsorship and Donations	-	-	-	-
Miscellaneous	268,170	68,446	9,000	66,330
Total Revenues	<u>\$26,292,256</u>	<u>\$26,783,635</u>	<u>\$26,854,459</u>	<u>\$28,206,400</u>
Expenses / Expenditure				
Full Time Salaries	1,982,223	2,162,978	2,118,041	2,551,383
Part Time Salaries	40,740	51,189	74,406	72,800
Benefits	3,971,028	3,098,223	3,954,406	1,016,956
Program and Operational Costs	1,800,121	1,826,458	2,066,784	2,213,239
Repairs and Maintenance	16,485	49,669	62,500	256,470
Utilities	45,173	44,316	25,241	176,732
Capital Equipment	145,647	202,644	203,000	763,471
Capital Improvement	-	-	-	-
Principal and Interest on Debt	-	-	-	-
Transfers Out	13,718,947	1,941,050	1,941,050	1,949,704
Total Expenses	<u>\$21,720,363</u>	<u>\$9,376,527</u>	<u>\$10,445,428</u>	<u>\$9,000,755</u>
Total Administration	<u>4,571,892</u>	<u>17,407,108</u>	<u>16,409,031</u>	<u>19,205,645</u>

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
02.09 - Broadway Square				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	21,402	12,857	11,200	11,500
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	28,640	7,000	25,000	-
Miscellaneous	-	-	-	-
Total Revenues	\$50,042	\$19,857	\$36,200	\$11,500
Expenses / Expenditure				
Full Time Salaries	-	-	-	-
Part Time Salaries	17,391	15,154	17,600	18,500
Benefits	-	-	-	1,415
Program and Operational Costs	119,506	146,120	138,862	128,000
Repairs and Maintenance	19,906	61,667	36,000	30,000
Utilities	20,175	38,927	47,535	5,616
Capital Equipment	-	-	-	-
Capital Improvement	-	-	-	-
Principal and Interest on Debt	-	-	-	-
Transfers Out	-	-	-	-
Total Expenses	\$176,978	\$261,868	\$239,997	\$183,531
Total Broadway Square	(126,936)	(242,011)	(203,797)	(172,031)
08.30 - Forestry				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	-	-	-	-
Intergovernmental	16,537	25,000	25,000	25,000
Investment Income	-	-	-	-
Sponsorship and Donations	5,000	5,000	-	-
Miscellaneous	15,296	1,842	16,500	15,000
Total Revenues	\$36,833	\$31,842	\$41,500	\$40,000
Expenses / Expenditure				
Full Time Salaries	576,570	621,958	608,940	633,935
Part Time Salaries	298,941	313,434	313,950	342,500
Benefits	-	-	-	271,896
Program and Operational Costs	491,417	620,394	452,665	561,240
Repairs and Maintenance	42,885	46,749	27,650	43,250
Utilities	7,638	9,052	6,000	3,073
Capital Equipment	360,064	180,584	167,000	131,500
Capital Improvement	148,750	173,290	179,000	227,980
Principal and Interest on Debt	-	-	-	-
Transfers Out	-	-	-	-
Total Expenses	\$1,926,265	\$1,965,461	\$1,755,205	\$2,215,374
Total Forestry	(1,889,432)	(1,933,619)	(1,713,705)	(2,175,374)

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
10.12 - Courts Plus				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	2,599,967	2,440,981	2,611,750	2,493,600
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	25,500	45,665	25,000	26,000
Miscellaneous	2,476	1,179	-	-
Total Revenues	\$2,627,944	\$2,487,825	\$2,636,750	\$2,519,600
Expenses / Expenditure				
Full Time Salaries	773,000	721,968	764,072	831,411
Part Time Salaries	533,554	532,788	534,661	542,366
Benefits	2,567	1,596	4,000	344,495
Program and Operational Costs	361,709	484,473	512,700	485,500
Repairs and Maintenance	444,720	200,132	228,800	169,300
Utilities	180,646	174,373	176,382	191,101
Capital Equipment	52,925	80,655	81,000	91,900
Capital Improvement	-	46,430	47,000	85,000
Principal and Interest on Debt	245,137	245,137	245,137	245,137
Transfers Out	-	-	-	-
Total Expenses	\$2,594,258	\$2,487,552	\$2,593,752	\$2,986,210
Total Courts Plus	33,686	273	42,998	(466,610)
60.55 - Medical Insurance				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	843,511	1,638,663	1,250,000	1,250,000
Intergovernmental	-	-	-	-
Investment Income	-	-	-	-
Sponsorship and Donations	-	-	-	-
Miscellaneous	189,777	130,345	-	-
Total Revenues	\$1,033,288	\$1,769,008	\$1,250,000	\$1,250,000
Expenses / Expenditure				
Full Time Salaries	-	-	-	-
Part Time Salaries	-	-	-	-
Benefits	1,453,286	1,769,008	1,250,000	1,250,000
Program and Operational Costs	-	-	-	-
Repairs and Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Equipment	-	-	-	-
Capital Improvement	-	-	-	-
Principal and Interest on Debt	-	-	-	-
Transfers Out	-	-	-	-
Total Expenses	\$1,453,286	\$1,769,008	\$1,250,000	\$1,250,000
Total Medical Insurance	(419,998)	-	-	-

PARK DISTRICT OF THE CITY OF FARGO
2027 Budget

DEBT SERVICE FUND BUDGET SUMMARY

FUND BALANCE JANUARY 1, 2026	\$	16,575,168
2026 REVENUES & TRANSFER		<u>\$10,256,203</u>
RESOURCES AVAILABLE FOR 2026	\$	26,831,371
2026 EXPENDITURES & TRANSFERS		<u>(10,256,203)</u>
PROJECTED FUND BALANCE JANUARY 1, 2027	\$	16,575,168
PROJECTED 2027 REVENUES & TRANSFERS		<u>\$9,327,597</u>
RESOURCES AVAILABLE FOR 2027	\$	25,902,765
PROJECTED 2027 EXPENDITURES		<u>(\$9,327,597)</u>
PROJECTED FUND BALANCE JANUARY 1, 2027		16,575,168
PROJECTED 2027 REVENUES	\$	\$9,327,597
PROJECTED 2027 EXPENDITURES		<u>(9,327,597)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$	<u><u>-</u></u>

**Park District of the City of Fargo
2027 Final Budget, Debt Service Fund Details**

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
06.00 - Debt Service				
Revenues / Funding Source				
Taxes and Special Assessments	\$ 10,551,928	\$ 10,256,203	\$ 10,265,296	\$ 9,182,597
Charges for Services	-		-	-
Intergovernmental	-		-	-
Investment Income	-		-	-
Sponsorship and Donations	-		-	-
Miscellaneous	88		-	145,000
Total Revenues	\$ 10,552,016	\$ 10,256,203	\$ 10,265,296	\$ 9,327,597
Expenses / Expenditure				
Full Time Salaries	-		-	-
Part Time Salaries	-		-	-
Benefits	-		-	-
Program and Operational Costs	\$ 112,026	\$ 139,085	\$ 118,500	\$ 276,997
Repairs and Maintenance	-		-	-
Utilities	-		-	-
Capital Equipment	-		-	-
Capital Improvement	-		-	-
Principal and Interest on Debt	9,258,368	10,117,118	10,146,796	9,050,600
Total Expenses	\$ 9,370,394	\$ 10,256,203	\$ 10,265,296	\$ 9,327,597
Total Debt Service	\$ 1,181,622	\$ -	\$ -	\$ -

Park District of the City of Fargo
2027 Final Budget, Capital Projects Fund Details

	Actual 2025	Projected 2026	Budget 2026	Final Budget 2027
Capital Projects				
Revenues / Funding Source				
Taxes and Special Assessments	-	-	-	-
Charges for Services	-	-	-	-
Intergovernmental	\$ -	\$ 300,000	\$ 300,000	\$ 571,250
Investment Income	-	-	-	-
Sponsorship and Donations	226,054	-	-	250,483
Sales of Assets	-	-	-	-
Miscellaneous	24,006	-	-	-
Transfers In	-	1,941,050	1,941,050	2,199,704
Total Revenues	\$ 250,060	\$ 2,241,050	\$ 2,241,050	\$ 3,021,437
Expenses / Expenditure				
Full Time Salaries	-		-	-
Part Time Salaries	-		-	-
Benefits	-		-	-
Program and Operational Costs	-		-	-
Repairs and Maintenance	-		-	-
Utilities	-		-	-
Capital Equipment	-		-	-
Capital Improvement	\$ 5,995,447	\$ 4,132,500	\$ 4,350,000	\$ 3,021,437
Principal and Interest on Debt	-		-	-
Total Expenses	\$ 5,995,447	\$ 4,132,500	\$ 4,350,000	\$ 3,021,437
Total Capital Projects	\$ (5,745,387)	\$ (1,891,450)	\$ (2,108,950)	\$ -

PARK DISTRICT OF THE CITY OF FARGO
2027 Budget

VALLEY SENIOR SERVICES FUND BUDGET SUMMARY

FUND BALANCE JANUARY 1, 2026	\$	6,918,379
2026 REVENUES & TRANSFER		<u>7,498,238</u>
RESOURCES AVAILABLE FOR 2026	\$	14,416,617
2026 EXPENDITURES & TRANSFERS		<u>(7,539,089)</u>
PROJECTED FUND BALANCE JANUARY 1, 2027	\$	6,877,528
PROJECTED 2027 REVENUES & TRANSFERS		<u>8,072,475</u>
RESOURCES AVAILABLE FOR 2027	\$	14,950,003
PROJECTED 2027 EXPENDITURES		<u>(8,072,475)</u>
PROJECTED FUND BALANCE JANUARY 1, 2027		6,877,528
PROJECTED 2027 REVENUES & TRANSFERS	\$	8,072,475
PROJECTED 2027 EXPENDITURES		<u>(8,072,475)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$	<u>(0)</u>

Park District of the City of Fargo
2027 Final Budget, Valley Senior Services Fund Details

	Actual 2025		Projected 2026		Budget 2026		Final Budget 2027
Valley Senior Services							
Revenues / Funding Source							
Taxes and Special Assessments	\$	2,253,030	\$	2,099,026	\$	2,100,250	\$ 2,217,100
Charges for Services		864,767		836,887		856,145	920,479
Intergovernmental		4,595,296		4,234,321		4,244,564	4,654,297
Investment Income		223,733		125,221		120,001	105,099
Sponsorship and Donations		20,835		40,500		36,500	20,500
Sales of Assets		14,753		17,635		15,000	-
Miscellaneous		188,754		144,648		132,750	155,000
Total Revenues	\$	8,161,167	\$	7,498,238	\$	7,505,210	\$ 8,072,475
Expenses / Expenditure							
Full Time Salaries	\$	1,944,187	\$	2,122,827	\$	2,189,193	\$ 2,136,168
Part Time Salaries		1,159,408		1,172,366		1,220,000	1,208,100
Benefits		801,396		779,800		490,480	832,124
Program and Operational Costs		2,776,737		2,840,443		2,968,053	2,989,316
Repairs and Maintenance		176,045		193,069		199,660	226,080
Utilities		80,806		62,021		72,582	70,285
Capital Equipment		405,048		293,197		285,075	548,890
Capital Improvement		-		75,365		80,167	61,512
Principal and Interest on Debt		-		-		-	-
Total Expenses	\$	7,343,627	\$	7,539,089	\$	7,505,210	\$ 8,072,475
Total Valley Senior Services	\$	817,540	\$	(40,851)	\$	-	\$ (0)

**THE BUDGET OF THE
PARK DISTRICT AND THE PARK DISTRICT RECREATION SYSTEM
OF THE CITY OF FARGO, NORTH DAKOTA**

FOR TWELVE MONTHS JANUARY 1, 2027 - DECEMBER 31, 2027

STATE OF NORTH DAKOTA)
COUNTY OF CASS) ss

I hereby certify that the within budget of the Park District and the Park District Recreation System of the City of Fargo, North Dakota for the twelve (12) months commencing January 1, 2027 is the final budget as approved and passed by the governing body on the sixth day of October 2026

Jerry Rostad, Park Board President

Governance Committee Meeting
Wednesday, September 16, 2026
Fargo Parks Sports Center
Alex Stern Boardroom

Jerry Rostad, Emily Secor May, Zoe Absey, Susan Faus, Jayne Gust, Kelsey Smith

1. Public Comment
 - Members of the public were afforded the opportunity to discuss issues with the Committee. There were none.
2. Discussion of Compensation Policy for Park Board Commissioners
 - Discussed having policy for commissioner pay, instead of informally mirroring staff increases.
 - A draft was provided and reviewed.
 - Changes were discussed and this will be brought back to the Governance Committee.
3. C/ED – 6 Discussion of the Annual Evaluation Process of Executive Director
 - There will be a new process for the executive director's annual evaluation.
 - This will be done in Paylocity using the standard performance evaluation process done by all Park District employees plus based on data collected during the year using the operational expectations and strategic plan results.
 - The HR Director will create a video that provides step by step directions on how to complete the process.
4. C/ED – 7 Discussion of Executive Director Compensation Policy
 - Committee reviewed Governance Policy C/ED-7.
 - There was discussion as to how this process will be implemented going forward.
 - The executive director has a two-year contract that auto-renews unless the board acts.
5. Other
 - There was discussion regarding commissioner soft benefits.

Meeting adjourned at 9:16 am
Minutes submitted by Carmen Johnson, Executive Assistant

Planning Committee Meeting
Wednesday, September 23, 2026; 8:00 a.m.
Fargo Parks Sports Center
Alex Stern Boardroom

Present: Zoe Absey, Vicki Dawson, Joe Deutsch, Susan Faus, Jayne Gust, Dave Bietz, Tony Schmitt, Tyler Kirchner, Broc Lietz, Rocky Papachek

Public Comment: Members of the public were afforded the opportunity to discuss issues with the Board. There were none.

Review and Approve the Back Forty Developers Agreement

Tyler Kirchner, presenter

- The proposed agreement would create a pedestrian-access easement for a trail connection that represents one segment of a larger planned shared-use trail loop extending from the Fargo Parks Sports Center.
- The developer can count the easement toward open-space requirements; the park district would maintain the trail, while landowners handle surrounding landscaping and upkeep.
- An architectural review board and agreement provisions are intended to help protect the trail and guide future connections.

The committee recommends moving this to the full board and placing it on the Regular Agenda for consideration and approval.

Review and Request to Solicit Bids for the 2027 Park District Projects

Tyler Kirchner, presenter

- Tyler reviewed the Projects list for 2027.
- Discussion of 2027 Pavement Improvement Projects. Some items were described as alternates that could be deferred if bids exceed the budget.
- 2027 Playground Replacement Projects, we finished up community engagement on the 15th and that results were to construct Traditional Playground Structures.
- Edgewood Golf Improvement Project is for irrigation and green renovations. Only the river pump will be installed in 2027. Remaining project components such as irrigation and green renovations are scheduled for 2028.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Permission to Apply for an Outdoor Recreation Legacy Partnership (ORLP) Grant Opportunity for Lindenwood Park Campground Improvements

Tony Schmitt, presenter

- Tony discussed applying for an ORLP grant for an approximately \$4 million campground renovation, with a potential \$2 million park-district match.

- The project components would include a replacement of the existing asphalt roadways and campsites, upgraded electrical pedestals and water spigots to each campsite, and comfort station, fencing, sanitary dump station, lighting, and accessibility improvements.
- The board's commitment is still to be considered at the October meeting.

The committee recommends moving this to the full board and placing it on the Regular Agenda for consideration and approval.

Review the Resolutions for Plans and Specifications, Advertise for Bids, and Acceptance of Bids for Park Improvement District No. 2026-1 and Park Improvement District No. 2026-2 and review Protests

Broc Lietz, presenter

- Broc discussed the next steps in the process for the next set of resolutions for creating park improvements for Madelyn's Meadows and Selkirk.
- There was discussion of the three protests that were received.

The committee recommends moving this to the full board and placing it on the Regular Agenda for consideration and approval.

Other

None

Meeting adjourned at 9:31 am.

Minutes submitted by Carmen Johnson, Executive Assistant