



THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF THE CITY OF FARGO WILL BE HELD ON **TUESDAY, JULY 08, 2025, AT 5:30 P.M.** IN THE BOARD ROOM AT THE FARGO PARKS SPORTS CENTER AT 6100 38th STREET SOUTH, FARGO, WITH PRESIDENT AARON HILL, PRESIDING. **Please note:** This is an in-person event and streamed virtually. Members of the public and media can view the live meeting at [www.fargoparks.com/news/park-board-meeting-july-agenda-2025](http://www.fargoparks.com/news/park-board-meeting-july-agenda-2025)

❖ *Election of Officers*

*Open Nominations – President of the Board*

*Open Nominations – Vice-President of the Board*

A. Call to Order

B. Board to Approve Order of Agenda

**Consent Agenda** – approve the following:

a. Minutes – 06/10/2025

b. June Bills

c. Approval of Aerial Lift Truck Bids Utilizing Emerald Ash Borer (EAB) Funds

d. Approval of Tree Inventory Bids Utilizing Emerald Ash Borer (EAB) Funds

e. Approval of 2025 Courts Plus Siding Project Bids

f. Approval of Fargo South Pool Mechanical Replacement Project Bids

g. Approval of the New Park Board Orientation Process

**Regular Agenda**

1. Recognition of Audience/Public Comments

2. Director's Report

3. Red River Zoo; Sally Mulvena, presenter

4. Department Update - Fargo Parks Sports Center; Kali Mork, presenter

5. Board to consider approval of Bank Resolution; Broc Lietz, presenter

6. Board to consider approval of the 2024 Fargo Park District Audit; Broc Lietz, presenter

7. Board to consider approval of Operational Expectations (OE-7)-Focus on Strategic Priorities; Susan Faus, presenter

8. Governance Committee Update; Commissioner Hill, presenter

9. Planning Committee Update; Commissioner Dawson, presenter

10. Adjourn



## MEMORANDUM

DATE: July 08, 2025

TO: Fargo Park Board Commissioners

FROM: Tony Schmitt, Park Director

RE: Consent Agenda Item (c) - Approval of Aerial Lift Truck Bids Utilizing Emerald Ash Borer (EAB) Funds

---

Bids for an aerial lift truck were received and opened on May 29, 2025, at 1:30 p.m. at the North Shop Conference Room. Attached to this memo is the bid tabulation.

We received bids from Aspen Equipment in the amount of \$251,869 and ABM Equipment in the amount of \$228,209. Staff recommends accepting the bid from ABM Equipment for the bid amount of \$228,209. The bid met all specifications and is the lowest bid for the equipment. Funds for this purchase of the aerial lift truck will come from the dedicated EAB Fund.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

SAMPLE MOTION: I make a motion to accept the bid for the Aerial Lift Truck purchase from ABM Equipment, as presented.

Fargo Park District

Purchase of Forestry Equipment

Bid Opening: 1:30 PM, Thursday, May 29, 2025

North Shop Conference Room



<b><u>BIDDER</u></b>	<b><u>Aerial Lift Truck</u></b>	<b><u>Estimated Delivery Date</u></b>
ASPEN EQUIPMENT	\$ 251,869.00	1 <sup>ST</sup> / 2 <sup>ND</sup> QUARTER - 2026
ABM EQUIPMENT	\$ 228,209.00	2 <sup>ND</sup> QUARTER - 2026



## MEMORANDUM

DATE: July 08, 2025

TO: Fargo Park Board Commissioners

FROM: Tony Schmitt, Park Director

RE: Consent Agenda Item (d) - Approval of Tree Inventory Bids Utilizing Emerald Ash Borer (EAB) Funds

---

Bids for Tree Inventory services were received and opened on June 4, 2025, at 2:00 p.m. at the North Shop Conference Room. Attached to this memo is the bid tabulation.

We received one bid from Plan-It-Geo in the amounts of \$5.25 per tree update that does not need a new tag and \$7.00 per tree update that needs a new tag. We would plan to inventory 1/5<sup>th</sup> of the park district trees in 2025. We also received a bid to survey riparian corridor trees up to 10,000 trees for \$5.00/tree. Staff recommends accepting the bid from Plan-It-Geo. The bid met all project specifications. Funds for the tree survey will come from the dedicated EAB Fund.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

SAMPLE MOTION: I make a motion to accept the bid for the Tree Inventory Project from Plan-It-Geo, as presented.

# Fargo Park District



## 2025 Tree Inventory Project

**Bid Opening: 2:00 PM, Wednesday, June 04, 2025**

**North Shop Conference Room**

<b><u>BIDDER</u></b>	<b><u>TREE UPDATE NO TAG PRICE / TREE</u></b>	<b><u>TREE UPDATE WITH TAG PRICE / TREE</u></b>	<b><u>RIPARIAN ASH TREE INVENTORY PRICE / TREE</u></b>	<b><u>ESTIMATED COMPLETION DATE</u></b>
PLAN-IT-GEO	\$5.25	\$7.00	\$5.00	December 2025 Tree Inventory  September 2026 Riparian Inventory



## MEMORANDUM

DATE: July 8, 2025

TO: Fargo Park Board Committee Members

FROM: Tyler Kirchner, Project Manager

RE: Consent Agenda Item (e) - Approval of 2025 Courts Plus Siding Project Bids

Bids for the 2025 Courts Plus Siding Project were received and opened on May 29, 2025, at 2:00 P.M. Attached to this memo is the bid tabulation and letter of recommendation.

Five bids were received for the Project: (1) Sever Construction Dakotas with a base bid amount of \$261,100; (2) Diversified Contractors, Inc. with a base bid amount of \$268,800 (3) Gast Construction with a base bid amount of \$241,900; (4) Minko Construction Inc. with a base bid amount of \$235,000; and (5) Gateway Building Systems, LLC with a base bid amount of \$207,175.

Upon review of the bids, consultants and staff recommends awarding the bid to Gateway Building Systems, LLC in the amount of \$207,175. The bids met all specifications, is the lowest bid and within our project budget of \$205,000.

The Committee requested this item be moved to the consent agenda.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

SAMPLE MOTION: I make a motion to approve the bid from Gateway Building Systems, LLC for 2025 Courts Plus Siding Project Bids, as presented.

Susan Faus, Executive Director  
Park Commissioners – Zoë Absey \* Vicki Dawson \* Joe Deutsch \* Aaron Hill \* Jerry Rostad  
Clerk-Jeff Gunkelman

Our Values: Be Authentic \* Be Bold \* Be Collaborative

June 03, 2025

Mr. Dave Bietz  
Deputy Director of Operations  
Fargo Park District  
6100 38<sup>th</sup> Street South  
Fargo, ND 58104

Subject: Fargo Park District  
Courts Plus East Residing Project  
Fargo, ND  
S+A Project 2505

On May 29, 2025, the Fargo Park District received and opened Five (5) proposals for the Courts Plus East Residing project.

It is our recommendation that the Fargo Park District award the contract to Gateway Building Systems, Inc. for the Base Bid - \$ 207,175.00 with NO alternates accepted for a total amount of **\$207,175.00.**

Enclosed is one (1) copy of the bid tabulation for your use. If you have any questions, please contact me at 701.476.0714.

Sincerely,



David R. Shultz  
Shultz + Associates Architects  
Enclosures: Bid Tabulation



612 1/2 Main Avenue  
Fargo, ND 58103

Phone: 701.476.0714  
Fax: 701.476.0709

www.TheArchitectFirm.com

## Bid Tabulation

**Project:** Fargo Park District - Courts Plus East F  
3491 S University Dr., Fargo, ND  
**Project Number:** 2025

**Bid Date:** 05.29.2025  
**Bid Time:** 2:00pm

Plan Holder	Contract License	Bid Bond	Addenda	Base Bid	Alternate	Completion Date
Sever Construction Dakotas	x	x	x	261,100	30,000	
Diversified Contractors, Inc.	x	x	x	268,800	33,000	
Gast Construction	x	x	x	241,900	24,900	
Minko Construction Inc.	x	x	x	235,000	23,000	
Gateway Building Systems, LLC	x	x	x	207,175	21,482	





## MEMORANDUM

DATE: July 8, 2025

TO: Fargo Park Board Committee Members

FROM: Tyler Kirchner, Project Manager

RE: Consent Agenda Item (f) - Approval of Fargo South Pool Mechanical Replacement Project Bids

---

No bids for the 2025 South Pool Mechanical Replacement Project were received at the original bid opening on April 3, 2025, at 2:00 P.M. A second round of bids for the 2025 South Pool Mechanical Replacement Project were received and opened on May 29, 2025, at 2:00 P.M. Attached to this memo is the bid tabulation and letter of recommendation.

One bid was received for the Project: (1) Associated Pool Builders-Bismarck with a base bid amount of \$324,700 and an alternate bid of \$14,300.

Upon review of the bids, consultants and staff recommends awarding the bid to Associated Pool Builders-Bismarck in the amount of \$339,000. The bid met all specifications. The project was budgeted at \$250,000. Additional funding of \$89,000 needed to complete this project, will come from the savings realized on the Davies Recreational Pool Resurfacing Project. That project had a savings of \$144,800.

The Committee requested this item be moved to the consent agenda.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

SAMPLE MOTION: I make a motion to approve the bid from Associated Pool Builders-Bismarck for Fargo South Pool Mechanical Replacement Project, as presented.

Susan Faus, Executive Director  
Park Commissioners – Zoë Absey \* Vicki Dawson \* Joe Deutsch \* Aaron Hill \* Jerry Rostad  
Clerk-Jeff Gunkelman

Our Values: Be Authentic \* Be Bold \* Be Collaborative



June 12, 2025

Mr. Tyler Kirchner  
Deputy Director of Operations  
Fargo Park District  
6100 38<sup>th</sup> Street South  
Fargo, ND 58104

Subject: Fargo Park District  
Fargo South Pool Equipment Replacement Rebid  
Fargo, North Dakota  
MBN Project No. 25-023

On May 29th, 2025, the Fargo Park District received and opened one (1) proposal for the Fargo South Pool Equipment Replacement Rebid.

It is our recommendation that the Fargo Park District award the contract to Associated Pool Builders for the Base Bid - \$324,700.00 and Alternate No. 1 - \$14,300.00 (Add) for a total amount of **\$339,000.00.**

Enclosed is one (1) copy of the bid tabulation for your use. If you have any questions, please contact me at 701-478-6336.

Sincerely,

A handwritten signature in black ink that reads "Ian Blair".

Ian Blair, P.E.  
Mechanical Engineer

Fargo South Pool Equipment Replacement Rebid (#9670443)  
Owner: The Park District of the City of Fargo  
Solicitor: MBN Engineering, Inc.  
05/29/2025 02:00 PM CDT

				Associated Pool Builders-Bismarck	
Section Title	Line Item	Item Code	Item Description	Unit Price	Extension
Base Bid					\$324,700.00
	1	ME1	All mechanical/electrical work for replacement of pumps.	\$324,700.00	\$324,700.00
Alternate #1					\$14,300.00
	2	ALT 1	All mechanical work associated with replacement of butterfly valves in filter room.	\$14,300.00	\$14,300.00
					\$339,000.00



## MEMORANDUM

DATE: July 8, 2025

TO: Fargo Park Board Committee Members

FROM: Susan Faus, Executive Director

RE: Consent Agenda Item (g) – Approval of New Park Board Member Orientation Process

---

The Governance Committee will review the final draft of the onboarding orientation process for new park board members. If no revisions are needed, the draft will be forwarded to the July board meeting for final approval.

If you have any questions or concerns, please feel free to contact me before the meeting.

Thank you.

SAMPLE MOTION: I make a motion to approve the New Park Board Member Orientation Process as presented.



June 25, 2025

RE: Fargo Park Board Onboarding Process

---

## **President leads**

## **Vice President and Executive Director support**

### **1. Pre-Election Preparation**

- Board President reaches out to candidates with key dates and information regarding next steps, if elected.
  - CC: Vice President
  - Ideally completed in the first week of June but must be completed prior to election day.

### **2. Election Day (2nd Tuesday in June)**

- 2<sup>nd</sup> Tuesday in June, on even numbered years (2026, 2028, 2030, 2032)
- 2<sup>nd</sup> Wednesday (one day after the election)
  - Board President contacts newly elected commissioners to schedule an initial meeting with President and Executive Dir. (if multiple new commissioners are elected, multiple meetings may be necessary to avoid quorum).
    - CC: Exec. Dir., Exec. Asst., HR Dir., Board Vice President

### **3. Initial Meeting - preferably the week of the election or early the following week, as schedules allow:**

- **Meeting with President and Exec. Dir. (1.5 hours)**
  - Receive contact information for key personnel
    - Briefly meet Dept. Dirs.
  - Overview of the Park District's Mission, Vision, Values
    - Overview of Strategic Plan/Park System Master Plan
  - Sign Code of Conduct
  - Roles & Responsibilities
    - Committee Structure and Preferences
  - Charitable Gaming Rules and Regulations
  - Office/Admin Tour



- Schedule Full Orientation
- **Meeting with HR/IT/Exec. Asst. (.5 hours)**
  - HR paperwork (W2)
  - IT logins/passwords & devices
  - Clothing, name tag & business cards

**Training to be completed prior to July Board Meeting:**

- **Introductory Meetings (2 hours):**
  - With Department Directors
    - Finance
    - Recreation
    - Parks & Maintenance
    - Community Relations
    - Courts Plus
    - Valley Senior Services
    - Sports Center
    - Golf
    - HR
    - IT
    - Foundation
- **Governance Policy Overview (1.5 hours):**
  - Governance Policy
  - Role and responsibilities of commissioners
  - Legalities of public meetings and open records
  - Bylaws and policies
  - Meeting procedures and rules of order
  - Financial overview: budgets, revenue streams, and major expenses
    - Mill Levy 101
  - SharePoint Training
- **Break (if all in one day)**
- **Park/Facility/Project Tour/Personalized based on new commissioner (3.5 hours):  
Open to ALL commissioners**
  - Sports Center
  - Shops



- North, South, Old Shop site
- Golf Courses
  - Edgewood, El Zagal, Prairiewood, Rose Creek & Osgood
- Pepsi Field
- Courts Plus
- VSS
- Yunker Farm
- Island Park + Swimming Pool
- Lindenwood Park + Campground
- Orchard Glen
- Rheault Farm
- Arenas & Sports Fields
  - Cornerstone, Colosseum, Metro Rec Center, Tharaldson Little League + Attic, Michelson + Jack Williams, Starion Field + Tharaldson Fields, Brunsdale (pickleball + youth baseball) & North Softball Complex
- Facilities Operating on Park District Land
  - Scheels Arena & Red River Zoo
- Swimming Pools
  - Roger G. Gress, Madison, South & Davies
- New or completed projects + recently renovated/improved facilities

#### **4. Follow-Up and Support**

- **Mentorship Program:**
  - Pair new commissioners with experienced commissioners.
  - If multiple new Commissioners, President and Vice President meet with new Commissioners.
- **Human Resource Training**
  - HR will provide training on relevant HR Policies and performance review procedures to evaluate the Executive Director.



## MEMORANDUM

DATE: July 8, 2025

TO: Fargo Park Board Committee Members

FROM: Kali Mork, Sports Center Director

RE: Agenda Item No. (4) – Department Update – Fargo Parks Sports Center

The Fargo Parks Sports Center team will share information about our department as well as provide an update on usage in 2024, through Q2 of 2025 and a look ahead to the remainder of this year.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director  
Park Commissioners – Zoe Absey \* Vicki Dawson \* Joe Deutsch \* Aaron Hill \* Jerry Rostad  
Clerk -Jeff Gunkelman

Our Core Values: \* Be Authentic \* Be Bold \* Be Collaborative





## MEMORANDUM

DATE: July 8, 2025

TO: Fargo Park Board Commissioners

FROM: Broc Lietz, Finance Director

RE: Agenda Item No. 5 - Board to consider approval of Bank Resolution

---

Attached is the bank resolution regarding who is allowed to sign on various bank accounts with Bremer Bank.

The banking resolution is updated annually with the change in officers.

Please let me know if you have any questions.

Thank you.

SAMPLE MOTION: I make the motion to approve the Bank Resolution as presented.

## **BANKING RESOLUTION**

**The Park District of the City of Fargo**, a park district under the laws of the State of North Dakota (“Park District”) (TIN: 45-6002070), at a regularly scheduled meeting of the Board of Park Commissioners held on July 8, 2025, hereby adopted the following Resolutions with regard to the Park District’s banking relationship with Bremer Bank, N.A. (“Bremer”) as follows:

BE IT RESOLVED, that Bremer has been designated as a depository and banking institution for and on behalf of the Park District for funds of the Park District and to provide other financial services as may be otherwise indicated in these Resolutions.

BE IT FURTHER RESOLVED, that the banking designation of Bremer shall continue in effect until either rescinded or modified in accordance with the appropriate resolution of the Board of Park Commissioners.

BE IT FURTHER RESOLVED, that Bremer, by the Board of Park Commissioner’s action previously, had been designated as the banking institution for and on behalf of the Park District with regard to the accounts herein described, all transactions, if any, with respect to deposits or withdrawals, for and on behalf of the Park District with Bremer prior to the adoption of these Resolutions, are hereby ratified, approved and confirmed.

BE IT FURTHER RESOLVED, that the Park District acknowledges and agrees that Bremer may furnish, at its discretion, certain automated access devices to signatories of the Park District as described in these Resolutions to facilitate the powers authorized by these Resolutions.

BE IT FURTHER RESOLVED, that the Park District acknowledges and agrees that Bremer may rely on alternative signature and verification codes issued to or obtained from signatories herein described or otherwise named in this Resolution, including a facsimile of signatures on file with Bremer and, if necessary, any personal identification numbers.

BE IT FURTHER RESOLVED, that Broc Lietz, the Treasurer of the Park District, is authorized to change the following accounts with Bremer and the persons herein designated and signing below are authorized to exercise the following powers pertaining to each of the separate accounts:

1. Checking Account (General), Account No. 5157146:

President \_\_\_\_\_

Broc Lietz, Treasurer \_\_\_\_\_

- Two (2) are required to sign
- Facsimile signatures are allowed
- Signed and authorized checks, drafts, withdraw slips and other order of payment of money, whether by paper, electronic or by other means.
- Sign account agreements and sign contracts for deposit-related services and authorize issuance of debit and/or check cards.

2. Checking Account (Courts Plus), Account No. 5157170:

Broc Lietz, Treasurer \_\_\_\_\_

- Facsimile signatures are not allowed
- Signed and authorized checks, drafts, withdraw slips and other order of payment of money, whether by paper, electronic or by other means.
- Sign account agreements and sign contracts for deposit-related services and authorize issuance of debit and/or check cards

3. Checking Account (Payroll), Account No. 5157154:

Broc Lietz, Treasurer \_\_\_\_\_

- Facsimile signature is allowed
- Signed and authorized checks, drafts, withdraw slips and other order of payment of money, whether by paper, electronic or by other means.
- Sign account agreements and sign contracts for deposit-related services and authorize issuance of debit and/or check cards.

4. Checking Account (Medical Insurance), Account No. 5157162:

Broc Lietz, Treasurer \_\_\_\_\_

- Facsimile signatures are not allowed
- Signed and authorized checks, drafts, withdraw slips and other order of payment of money, whether by paper, electronic or by other means.
- Sign account agreements and sign contracts for deposit-related services and authorize issuance of debit and/or check cards.

5. Money Market Account, Account No. 5157189:

Broc Lietz, Treasurer \_\_\_\_\_

- Facsimile signatures are not allowed
- Signed and authorized checks, drafts, withdraw slips and other order of payment of money, whether by paper, electronic or by other means.
- Sign account agreements and sign contracts for deposit-related services and authorize issuance of debit and/or check cards.

THE PARK DISTRICT OF THE CITY OF  
FARGO

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Clerk



## MEMORANDUM

DATE: July 8, 2025

TO: Fargo Park Board Members

FROM: Luke Evenson, CPA - Controller

RE: Agenda Item No. 6 – Board to consider approval of the 2024 Fargo Park District Audit

---

I am pleased to present the results of the audits for the fiscal year ending December 31, 2024. Brian Stavenger from Eide Bailly, presented the audits at the June 18, 2025 Planning Committee meeting. Because the Park District (mainly Valley Senior Services) received federal funding, there are really two audits performed, a Financial Statement audit overall and a Federal Funds Audit. Attached are finalized copies of the Financial Statements, Federal Audit, and Governance Letter.

### Key Highlights:

- **Unmodified Opinion:** The auditors issued an unmodified (clean) opinion, indicating that our financial statements present fairly, in all material respects, the financial position and results of operations in accordance with generally accepted accounting principles (GAAP).
- **Internal Controls:** One material weakness was identified for the Preparation of Financial Statements and proposed journal entries. This has been a finding we have had on our audit for a number of years as Eide Bailly helps us write the financial statements and proposed some journal entries. There were no internal control weaknesses identified on the audit of federal funds.
- **Compliance:** The audit confirmed compliance with all relevant financial reporting standards and regulatory requirements.

Please let me know if you have any questions.

Thank you.

**SAMPLE MOTION:** I make the motion to approve the audited financial statements and federal audit as presented.

Susan Faus, Executive Director  
Park Commissioners – Zoe Absey \* Vicki Dawson \* Joe Deutsch \* Aaron Hill \* Jerry Rostad  
Clerk -Jeff Gunkelman

Our Core Values: \* Be Authentic \* Be Bold \* Be Collaborative



Financial Statements  
December 31, 2024

## Park District of the City of Fargo

Commissioners and Officers .....	1
Independent Auditor's Report .....	2
Management's Discussion and Analysis .....	6
Basic Financial Statements	
Government-Wide Financial Statements	
Statement of Net Position .....	13
Statement of Activities .....	15
Fund Financial Statements	
Balance Sheet - Governmental Funds .....	16
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position .....	17
Statement of Revenue, Expenditures and Changes in Fund Balances - Governmental Funds .....	18
Reconciliation of the Changes in Fund Balances of Governmental Funds to the Statement of Activities .....	19
Statement of Revenue, Expenditures and Changes in Fund Balances - Budget and Actual - General Fund ...	20
Combining Statement of Net Position Discretely Presented Component Units .....	21
Combining Statements of Revenues, Expenses and Changes in Net Position Discretely Presented Component Units .....	22
Notes to Financial Statements .....	23
Required Supplementary Information	
Schedule of Employer's Share of Net OPEB Liability and Related Ratios .....	64
Notes to the Schedule of Employer's Share of Net OPEB Liability and Related Ratios .....	65
Schedule of Changes in the Employer's Total OPEB Liability and Related Ratios .....	66
Notes to the Schedule of Changes in the Employer's Total OPEB Liability and Related Ratios .....	67
Schedule of Employer's Share of Net Pension Liability .....	68
Schedule of Employer's Contributions .....	69
Notes to the Schedule of Employer's Share of Net Pension Liability and Schedule of Employer's Contributions .....	70
Other Supplementary Information	
Balance Sheet - Modified Accrual Basis - Valley Senior Services .....	76
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual- Modified Accrual Basis - Valley Senior Services .....	77

Park District of the City of Fargo  
Commissioners and Officers  
December 31, 2024

---

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Aaron Hill	President	June 2026
Vicki Dawson	Vice President	June 2026
Joe Deutsch	Commissioner	June 2026
Zoe Absey	Commissioner	June 2028
Jerry Rostad	Commissioner	June 2028
Jeff Gunkelman	Clerk and Secretary	
Broc Lietz	Treasurer	
Susan Faus	Executive Director	





## Independent Auditor's Report

To the Board of Park Commissioners  
Park District of the City of Fargo  
Fargo, North Dakota

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the financial statements of the governmental activities, the aggregate discretely presented component units, and each major fund of the Park District of the City of Fargo ("the Park District"), as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Park District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component units, and each major fund of the Park District of the City of Fargo, as of December 31, 2024, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Park District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Adoption of New Accounting Standard*

As discussed in Note 14 to the financial statements, the Park District has adopted the provisions of Government Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences* for the year ended December 31, 2024. Accordingly, a restatement of the governmental activities and the Valley Senior Services discretely presented component unit's net position as of January 1, 2024, to restate beginning net position. Our opinions are not modified with respect to this matter.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Park District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Park District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Park District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis; schedule of employer's share of net OPEB liability and related ratios; schedule of changes in employer's total OPEB liability and related ratios; schedule of employer's share of net pension liability; and schedule of employer's contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Park District's basic financial statements. The Valley Senior Services modified accrual basis balance sheet and Valley Senior Services statement of revenues, expenditures and changes in fund balances - budget and actual are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the Valley Senior Services modified accrual basis balance sheet and Valley Senior Services statement of revenues, expenditures and changes in fund balances - budget and actual are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the listing of commissioners and officers but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2025, on our consideration of the Park District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Park District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Park District's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Eide Bailly LLP".

Fargo, North Dakota  
June 20, 2025

This discussion and analysis presents the highlights of financial activities and financial position for the Park District of the City of Fargo ("the Park District"). The analysis focuses on significant financial issues, major financial activities and resulting changes in financial position, budget changes and variances from the budget, and specific issues related to funds and the economic factors affecting the Park District.

Management's Discussion and Analysis (MD&A) focuses on current year activities and the resulting changes. Please read it in conjunction with the Park District's financial statements.

### **Financial Highlights**

The Park District's governmental net position increased by \$24,100,105 from multiple areas. The largest increase in revenues were related to capital grants and contributions for the construction of the Fargo Parks Sports Center.

### **Report Layout**

The Park District's annual financial report consists of several sections. Taken together they provide a comprehensive financial look at the Park District. The components of the report include the following:

*Management's Discussion and Analysis* - This section of the report provides financial highlights, overview and economic factors affecting the Park District.

*Basic Financial Statements* - Includes Statement of Net Position, Statement of Activities, fund financial statements and the notes to the financial statements. Statements of Net Position and Activities focus on an entity-wide presentation using the accrual basis of accounting. They are designed to be more corporate-like in that all activities are consolidated into a total for the Park District.

- The Statement of Net Position focuses on resources available for future operations. In simple terms, this statement presents a snapshot view of the assets the community owns and deferred outflows of resources, the liabilities it owes and deferred inflows of resources, and the net difference. The net difference is further separated into amounts restricted for specific purposes and unrestricted amounts.
- The Statement of Activities focuses on gross and net costs of Park District programs and the extent to which such programs rely upon general tax and other revenues. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.
- Fund financial statements focus separately on major governmental funds. Governmental fund statements follow the more traditional presentation of financial statements. The Park District's major governmental funds are presented in their own column. Budgetary comparison statements are presented for the General Fund.
- The notes to the financial statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding the Park District's financial condition.

*Required Supplementary Information* - This is additional required disclosure of the funding progress of the Park District's OPEB liabilities in accordance with GASB Statement No. 75 and pension liabilities in accordance with GASB Statement No. 68.

*Other Supplementary Information* - Separate statements of net position and statements of revenues, expenses, and changes in net position are provided for readers desiring additional information on the Valley Senior Services, Fargo Park District Foundation and Valley Senior Services Foundation, which are discretely presented component units of the Park District.

### **Park District as A Whole**

#### **Statement of Net Position at December 31, 2024**

During fiscal year 2024 the governmental activities net position increased by \$24,100,105 as shown on Table 2. The increase is from capital grants and contributions. This net operating surplus is being held as a current asset.

#### **Statement of Activities for the Year Ending December 31, 2024**

The increase of net position as shown on the statement of activities, Table 2, is from revenues exceeding expenses. Revenues exceeded budgeted amounts due to increased contributions related to the Sports Center.

A portion of the year-end net position is restricted for specific purposes. The restrictions represent legal or contractual limitations on how the assets may be expended. Within the governmental activities category restrictions are for debt service reserves and capital projects reserves.

**Table 1**  
**Statement of Net Position**  
**December 31, 2024**  
**With Comparative Amounts for 2023**

	Governmental Activities	
	2024	2023*
Assets		
Current assets	\$ 51,401,958	\$ 78,802,271
Capital assets	250,499,666	202,544,337
Total assets	301,901,624	281,346,608
Deferred Outflows of Resources	5,601,409	8,378,848
Liabilities		
Current liabilities	12,968,543	13,701,627
Long-term liabilities	115,460,698	117,832,504
Total liabilities	128,429,241	131,534,131
Deferred Inflows of Resources	4,879,276	7,313,243
Net Position		
Net investment in capital assets	147,413,860	95,810,282
Restricted for		
Debt service	26,279,302	27,098,260
Specific projects and programs	-	22,057,798
Unrestricted	501,354	5,911,742
Total net position	\$ 174,194,516	\$ 150,878,082

\* Effective January 1, 2024, the Park District adopted provisions of GASB Statement No. 101 *Compensated Absences*. As a result of this change in accounting principle, it was not appropriate for the Park District to restate prior-period information for earlier periods than those presented in the basic financial statements. Therefore, information for the year ended December 31, 2023, was not restated. See Note 14 to the financial statements for further information on the change in accounting principle.

**Table 2**  
**Statement of Activities**  
**Year Ending December 31, 2024**  
**With Comparative Amounts for 2023**

	Governmental Activities	
	2024	2023*
Revenues		
Program Revenues		
Charges for services	\$ 11,648,417	\$ 10,103,697
Operating grants and contributions	1,071,556	251,204
Capital grants and contributions	14,433,254	10,101,051
General Revenues		
Property taxes	24,372,611	22,379,533
Intergovernmental	4,063,581	3,912,329
Investment earnings	3,094,464	2,397,829
Gain on sale/disposal/swap of capital assets	2,151,037	96,132
Total revenues	<u>60,834,920</u>	<u>49,241,775</u>
Expenses		
General government	7,784,782	8,791,609
Recreation	2,017,147	1,414,267
Recurring Events	842,660	832,606
Concessions	728,224	540,476
Golf	4,315,827	4,186,696
Facilities	1,572,111	2,719,156
Neighborhood parks	8,716,317	4,940,529
Swimming pools	779,501	936,433
Courts Plus	2,718,456	2,560,337
Maintenance	7,259,790	5,319,879
Total expenses	<u>36,734,815</u>	<u>32,241,988</u>
Change in Net Position	24,100,105	16,999,787
Beginning Net Position**	<u>150,094,411</u>	<u>133,878,295</u>
Ending Net Position	<u>\$ 174,194,516</u>	<u>\$ 150,878,082</u>

\* 2023 has not been restated for implementation of GASB Statement No. 101, see page 8 for further explanation

\*\* 2024 beginning net position as restated



### Budgetary Highlights

The Park District's General Fund appropriations increased by approximately \$11,328,000 from prior year. The increase in appropriations is from increased mill levy value, and increased intergovernmental revenue. Actual General Fund revenues were higher than budget by \$4,280,313 and General Fund expenditures were higher than budget by \$1,515,386.

### Capital Assets and Debt Administration

#### Capital Assets

As of December 31, 2024 the Park District has invested \$250,499,666 in capital assets, net of accumulated depreciation, as reflected in the following table, which represents a net increase (additions, deductions and depreciation) of \$47,955,329.

**Table 3**  
**Capital Assets at December 31, 2022 and 2021**  
**(Net of Depreciation/Amortization)**

	Governmental Activities	
	2024	2023
Land	\$ 32,056,663	\$ 32,516,000
Construction in Progress	135,975,385	85,662,337
Buildings	39,207,447	41,337,669
Improvements Other Than Buildings	35,764,950	36,539,251
Machinery and Equipment	7,219,434	6,171,427
Right-to-Use Leased Assets	196,737	249,502
Right-to-Use Subscription IT Assets	79,050	68,151
Total	<u>\$ 250,499,666</u>	<u>\$ 202,544,337</u>

The following table reconciles the change in capital assets. Additions include assets acquired or under construction at year-end. Reductions are for disposition of assets and depreciation.

Changes	Governmental Activities
Land	\$ (459,337)
Construction in Progress	50,313,048
Buildings	(2,130,222)
Improvements Other Than Buildings	(774,301)
Machinery and Equipment	1,048,007
Right-to-Use Leased Assets	(52,765)
Right-to-Use Subscription IT Assets	10,899
Total	<u>\$ 47,955,329</u>

**Table 4**  
**Change in Capital Assets**

	Governmental Activities
Beginning Balance	\$ 202,544,337
Additions	53,296,085
Retirement	(848,717)
Depreciation	<u>(4,492,039)</u>
Ending Balance	<u>\$ 250,499,666</u>

Assets from governmental activities increased by \$47,955,329. Annual depreciation/amortization of \$4,492,039 decreased net capital assets. The majority of the capital asset additions were related to the Fargo Parks Sports Center project, which broke ground during 2022. For more detailed information on the Park District's capital assets refer to Note 6 of the notes to financial statements.

### Debt Outstanding

As of year-end, the Park District had \$104,493,805 in debt outstanding compared to \$107,191,811 last year. The increase was due to the issuance of General Obligation 2023B Bonds for construction of the Sports Center. \$7,611,485 of the debt outstanding at December 31, 2024, is due within one year.

	Totals	
	2024	2023*
Governmental Activities		
Notes payable	\$ 1,500,000	\$ 1,855,000
Financed purchases payable	1,611,809	1,951,799
Leases payable	186,182	247,389
Subscription IT liabilities	42,888	49,110
General obligation and refunding improvement bonds	81,550,000	83,275,000
Unamortized bond premium	5,536,236	5,851,613
Special assessments	12,658,691	13,504,144
Compensated absences	1,407,999	457,756
	<u>\$ 104,493,805</u>	<u>\$ 107,191,811</u>

\* 2023 has not been restated for implementation of GASB Statement No. 101, see page 8 for further explanation

For more detailed information on the Park District's debt and amortization terms refer to Note 9 of the notes to financial statements.

### Request for Information

This financial report is designed to provide a general overview of the Park District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Finance, 6100 38th St. S, Fargo, ND 58104 or visit the Park District's web site at [www.fargoparks.com](http://www.fargoparks.com).

# Park District of the City of Fargo

## Statement of Net Position

December 31, 2024

	Primary Government Governmental Activities	Discretely Presented Component Units
<b>Assets</b>		
Cash and investments	\$ 37,712,039	\$ 8,276,522
Delinquent property taxes receivable	367,370	-
Special assessments receivable	11,698,632	-
Accounts receivable	1,525,160	870,255
Pledges receivable	-	13,200,030
Prepaid items	24,356	-
Inventories	74,401	-
Leases receivable	-	6,226,412
	<u>51,401,958</u>	<u>28,573,219</u>
 Capital assets (net of accumulated depreciation/ amortization where applicable):		
Land	32,056,663	-
Construction in progress	135,975,385	-
Buildings	39,207,447	603,213
Improvements other than buildings	35,764,950	-
Machinery and equipment	7,219,434	430,600
Right-to-use leased assets	196,737	74,950
Right-to-use subscription IT assets	79,050	-
	<u>250,499,666</u>	<u>1,108,763</u>
 Total assets	<u>301,901,624</u>	<u>29,681,982</u>
 <b>Deferred Outflows of Resources</b>		
Pension plans	5,451,603	-
OPEB	149,806	11,064
 Total deferred outflows of resources	<u>\$ 5,601,409</u>	<u>\$ 11,064</u>

# Park District of the City of Fargo

## Statement of Net Position

December 31, 2024

	Primary Government Governmental Activities	Discretely Presented Component Units
<b>Liabilities</b>		
Accounts payable	\$ 8,797,139	\$ 207,656
Retainage payable	2,804,177	-
Accrued interest payable	603,991	-
Accrued payroll	546,567	146,450
Claims incurred but not reported	62,363	-
Unearned revenue	154,306	-
Unearned revenue - pledges	-	11,120,080
Long-term liabilities		
Due in less than one year - other than OPEB and pensions	7,611,485	2,525,160
Due in more than one year - other than OPEB and pensions	96,882,320	7,902,216
Due in more than one year - OPEB	868,450	92,274
Due in more than one year - pensions	10,098,443	-
Total liabilities	<u>128,429,241</u>	<u>21,993,836</u>
<b>Deferred Inflows of Resources</b>		
Pension plans	4,522,664	-
OPEB	356,612	51,942
Leases	-	9,714,622
Total deferred inflows of resources	<u>4,879,276</u>	<u>9,766,564</u>
<b>Net Position</b>		
Net investment in capital assets	147,413,860	1,044,790
Restricted for:		
Debt service	26,279,302	-
Island Park pool	-	95,000
Senior services	-	7,048,090
Unrestricted	501,354	(10,255,234)
Total net position	<u>\$ 174,194,516</u>	<u>\$ (2,067,354)</u>

# Park District of the City of Fargo

## Statement of Activities

Year Ended December 31, 2024

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Governmental Activities	Discretely Presented Component Units
Governmental Activities						
General government	\$ 7,784,782	\$ 910,643	\$ 125,811	\$ -	\$ (6,748,328)	\$ -
Recreation	2,017,147	989,984	10,000	-	(1,017,163)	-
Recurring Events	842,660	139,340	42,679	-	(660,641)	-
Concessions	728,224	522,867	15,000	-	(190,357)	-
Golf	4,315,827	4,740,867	-	-	425,040	-
Facilities	1,572,111	580,451	-	12,601,200	11,609,540	-
Neighborhood parks	8,716,317	460,248	4,185	1,832,054	(6,419,830)	-
Swimming pools	779,501	424,774	57,000	-	(297,727)	-
Courts Plus	2,718,456	2,693,630	32,949	-	8,123	-
Maintenance	7,259,790	185,613	783,932	-	(6,290,245)	-
Total governmental activities	36,734,815	11,648,417	1,071,556	14,433,254	(9,581,588)	-
Component Units						
Valley Senior Services	6,726,873	846,926	40,346	-	-	(5,839,601)
Fargo Park District Foundation	12,400,445	-	10	958,991	-	(11,441,444)
Valley Senior Services Foundation	13,523	-	91,469	-	-	77,946
Total component units	\$ 19,140,841	\$ 846,926	\$ 131,825	\$ 958,991	-	(17,203,099)
General Revenues and Transfers						
Property taxes					24,372,611	2,283,125
Intergovernmental					4,063,581	4,531,702
Investment earnings					3,094,464	112,410
Gain on sale/disposal of capital assets					2,151,037	-
Total general revenues					33,681,693	6,927,237
Change in Net Position					24,100,105	(10,275,862)
Net Position - Beginning, as previously reported					150,878,082	8,335,414
Adjustments (Note 14)					(783,671)	(126,906)
Net Position - Beginning, as restated					150,094,411	8,208,508
Net Position - Ending					\$ 174,194,516	\$ (2,067,354)

The notes to the financial statements are an integral part of this statement

# Park District of the City of Fargo

## Balance Sheet - Governmental Funds

December 31, 2024

	General	Debt Service	Capital Projects	Total
<b>Assets</b>				
Cash and investments	\$ 21,092,245	\$ 14,542,185	\$ 2,077,609	\$ 37,712,039
Delinquent property taxes receivable	245,668	121,702	-	367,370
Special assessments receivable	-	11,698,632	-	11,698,632
Accounts receivable	1,525,160	-	-	1,525,160
Prepaid items	24,356	-	-	24,356
Inventories	74,401	-	-	74,401
<b>Total assets</b>	<b>\$ 22,961,830</b>	<b>\$ 26,362,519</b>	<b>\$ 2,077,609</b>	<b>\$ 51,401,958</b>
<b>Liabilities</b>				
Accounts payable	\$ 1,550,147	\$ -	\$ 7,246,992	\$ 8,797,139
Retainage payable	-	-	2,804,177	2,804,177
Accrued payroll	546,567	-	-	546,567
Claims incurred but not reported	62,363	-	-	62,363
Unearned revenue	154,306	-	-	154,306
<b>Total liabilities</b>	<b>2,313,383</b>	<b>-</b>	<b>10,051,169</b>	<b>12,364,552</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenue - property taxes	167,983	83,217	-	251,200
Unavailable revenue - special assessments	-	10,885,757	-	10,885,757
<b>Total deferred inflows of resources</b>	<b>167,983</b>	<b>10,968,974</b>	<b>-</b>	<b>11,136,957</b>
<b>Fund Balance</b>				
<b>Nonspendable</b>				
Prepaid items	24,356	-	-	24,356
Inventories	74,401	-	-	74,401
<b>Restricted for</b>				
Debt service	-	15,393,545	-	15,393,545
Friends of the Depot	47,765	-	-	47,765
<b>Assigned for</b>				
Insurance	176,944	-	-	176,944
Medical insurance	517,350	-	-	517,350
Unassigned	19,639,648	-	(7,973,560)	11,666,088
<b>Total fund balance</b>	<b>20,480,464</b>	<b>15,393,545</b>	<b>(7,973,560)</b>	<b>27,900,449</b>
<b>Total liabilities, deferred inflows of resources, and fund balance</b>	<b>\$ 22,961,830</b>	<b>\$ 26,362,519</b>	<b>\$ 2,077,609</b>	<b>\$ 51,401,958</b>

Park District of the City of Fargo  
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position  
December 31, 2024

---

Total Fund Balances - Governmental Funds	\$ 27,900,449
Amounts Reported for Governmental Activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.	250,499,666
Compensated absences payable are not due and payable in the current period therefore are not reported as liabilities in the funds.	(1,407,999)
Accrued interest payable for long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds.	(603,991)
Property taxes and specials are not considered available for current financial resources and are therefore deferred in the funds. However, they are properly recognized as revenue in the entity-wide statements as soon as the levy has been certified.	11,136,957
Deferred outflows and inflows of resources related to pensions and OPEB are applicable to future periods and, therefore, are not reported in the funds.	722,133
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year-end consist of :	
Bonds, notes, financed purchases, leases, subscriptions, and special assessments payable	\$ (97,549,570)
Unamortized bond premium	(5,536,236)
Net pension liability	(10,098,443)
Other post employment benefits payable	(868,450)
	<u>(114,052,699)</u>
Total Net Position - Governmental Activities	<u><u>\$ 174,194,516</u></u>



**Park District of the City of Fargo**  
**Statement of Revenue, Expenditures and Changes in Fund Balances - Governmental Funds**  
**Year Ended December 31, 2024**

	General	Debt Service	Capital Projects	Total
<b>Revenues</b>				
Taxes	\$ 17,529,074	\$ 8,645,423	\$ -	\$ 26,174,497
Special assessment collections	-	1,832,054	-	1,832,054
Intergovernmental revenue	4,850,127	-	-	4,850,127
Charges for services and contributions	11,354,018	-	-	11,354,018
Interest	3,094,464	-	-	3,094,464
Grants, trusts and donations	203,484	-	12,040,905	12,244,389
Other	482,338	2,728	451,154	936,220
<b>Total revenues</b>	<b>37,513,505</b>	<b>10,480,205</b>	<b>12,492,059</b>	<b>60,485,769</b>
<b>Expenditures</b>				
Current				
Wages and salaries	16,434,048	-	-	16,434,048
Other	10,509,520	108,292	-	10,617,812
Capital outlay	6,328,047	-	46,968,038	53,296,085
Other expenditures	284	-	-	284
Special assessment additions	-	472,704	-	472,704
Debt service				
Principal	629,990	6,013,646	-	6,643,636
Interest and fiscal charges	53,669	3,782,264	-	3,835,933
<b>Total expenditures</b>	<b>33,955,558</b>	<b>10,376,906</b>	<b>46,968,038</b>	<b>91,300,502</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	3,557,947	103,299	(34,475,979)	(30,814,733)
<b>Other Financing Sources (Uses)</b>				
Proceeds from bond issuance	-	-	2,800,000	2,800,000
Proceeds from subscription IT assets	38,060	-	-	38,060
Special assessments financed	-	472,704	-	472,704
Sale of capital assets	2,151,037	-	-	2,151,037
Transfers	(1,644,621)	-	1,644,621	-
<b>Total other financing sources (uses)</b>	<b>544,476</b>	<b>472,704</b>	<b>4,444,621</b>	<b>5,461,801</b>
<b>Net Change in Fund Balances</b>	<b>4,102,423</b>	<b>576,003</b>	<b>(30,031,358)</b>	<b>(25,352,932)</b>
<b>Fund Balances, Beginning of Year</b>	<b>16,378,041</b>	<b>14,817,542</b>	<b>22,057,798</b>	<b>53,253,381</b>
<b>Fund Balances, End of Year</b>	<b>\$ 20,480,464</b>	<b>\$ 15,393,545</b>	<b>\$ (7,973,560)</b>	<b>\$ 27,900,449</b>

# Park District of the City of Fargo

## Reconciliation of the Changes in Fund Balances of Governmental Funds to the Statement of Activities Year Ended December 31, 2024

Net Change in Fund Balances - Total Governmental Funds		\$ (25,352,932)
Amounts Reported for Governmental Activities in the Statement of Activities are Different because		
Capital outlays are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation/amortization expense. In the current period these amounts are:		
Capital outlay		53,296,085
Depreciation/amortization expense		(4,492,039)
The net effect of the disposal of capital assets is to decrease net position.		(848,717)
Property taxes and specials are not considered available for current financial resources and are therefore deferred in the funds. However, they are properly recognized as revenue in the statement of activities as soon as the levy has been certified.		
Current period balance	\$ 11,136,957	
Prior period balance	(12,466,138)	
Current year effect		(1,329,181)
In the statement of activities compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amount paid).		
Current period balance	(1,407,999)	
Prior period balance	1,241,427	
Current year effect		(166,572)
Interest payable is reported in the government wide statements of net position but is not recorded in the governmental funds.		
Current period balance	(603,991)	
Prior period balance	640,615	
Current year effect		36,624
In the statement of activities OPEB liabilities are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used.		
Current period balance	(1,075,256)	
Prior period balance	967,106	
Current year effect		(108,150)
In the statement of activities the cost of pension benefits earned net of employee contributions is reported as pension expense. In the governmental funds, however, the contributions are reported as expense.		
Current period balance	(9,169,504)	
Prior period balance	8,586,242	
Current year effect		(583,262)
Debt proceeds are recognized as revenue in the governmental funds but not on the statement of net position. In the current period these amounts consist of:		
Bonds issued		(2,800,000)
Subscription proceeds		(38,060)
Special assessments financed		(472,704)
Repayment of long-term debt is reported as an expenditure in governmental funds, but the repayment reduces long-term liabilities on the statement of net position. In the current current period these amounts consist of:		
Principal retirement on bonds, notes, leases, and special assessments		6,643,636
Amortization of bond discount		315,377
Change in Net Position of Governmental Activities		<u>\$ 24,100,105</u>

# Park District of the City of Fargo

## Statement of Revenue, Expenditures and Changes in Fund Balances - Budget and Actual - General Fund Year Ended December 31, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues				
Taxes	\$ 17,444,248	\$ 17,444,248	\$ 17,529,074	\$ 84,826
Intergovernmental revenue	3,908,999	3,908,999	4,850,127	941,128
Charges for services and contributions	9,988,684	9,988,684	11,354,018	1,365,334
Interest	1,570,011	1,570,011	3,094,464	1,524,453
Grants, trusts and donations	155,600	155,600	203,484	47,884
Other	165,650	165,650	482,338	316,688
Total revenues	<u>33,233,192</u>	<u>33,233,192</u>	<u>37,513,505</u>	<u>4,280,313</u>
Expenditures				
Current				
Wages and salaries	16,183,587	16,183,587	16,434,048	(250,461)
Other	10,484,946	10,484,946	10,509,520	(24,574)
Capital outlay	5,086,480	5,086,480	6,328,047	(1,241,567)
Other expenditures	1,500	1,500	284	1,216
Debt service				
Principal	629,990	629,990	629,990	-
Interest and fiscal charges	53,669	53,669	53,669	-
Total expenditures	<u>32,440,172</u>	<u>32,440,172</u>	<u>33,955,558</u>	<u>(1,515,386)</u>
Excess of Revenues over Expenditures	793,020	793,020	3,557,947	2,764,927
Other Financing Sources (Uses)				
Proceeds from subscription IT	-	-	38,060	38,060
Sale of capital assets	850,000	850,000	2,151,037	1,301,037
Transfers out	(1,644,621)	(1,644,621)	(1,644,621)	-
Total other financing sources (uses)	<u>(794,621)</u>	<u>(794,621)</u>	<u>544,476</u>	<u>1,339,097</u>
Net Change in Fund Balances	<u>\$ (1,601)</u>	<u>\$ (1,601)</u>	4,102,423	<u>\$ 4,104,024</u>
Fund Balance, Beginning of Year			<u>16,378,041</u>	
Fund Balance, End of Year			<u>\$ 20,480,464</u>	

Park District of the City of Fargo  
Combining Statement of Net Position  
Discretely Presented Component Units  
December 31, 2024

	Valley Senior Services	Fargo Park District Foundation	Valley Senior Services Foundation	Total
<b>Assets</b>				
Cash and investments	\$ 5,614,340	\$ 1,314,260	\$ 1,347,922	\$ 8,276,522
Accounts receivable	836,403	33,852	-	870,255
Pledges receivable	-	13,200,030	-	13,200,030
Leases receivable	-	6,226,412	-	6,226,412
	<u>6,450,743</u>	<u>20,774,554</u>	<u>1,347,922</u>	<u>28,573,219</u>
 Capital assets (net of accumulated depreciation/ amortization where applicable):				
Buildings	603,213	-	-	603,213
Machinery and equipment	430,600	-	-	430,600
Right-to-use leased assets	74,950	-	-	74,950
	<u>1,108,763</u>	<u>-</u>	<u>-</u>	<u>1,108,763</u>
 Total assets	<u>7,559,506</u>	<u>20,774,554</u>	<u>1,347,922</u>	<u>29,681,982</u>
 Deferred Outflows of Resources				
OPEB	<u>11,064</u>	<u>-</u>	<u>-</u>	<u>11,064</u>
 <b>Liabilities</b>				
Accounts payable	203,454	4,010	192	207,656
Accrued payroll	146,450	-	-	146,450
Unearned revenue - pledges	-	11,120,080	-	11,120,080
Long-term liabilities				
Due in less than one year - other than OPEB	321,685	2,203,475	-	2,525,160
Due in more than one year - other than OPEB	9,615	7,892,601	-	7,902,216
Due in more than one year - OPEB	92,274	-	-	92,274
	<u>773,478</u>	<u>21,220,166</u>	<u>192</u>	<u>21,993,836</u>
 Deferred Inflows of Resources				
OPEB	51,942	-	-	51,942
Leases	-	9,714,622	-	9,714,622
	<u>51,942</u>	<u>9,714,622</u>	<u>-</u>	<u>9,766,564</u>
 Total deferred inflows of resources	<u>51,942</u>	<u>9,714,622</u>	<u>-</u>	<u>9,766,564</u>
 <b>Net Position</b>				
Net investment in capital assets	1,044,790	-	-	1,044,790
Restricted for:				
Island Park pool	-	95,000	-	95,000
Senior services	5,700,360	-	1,347,730	7,048,090
Unrestricted	-	(10,255,234)	-	(10,255,234)
	<u>6,745,150</u>	<u>(10,160,234)</u>	<u>1,347,730</u>	<u>(2,067,354)</u>
 Total net position	<u>\$ 6,745,150</u>	<u>\$ (10,160,234)</u>	<u>\$ 1,347,730</u>	<u>\$ (2,067,354)</u>

Park District of the City of Fargo  
Combining Statements of Revenues, Expenses and Changes in Net Position  
Discretely Presented Component Units  
Year Ended December 31, 2024

	Valley Senior Services	Fargo Park District Foundation	Valley Senior Services Foundation	Total
Operating Revenues				
Taxes	\$ 2,283,125	\$ -	\$ -	\$ 2,283,125
Intergovernmental revenue	4,256,702	275,000	-	4,531,702
Charges for services	846,926	-	-	846,926
Investment earnings	53,669	3,562	55,179	112,410
Grants, trusts and donations	160	958,991	91,469	1,050,620
Other	40,186	10	-	40,196
Total operating revenues	7,480,768	1,237,563	146,648	8,864,979
Operating Expenses				
Wages and salaries	3,691,321	235,541	-	3,926,862
Depreciation/amortization	245,397	-	-	245,397
Fargo Park District Support	-	12,106,244	-	12,106,244
Other	2,790,155	58,660	13,523	2,862,338
Total operating expenses	6,726,873	12,400,445	13,523	19,140,841
Change in Net Position	753,895	(11,162,882)	133,125	(10,275,862)
Total Net Position, Beginning, as previously reported	6,118,161	1,002,648	1,214,605	8,335,414
Adjustments (Note 14)	(126,906)	-	-	(126,906)
Total Net Position, Beginning, as restated	5,991,255	1,002,648	1,214,605	8,208,508
Total Net Position, End of Year	\$ 6,745,150	\$ (10,160,234)	\$ 1,347,730	\$ (2,067,354)

**Note 1 - Purpose and Administration**

The Park District of the City of Fargo (the "Park District") was created by resolution of the Board of Commissioners of the City of Fargo, Article 19-01 of the Revised Ordinance of 1965. The resolution accepts the provisions, benefits and all amendments of Sections 40-49-02 through 40-49-18, both inclusive, of the North Dakota Century Code. Accordingly, the Park District of the City of Fargo consists of a five-member board elected at regular municipal elections. It is empowered to exercise all powers relative to the operation, maintenance and management of sites or areas devoted to use and accommodation of the public. Such powers include the right to acquire property, construct or improve park property, pass ordinances necessary and requisite to carry into effect the powers granted to the Park Board Commissioners, issue negotiable bonds and borrow money to defray expenses.

**Note 2 - Summary of Significant Accounting Policies****Reporting Entity**

For financial reporting purposes, the Park District's financial statements include all funds over which the Park Board exercises oversight responsibility. This includes such aspects as appointment of governing body members, designation of management, the ability to significantly influence operations and accountability for fiscal matters.

Component units are legally separate organizations for which elected officials of the primary government are financially accountable. The Park District may be financially accountable if it appoints a voting majority of the organization's governing body and is either:

1. able to impose its will on that organization or
2. there is potential for the organization to provide specific financial benefits to or impose financial burdens on the Park District. The Park District may be financially accountable if an organization is fiscally dependent on the Park District.

Based upon the above criteria, the financial statements of Valley Senior Services, Fargo Park District Foundation, and Valley Senior Service Foundation are discretely presented in the accompanying financial statements. Separate financial statements are not issued for these entities. The Park District is not includable as a component unit within another reporting entity.

Valley Senior Services - The Park District is accountable for fiscal matters of Valley Senior Services and designates management of the commission. Valley Senior Services provides services to senior citizens throughout the Red River Valley through a variety of different ways: delivering daily hot meals through Meals On Wheels, finding a sense of community and fostering new friendships at local senior centers, getting to and from appointments with transportation services, connecting seniors with supportive resources, and much more.

Fargo Park District Foundation - The Fargo Park District Foundation is a 501(c)(3) entity having separate legal standing from the Park District. The mission of the Foundation is to enhance the quality of life in the metro area through the development of modernized facilities, new programs and by offering great opportunities for all in the community. The Park District appoints two members of the organization's governing board, a minority amount of the total amount of board members, and there is no fiscal dependence by the organization on the Park District. The Park District provides administrative services to the organization and does not charge for this assistance. One of the undertakings of the Foundation is to be the fundraising entity for the planned Fargo Parks Sports Center, to be constructed, owned, and operated by the Park District. The Foundation does not meet the specific financial accountability criteria to be included as a component unit. However, management of the Park District, in their judgment, determined that it would be a benefit to the readers of the financial statements of the Park District to include the Foundation as a discretely presented component unit.

Valley Senior Services Foundation - The Valley Senior Services Foundation is a 501(c)(3) entity having separate legal standing from the discretely presented component unit of the Park District, Valley Senior Services. Valley Senior Services appoints two members of the organization's governing board, a minority amount of the total amount of board members, and there is no fiscal dependence by the organization on Valley Senior Services. The Park District and Valley Senior Services provide administrative services to the organization and do not charge for this assistance. The Foundation does not meet the specific financial accountability criteria to be included as a component unit. However, management of the Park District, in their judgment, determined that it would be a benefit to the readers of the financial statements of the Park District to include the Foundation as a discretely presented component unit.

### **Government-Wide and Fund Financial Statements**

The goal of government-wide financial statements is to present a broad overview of government's finances. The basic statements that form the government-wide financial statements are the statement of net position and the statement of activities. These two statements report information on all of the non-fiduciary activities of the government. Generally, the effect of interfund activity has been removed from these statements.

The statement of activities reports gross direct expenses by function reduced by program revenues. This results in a measurement of net revenue or expense for each of the government's activities. Direct expenses are those that are clearly identifiable with a specific function. Program revenues are directly associated with the function and include 1) charges for services and 2) operating or capital grants and contributions that are restricted to a particular function. Tax and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are prepared for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The accounts of the Park District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounts for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred inflows of resources, fund balance, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

**Measurement Focus, Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Park District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, intergovernmental revenue, permits, charges for services and investment income associated with the current fiscal period are all considered to be susceptible to accrual the major revenues that are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period to the extent they are collected in 60 days. All other revenue items are considered to be measurable and available only when the Park District receives cash.

The Park District reports the following major governmental funds:

*General Fund* - The general fund is the general operating fund of the Park District. It is used to account for all financial resources except those required to be accounted for in another fund.

*Debt Service Fund* - The debt service fund is used to account for annual payments of principal and interest on long-term general obligation debt.

*Capital Projects Fund* - The capital projects fund is used to account for financial resources used for the construction of major capital assets.

When resources from more than one category are available for use, it is the Park District's policy to use restricted resources first, then committed, then assigned, and lastly, unrestricted resources as they are needed.



## **Other Significant Accounting Policies**

### **Budgets**

The Park District follows these procedures in establishing the budgetary data reflected in the financial statements:

- At the August board meeting, the Finance Director submits to the Board of Park Commissioners a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- The final budget must be adopted on or before October 7 and submitted to the county by October 10.
- Budgets are prepared on a basis which is not materially different from the modified accrual (GAAP) basis.
- The legal level of control is at the fund level.
- Formal budgetary integration is employed as a management control device during the period for the general fund and Valley Senior Services.

### **Cash and Investments**

Cash balances from all funds are combined and invested to the extent available in authorized investments. Earnings from such investments are allocated to the respective funds on the basis of applicable cash balance participation by each fund.

The Park District considers cash equivalents to be certificates of deposit, money market funds, and other highly liquid investments with original maturities of three months or less.

### **Accounts Receivables and Credit Policy**

Accounts receivables are uncollateralized customer obligations due under normal terms requiring payment within 30 days from the invoice date. No allowance for uncollectible accounts has been recorded. After 30 days uncollected receivables are notified, that services will no longer be provided for payment of delinquencies.

Should payment not be received after 180 days the account balance is turned over to a collection agency. The only receivables expected to be collected within one year are property taxes.

**Pledges Receivable**

Unconditional promises to give are recognized as revenues or gains in the period received as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Until conditional promises to give are recognized as revenue, the amounts are reported a liability using the terminology "donations received in advance." When considered necessary, an allowance is recorded based on management's estimate of collectability including such factors as prior collection history, type of contribution, and the nature of fund-raising activity. Management determined no allowance was necessary as of December 31, 2024.

**Prepaid Items**

Certain cash payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**Inventories**

The costs of inventory items are recognized as expenditures in governmental funds when used. The inventories are presented on an average cost basis.

**Lease Receivables**

Lease receivables are recorded by the Park District as the present value of future lease payments expected to be received from the lessee during the lease term, reduced by any provision for estimated uncollectible amounts. Lease receivables are subsequently reduced over the life of the lease as cash is received in the applicable reporting period. The present value of future lease payments to be received are discounted based on the interest rate the Park District charges the lessee and are recorded solely within the discretely presented component units.

**Capital Assets**

Capital assets are capitalized at historical cost or estimated historical cost for assets where actual historic cost is not available. Donated capital assets are recorded at acquisition value at the date of donation. Acquisition value is the price that would have been paid to acquire an asset with equivalent service potential on the date of the donation. The Park District maintains a threshold level of \$5,000 or more for capitalizing capital assets. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are recorded in the government-wide financial statements but are not reported in the fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the Park District, no salvage value is taken into consideration for depreciation purposes.

Land is not depreciated. Useful lives vary as follows:

Assets	Years
Buildings	10-50
Improvements other than building	10-20
Vehicles	3-10
Equipment	5-10
Office equipment	5-10
Computer equipment	3-10

Right to use leased assets are recognized at the lease commencement date and represent the Park District's right to use an underlying asset for the lease term. Right to use leased assets are measured at the initial value of the lease liability plus any payments made to the lessor before commencement of the lease term, less any lease incentives received from the lessor at or before the commencement of the lease term, plus any initial direct costs necessary to please the lease asset into service. Right to use leased assets are amortized over the shorter of the lease term or useful life of the underlying asset using the straight-line method. The amortization period varies from 1 to 7 years.

Right to use subscription IT assets are recognized at the subscription commencement date and represent the Park District's right to use the underlying IT asset for the subscription term. Right to use subscription IT assets are measured at the initial value of the subscription liability plus any payments made to the vendor at the commencement of the subscription term, less any subscription incentives received from the vendor at or before the commencement of the subscription term, plus any capitalizable initial implementation costs necessary to place the subscription asset into service. Right to use subscription IT assets are amortized over the shorter of the subscription term or useful live of the underlying asset using the straight-line method. The amortization period varies from 3 to 5 years.

### Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the North Dakota Public Employees Retirement Systems (NDPERS) and the City of Fargo Employees' Pension Plan and additions to/deductions from NDPERS and the City of Fargo Employees' Pension Plan's fiduciary net position have been determined on the same basis as they are reported by NDPERS and the City of Fargo Employees' Pension Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

### Other Postemployment Benefits

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS) and additions to/deductions from NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Under the provisions of the various employee contracts the Park District provides access to health coverage until age 65 if certain criteria are met. All premiums are funded on a pay-as-you-go basis. This amount was actuarially determined, in accordance with GASB Statement No. 75, at December 31, 2024.

### **Deferred Outflows and Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. The separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The Park District has two items that qualify for reporting in this category. They are the contributions made to pension plans and other postemployment benefits after the measurement date and prior to the fiscal year-end, changes in the net pension liability not included in pension expense reported in the government-wide statement of net position and changes in the net OPEB liability not included in other postemployment expense reported in the government-wide statement of net position.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Park District has four types of items that qualify for reporting in this category. The Park District reports unavailable revenues from property taxes and special assessments on the governmental funds balance sheet. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. Deferred inflows related to leases where the Park District is the lessor are reported in the governmental funds balance sheet and statement of net position. The deferred inflows of resources related to leases are recognized as an inflow of resources (revenue) on the straight-line basis over the term of the lease. The other items are changes in the net position liability and other postemployment benefits liability not included in pension expense and OPEB expense reported on the government-wide statement of net position.

### **Compensated Absences**

All regular employees are entitled to vacation time with pay based upon length of continuous service. Annual vacation leave may not be accumulated in excess of 240 hours. Upon termination, employees are compensated for unused vacation leave.

Park District employees can accumulate up to 120 days of sick leave. Unused sick leave will not be paid on termination of employment and cannot be used as vacation.

Accumulated unpaid vested sick leave is accrued when incurred in government-wide financial statements. Such amounts, other than the current portion, are not accrued in governmental funds, but are recorded in the governmental activities in the government-wide statements.

### **Long-Term Liabilities**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts are amortized over the life of the related bond issuance.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Lease liabilities represent the Park District's obligation to make lease payments arising from the lease. Lease liabilities are recognized at the lease commencement date based on the present value of future lease payments expected to be made during the lease term. The present value of lease payments are discounted based on a borrowing rate determined by the Park District.

Subscription liabilities represent the Park District's obligation to make subscription payments arising from the subscription contract. Subscription liabilities are recognized at the subscription commencement date based on the present value of future subscription payments expected to be made during the subscription term. The present value of the subscription payments are discounted based on a borrowing rate determined by the Park District.

### **Fund Balance**

The following classifications describe the relative strength of the spending constraints:

*Nonspendable Fund Balance* - amounts that are not in nonspendable form (such as inventory) or are required to be maintained intact.

*Restricted Fund Balance* - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

*Committed Fund Balance* - amounts constrained to specific purposes by the Park District itself, using its highest level of decision-making authority (i.e., Board of Park Commissioners). To be reported as committed, amounts cannot be used for any other purpose unless the Board takes the same highest-level action to remove or change the constraint.

*Assigned Fund Balance* - amounts the Park District intends to use for a specific purpose. Intent can be expressed by the Board or by an official or body to which the Board delegates the authority.

*Unassigned Fund Balance* - amounts that are available for any purpose. Positive amounts are reported only in the general fund.

The Board of Park Commissioners establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the Board through adoption or amendment of the budget as intended for specific purpose (such as the purchase of fixed assets, construction, debt service, or for other purposes).

**Net Position**

Net position represents the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows in the Park District's financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Restricted net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted net position is the net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

**Implementation of GASB Statement No. 101**

As of January 1, 2024, the Park District adopted GASB Statement No. 101, *Compensated Absences*. The provisions of this standard modernize the types of leave that are considered a compensated absence and provides guidance for a consistent recognition and measurement of the compensated absence liability. The effect of the implementation of this standard on beginning net position is disclosed in Note 14.

**Note 3 - Cash and Investments****Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to the Park District. State statutes require that insurance, surety bonds or collateral protect all Park District deposits. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or bonds (140% in the case of mortgage notes pledged).

**Investments**

Statutes authorize the Park District to invest in a) bonds, treasury bills and notes, or other securities that are a direct obligation of, or an obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of Congress, b) securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above, c) Certificates of Deposit fully insured by the federal deposit insurance corporation or the state, d) obligations of the state.

# Park District of the City of Fargo

Notes to Financial Statements

December 31, 2024

Cash and investments of the Park District (including the Component Units) at December 31, 2024, are as follows:

	Carrying Value	
Primary Government		
Cash		
Petty cash	\$ 10,550	
Demand Deposits and Negotiated Savings	<u>15,026,211</u>	\$ 15,036,761
Investments		
Certificates of Deposit	15,310,293	
US Government Obligations	<u>7,364,985</u>	<u>22,675,278</u>
Total primary government		<u>37,712,039</u>
Component Units		
Cash		
Petty cash	250	
Demand deposits	<u>7,085,816</u>	7,086,066
Investments		
Certificates of Deposit		<u>1,190,456</u>
Total component units		<u>8,276,522</u>
Total		<u>\$ 45,988,561</u>

## Interest Rate Risk

The Park District has a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

North Dakota Century Code limits the type of investments that can be purchased by the Park District. The investment must have pledged collateral or be backed by the Federal Government. Examples would be U.S. Treasury Bills, U.S. Treasury Notes, U.S. Treasury Strips, etc.

The Park District can enter into short and long-term investments. A short term will be defined as investments with a maturity of less than eighteen months. A long term will be defined as investments with a term in excess of eighteen months. All long-term investments will require approval by the Finance Committee prior to purchasing the investment. The Director of Finance is responsible for selecting and purchasing short term investments.

The following table summarizes the investment maturities of the investments of the Park District and its Component Units.

Investment Type	Fair Value	Maturities (in Years)	
		< 1	1 - 5
Primary Government			
Certificates of Deposit	\$ 15,310,293	\$ 15,310,293	\$ -
US Government Obligations	7,364,985	7,364,985	-
Total Primary Government	<u>\$ 22,675,278</u>	<u>\$ 22,675,278</u>	<u>\$ -</u>
Component Unit			
Certificates of Deposit	<u>\$ 1,190,456</u>	<u>\$ 1,190,456</u>	<u>\$ -</u>

### Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. As outlined above, Park District policy limits the type of investments allowed to reduce the amount of credit risk to the portfolio.

### Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Park District has no policy limiting the amount that can be invested in any one issuer. The Park District maintains its cash in bank deposit accounts which exceed federally insured limits. Accounts are guaranteed by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per depositor, per insured bank, for each account ownership category. At December 31, 2024, the Park District had approximately \$18,478,000, in excess of FDIC-insured limits, which were covered by insurance or collateral pledged and held in the Park District's name.

### Fair Value

The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs. The three levels of the fair value hierarchy are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets in active markets that the Park District has the ability to access.



Level 2 - Inputs to the valuation methodology include:

1. Quoted prices for similar assets or liabilities in active markets;
2. Quoted prices for identical or similar assets or liabilities in active markets;
3. Inputs other than quoted prices that are observable for the asset or liability;
4. Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 - Inputs to the valuation methodology that are unobservable and significant to the fair value measurement.

The asset's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following table presents the assets measure at fair value on a recurring basis at December 31, 2024:

Investment Type	Total	Level 1	Level 2	Level 3
Primary Government				
Certificates of Deposit	\$ 15,310,293	\$ 15,310,293	\$ -	\$ -
US Government Obligations	<u>7,364,985</u>	<u>7,364,985</u>	<u>-</u>	<u>-</u>
Total Primary Government	<u>\$ 22,675,278</u>	<u>\$ 22,675,278</u>	<u>\$ -</u>	<u>\$ -</u>
Component Unit				
Certificates of Deposit	<u>\$ 1,190,456</u>	<u>\$ 1,190,456</u>	<u>\$ -</u>	<u>\$ -</u>

U.S. Government and Agency securities, money market mutual funds, and certificates of deposit classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for these securities.

Corporate bonds, municipal bonds, corporate commercial paper, bond and equity mutual funds classified in Level 2 of the fair value hierarchy are valued using techniques such as quoted prices for similar investments in active and inactive markets as well as inputs other than quoted prices that are observable for these assets.

#### Note 4 - Property Taxes

All real estate is assessed on the current value as of February 1 of each year. Property taxes are attached as an enforceable lien on the real estate and become due on January 1 of the year following the assessment date.

A five percent reduction of the taxes is allowed if the taxes are paid in full by February 15. Penalty and interest are added on March 1, if the first half of the taxes is not paid. Additional penalty and interest are added October 15 to those taxes which are not paid.

Taxes are collected by the Cass County Treasurer and remitted to the Park District on a monthly basis by the Cass County Auditor.

**Note 5 - Pledges Receivable**

Pledges receivable consist of promises to give from individuals, businesses, and private foundations. These donations are restricted for the construction of the Fargo Parks Sports Center, which began construction in 2022, and are reported on the financial statements of the Fargo Park District Foundation, a discretely presented component unit. At December 31, 2024, total pledges committed and received are as follows:

Pledges		
Cash	\$ 14,308,500	
In-kind	<u>8,055,800</u>	
		\$ 22,364,300
Less: Cash and In-Kind Pledges Received Through December 31, 2024		<u>(9,164,270)</u>
Outstanding Commitments/Pledges Receivable at December 31, 2024		<u><u>\$ 13,200,030</u></u>

Revenue is recognized on these pledges when all eligibility requirements are met, provided that the promise is verifiable and the resources are measurable and probability of collection. Certain pledges have purpose restrictions and/or time requirements and in those instances, the pledge amounts are reported as donations received in advance. As of and for the year ended December 31, 2024, the following is the recognition of the pledges receivable on the financial statements of the Fargo Park District Foundation:

Total Pledges	\$ 22,364,300
Revenue Recognized Through December 31, 2024	<u>(11,244,220)</u>
Unearned Revenue Related to Pledges as of December 31, 2024	<u><u>\$ 11,120,080</u></u>

# Park District of the City of Fargo

## Notes to Financial Statements

December 31, 2024

### Note 6 - Capital Assets

Capital asset activity for the year ended December 31, 2024 is as follows:

	Balance January 1, 2024	Increases and Transfers	Decreases and Transfers	Balance December 31, 2024
<b>Governmental Activities</b>				
Capital assets, not being depreciated/amortized				
Land	\$ 32,516,000	\$ -	\$ 459,337	\$ 32,056,663
Construction in progress	85,662,337	51,089,539	776,491	135,975,385
Capital assets, not being depreciated/amortized	118,178,337	51,089,539	1,235,828	168,032,048
Capital assets, being depreciated/amortized				
Buildings	72,002,563	53,040	1,178,327	70,877,276
Improvements other than buildings	51,648,231	804,682	97,968	52,354,945
Machinery and equipment	18,185,221	2,087,255	529,119	19,743,357
Right-to-use lease assets	355,032	-	-	355,032
Right-to-use subscription IT assets	115,589	38,060	-	153,649
Capital assets, being depreciated/amortized	142,306,636	2,983,037	1,805,414	143,484,259
Less accumulated depreciation/amortization for				
Buildings	30,664,894	1,852,396	847,461	31,669,829
Improvements other than buildings	15,108,980	1,550,497	69,482	16,589,995
Machinery and equipment	12,013,794	1,009,220	499,091	12,523,923
Right-to-use lease assets	105,530	52,765	-	158,295
Right-to-use subscription IT assets	47,438	27,161	-	74,599
Accumulated depreciation/amortization	57,940,636	4,492,039	1,416,034	61,016,641
Net capital assets, depreciated/ amortized	84,366,000	(1,509,002)	389,380	82,467,618
Total capital assets, net	\$ 202,544,337	\$ 49,580,537	\$ 1,625,208	\$ 250,499,666

Depreciation/amortization expense for the year ended December 31, 2024 was charged to the following functions/programs:

<b>Governmental Activities</b>	
General government	\$ 45,610
Recreation	6,974
Concessions	9,925
Golf	737,922
Facilities	956,211
Neighborhood parks	1,596,188
Swimming pools	156,976
Courts Plus	312,728
Maintenance	669,505
Total depreciation/amortization expense - governmental activities	\$ 4,492,039

# Park District of the City of Fargo

## Notes to Financial Statements

December 31, 2024

Capital asset activity for the Valley Senior Services (Component Unit) for year ended December 31, 2024 is as follows:

	Balance January 1, 2024,	Increases and Transfers	Decreases and Transfers	Balance December 31, 2024
Component Unit - Valley Senior Services				
Capital assets, being depreciated/amortized				
Buildings	\$ 1,383,119	\$ -	\$ -	\$ 1,383,119
Machinery and equipment	1,236,814	97,518	-	1,334,332
Right-to-use lease assets	224,113	23,175	5,428	241,860
Capital assets, being depreciated/amortized	2,844,046	120,693	5,428	2,959,311
Less accumulated depreciation/amortization for				
Buildings	717,984	61,922	-	779,906
Machinery and equipment	777,824	125,908	-	903,732
Right-to-use lease assets	114,770	52,140	-	166,910
Accumulated depreciation/amortization	1,610,578	239,970	-	1,850,548
Total capital assets, net	\$ 1,233,468	\$ (119,277)	\$ 5,428	\$ 1,108,763

## Note 7 - Leases

### Lessor Activities

The Park District has accrued a receivable for land for parking spaces, for which the final receipts were received during fiscal year 2024. Interest revenue recognized on this lease was \$205 for the year ended December 31, 2024. Principal receipts of \$154,698 were recognized during the fiscal year. The interest rate on the lease was 2.64%.

The Park District has also entered into a lease for restaurant space. The agreement calls for payments that are completely variable and therefore was not included in lease receivable or deferred inflow of resources for leases. These variable payments are a result of the underlying lease measured not on a fixed rate, but rather variable due to the underlying payments derived from a percentage of sales. A total of \$42,077 was recognized as revenue from these variable payments for the year ended December 31, 2024.

The Fargo Park District Foundation, a component unit of the Park District, has accrued receivables for signage and naming rights to various components of the Fargo Parks Sports Center. The remaining receivable for these leases was \$6,226,412 for the year ended December 31, 2024. Deferred inflows related to this lease were \$9,714,622 as of December 31, 2024. Interest revenue recognized on these leases was \$13,333 for the year ended December 31, 2024. Principal receipts of \$1,322,821 were recognized during the fiscal year. The interest rate on the lease was 2.64%. Final receipt is expected in fiscal year 2032.

**Lessee Activities**

The Park District has entered into lease agreements for equipment, office equipment, land, and a building. The Park District is required to make principal and interest payments through 2028. The lease liability was valued using a discount rate of 2.64%, based on the District's incremental borrowing rate at the inception of the leases. The total amount of right to use leased assets, and the related accumulated amortization on right to use leased assets was \$355,032 and \$158,295, as of December 31, 2024, respectively. The Park District recognized amortization expense of \$52,765 and interest expense of \$5,906 related to leases during the year ended December 31, 2024. Leases payable are liquidated by the general fund.

Remaining principal and interest payments on leases are as follows:

	Principal	Interest	Total
2025	\$ 62,840	\$ 4,264	\$ 67,104
2026	64,516	2,587	67,103
2027	53,769	912	54,681
2028	5,057	134	5,191
	<u>\$ 186,182</u>	<u>\$ 7,897</u>	<u>\$ 194,079</u>

Valley Senior Services, a component unit of the Park District, has entered into lease agreements for building space and office equipment. Valley Senior Services is required to make principal and interest payments through 2026. The lease liability was valued using a discount rate of 2.64% to 3.38%, based on the District's incremental borrowing rate at the inception of the leases. The total amount of right to use leased assets, and the related accumulated amortization on right to use leased assets was \$241,860 and \$166,910, as of December 31, 2024, respectively. Valley Senior Services recognized amortization expense of \$52,140 and interest of \$2,222 related to leases during the year ended December 31, 2024. Leases payable of Valley Senior Services are liquidated by the Valley Senior Services fund.

Remaining principal and interest payments on leases of Valley Senior Services are as follows:

	Principal	Interest	Total
2025	\$ 54,358	\$ 969	\$ 55,327
2026	9,615	128	9,743
	<u>\$ 63,973</u>	<u>\$ 1,097</u>	<u>\$ 65,070</u>

**Note 8 - Subscription-Based Information Technology Arrangements (SBITAs)**

The Park District has entered into three SBITA contracts for computer software. The Park District is required to make principal and interest payments through October 2026. The SBITA contracts have an interest rate of 3.29 – 3.38%, based on the Park District's incremental borrowing at the inception of the subscriptions. The total amount of right to use subscription assets, and the related accumulated amortization on right to use subscription assets was \$153,649 and \$74,599, as of December 31, 2024.

Remaining principal and interest payment on subscriptions are as follows:

	Principal	Interest	Total
2025	<u>\$ 42,888</u>	<u>\$ 1,067</u>	<u>\$ 43,955</u>

**Note 9 - Long-Term Debt**

	Balance January 1, 2024, as restated	Additions	Retirements	Balance December 31, 2024	Due Within One Year
<b>Governmental Activities</b>					
Notes payable	\$ 1,855,000	\$ -	\$ 355,000	\$ 1,500,000	\$ 65,000
Financed purchases payable	1,951,799	-	339,990	1,611,809	348,419
General obligation and refunding improvement bonds	83,275,000	2,800,000	4,525,000	81,550,000	4,154,545
Unamortized bond premium	5,851,613	-	315,377	5,536,236	315,377
Leases payable	247,389	-	61,207	186,182	62,840
Subscription IT liabilities	49,110	38,060	44,282	42,888	42,888
Special assessments	13,504,144	472,704	1,318,157	12,658,691	1,214,417
Compensated absences*	<u>1,241,427</u>	<u>166,572</u>	<u>-</u>	<u>1,407,999</u>	<u>1,407,999</u>
	<u>\$ 107,975,482</u>	<u>\$ 3,477,336</u>	<u>\$ 6,959,013</u>	<u>\$ 104,493,805</u>	<u>\$ 7,611,485</u>
<b>Component Unit</b>					
Leases payable	\$ 105,081	\$ 23,175	\$ 64,283	\$ 63,973	\$ 54,358
Line of credit	6,564,894	4,942,026	1,410,844	10,096,076	2,203,475
Compensated absences*	<u>209,767</u>	<u>57,560</u>	<u>-</u>	<u>267,327</u>	<u>267,327</u>
	<u>\$ 6,879,742</u>	<u>\$ 5,022,761</u>	<u>\$ 1,475,127</u>	<u>\$ 10,427,376</u>	<u>\$ 2,525,160</u>

\*Change in compensated absences is presented as the net change.

# Park District of the City of Fargo

Notes to Financial Statements

December 31, 2024

## Notes Payable

<u>Payee</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Final Balance December 31, 2024</u>
Governmental Activities Fargo Public Schools	3.00-4.00%	08/01/41	<u>\$ 1,500,000</u>

Future maturities on notes payable:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 65,000	\$ 52,748	\$ 117,748
2026	70,000	50,148	120,148
2027	70,000	47,348	117,348
2028	75,000	44,548	119,548
2029	75,000	41,548	116,548
2030 - 2034	420,000	167,948	587,948
2035 - 2039	500,000	94,118	594,118
2040 - 2041	225,000	12,355	237,355
	<u>\$ 1,500,000</u>	<u>\$ 510,761</u>	<u>\$ 2,010,761</u>

Notes payable are liquidated by the general fund and debt service fund.

## Financed Purchases Payable

<u>Payee</u>	<u>Effective Interest Rate</u>	<u>Final Maturity</u>	<u>Balance December 31, 2024 Present Value</u>
Governmental Activities Park Maintenance Facility	2.65%	04/01/31	\$ 910,200
Courts Plus Lease - fitness equipment, roof, and indoor playground equipment	2.39%	08/15/27	<u>701,609</u>
			<u>\$ 1,611,809</u>

Capital assets and related accumulated depreciation under financed purchase plans are as follows:

Buildings	\$ 5,602,601
Less accumulated depreciation	<u>(2,940,014)</u>
Total	<u>\$ 2,662,587</u>

# Park District of the City of Fargo

## Notes to Financial Statements

December 31, 2024

The present value of future minimum lease payments is as follows:

	Principal	Interest	Total
2025	\$ 348,419	\$ 40,890	\$ 389,309
2026	357,059	32,250	389,309
2027	365,914	23,395	389,309
2028	129,851	14,321	144,172
2029	133,292	10,880	144,172
2030 - 2031	277,274	11,070	288,344
	<u>\$ 1,611,809</u>	<u>\$ 132,806</u>	<u>\$ 1,744,615</u>

Financed purchases payable are liquidated by the general fund.

### General Obligation and Refunding Improvement Bonds

Issue	Date	Final Maturity Date	Interest Rates	Original Issue	Outstanding Debt 12/31/2024
Governmental Activities					
Refunding Improvement 2010-1	08/10/10	11/01/25	3.04%	\$ 675,000	\$ 55,000
Refunding Improvement 2015	09/01/15	11/01/40	3.50%	1,545,000	1,150,000
Refunding Improvement 2016	09/01/16	05/01/41	2.00%-3.00%	5,435,000	3,805,000
Refunding Improvement 2017A	10/10/17	05/01/42	3.00%-3.25%	1,285,000	1,025,000
General Obligation Refunding 2017B	10/10/17	04/01/29	3.00%	3,310,000	1,430,000
Refunding Improvement 2018A	10/02/18	05/01/43	3.00%-4.00%	2,290,000	1,890,000
Refunding Improvement 2019A	10/10/19	05/01/37	2.54%	635,000	475,000
Refunding Improvement 2021A	07/28/21	05/01/39	.45%-2.00%	1,245,000	975,000
General Obligation 2022A	04/07/22	05/01/42	4.00-5.00%	38,825,000	36,420,000
General Obligation Refunding 2022B	03/29/22	05/01/29	3.00-4.00%	4,250,000	2,670,000
General Obligation 2023A	10/19/23	05/01/43	4.38-5.00%	30,415,000	28,855,000
General Obligation 2023B	11/01/23	05/01/43	2.00%	2,800,000	2,800,000
				<u>\$ 92,710,000</u>	<u>\$ 81,550,000</u>



# Park District of the City of Fargo

Notes to Financial Statements

December 31, 2024

Future maturities on general obligations and refunding improvement bonds:

	Principal	Interest	Total
2025	\$ 4,154,545	\$ 3,294,412	\$ 7,448,957
2026	4,280,890	3,115,874	7,396,764
2027	3,607,249	2,948,563	6,555,812
2028	3,703,622	2,793,089	6,496,711
2029	3,830,008	2,631,549	6,461,557
2030 - 2034	19,976,323	10,720,688	30,697,011
2035 - 2039	23,708,118	6,294,103	30,002,221
2040 - 2043	18,289,245	1,392,439	19,681,684
	<u>\$ 81,550,000</u>	<u>\$ 33,190,717</u>	<u>\$ 114,740,717</u>

Bonds payable are liquidated by the debt service fund.

During the year ended December 31, 2024, the Park District issued \$2,800,000 in General Obligation Bonds, Series 2023B to finance a portion of the cost of construction of the Fargo Parks Sports Center. The bonds bear an interest rate of 2.00% and call for semiannual interest payments commencing May 2025 and annual principal payments commencing May 2025 through May 2043.

## Leases Payable

Leases payable consist of lease obligations as described in Note 7. Leases payable of the Park District are liquidated by the general fund. Leases payable of the component units are liquidated by Valley Senior Services.

## Subscription IT Liabilities

Subscription IT liabilities consist of subscription obligations as described in Note 8. Subscription IT liabilities of the Park District are liquidated by the general fund.

## Special Assessments

Uncertified special assessments of \$12,658,691 are due to the City of Fargo on various properties owned by the Park District. Principal and interest payments on the special assessments are recorded in the debt service fund.

The Park District had special assessments of \$472,704 levied in 2024 by the City of Fargo for multiple properties added by the Park District in 2024. Specials are due at various dates through 2044.

## Compensated Absences

This amount consists of payments for vacation and sick pay benefits that are accrued for as discussed in Note 2.

**Line of Credit**

During the year ended December 31, 2024, the Fargo Park District Foundation obtained a Line of Credit from a financial institution for a loan of up to \$25,000,000 to be used for construction costs of the Fargo Parks Sports Center. The loan would provide interim financing for the project costs that will be funded by pledges received by the Fargo Park District Foundation. The loan provides for advances limited to 90% of all eligible outstanding cash pledges receivable, with an interest rate of 0% and a 10-year term. During the year ended December 31, 2024, \$4,942,026 was drawn on the loan and \$10,096,076 was outstanding at year end. Future maturities on the Line of Credit consist of principal payments of \$2,203,475 in 2025, \$2,009,975 in 2026, \$1,879,975 in 2027, \$1,834,975 in 2028, \$1,734,975 in 2029, and \$432,701 in 2030.

**Note 10 - Other Post-Employment Benefits**

The Park District of the City of Fargo provides two other post-employment benefit plans. OPEB liabilities are liquidated from the General Fund. Disclosures relating to these plans are as follows:

**North Dakota Public Employees Retirement System****A. Plan Description**

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDAC Chapter 71-06 for more complete information.

NDPERS OPEB plan is a cost-sharing multiple-employer defined benefit OPEB plan that covers members receiving retirement benefits from the PERS, the HPRS, and Judges retired under Chapter 27-17 of the North Dakota Century Code a credit toward their monthly health insurance premium under the state health plan based upon the member's years of credited service. Effective July 1, 2015, the credit is also available to apply towards monthly premiums under the state dental, vision and long-term care plan and any other health insurance plan. Effective August 1, 2019, the benefit may be used for any eligible health, prescription drug plan, dental, vision, or long-term care plan premium expense. The Retiree Health Insurance Credit Fund is advance funded on an actuarially determined basis.

Responsibility for administration of the NDPERS defined benefit OPEB plan is assigned to a Board comprised of nine members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system, one member elected by the retired public employees and two members of the legislative assembly appointed by the chairman of the legislative management.

**B. OPEB Benefits**

The employer contribution for the PERS, the HPRS and the Defined Contribution Plan is set by statute at 1.14% of covered compensation. Employees participating in the retirement plan as part-time/temporary members are required to contribute 1.14% of their covered compensation to the Retiree Health Insurance Credit Fund. Employees purchasing previous service credit are also required to make an employee contribution to the Fund. The benefit amount applied each year is shown as "*prefunded credit applied*" on the Statement of Changes in Plan Net Position for the OPEB trust funds. Beginning January 1, 2020, members first enrolled in the NDPERS Main System and the Defined Contribution Plan on or after that date will not be eligible to participate in RHIC. Therefore, RHIC will become for the most part a closed plan. There were no other benefit changes during the year.

Retiree health insurance credit benefits and death and disability benefits are set by statute. There are no provisions or policies with respect to automatic and ad hoc post-retirement benefit increases. Employees who are receiving monthly retirement benefits from the PERS, the HPRS, the Defined Contribution Plan, the Chapter 27-17 judges or an employee receiving disability benefits, or the spouse of a deceased annuitant receiving a surviving spouse benefit or if the member selected a joint and survivor option are eligible to receive a credit toward their monthly health insurance premium under the state health plan.

Effective July 1, 2015, the credit is also available to apply towards monthly premiums under the state dental, vision and long-term care plan and any other health insurance plan. Effective August 1, 2019, the benefit may be used for any eligible health, prescription drug plan, dental, vision, or long-term care plan premium expense. The benefits are equal to \$5.00 for each of the employee's, or deceased employee's years of credited service not to exceed the premium in effect for selected coverage. The retiree health insurance credit is also available for early retirement with reduced benefits.

**C. OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At December 31, 2024, the Park District reported a liability of \$314,280 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2024, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. The Park District's proportion of the net OPEB liability was based on the Park District's share of covered payroll in the OPEB plan relative to the covered payroll of all participating OPEB employers. At June 30, 2024, the Park District's proportion was 0.363727 percent, which was a decrease of 0.014353 percent from its proportion measured as of June 30, 2023.

# Park District of the City of Fargo

Notes to Financial Statements

December 31, 2024

For the year ended December 31, 2024, the Park District recognized OPEB expense of \$62,473. At December 31, 2024, the Park District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 3,880	\$ 2,416
Changes of assumptions	47,809	21,517
Net difference between projected and actual earnings on OPEB Plan Investments	-	11,755
Changes in proportion and differences between employer Contributions and Proportionate Share of Contributions	10,135	8,974
Employer contributions subsequent to the measurement date	21,535	-
Total	<u>\$ 83,359</u>	<u>\$ 44,662</u>

The \$21,535 reported as deferred outflows of resources related to OPEB resulting from Park District contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended December 31, 2025.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEBs will be recognized in OPEB expense as follows:

<u>Year Ended December 31,</u>	
2025	\$ 19,384
2026	26,505
2027	(20,123)
2028	(8,604)

**D. Actuarial Assumptions**

The total OPEB liability in the July 1, 2024, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25%
Salary increases	N/A
Investment rate of return	5.75%, net of investment expenses
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the MortalityPub-2010 Healthy Retiree Mortality table (for General Employees), sex-distinct, with rates multiplied by 103% for males and 101% for females. Pub-2010 Disabled Retiree Mortality table (for General Employees), sex-distinct, with rates multiplied by 117% for males and 112% for females. Pub-2010 Employee Mortality table (for General Employees), sex-distinct, with rates multiplied by 92% for both males and females. Mortality rates are projected from 2010 using the MP-2019 scale.

The long-term expected investment rate of return assumption for the RHIC fund was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of RHIC investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Estimates of arithmetic real rates of return, for each major asset class included in the RHIC's target asset allocation as of July 1, 2024, are summarized in the following table:

Asset Class	Target Allocation	Real Rate of Return
Large Cap Domestic Equities	33.00%	4.00%
Small Cap Domestic Equities	6.00%	6.00%
Domestic Fixed Income	35.00%	3.29%
International Equities	26.00%	7.00%

**E. Discount Rate**

The discount rate used to measure the total OPEB liability was 5.75%. The projection of cash flows used to determine the discount rate assumed plan member and statutory rates described in this report. For this purpose, only employer contributions that are intended to fund benefits of current RHIC members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries are not included. Based on those assumptions, the RHIC fiduciary net position was projected to be sufficient to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on RHIC investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**F. Sensitivity of the Park District's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate**

The following presents the net OPEB liability of the Plans as of June 30, 2024, calculated using the discount rate of 5.75 percent, as well as what the RHIC net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.75 percent) or 1-percentage-point higher (6.75 percent) than the current rate:

	1% Decrease (4.75%)	Current Discount Rate (5.75%)	1% Increase (6.75%)
Employer's Proportionate Share of the OPEB Liability	\$ 429,544	\$ 314,280	\$ 217,201

**Fargo Park District Health Insurance Plan**

**A. Plan Description**

The Fargo Park District Health Insurance Plan is a single-employer plan, covering employees of the Park District and its component unit Valley Senior Services. The plan is administered by Blue Cross Blue Shield of North Dakota. Benefit terms are established and amended by the Board of Commissioners.

All employees are allowed to participate in the Park District's health insurance plan after retirement. This plan covers active and retired employees. At retirement, employees of the District may continue to participate in the Park District's group insurance plan that the employee was enrolled immediately prior to retirement. Participants must retire between the ages of 62 and 65, and benefit eligibility ends at retiree's age 65.

**B. Benefits Provided**

Eligible participants and their dependents have access to other post-employment benefits of blended medical premiums of \$909 for single coverage, \$1,618 for single + child coverage, and \$2,416 for family coverage. The implicit rate subsidy is only until Medicare eligibility. The Park District will make the same contribution for eligible participants who retire between the ages of 62 and 65 as it does for active employees. The Park District currently pays 75% of the premium for single, single plus dependent or family coverage. Park District contributions and coverage on the group's medical plan ceases once the retiree has reached age 65.

**C. Employees Covered by Benefit Terms**

At the valuation date of December 31, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	117
Active employees electing coverage	1
Active employees waiving coverage	<u>28</u>
	<u><u>146</u></u>

**D. Total OPEB Liability**

The Park District’s total OPEB liability was measured as of December 31, 2023, and was determined by an actuarial valuation as of December 31, 2023.

**E. Actuarial Assumptions**

The total OPEB liability in the December 31, 2023, measurement was determined as using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.25 percent
Discount rate	3.77 percent
Healthcare cost trend rates	7.40 percent in FY2024, gradually decreasing over several decades to an ultimate rate of 4.00 percent in FY2075 and later years.
Mortality	PubG-2010 General mortality tables projected with generational mortality improvement using scale MP-2021

The actuarial assumptions used in the December 31, 2023, measurements were based on actual District experience, or are drawn from the July 1, 2023, NDPERS actuarial valuation and the 2015-2019 Actuarial Experience Study for the City of Fargo Employees' Pension Plan.

Since the plan is not funded by an irrevocable trust, the discount rate is equal to the index rate for 20-year, tax-exempt municipal bonds.

**F. Changes in the Total OPEB Liability**

Balance at January 1, 2024	\$ 614,645
Changes from the Prior Year	
Service cost	54,663
Interest cost	26,811
Assumption changes	59,096
Differences between expected and actual experience	(94,132)
Benefit Payments	<u>(14,639)</u>
Net Change	<u>31,799</u>
Balance at December 31, 2024	<u>\$ 646,444</u>

**G. Sensitivity of the Total OPEB Liability to Changes in Discount Rate and the Healthcare Cost Trends Rate**

The following presents the total OPEB liability of the Park District, as well as what the Park District's total OPEB liability would be if it were calculated using a discount rate one percentage point lower and one percentage point higher than the current discount rate:

	<u>1% Decrease in Discount Rate</u>	<u>Discount Rate</u>	<u>1% Increase in Discount Rate</u>
Discount Rate	2.77%	3.77%	4.77%
Total OPEB Liability	\$ 688,459	\$ 646,444	\$ 606,029

The following presents the total OPEB liability of the Park District, as well as what the Park District's total OPEB liability would be if it were calculated using a discount rate one percentage point lower and one percentage point higher than the current healthcare trend rates:

	<u>1% Decrease in Healthcare Trend Rate</u>	<u>Selected Healthcare Trend Rate</u>	<u>1% Increase in Healthcare Trend Rate</u>
Medical Trend Rate	6.40%, gradually decreasing to 3.00%	7.40%, gradually decreasing to 4.00%	8.40%, gradually decreasing to 5.00%
Total OPEB Liability	\$ 584,039	\$ 646,444	\$ 719,497



**H. OPEB Expense and Deferred Outflows and Inflows of Resources Related to OPEB**

For the year ended December 31, 2024, the Park District recognized OPEB expense of \$24,275. At December 31, 2024, the Park District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference Between Expected and Actual Liability	\$ -	\$ 133,048
Changes of Assumptions	73,245	230,844
Contributions Between Measurement Date and Reporting Date	4,266	-
Total	<u>\$ 77,511</u>	<u>\$ 363,892</u>

The \$4,266 reported as deferred outflows of resources arising from contributions between the measurement date and reporting date will be recognized as OPEB expense in the year ended December 31, 2025. Other amounts reported as deferred inflows and outflows of resources related to OPEB will be recognized in the OPEB expense as follows:

Years Ended December 31,	OPEB Expense Amount
2025	\$ (57,199)
2026	(59,452)
2027	(57,723)
2028	(48,708)
2029	(40,023)
Thereafter	(27,542)

**Total of All OPEB Plans**

OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense for all OPEB plans in which the Park District participates are included in the financial statements as follows:

	Primary Government Governmental Activities	Component Unit Valley Senior Services	Total
OPEB Liability			
NDPERS	\$ 314,280	\$ -	\$ 314,280
Fargo Park District	554,170	92,274	646,444
	<u>\$ 868,450</u>	<u>\$ 92,274</u>	<u>\$ 960,724</u>
Deferred Outflows of Resources			
NDPERS	\$ 83,359	\$ -	\$ 83,359
Fargo Park District	66,447	11,064	77,511
	<u>\$ 149,806</u>	<u>\$ 11,064</u>	<u>\$ 160,870</u>
Deferred Inflows of Resources			
NDPERS	\$ 44,662	\$ -	\$ 44,662
Fargo Park District	311,950	51,942	363,892
	<u>\$ 356,612</u>	<u>\$ 51,942</u>	<u>\$ 408,554</u>
OPEB Expense			
NDPERS	\$ 62,473	\$ -	\$ 62,473
Fargo Park District	20,810	3,465	24,275
	<u>\$ 83,283</u>	<u>\$ 3,465</u>	<u>\$ 86,748</u>

**Note 11 - Defined Benefit Pension Plans**

The Park District of the City of Fargo contributes to two defined pension plans, the City of Fargo Pension Plan, a cost-sharing, multi-employer defined benefit plan administered by the City of Fargo, and the Main System of the North Dakota Public Employees Retirement System (NDPERS), a cost-sharing, multi-employer defined benefit plan administered by the North Dakota Public Employees Retirement System. On April 1, 2008, all Park District full-time benefited employees were allowed to remain with the City of Fargo Pension Plan or enroll with the North Dakota Public Employee Retirement System. All benefited employees hired after March 31, 2008, are required to participate with North Dakota Public Employee Retirement System. Pension liabilities are liquidated from the General Fund for governmental activities. Disclosures relating to these plans are as follows:

**City of Fargo Pension Plan****A. Plan Description**

The Park District's pension plan is a cost-sharing multiple employer public employee retirement system. The plan, the Fargo City Employees' Pension Plan, is integrated with social security and, therefore, is considered a supplemental plan. The plan administrator is the City of Fargo. All full-time Park District employees hired before April 1, 2008, are eligible for participation in the pension plan.

As of January 1, 1986, participation in the plan was mandatory for new hires. Prior to this, employees were given the option to participate. At April 1, 2008, full-time benefited employees were given the option to continue with the City of Fargo Pension Plan or enroll in the NDPERS main system.

Management of the plan consists of 7 members; the Mayor of the City of Fargo, City Attorney of the City of Fargo, City Auditor of the City of Fargo, Director of Finance of the City of Fargo, and 4 at large members elected by all plan members. Elected members serve 2-year terms.

**B. Benefits Provided**

Employees under a discounted annuity formula may be eligible for early, normal or disability retirement. The plan permits early retirement at age 55. Normal retirement age for full benefits is age 65 or when an employee's age plus their years of service as a full-time city employee reaches a sum of 90.

Employee death benefits of \$20,000 are paid to a designated beneficiary for a participant who dies prior to retirement. If a participant dies after retirement, the designated beneficiary will receive a \$3,000 death benefit.

All participants are eligible for a full refund of their contributions plus interest at 5%. Upon termination of employment prior to retirement age, participants may elect a deferred vested benefit to begin between ages 55-65 or a lump sum payment. Lump sum settlements are allowable up to age 55. Lump sum payments are computed as the greater of the actuarial value of plan assets or the "cash balance" in their plan account. The cash balance consists of the employee contributions, plus one-half of the employer's contribution since January 1, 1990, plus interest at 5%.

Benefit provisions are established under the authority of the City Commission.

**C. Contributions**

Participant employees contribute to the plan at a rate of 6.5% of salary and the employers contribute at a rate of 8.0% of regular salary for all employees including non-participants. The contribution rates are established by local ordinance, and the employer contribution rate set by the Fargo City Commission. Costs of administering the plan are financed by the employer and employee contributions, and by the Plan's investment earnings. For the year ended December 31, 2024, contributions totaled \$61,524 and \$75,722 for employees and the Park District, respectively.

Detailed information about the contributions to the City of Fargo Pension Plan is available in a separately issued City of Fargo Pension Plan report.

**D. Pension Costs**

At December 31, 2024, the Park District reported a liability of \$420,398 for its proportionate share of the City of Fargo Pension Plan's net pension liability. The net pension liability was measured as of December 31, 2024 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2024. The Park District's proportion of the net pension liability was based on the Park District's contributions received by the City of Fargo Pension Plan during the measurement period for employer payroll paid dates from January 1, 2024 through December 31, 2024, relative to the total plan contributions received from the City of Fargo. The Park District's proportionate share was 11.18 percent at the end of the measurement period and 11.27 at the beginning of the measurement period.

For the year ended December 31, 2024, the Park District recognized pension expense of \$192,207 for its proportionate share of the City of Fargo Pension Plan's pension expense. At December 31, 2024, the Park District reported its proportionate share of the City of Fargo Pension Plan's deferred outflows of resource and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 68,625	\$ -
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	155,207	-
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	109,417	42,448
Total	<u>\$ 333,249</u>	<u>\$ 42,448</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31,</u>	
2025	\$ 236,956
2026	255,310
2027	(145,671)
2028	(55,794)

**E. Actuarial Assumptions**

The total pension liability in the December 31, 2024 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.50%
Salary increases	2.50-5.00%, based on age
Investment rate of return	7.00%, net of investment expenses

For active members, inactive members and healthy retirees, mortality rates were based on the PubG-2010 General mortality tables with generational projection using scale MP-2021.

The actuarial assumptions used were based on the results of an actuarial experience study completed in 2020. They are the same as the assumptions used in the December 31, 2021, funding actuarial valuation for the City of Fargo Pension Plan.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These asset class estimates are combined to produce the portfolio long-term expected rate of return. This is accomplished by weighting the expected future real arithmetic rates of return by the current asset allocation percentage (or target allocation, if available); adjusting for the difference between arithmetic and geometric average returns; and adding expected inflation (2.50%). All results are then rounded to the nearest quarter percentage point.

The best-estimates of expected future asset class returns were published in the 2024 Survey of Capital Market Assumptions produced by Horizon Actuarial Services. These expected returns, along with expected asset class standard deviations and correlation coefficients, are based on Horizon’s annual survey of investment advisory firms. The expected inflation assumption was developed based on an analysis of historical experience blended with forward-looking expectations available in market data.

Best-estimates of geometric real and nominal rates of return for each major asset class included in the pension plan's asset allocation as of the measurement date are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity - Large Cap	20.00%	6.96%
Domestic Equity - Small/Mid Cap	10.00%	7.50%
International Equity - Developed	7.50%	7.52%
International Equity - Emerging	5.00%	8.24%
Domestic Fixed Income - Core	7.50%	4.88%
Domestic Fixed Income - Long Duration	2.50%	5.16%
Domestic Fixed Income - High Yield	5.00%	6.36%
International Fixed Income - Developed	5.00%	3.71%
International Fixed Income - Emerging	2.50%	6.28%
Cash Equivalents	5.00%	3.43%
Inflation Protected Securities	5.00%	4.27%
Real Estate	7.50%	6.17%
Hedge Funds	5.00%	6.17%
Commodities	2.50%	4.95%
Infrastructure	2.50%	7.36%
Private Equity	5.00%	9.71%
Private Debt	2.50%	8.44%

#### F. Discount Rate

The discount rate used to measure the total pension liability was 7.00 percent as of December 31, 2024. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the December 31, 2024, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of December 31, 2024. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of December 31, 2024.

**G. Pension Liability Sensitivity**

The following presents the Park District's proportionate share of the net pension liability calculated using the discount rate of 7.00 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	<u>1% Decrease (6.00%)</u>	<u>Current Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
Employer's Proportionate Share of the Net Pension Liability (Asset)	\$ 1,103,079	\$ 420,398	\$ (166,424)

**H. Pension Plan Fiduciary Net Position**

Detailed information about the City of Fargo Pension Plan's fiduciary net position is available in a separately issued City of Fargo Pension Plan report. That report may be obtained by writing to the City of Fargo at 200 3rd St N, Fargo, North Dakota 58102; or by calling (701)-241-1333.

**North Dakota Public Employee Retirement System**

**A. Plan Descriptions**

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the plan is financed through the contributions and investment earnings of the plan.

Responsibility for administration of the NDPERS defined benefit pension plan is assigned to a Board comprised of eleven members. The Governor is responsible for appointing three other members in addition to the Chairman of the Board. Four members are appointed by legislative management, and the remaining three Board members are elected from active employees currently contributing to PERS.

**B. Benefits Provided****Pension Benefits**

Benefits are set by statute. NDPERS has no provisions or policies with respect to automatic and ad hoc post-retirement benefit increases. Member of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). For members hired on or after January 1, 2016, the Rule of 85 was replaced with the Rule of 90 with a minimum age of 60. The monthly pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. For members hired on or after January 1, 2020, the 2.00% multiplier was replaced with a 1.75% multiplier. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

**Death and Disability Benefits**

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition for disabled is set by the NDPERS in the North Dakota Administrative Code.

**Refunds of Member Account Balance**

Upon termination, if a member of the Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently reemployed, they have the option of repurchasing their previous service.



**C. Contributions**

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of salaries and wages. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation. For members hired on or after January 1, 2020, member contribution rates are 7% and employer contribution rates are 8.26% of covered compensation.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25, and the maximum may not exceed the following:

- 1 to 12 months of service - Greater of one percent of monthly salary or \$25
- 13 to 24 months of service - Greater of two percent of monthly salary or \$25
- 25 to 36 months of service - Greater of three percent of monthly salary or \$25
- Longer than 36 months of service - Greater of four percent of monthly salary or \$25

**D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At December 31, 2024, the Park District reported a liability of \$9,678,045 for its proportionate share of the net pension liability. The net pension liability was measured as of July 1, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net pension liability was based on the Employer's share of covered payroll in the Main System pension plan relative to the covered payroll of all participating Main System employers. At July 1, 2024 the Park District's proportion was 0.5174 percent, which was an increase of 0.0468 percent from its proportion measured as of July 1, 2023.

For the year ended December 31, 2024, the Park District recognized pension expense of \$1,130,274. At December 31, 2024, the Park District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 459,510	\$ 88,492
Changes of Assumptions	2,332,389	4,391,724
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	1,745,090	-
Employer Contributions Subsequent to the Measurement Date	581,365	-
Total	<u>\$ 5,118,354</u>	<u>\$ 4,480,216</u>

The \$581,365 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of net pension liability in the year ended December 31, 2025.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31,</u>	
2025	\$ (515,351)
2026	757,137
2027	(198,196)
2028	13,183

#### **E. Actuarial Assumptions**

The total pension liability in the July 1, 2024, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25%
Salary increases	3.5% to 17.75% including inflation
Investment rate of return	6.50%, net of investment expenses
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the Sex-distinct Pub-2010 table for General Employees, with scaling based on actual experience. Respective corresponding tables were used for healthy retirees, disabled retirees, and active members. Mortality rates are projected from 2010 using the MP-2019 scale.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	32%	4.10%
International Equity	19%	7.00%
Private Equity	7%	8.50%
Domestic Fixed Income	23%	2.88%
Global Real Assets	19%	6.10%

**F. Discount Rate**

For PERS, GASB Statement No. 67 includes a specific requirement for the discount rate that is used for the purpose of the measurement of the Total Pension Liability. This rate considers the ability of the System to meet benefit obligations in the future. To make this determination, employer contributions, employee contributions, benefit payments, expenses and investment returns are projected into the future. The current employer and employee fixed rate contributions are assumed to be made in each future year. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. In years where assets are not projected to be sufficient to meet benefit payments, which is the case for the PERS plan, the use of a municipal bond rate is required.

The Single Discount Rate (SDR) is equivalent to applying these two rates to the benefits that are projected to be paid during the different time periods. The SDR reflects (1) the long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits) and (2) a tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of this valuation, the expected rate of return on pension plan investments is 6.50%; the municipal bond rate is 3.86%; and the resulting Single Discount Rate is 6.50%.

**G. Pension Liability Sensitivity**

The following presents the Park District's proportionate share of the net pension liability calculated using the discount rate of 6.50 percent, as well as what the Park District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.50 percent) or 1-percentage-point higher (7.50 percent) than the current rate:

	1% Decrease (5.50%)	Current Discount Rate (6.50%)	1% Increase (7.50%)
Employer's Proportionate Share of the Net Pension Liability	\$ 13,677,367	\$ 9,678,045	\$ 6,361,136

**H. Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued NDPERS financial report. The report may be obtained on the internet at [www.nd.gov/ndpers/employers/gasb-info.html](http://www.nd.gov/ndpers/employers/gasb-info.html); by writing NDPERS at 400 E Broadway Ave Suite 505, PO Box 1657, Bismarck ND 58502-1657; or by calling (701) 328-3900 or 1-800-803-7377.

**Total of All Pension Plans**

Net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense for all pension plans in which the Park District participates are included in the financial statements as follows:

	<u>Governmental Activities</u>
Pension Liability	
City of Fargo	\$ 420,398
NDPERS	<u>9,678,045</u>
	<u><u>\$ 10,098,443</u></u>
Deferred Outflows of Resources	
City of Fargo	\$ 333,249
NDPERS	<u>5,118,354</u>
	<u><u>\$ 5,451,603</u></u>
Deferred Inflows of Resources	
City of Fargo	\$ 42,448
NDPERS	<u>4,480,216</u>
	<u><u>\$ 4,522,664</u></u>
Pension Expense	
City of Fargo	\$ 192,207
NDPERS	<u>1,130,274</u>
	<u><u>\$ 1,322,481</u></u>

**Note 12 - Interfund Transfers**

During the year ended December 31, 2024, the General Fund transferred \$1,644,621 to the Capital Projects Fund for current and future planned capital projects.

**Note 13 - Medical Self-Insurance**

The Park District is self-insured with respect to certain employee medical costs. The Park District implemented the self-insurance medical plan January 1, 2006. Terms of the plan include a stop-loss provision which limits the Park District's liability to \$75,000 per individual or approximately \$1,468,000 in aggregate annually. The following is the activity for the year ended December 31, 2024:

Claims incurred but not reported at beginning of year	\$ 310,000
Claims incurred	1,199,943
Claims paid	<u>(1,447,580)</u>
Claims incurred but not reported at end of year	<u>\$ 62,363</u>

**Note 14 - Adoption of New Standard**

As of January 1, 2024, the Park District adopted GASB Statement No. 101, *Compensated Absences*. The provisions of this standard modernize the types of leave that are considered a compensated absence and provides guidance for a consistent recognition and measurement of the compensated absence liability. Therefore, compensated absences were increased by \$910,577, as of January 1, 2024. The effect of this change in accounting principle is described in the table below.

	January 1, 2024, As Previously Reported	Change in Accounting Principle	January 1, 2024, As Restated
Government-Wide			
Governmental Activities	\$ 150,878,082	\$ (783,671)	\$ 150,094,411
Component Units			
Valley Senior Services	6,118,161	(126,906)	5,991,255

**Note 15 - Stewardship, Compliance, and Accountability****Expenditures in Excess of Appropriations**

Budget control for the fund is established by its total appropriations. The General Fund had expenditures exceeding appropriations in the amount of \$1,510,925 for the year ended December 31, 2024. These over expenditures were funded by greater than expected revenues and existing fund balance of the General Fund.

**Deficit Fund Balances**

At December 31, 2024, the Capital Projects fund had a deficit fund balance of \$7,973,560. The deficit will be eliminated through a combination of future intergovernmental revenues, debt issuances, and transfers from other funds.

**Note 16 - Risk Management**

The Park District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Park District's risk management program encompasses obtaining property and liability insurance through the North Dakota Insurance Reserve Fund, North Dakota Fire and Tornado Fund, and the State Bonding Fund. The Park District has not had any significant reduction in insurance coverage and the amounts of insurance settlements have not exceeded insurance coverage for any of the last three years. The participation of the Park District in the above funds is limited to payment of premiums. At the end of the year, the Park District did not have any significant claims.

The Park District also provides workers compensation insurance on its employees through the North Dakota Workforce Safety and Insurance. At the end of the year, the Park District believed the amounts paid on workers compensation would not change significantly from the amounts recorded.

**Note 17 - Commitments****Construction**

As of December 31, 2024, the Park District had construction in progress of \$135,975,385, relating to various Park District projects, the most significant being the Fargo Parks Sports Center project with construction in progress of \$118,127,163. Total remaining costs of completion for all projects is estimated to be approximately \$12.9 million, of which approximately \$8.5 million relates to the Fargo Parks Sports Center project. These projects are expected to be completed in 2025.

**Note 18 - Joint Power Agreement with other Governmental Entities**

The Park District has joint power agreements with the Fargo Public Schools for shared facilities. The Park District and School District have similar needs of facilities and have joined in the funding, maintenance and usage of facilities located in the City of Fargo. The joint power agreements provide easements to both governmental entities allowing for access and placement of capital assets. The agreements provide for shared costs of construction and maintenance, assignment of responsibility of maintenance and how the two entities will share in capital repair and replacement of the facilities covered by the joint power agreements.



Required Supplementary Information  
December 31, 2024

## Park District of the City of Fargo

Park District of the City of Fargo  
Schedule of Employer's Share of Net OPEB Liability and Related Ratios  
December 31, 2024

**Schedule of Employer's Share of Net OPEB Liability; Last 10 Fiscal Years\***

**North Dakota Public Employees Retirement System**

Measurement Date	Employer's Proportion (Percentage) of the Net OPEB Liability	Employer's Proportionate Share (Amount) of the Net OPEB Liability (a)	Employer's Covered-Employee Payroll (b)	Employer's Proportionate Share of the Net OPEB Liability as a Percentage of its Covered-Employee Payroll (a/b)	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
2024	0.363727%	\$ 314,280	\$ 3,770,782	8.33%	68.35%
2023	0.378080%	\$ 377,986	\$ 3,800,396	9.95%	62.74%
2022	0.371404%	\$ 445,800	\$ 3,834,390	11.63%	56.28%
2021	0.371399%	\$ 206,562	\$ 4,049,209	5.10%	76.63%
2020	0.343902%	\$ 289,290	\$ 3,920,379	7.38%	63.38%
2019	0.332687%	\$ 267,210	\$ 3,712,310	7.20%	63.13%
2018	0.315603%	\$ 248,559	\$ 3,453,384	7.20%	61.89%

\*GASB Statement No. 75 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the Park District will present information for those years for which information is available.

**Schedule of Employer's Contributions; Last 10 Fiscal Years\***

**North Dakota Public Employees Retirement System**

Fiscal Year Ending	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Covered-Employee Payroll (c)	Contributions as a Percentage of Covered-Employee Payroll (b/c)
2024	\$ 44,841	\$ 44,611	\$ 230	\$ 3,770,782	1.18%
2023	\$ 45,889	\$ 45,216	\$ 673	\$ 3,800,396	1.19%
2022	\$ 46,669	\$ 46,203	\$ 466	\$ 3,834,390	1.20%
2021	\$ 48,693	\$ 47,220	\$ 1,473	\$ 4,049,209	1.17%
2020	\$ 46,056	\$ 45,685	\$ 371	\$ 3,920,379	1.17%
2019	\$ 43,174	\$ 41,559	\$ 1,615	\$ 3,712,310	1.12%
2018	\$ 40,506	\$ 38,983	\$ 1,523	\$ 3,453,384	1.13%

\*GASB Statement No. 75 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the Park District will present information for those years for which information is available.



### Notes to the Schedule of Changes in the Employer's Total OPEB Liability and Related Ratios

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75.

#### 2024

Assumption changes:

- None

#### 2023

Assumption changes:

- None

#### 2022

Assumption changes:

- The discount rate was changed from 2.00% to 1.84% based on updated 20-year municipal bond rates.
- Health care trend rates were reset to reflect updated cost increase expectations.
- Withdrawal, retirement, and salary scale rates for Main System (non-State employees) were updated from the rates used in the July 1, 2019, NDPERS actuarial valuation to the rates used in the July 1, 2021, NDPERS actuarial valuation.
- Medical per capita claims costs were updated to reflect recent experience.
- The inflation assumption was changed from 2.50% to 2.25% based on an updated historical analysis of inflation rates and forward-looking market expectations.

#### 2021

Assumption changes:

- The discount rate was changed from 2.75% to 2.00% based on updated 20-year municipal bond rates.

#### 2020

Assumption changes:

- The discount rate was changed from 3.71% to 2.75% based on updated 20-year municipal bond rates.
- Healthcare trend rates were reset to reflect updated cost increase expectations, including the repeal of the Affordable Care Act's Excise Tax on high-cost insurance plans.
- Medical per capita claims costs were updated to reflect recent experience, including an adjustment to reflect age/gender based risk scores published by the Society of Actuaries.
- The mortality projection scale was updated from MP-2017 to MP-2019 to reflect recently-published mortality rates.
- Withdrawal, retirement, and salary scale rates for City participants were updated to the rates used in the 2015-2019 Actuarial Experience Study for the City of Fargo Employees' Pension Plan.
- The percent of future retirees assumed to elect coverage at retirement changed from 100% to 90% to reflect recent plan experience.
- The inflation assumption was changed from 2.75% to 2.50% based on an updated historical analysis of inflation rates and forward-looking market expectations.

Park District of the City of Fargo  
Schedule of Changes in the Employer's Total OPEB Liability and Related Ratios  
December 31, 2024

---

**2019**

Assumption changes:

- None

**2018**

Assumption changes:

- None

**Schedule of Changes in the Employer's Total OPEB Liability and Related Ratios, Last 10 Fiscal years\***

**Fargo Park District Health Insurance Plan**

	2024	2023	2022	2021	2020	2019	2018
Service Cost	\$ 54,663	\$ 72,792	\$ 83,289	\$ 70,927	\$ 67,939	\$ 68,851	\$ 61,015
Interest	26,811	12,879	16,477	19,040	28,506	24,492	25,028
Changes of Assumptions	59,096	(91,919)	(158,191)	36,111	(123,853)	(29,026)	25,539
Differences Between Expected and Actual Experience	(94,132)	(3,577)	(52,324)	(5,290)	(33,156)	-	-
Benefit Payments	(14,639)	(5,324)	-	(3,374)	(33,424)	(36,590)	(36,139)
Net Change in Total OPEB Liability	31,799	(15,149)	(110,749)	117,414	(93,988)	27,727	75,443
Total OPEB Liability - Beginning	614,645	629,794	740,543	623,129	717,117	689,390	613,947
Total OPEB Liability - Ending	<u>\$ 646,444</u>	<u>\$ 614,645</u>	<u>\$ 629,794</u>	<u>\$ 740,543</u>	<u>\$ 623,129</u>	<u>\$ 717,117</u>	<u>\$ 689,390</u>
Covered Payroll	\$ 8,855,397	\$ 7,854,351	\$ 7,207,752	\$ 6,980,254	\$ 6,585,575	\$ 6,284,568	\$ 5,873,528
Total OPEB Liability as a Percentage of Covered Payroll	7.3%	7.8%	8.7%	10.6%	9.5%	11.4%	11.7%

\*GASB Statement No. 75 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the Park District will present information for those years for which information is available.

**Notes to the Schedule of Changes in the Employer's Total OPEB Liability and Related Ratios**

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75.

**2024**

Assumption changes:

- The discount rate was changed from 4.05% to 3.77% based on updated 20-year municipal bond rates.
- The index rate was changed from 4.05% to 3.77% based on updated 20-year municipal bond rates.

**2023**

Assumption changes:

- The discount rate was changed from 1.84% to 4.05% based on updated 20-year municipal bond rates.
- The index rate was changed from 1.84% to 4.05% based on updated 20-year municipal bond rates.

**2022**

Assumption changes:

- The discount rate was changed from 2.00% to 1.84% based on updated 20-year municipal bond rates.
- The index rate was changed from 2.00% to 1.84% based on updated 20-year municipal bond rates.

**2021**

Assumption changes:

- The discount rate was changed from 2.75% to 2.00% based on updated 20-year municipal bond rates.
- The index rate was changed from 2.75% to 2.00% based on updated 20-year municipal bond rates.

**2020**

Assumption changes:

- The discount rate was changed from 3.71% to 2.75% based on updated 20-year municipal bond rates.
- The index rate was changed from 3.71% to 2.75% based on updated 20-year municipal bond rates.

**2019**

Assumption changes:

- The discount rate was changed from 3.31% to 3.71% based on updated 20-year municipal bond rates.
- The index rate was changed from 3.31% to 3.71% based on updated 20-year municipal bond rates.

**2018**

Assumption changes:

- The discount rate was changed from 3.81% to 3.31% based on updated 20-year municipal bond rates.
- The index rate was changed from 3.81% to 3.31% based on updated 20-year municipal bond rates.

Park District of the City of Fargo  
Schedule of Employer's Share of Net Pension Liability  
December 31, 2024

<u>Pension Plan</u>	<u>Measurement Date</u>	<u>Employer's Proportion (Percentage) of the Net Pension Liability</u>	<u>Employer's Proportionate Share (Amount) of the Net Pension Liability (Asset) (a)</u>	<u>Employer's Covered-Payroll (b)</u>	<u>Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered-Payroll (a/b)</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
City of Fargo Pension Plan	12/31/2024	11.18%	\$ 420,398	\$ 2,051,750	20.5%	94.2%
City of Fargo Pension Plan	12/31/2023	11.27%	\$ 713,688	\$ 2,244,310	31.8%	90.1%
City of Fargo Pension Plan	12/31/2022	11.27%	\$ 1,176,112	\$ 2,122,940	55.4%	83.5%
City of Fargo Pension Plan	12/31/2021	11.23%	\$ (466,089)	\$ 2,066,293	-22.6%	106.6%
City of Fargo Pension Plan	12/31/2020	11.23%	\$ (10,993)	\$ 2,151,422	-0.5%	100.2%
City of Fargo Pension Plan	12/31/2019	11.07%	\$ 785,456	\$ 2,357,204	33.3%	88.2%
City of Fargo Pension Plan	12/31/2018	12.15%	\$ 1,785,110	\$ 2,427,364	73.5%	75.2%
City of Fargo Pension Plan	12/31/2017	10.73%	\$ 1,071,680	\$ 2,326,752	46.1%	82.8%
City of Fargo Pension Plan	12/31/2016	10.04%	\$ 1,468,596	\$ 2,599,184	56.5%	74.1%
City of Fargo Pension Plan	12/31/2015	10.56%	\$ 1,732,437	\$ 2,730,717	63.4%	70.8%
NDPERS	6/30/2024	0.5174%	\$ 9,678,045	\$ 6,787,824	142.6%	68.0%
NDPERS	6/30/2023	0.4706%	\$ 9,074,760	\$ 5,755,085	157.7%	65.3%
NDPERS	6/30/2022	0.3955%	\$ 11,391,470	\$ 4,591,438	248.1%	54.5%
NDPERS	6/30/2021	0.3868%	\$ 4,031,733	\$ 4,380,216	92.0%	78.3%
NDPERS	6/30/2020	0.3745%	\$ 11,780,938	\$ 4,130,865	285.2%	48.9%
NDPERS	6/30/2019	0.3569%	\$ 4,183,056	\$ 3,712,310	112.7%	71.7%
NDPERS	6/30/2018	0.3362%	\$ 5,672,999	\$ 3,453,384	164.3%	62.8%
NDPERS	6/30/2017	0.3066%	\$ 4,928,470	\$ 3,130,157	157.5%	70.5%
NDPERS	6/30/2016	0.2372%	\$ 2,311,609	\$ 2,390,278	96.7%	70.5%
NDPERS	6/30/2015	0.2224%	\$ 1,511,942	\$ 1,980,866	76.3%	77.2%

Park District of the City of Fargo  
Schedule of Employer's Contributions  
December 31, 2024

<u>Pension Plan</u>	<u>Fiscal Year Ending</u>	<u>Statutorily Required Contribution (a)</u>	<u>Contributions in Relation to the Statutorily Required Contribution (b)</u>	<u>Contribution Deficiency (Excess) (a-b)</u>	<u>Covered-Payroll (c)</u>	<u>Contributions as a Percentage of Covered-Payroll (b/c)</u>
City of Fargo Pension Plan	12/31/2024	\$ 186,799	\$ 73,627	\$ 113,172	\$ 2,051,750	3.6%
City of Fargo Pension Plan	12/31/2023	\$ 143,528	\$ 308,927	\$ (165,399)	\$ 2,244,310	13.8%
City of Fargo Pension Plan	12/31/2022	\$ 143,528	\$ 407,128	\$ (263,600)	\$ 2,122,940	19.2%
City of Fargo Pension Plan	12/31/2021	\$ 247,625	\$ 83,508	\$ 164,117	\$ 2,066,293	4.0%
City of Fargo Pension Plan	12/31/2020	\$ 247,625	\$ 81,282	\$ 166,343	\$ 2,151,422	3.8%
City of Fargo Pension Plan	12/31/2019	\$ 292,138	\$ 295,107	\$ (2,969)	\$ 2,357,204	12.5%
City of Fargo Pension Plan	12/31/2018	\$ 212,010	\$ 201,386	\$ 10,624	\$ 2,427,364	8.3%
City of Fargo Pension Plan	12/31/2017	\$ 242,716	\$ 226,331	\$ 16,385	\$ 2,326,752	9.7%
City of Fargo Pension Plan	12/31/2016	\$ 233,338	\$ 185,188	\$ 48,150	\$ 2,599,184	7.1%
City of Fargo Pension Plan	12/31/2015	\$ 209,247	\$ 154,258	\$ 54,989	\$ 2,730,717	5.6%
NDPERS	12/31/2024	\$ 558,760	\$ 534,907	\$ 23,853	\$ 6,787,824	7.9%
NDPERS	12/31/2023	\$ 435,376	\$ 414,367	\$ 21,009	\$ 5,755,091	7.2%
NDPERS	12/31/2022	\$ 345,813	\$ 332,406	\$ 13,407	\$ 4,591,438	7.2%
NDPERS	12/31/2021	\$ 323,021	\$ 316,026	\$ 6,995	\$ 4,380,216	7.2%
NDPERS	12/31/2020	\$ 292,501	\$ 290,357	\$ 2,144	\$ 4,130,865	7.0%
NDPERS	12/31/2019	\$ 270,277	\$ 259,559	\$ 10,718	\$ 3,712,310	7.0%
NDPERS	12/31/2018	\$ 254,357	\$ 243,475	\$ 10,882	\$ 3,453,384	7.1%
NDPERS	12/31/2017	\$ 226,975	\$ 202,726	\$ 24,249	\$ 3,130,157	6.5%
NDPERS	12/31/2016	\$ 173,052	\$ 164,318	\$ 8,734	\$ 2,390,278	6.9%
NDPERS	12/31/2015	\$ 150,463	\$ 141,237	\$ 9,226	\$ 2,154,119	6.6%

**NDPERS****2024***Changes of benefit terms:*

There have been no changes in plan provisions since the previous actuarial valuation as of July 1, 2023.

*Changes of assumptions:*

All actuarial assumptions and the actuarial cost method are unchanged from the last actuarial valuation as of July 1, 2023.

**2023***Changes of benefit terms:*

House Bill 1040 was passed, which closes the Main System to employees newly enrolled into the system on January 1, 2025, and later. The state employer contribution for 2026 and later was changed to be the amount sufficient to fund the Main System on actuarial basis, with the amortization of the unfunded liability determined on a level percent of payroll basis over a closed period beginning on January 1, 2026, and ending June 30, 2056.

*Changes of assumptions:*

All actuarial assumptions used in the actuarial valuation as of July 1, 2022, were based on experience review for the period from July 1, 2014, to July 1, 2019, and were adopted for first use commencing with the actuarial valuation as of July 1, 2020. There have been no changes in actuarial assumptions since the previous actuarial valuation as of July 1, 2022.

**2022***Changes of benefit terms:*

The interest rate earned on member contributions decreased from 6.50 percent to 6.00 percent effective January 1, 2023 (based on the adopted decrease in the investment return assumption). New Main System members who are hired on or after January 1, 2020, will have a benefit multiplier of 1.75 percent (compared to the current benefit multiplier of 2.00 percent). The fixed employer contribution for new members of the Main System increased from 7.12 percent to 8.26 percent. For members who terminate after December 31, 2019, final average salary is the higher of the final average salary calculated on December 31, 2019, or the average salary earned in the three highest periods of twelve consecutive months employed during the last 180 months of employment. There have been no other changes in plan provisions since the previous actuarial valuation as of July 1, 2020.

*Changes of assumptions:*

The investment return assumption was updated from 7.00% to 6.50% beginning with the actuarial valuation as of July 1, 2022. All other actuarial assumptions used in the actuarial valuation as of July 1, 2022, were based on an experience review for the period from July 1, 2014 to July 1, 2019, and were adopted for first use commencing with the actuarial valuation as of July 1, 2020.

**2021***Changes of benefit terms:*

There have been no changes in plan provisions since the previous actuarial valuation as of July 1, 2020.

*Changes of assumptions:*

All actuarial assumptions and the actuarial cost method are unchanged from the last actuarial valuation as of July 1, 2020.

**2020***Changes of benefit terms:*

The interest rate earned on member contributions will decrease from 7.00 percent to 6.50 percent effective January 1, 2021 (based on the adopted decrease in the investment return assumption). New Main System members who are hired on or after January 1, 2020, will have a benefit multiplier of 1.75 percent (compared to the current benefit multiplier of 2.00 percent). The fixed employer contribution for new members of the Main System will increase from 7.12 percent to 8.26 percent. For members who terminate after December 31, 2019, final average salary is the higher of the final average salary calculated on December 31, 2019, or the average salary earned in the three highest periods of twelve consecutive months employed during the last 180 months of employment. There have been no other changes in plan provisions since the previous actuarial valuation as of July 1, 2019.

*Changes of assumptions:*

The Board approved the following changes to the actuarial assumptions beginning with the July 1, 2019, valuation:

- The investment return assumption was lowered from 7.5% to 7.0%
- The assumed rate of price inflation was lowered from 2.5 to 2.25 percent for the July 1, 2020, valuation
- The assumed rate of total payroll growth was updated for the July 1, 2020, valuation
- Mortality table updates were made for the July 1, 2020, valuation

All other actuarial assumptions and the actuarial cost method are unchanged from the last actuarial valuation as of July 1, 2019.

**2019***Changes of benefit terms:*

The interest rate earned on member contributions will decrease from 7.25 percent to 7.00 percent effective January 1, 2020 (based on the adopted decrease in the investment return assumption). New Main System members who are hired on or after January 1, 2020, will have a benefit multiplier of 1.75 percent (compared to the current benefit multiplier of 2.00 percent). The fixed employer contribution for new members of the Main System will increase from 7.12 percent to 8.26 percent. For members who terminate after December 31, 2019, final average salary is the higher of the final average salary calculated on December 31, 2019, or the average salary earned in the three highest periods of twelve consecutive months employed during the last 180 months of employment. There have been no other changes in plan provisions since the previous actuarial valuation as of July 1, 2018.

*Changes of assumptions:*

The Board approved the following changes to the actuarial assumptions beginning with the July 1, 2019, valuation:

- The investment return assumption was lowered from 7.75% to 7.50%

All other actuarial assumptions and the actuarial cost method are unchanged from the last actuarial valuation as of July 1, 2018.

**2018***Changes of benefit terms:*

None

*Changes of assumptions:*

Amounts reported in 2019 reflect actuarial assumption changes effective July 1, 2018, based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

**2017***Changes of benefit terms:*

None

*Changes of assumptions:*

Amounts reported in 2018 reflect actuarial assumption changes effective July 1, 2017, based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.



**2016***Changes of benefit terms:*

None

*Changes of assumptions:*

Amounts reported in 2017 reflect actuarial assumption changes effective July 1, 2016, based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

**2015***Changes of benefit terms:*

None

*Changes of assumptions:*

Amounts reported in 2016 reflect actuarial assumption changes effective July 1, 2015, based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

**City of Fargo Pension Plan****2023**

## Changes of assumptions:

- None

**2022**

## Changes of assumptions:

- None

**2021**

## Changes of assumptions:

- The discount rate and long-term investment return assumption were updated from 7.25% to 7.00% to reflect updated capital market assumptions.
- The mortality improvement scale was updated from MP-2020 to MP-2021 to reflect the most recently published longevity assumptions.

## 2020

### Changes of assumptions:

- Salary scale was changes from 2.5% to an age-based table based on historical experience and current pay scale information.
- When actual spouse birthdates are not available, the spouse age assumption was updated to assume female beneficiaries are two years younger and male beneficiaries two years older to reflect recent experience.
- The mortality table was updated to the PubG-2010 General mortality tables projected generationally with MP-2020 to reflect the most recently published tables.
- The withdrawal table adjustment factor was reduced from 50% to 30% based on recent experience to reflect lower turnover.
- Retirement rates were updated based on recent retiree experience to reflect later retirements.
- The assumed payment form for future NDPERS retirees on or after early retirement eligibility was updated to: 80% elect a life annuity and 20% elect a 100% joint & survivor annuity. Prior to early retirement eligibility, we assume that 50% elect a lump sum and 50% choose a deferred annuity according to the election percentages above.
- Expected expenses are now rounded to nearest \$1,000 for simplification.

## 2019

### Changes of assumptions:

- None

## 2018

### Changes of assumptions:

- The mortality improvement scale was updated from MP-2017 to MP-2018 to reflect recently published longevity assumptions.
- The inflation assumption was updated from 2.75% to 2.50% based on updated historical analysis of inflation rates and forward-looking market expectations.

## 2017

### Changes of assumptions:

- The mortality improvement scale was updated from MP-2016 to MP-2017 to reflect recently published longevity assumptions.

## 2016

### Changes of assumptions:

- The mortality improvement scale was updated from MP-2015 to MP-2016 to reflect recently published longevity assumptions.
- Salary scale was changed from 3.0% to 2.5% based on the City's pay grade/step scale and historical experience for active members currently earning benefits in the plan.
- Retirement rates were updated based on recent retiree experience.

**2015**

Changes of assumptions:

- The discount rate changed from 7.50% to 7.25% to reflect an updated expected asset return assumption.
- The expected long-term rate of return on assets changes from 7.50% to 7.25% to reflect updated capital market assumptions.
- Mortality was updated from the RP-2014 no-collar, annuitant/non-annuitant tables with projection scale MP-2014 to the adjusted RP-2014 table with MP-2015 projection scale to reflect the most recently published table.
- The withdrawal assumption was updated to the SOA 2003 small plan age-based table with a 50% reduction factor. This change was made to reflect the trend of NDPERS employees terminating prior to early retirement eligibility and electing a lump sum payment.
- The pre-retirement form of payment assumption for NDPERS transfers was updated to reflect both lump sum and annuity elections. This change was made to reflect the trend of NDPERS employees terminating prior to early retirement eligibility and electing a lump sum payment.



Other Supplementary Information  
December 31, 2024

## Park District of the City of Fargo

Park District of the City of Fargo

Balance Sheet - Modified Accrual Basis

Valley Senior Services

December 31, 2024

---

Assets

Cash and investments	\$ 5,614,340
Accounts receivable	<u>836,403</u>
Total assets	<u><u>\$ 6,450,743</u></u>

Liabilities and Fund Balance

Liabilities

Accounts payable	\$ 203,454
Accrued payroll	<u>146,450</u>
Total liabilities	<u>349,904</u>

Fund Balance

Unassigned	<u>6,100,839</u>
Total fund balance	<u>6,100,839</u>

Total liabilities and fund balance	<u><u>\$ 6,450,743</u></u>
------------------------------------	----------------------------

Park District of the City of Fargo  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual - Modified Accrual Basis - Valley Senior Services  
Year Ended December 31, 2024

	Original and Final Budget	Actual	Variance With Budget
Revenues			
Taxes	\$ 2,312,475	\$ 2,283,125	\$ (29,350)
Intergovernmental revenue	3,933,494	4,256,702	323,208
Charges for services and contributions	959,250	846,926	(112,324)
Investment earnings	-	53,669	53,669
Grants, trusts and donations	2,300	160	(2,140)
Other	-	40,186	40,186
Total revenues	<u>7,207,519</u>	<u>7,480,768</u>	<u>273,249</u>
Expenditures			
Current			
Wages and salaries	3,448,061	3,710,656	(262,595)
Other	3,406,458	2,830,498	575,960
Capital outlay	353,000	121,457	231,543
Total expenditures	<u>7,207,519</u>	<u>6,662,611</u>	<u>544,908</u>
Net Change in Fund Balance	<u>\$ -</u>	818,157	<u>\$ 818,157</u>
Fund Balance, Beginning of Year		<u>5,282,682</u>	
Fund Balance, End of Year		<u>\$ 6,100,839</u>	



Federal Awards Reports in Accordance  
with the Uniform Guidance  
December 31, 2024

## Park District of the City of Fargo

Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance  
and Other Matters Based on an Audit of Financial Statements Performed in Accordance with  
*Government Auditing Standards*..... 1

Independent Auditor’s Report on Compliance for the Major Federal Program; Report on Internal  
Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards  
Required by the Uniform Guidance ..... 3

Schedule of Expenditures of Federal Awards ..... 7

Notes to the Schedule of Expenditures of Federal Awards ..... 8

Schedule of Findings and Questioned Costs ..... 9





**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Board of Park Commissioners  
Park District of the City of Fargo  
Fargo, North Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, the aggregate discretely presented component units, and each major fund of the Park District of the City of Fargo (the "Park District") as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Park District's basic financial statements, and have issued our report thereon dated June 20, 2025.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Park District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Park District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Park District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2024-001 that we consider to be a material weakness.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Park District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Park District's Response to Finding**

*Government Auditing Standards* requires the auditor to perform limited procedures on the Park District's response to the finding identified in our audit and described in the accompanying schedule of findings and questioned costs. The Park District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purposes.

A handwritten signature in black ink that reads "Eric Bailly LLP". The signature is written in a cursive, flowing style.

Fargo, North Dakota  
June 20, 2025



**Independent Auditor's Report on Compliance for the Major Federal Program;  
Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of  
Federal Awards Required by the Uniform Guidance**

To the Board of Park Commissioners  
Park District of the City of Fargo  
Fargo, North Dakota

**Report on Compliance for the Major Federal Program**

***Opinion on the Major Federal Program***

We have audited Park District of the City of Fargo's (the "Park District") compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the Park District's major federal program for the year ended December 31, 2024. The Park District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Park District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2024.

***Basis for Opinion on the Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Park District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Park District's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Park District's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Park District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Park District's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Park District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Park District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Park District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## Report on Internal Control over Compliance

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

## **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the aggregate discretely presented component units, and each major fund of the Park District as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Park District's basic financial statements. We issued our report thereon dated June 20, 2025, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statement themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

The image shows a handwritten signature in cursive script that reads "Eide Bailly LLP".

Fargo, North Dakota  
June 20, 2025

Park District of the City of Fargo  
Schedule of Expenditures of Federal Awards  
Year Ended December 31, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Financial Assistance Listing	Pass-Through Entity Identifying Number	Expenditures
Department of Health and Human Services			
Passed Through North Dakota Department of Human Services			
Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	190-13906	\$ 1,521,474
Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	190-13319	1,454,708
Nutrition Services Incentive Program	93.053	Unknown	<u>131,191</u>
Total Department of Health and Human Services/ Total Aging Cluster			\$ 3,107,373
Department of Transportation			
Passed Through North Dakota Department of Transportation			
Enhanced Mobility for Seniors and Individuals with Disabilities	20.509	38-23-1016	152,257
Enhanced Mobility for Seniors and Individuals with Disabilities	20.509	38-24-0881	184,896
Enhanced Mobility for Seniors and Individuals with Disabilities	20.509	Unknown	<u>4,352</u>
Total Department of Transportation			341,505
Department of Agriculture			
Passed Through North Dakota State University			
Cooperative Forestry Assistance	10.664	2023S-ATB-TP006	25,000
Cooperative Forestry Assistance	10.664	2023S-ATB-PD004	<u>25,000</u>
Total Department of Agriculture			<u>50,000</u>
Total Federal Financial Assistance			<u><u>\$ 3,498,878</u></u>

**Note 1 - Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal award activity of the Park District of the City of Fargo (the "Park District") under programs of the federal government for the year ended December 31, 2024. The information is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the Park District, it is not intended to and does not present the financial position, changes in net assets or fund balance, or cash flows of the Park District.

**Note 2 - Summary of Significant Accounting Policies**

Expenditures reported in the schedule are reported on the modified accrual basis of accounting. When applicable, such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. No federal financial assistance has been provided to a subrecipient.

**Note 3 - Indirect Cost Rate**

The Park District does not draw for indirect administrative expenses and has not elected to use the 10% de minimis cost rate.



---

**Section I - Summary of Auditor's Results**

---

**FINANCIAL STATEMENTS**

Type of auditor's report issued	Unmodified
Internal control over financial reporting:	
Material weaknesses identified	Yes
Significant deficiencies identified not considered to be material weaknesses	None Reported
Noncompliance material to financial statements noted?	No

**FEDERAL AWARDS**

Internal control over major program:	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516 (a):	No

**Identification of major programs:**

<u>Name of Federal Program</u>	<u>Federal Financial Assistance Listing</u>
Aging Cluster	93.045 / 93.053
Dollar threshold used to distinguish between type A and type B programs	\$750,000
Auditee qualified as low-risk auditee?	No

---

**Section II - Financial Statement Findings**

---

**2024-001      Preparation of Financial Statements, including Proposed Journal Entries  
Material Weakness**

*Criteria* - A good system of internal accounting control contemplates an adequate system the ability to internally prepare their financial statements, as well as recording and processing entries that are significant to the financial statements.

*Condition* - The Park District does not have an internal control system designed to provide for the preparation of the financial statements being audited, including numerous audit adjustments, that would not have been identified as a result of the Park District's existing internal controls, and therefore could have resulted in a material misstatement of the Park District's financial statements. The auditors were requested to, and did, draft the Park District's financial statements and accompanying notes to the financial statements, including proposed journal entries.

*Cause* - The Park District does not have an internal control system designed to provide for the preparation of the financial statements being audited and record all necessary adjustments.

*Effect* - This control deficiency could result in a misstatement to the financial statements that would not be prevented or detected, and the financial disclosures in the financial statements could be incomplete.

*Recommendation* - It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.

*Views of Responsible Officials* - There is no disagreement with the audit finding.

---

**Section III - Federal Award Findings and Questioned Costs**

---

None Reported



June 20, 2025

To the Board of Park Commissioners  
Park District of the City of Fargo  
Fargo, North Dakota

We have audited the financial statements of Park District of the City of Fargo ("the Park District") as of and for the year ended December 31, 2024, and have issued our report thereon dated June 20, 2025. Professional standards require that we advise you of the following matters relating to our audit.

**Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and *Government Auditing Standards* and our Compliance Audit under the Uniform Guidance**

As communicated in our letter dated December 30, 2024, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and to express an opinion on whether the Park District complied with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Park District major federal programs. Our audit of the financial statements and major program compliance does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Park District solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Our responsibility, as prescribed by professional standards as it relates to the audit of the Park District major federal program compliance, is to express an opinion on the compliance for each of the Park District major federal programs based on our audit of the types of compliance requirements referred to above. An audit of major program compliance includes consideration of internal control over compliance with the types of compliance requirements referred to above as a basis for designing audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, as a part of our major program compliance audit, we considered internal control over compliance for these purposes and not to provide any assurance on the effectiveness of the Park District's internal control over compliance.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding internal controls during our audit in our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated June 20, 2025. We have also provided our comments regarding compliance with the types of compliance requirements referred to above and internal controls over compliance during our audit in our Independent Auditor's Report on Compliance with Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance dated June 20, 2025.

### **Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

### **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

### **Qualitative Aspects of the Entity's Significant Accounting Practices**

#### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. The significant accounting policies used by the Park District are described in Note 1 to the financial statements. As discussed in Note 14 to the financial statements, the Park District has changed accounting policies related to accounting for compensated absences to adopt the provisions of Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*. Accordingly, the accounting change has been retrospectively applied to the financial statements beginning January 1, 2024. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

#### *Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimate of the other post-employment benefits is based on calculation from outside specialists. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the basic financial statements taken as a whole.

Management's estimate of the net pension liability is based on actuarial assumptions in accordance with the employment contracts. We evaluated the key factors and assumptions used to develop the net pension liability in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the compensated absences liability is based on the guidance contained in Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*. This is a significant estimate due to the expanded definition of what is considered a compensated absence and the types of leave offered by the Park District and the historical data utilized as assumptions within the calculation.

#### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the Park District's financial statements relate to revenue recognition, pledges receivable, leases receivable, OPEB and pensions, and commitments.

#### **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

#### **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. The misstatements in the attached schedule were detected as a result of audit procedures and were corrected by management.

#### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

## **Circumstances that Affect the Form and Content of the Auditor's Report**

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. As described in Note 14 to the financial statements, due to the adoption of GASB Statement No. 101, *Compensated Absences*, the Park District restated opening balances as of January 1, 2024. The purpose of the paragraph is to draw attention to the disclosures for the adoption of the standards update. We have included an emphasis of matter in our report regarding this restatement. We did not modify our opinion related to this matter.

## **Representations Requested from Management**

We have requested certain written representations from management which are included in the management representation letter dated June 20, 2025.

## **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

## **Other Significant Matters, Findings, or Issues**

In the normal course of our professional association with the Park District, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Park District's auditors.

The Park District's financial statements include the financial statements of Valley Senior Services, the Fargo Park District Foundation, and the Valley Senior Services Foundation, all discretely presented component units of the Park District which we considered to be significant components of the Park District's financial statements. Consistent with the audit of the Park District's financial statements as a whole, our audit included obtaining an understanding of Valley Senior Services, the Fargo Park District Foundation, and the Valley Senior Services Foundation, and their environment, including internal control, sufficient to assess the risks of material misstatement of the Park District's financial statements and completion of further audit procedures.

This report is intended solely for the information and use of the Board of Park Commissioners, and management of Park District of the City of Fargo and is not intended to be, and should not be, used by anyone other than these specified parties.

Handwritten signature of Erik Bailly in cursive script, followed by the letters "LLP".

Fargo, North Dakota

Client: **03096 - Park District of the City of Fargo**  
Engagement: **AA 2024 - Park District of the City of Fargo**  
Period Ending: **12/31/2024**  
Trial Balance: **3.00 - Trial Balance**  
Workpaper: **3.01 - Adjusting Journal Entries Report**

Account	Description	W/P Ref	Debit	Credit
<b>Adjusting Journal Entries</b>				
<b>Adjusting Journal Entries JE # 1</b>				
CLIENT POST (Reclass): To reclass FA amounts so the TB agrees to the PBC rollforward. Also to true-up rollforward for an immaterial formula error in the PY rollforward.		K.10		
90.00.00.1810.00	BUILDINGS		101,316.00	
90.00.00.1815.00	IMPROVEMENTS			101,316.00
<b>Total</b>			<b>101,316.00</b>	<b>101,316.00</b>
<b>Adjusting Journal Entries JE # 2</b>				
CLIENT POST: To fix sponsorship entries being doubled-up		B.13a		
81.50.90.4100	Fundraising Contributions		115,679.00	
81.50.90.4100	Fundraising Contributions		33,333.00	
81.50.00.2375	Sponsorship DIOR			115,679.00
81.50.00.2375	Sponsorship DIOR			33,333.00
<b>Total</b>			<b>149,012.00</b>	<b>149,012.00</b>
<b>Adjusting Journal Entries JE # 3</b>				
CLIENT POST: To adjust SBITAs for incorrect linking on schedule		AA.60a		
95.00.00.2110.02	SBITA LEASE PAYABLE		23,528.00	
95.10.00.6720.02	SBITA Amortization Expense RTUA		182.00	
95.00.00.1850.02	SBITA Accumulated Amortization of RTUA			182.00
95.10.00.6350.02	SBITA Lease Expense			23,528.00
<b>Total</b>			<b>23,710.00</b>	<b>23,710.00</b>
<b>Adjusting Journal Entries JE # 100</b>				
CLIENT DO NOT POST: To reclass prepaid sponsorships for reporting purposes.		B.13a		
81.50.00.2375	Sponsorship DIOR		146,667.00	
EB 81.00.00.2375.02	Prepaid Sponsorship			146,667.00
<b>Total</b>			<b>146,667.00</b>	<b>146,667.00</b>
<b>Adjusting Journal Entries JE # 101</b>				
CLIENT DO NOT POST: To reclass sponsorship revenue and interest out of contributions for reporting purposes.		B.13a		
81.50.90.4100	Fundraising Contributions		214,512.00	
EB 81.50.90.4100	Sponsorship Revenue			201,179.00
EB 81.50.90.4101	Sponsorship Interest Revenue			13,333.00
<b>Total</b>			<b>214,512.00</b>	<b>214,512.00</b>
<b>Adjusting Journal Entries JE # 200</b>				
PBC Entry to adjust accrued interest to actual		PBC		
95.00.00.2018.00	ACCRUED INTEREST PAYABLE		214,690.00	
95.50.00.7910.00	INTEREST			214,690.00
<b>Total</b>			<b>214,690.00</b>	<b>214,690.00</b>
<b>Adjusting Journal Entries JE # 201</b>				
PBC Entry - To reclass debit from fund 06 to fund 01 relating to legal payment		PBC		
01.00.00.2010.00	ACCOUNTS PAYABLE		27,220.00	
06.00.00.1023.00	BREMER BANK		27,220.00	
01.00.00.1023.00	BREMER BANK			27,220.00
06.00.00.2010.00	ACCOUNTS PAYABLE			27,220.00
<b>Total</b>			<b>54,440.00</b>	<b>54,440.00</b>
<b>Adjusting Journal Entries JE # 202</b>				
PBC Entry - to adjust deferred outflows for GASB 68		PBC		
95.00.00.1376.00	Deferred Outflow - Net Pension		261,371.00	
95.50.00.5580.00	PENSION			261,371.00
<b>Total</b>			<b>261,371.00</b>	<b>261,371.00</b>
<b>Adjusting Journal Entries JE # 203</b>				
PBC Entry (EB Identified) to true GASB 101 balances up to actual		PBC		
92.00.00.2083.00	ACCRUED SICK LEAVE PAYABLE		8,283.00	
92.45.10.5100.00	FULL TIME COMPENSATION		4,679.00	
92.00.00.2083.00	ACCRUED SICK LEAVE PAYABLE			4,679.00
92.00.00.3010.00	FUND BALANCE			8,283.00
<b>Total</b>			<b>12,962.00</b>	<b>12,962.00</b>
<b>Adjusting Journal Entries JE # 204</b>				
PBC Fixed Asset Entries		PBC		
90.00.00.1810.00	BUILDINGS		53,040.00	
90.00.00.1815.00	IMPROVEMENTS		804,682.00	
90.00.00.1820.00	FURNITURE, FIXTURES, EQUIPMENT		2,087,255.00	
90.00.00.1850.00	ACCUMULATED DEPRECIATION		1,416,034.00	
90.01.00.6720.00	DEPRECIATION - PROGRAMMING		5,546.00	

Client: **03096 - Park District of the City of Fargo**  
Engagement: **AA 2024 - Park District of the City of Fargo**  
Period Ending: **12/31/2024**  
Trial Balance: **3.00 - Trial Balance**  
Workpaper: **3.01 - Adjusting Journal Entries Report**

Account	Description	W/P Ref	Debit	Credit
90.05.00.6720.00	DEPRECIATION - EVENTS		1,428.00	
90.08.00.6720.00	DEPRECIATION - CONCESSIONS		9,925.00	
90.09.00.6720.00	Broadway Square Dep Exp		34,101.00	
90.10.00.6720.00	DEPRECIATION - GOLF COURSES		657,996.00	
90.12.00.6720.00	COURTS PLUS DEP EXP		312,728.00	
90.15.00.6720.00	DEPRECIATION - FACILITIES		922,110.00	
90.20.00.6720.00	DEPRECIATION - NEIGH. PARKS		1,596,188.00	
90.20.00.6750.00	LOSS ON DISPOSAL - PARKS		848,905.00	
90.25.00.6720.00	DEPRECIATION - POOLS		156,976.00	
90.30.00.6720.00	DEPRECIATION - PARK MAINTENANC		669,505.00	
90.50.00.6720.00	DEPRECIATION - ADMINISTRATION		45,610.00	
92.00.00.1820.16	FURNITURE, FIXTURE, EQUIPMENT-RANSOM/SARGENT		11,570.00	
92.00.00.1820.19	FURNITURE, FIXTURE, EQUIPMENT-TRAILL COUNTY SENIORS		42,922.00	
92.00.00.1820.20	FURNITURE, FIXTURE, EQUIPMENT-CASS COUNTY SENIORS		43,025.00	
92.00.00.3010.00	FUND BALANCE		69,312.00	
92.45.10.6720.15	DEPRECIATION-RANSOM TRANSPORTATION		18,284.00	
92.45.10.6720.16	DEPRECIATION-RANSOM/SARGENT		10,640.00	
92.45.10.6720.17	DEPRECIATION-STEELE		911.00	
92.45.10.6720.18	DEPRECIATION-RICHLAND		14,588.00	
92.45.10.6720.19	DEPRECIATION-TRAILL		33,116.00	
92.45.10.6720.20	DEPRECIATION-CASS		110,290.00	
90.00.00.1805.00	LAND			459,335.00
90.00.00.1810.00	BUILDINGS			1,178,327.00
90.00.00.1815.00	IMPROVEMENTS			97,969.00
90.00.00.1820.00	FURNITURE, FIXTURES, EQUIPMENT			529,307.00
90.00.00.1850.00	ACCUMULATED DEPRECIATION			4,412,113.00
90.10.00.7020.00	SCHEDULED EQUIPMENT			696,388.00
90.12.00.7020.00	SCHEDULED EQUIPMENT			122,092.00
90.15.00.7020.00	SCHEDULED EQUIPMENT			202,559.00
90.20.00.7020.00	SCHEDULED EQUIPMENT			189,529.00
90.25.00.7020.00	SCHEDULED EQUIPMENT			15,270.00
90.30.00.7020.00	SCHEDULED EQUIPMENT			1,719,140.00
92.00.00.1850.00	ACCUMULATED DEPRECIATION			187,829.00
92.00.00.1850.00	ACCUMULATED DEPRECIATION			69,312.00
92.45.00.7020.00	SCHEDULED EQUIPMENT			97,517.00
<b>Total</b>			<b>9,976,687.00</b>	<b>9,976,687.00</b>
<b>Adjusting Journal Entries JE # 205</b>				
PBC Entry for CIP and Retainage		PBC		
90.00.00.1840.00	CONSTRUCTION IN PROGRESS		56,815,074.00	
90.12.00.7020.00	SCHEDULED EQUIPMENT		24,842.00	
90.15.00.7020.00	SCHEDULED EQUIPMENT			46,388,671.00
90.20.00.7020.00	SCHEDULED EQUIPMENT			1,551,335.00
90.25.00.7020.00	SCHEDULED EQUIPMENT			7,549,775.00
90.30.00.7020.00	SCHEDULED EQUIPMENT			1,350,135.00
<b>Total</b>			<b>56,839,916.00</b>	<b>56,839,916.00</b>
<b>Adjusting Journal Entries JE # 206</b>				
PBC Entries to true EB's TB up to the most recent FPD and Foundation TBs		PBC		
01.00.00.1023.00	BREMER BANK		2,546,963.00	
01.00.00.2060.00	OTHER PAYROLL DEDUCTIONS		20,382.00	
01.01.20.6030.00	PROMOTION/ADVERTISING		820.00	
01.01.20.6200.00	PROGRAM EXPENSES		3,429.00	
01.16.01.6180.00	PURCHASED SERVICES		1,700.00	
01.16.05.6260.00	ELECTRIC		32,129.00	
01.16.05.6280.00	HEAT		3,469.00	
01.16.05.6320.00	WATER & CITY UTILITIES		1,024.00	
01.16.10.6260.00	ELECTRIC		113,300.00	
01.16.10.6280.00	HEAT		12,232.00	
01.16.10.6320.00	WATER & CITY UTILITIES		3,609.00	
01.50.01.6020.00	AUDIT/ACCOUNTING		7,700.00	
01.50.10.6240.00	TELEPHONE/INTERNET		424.00	
01.50.15.6180.00	PURCHASED SERVICES		12,014.00	
08.00.00.1023.00	BREMER BANK		25,000.00	
19.00.00.1030.01	DUE TO/FROM OTHER FUNDS		292,128.00	
41.25.10.6180.00	PURCHASED SERVICES		50,046.00	
42.15.25.7075.00	FOUNDATION DONATION EXPENSES		329,520.00	
42.15.25.7610.12	IcePlex Equipment - FPSC		4,196.00	
60.00.00.1030.01	DUE TO/FROM OTHER FUNDS		2,116,197.00	
60.00.00.2405.00	INCURRED BUT NOT REPORTED		252,098.00	
65.00.00.1030.01	DUE TO/FROM OTHER FUNDS		476,147.00	
81.50.00.2375	Sponsorship DIOR		231,358.00	



Client: **03096 - Park District of the City of Fargo**  
Engagement: **AA 2024 - Park District of the City of Fargo**  
Period Ending: **12/31/2024**  
Trial Balance: **3.00 - Trial Balance**  
Workpaper: **3.01 - Adjusting Journal Entries Report**

Account	Description	W/P Ref	Debit	Credit
81.50.90.7170	Printing		209.00	
90.00.00.1815.00	IMPROVEMENTS		50,658.00	
90.00.00.1820.00	FURNITURE, FIXTURES, EQUIPMENT		188.00	
92.45.10.5100.00	FULL TIME COMPENSATION		7,965.00	
95.09.01.5100.00	FULL TIME COMPENSATION		82,132.00	
01.00.00.1030.00	DUE TO/FROM OTHER FUNDS			2,567,345.00
01.00.00.2010.00	ACCOUNTS PAYABLE			14,113.00
01.16.01.6260.00	ELECTRIC			145,430.00
01.16.01.6280.00	HEAT			15,700.00
01.16.01.6320.00	WATER & CITY UTILITIES			4,633.00
01.30.02.6410.00	REPAIR FACILITY & EQUIPMENT			11,550.00
01.50.10.6240.20	TELEPHONE/INTERNET			424.00
08.00.00.1030.01	DUE TO/FROM OTHER FUNDS			25,000.00
19.00.00.1030.00	DUE TO/FROM OTHER FUNDS			292,128.00
41.00.00.2010.00	ACCOUNTS PAYABLE			50,046.00
42.00.00.2010.00	ACCOUNTS PAYABLE			3,100.00
42.15.25.4675.00	FOUNDATION DONATIONS			329,520.00
42.15.25.7610.09	SOFT COST CONTINGENCY - FPSC			1,096.00
60.00.00.1023.00	BREMER BANK			2,116,197.00
60.55.00.5560.10	HEALTH INSURANCE CLAIMS			252,098.00
65.00.00.1023.00	BREMER BANK			476,147.00
81.50.00.1320	Accounts Receivable			41,600.00
81.50.00.1340	Sponsorship Lease Receivable			21,175.00
81.50.00.2015	P-Card Payable			209.00
81.50.90.4100	Fundraising Contributions			168,583.00
90.00.00.1810.00	BUILDINGS			50,658.00
90.10.00.7020.00	SCHEDULED EQUIPMENT			188.00
92.00.00.2082.00	ACCRUED VACATION PAYABLE			7,965.00
95.00.00.2082.00	ACCRUED VACATION PAYABLE			82,132.00
<b>Total</b>			<b>6,677,037.00</b>	<b>6,677,037.00</b>
<b>Adjusting Journal Entries JE # 207</b>				
PBC JE #32174 (EB Identified) - Investment Income		PBC		
01.00.00.1050.00	INVESTMENTS		224,838.00	
01.50.01.4440.00	INVESTMENT INCOME			224,838.00
<b>Total</b>			<b>224,838.00</b>	<b>224,838.00</b>
<b>Adjusting Journal Entries JE # 208</b>				
PBC Insurance Elimination Entry		PBC		
60.55.00.4775.10	EMPLOYER CONTRIBUTION-HEALTH		1,527,394.00	
65.55.00.4775.10	EMPLOYER CONTRIBUTION-HEALTH		365,036.00	
60.55.00.5560.10	HEALTH INSURANCE CLAIMS			1,527,394.00
65.55.00.5560.10	HEALTH INSURANCE CLAIMS			365,036.00
<b>Total</b>			<b>1,892,430.00</b>	<b>1,892,430.00</b>
<b>Adjusting Journal Entries JE # 209</b>				
PBC JE #32277 - Entry for updated claim lag analysis		PBC		
60.55.00.5560.10	HEALTH INSURANCE CLAIMS		4,461.00	
60.00.00.2405.00	INCURRED BUT NOT REPORTED			4,461.00
<b>Total</b>			<b>4,461.00</b>	<b>4,461.00</b>
<b>Adjusting Journal Entries JE # 902</b>				
REPORT WRITING: To adjust deferred revenue				
95.00.00.2210.01	DEFERRRED REVENUE		43,533.00	
95.50.00.4836.00	SPECIAL ASSESSMENTS RECEIVED		1,329,181.00	
95.00.00.2210.06	DEFERRRED REVENUE			1,372,714.00
<b>Total</b>			<b>1,372,714.00</b>	<b>1,372,714.00</b>
<b>Total Adjusting Journal Entries</b>			<b>78,166,763.00</b>	<b>78,166,763.00</b>
<b>Total All Journal Entries</b>			<b>78,166,763.00</b>	<b>78,166,763.00</b>



## MEMORANDUM

DATE: June 25, 2025

TO: Fargo Park Board Committee Members

FROM: Susan Faus, Executive Director

RE: Agenda Item No. 2 – Board to consider approval of Operational Expectations (OE-7) Focus on Strategic Priorities

---

### OE-7

The Executive Director shall ensure that the organizational Strategic Plan and priorities are implemented and monitored in alignment with a yearly Operational Plan and the Board's Annual Work Plan. The outcomes of an operational annual plan will also be monitored, and the plan's outcomes shall provide reasonable progress toward meeting the strategic priorities and goals outlined in the Fargo Park District's Strategic Plan. The strategic priorities identified and further developed into goals, objectives, and outcomes are:

Strategic Priority I – Organizational Excellence  
Strategic Priority II – Relationships  
Strategic Priority III – Places and Spaces

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

SAMPLE MOTION: I motion to approve the Operational Expectations (OE-7) Focus on Strategic Priorities.

Susan Faus, Executive Director  
Park Commissioners – Zoe Absey \* Vicki Dawson \* Joe Deutsch \* Aaron Hill \* Jerry Rostad  
Clerk -Jeff Gunkelman

Our Core Values: \* Be Authentic \* Be Bold \* Be Collaborative

## FARGO PARK DISTRICT – 2024-25

June 25, 2025

RE: Monitoring Report on OE – 7 Focus on Strategic Priorities

FROM: Susan Faus, Executive Director

BOARD FOCUS: Action Required

**Responding Board members:** Zoë Absey, Vicki Dawson, Joe Deutsch, Aaron Hill, Jerry Rostad

Governance policies are monitored per the schedule. Monitoring determines the degree to which board policies are being met. Information that does not contribute directly to this purpose is not considered monitoring data. The standard for compliance shall be whether the Executive Director has reasonably interpreted the Board policy being monitored.

### DIRECTIONS:

Board members will provide an individual assessment of compliance with the policy using response options of “Compliant” or “Not Compliant.” If marked “Not Compliant,” the responding Board member will provide a short explanation of why the response was assessed. Questions regarding operational items associated with the policy must be lodged with the Executive Director, separate from the monitoring assessment. Suggestions for possible policy changes must be included in the area at the bottom of this document.

---

### OE-7 Focus on Strategic Priorities

The Executive Director shall ensure that the organizational Strategic Plan and priorities are implemented and monitored in alignment with a yearly Operational Plan and the Board's Annual Work Plan. The outcomes of an operational annual plan will also be monitored, and the plan's outcomes shall provide reasonable progress toward meeting the strategic priorities and goals outlined in the Fargo Park District's Strategic Plan.

Policy Statement	Summary Response	Administrative Opinion of Status	Board Members’ Assessment
The strategic priorities identified and further developed into goals, objectives, and outcomes are:	Long Range Financial Plan	<b>Compliant</b> Established new Long Range Financial Plan and Process in Q2 of 2025.	<b>Compliant - AH</b>
Strategic Priority I – Organizational Excellence	Capital Improvement Plan (CIP)	<b>Compliant</b> Established new Capital Improvement Plan and Process in Q2 of 2025.	<b>Compliant - AH</b>

Strategic Priority II – Relationships	Community Engagement Plan	<b>Compliant</b> Established new Community Engagement Plan and Process in Q2 of 2025.	<b>Compliant - AH</b>
Strategic Priority III – Places and Spaces	Continue and expand practices to preserve and enhance the ecological integrity of parks through sustainable land management.	<b>Compliant</b> Long Term Sustainability – hired a dedicated Natural Resource Manager in Q1 of 2025.	<b>Compliant - AH</b>

<p><b>Possible Policy Changes</b></p> <p><i>DIRECTIONS:</i> Please use the area below to suggest possible policy changes for the Governance Committee to review. Proposed edits must be included below using strike throughs or word additions and be accompanied by a rationale for the change.</p>

**RECOMMENDATION:** that the monitoring report be accepted and filed.

## FARGO PARK DISTRICT – 2024-25

June 25, 2025

RE: Monitoring Report on OE – 7 Focus on Strategic Priorities

FROM: Susan Faus, Executive Director

BOARD FOCUS: Action Required

**Responding Board members:** Zoë Absey, Vicki Dawson, Joe Deutsch, Aaron Hill, Jerry Rostad

Governance policies are monitored per the schedule. Monitoring determines the degree to which board policies are being met. Information that does not contribute directly to this purpose is not considered monitoring data. The standard for compliance shall be whether the Executive Director has reasonably interpreted the Board policy being monitored.

### DIRECTIONS:

Board members will provide an individual assessment of compliance with the policy using response options of “Compliant” or “Not Compliant.” If marked “Not Compliant,” the responding Board member will provide a short explanation of why the response was assessed. Questions regarding operational items associated with the policy must be lodged with the Executive Director, separate from the monitoring assessment. Suggestions for possible policy changes must be included in the area at the bottom of this document.

---

### OE-7 Focus on Strategic Priorities

The Executive Director shall ensure that the organizational Strategic Plan and priorities are implemented and monitored in alignment with a yearly Operational Plan and the Board's Annual Work Plan. The outcomes of an operational annual plan will also be monitored, and the plan's outcomes shall provide reasonable progress toward meeting the strategic priorities and goals outlined in the Fargo Park District's Strategic Plan.

Policy Statement	Summary Response	Administrative Opinion of Status	Board Members' Assessment
The strategic priorities identified and further developed into goals, objectives, and outcomes are:  Strategic Priority I – Organizational Excellence	Long Range Financial Plan  Capital Improvement Plan (CIP)	Compliant  Compliant	
Strategic Priority II – Relationships	Community Engagement Plan	Compliant	

Strategic Priority III – Places and Spaces	Continue and expand practices to preserve and enhance the ecological integrity of parks through sustainable land management.	<b>Compliant</b>	
--	--	------------------	--

<p><b>Possible Policy Changes</b>  <i>DIRECTIONS:</i> Please use the area below to suggest possible policy changes for the Governance Committee to review. Proposed edits must be included below using strike thoughts or word additions and be accompanied by a rationale for the change.</p>
<div></div>

**RECOMMENDATION:** that the monitoring report be accepted and filed.

## FARGO PARK DISTRICT – 2024-25

June 25, 2025

RE: Monitoring Report on OE – 7 Focus on Strategic Priorities

FROM: Susan Faus, Executive Director

BOARD FOCUS: Action Required

**Responding Board members:** Zoë Absey, Vicki Dawson, Joe Deutsch, Aaron Hill, Jerry Rostad

Governance policies are monitored per the schedule. Monitoring determines the degree to which board policies are being met. Information that does not contribute directly to this purpose is not considered monitoring data. The standard for compliance shall be whether the Executive Director has reasonably interpreted the Board policy being monitored.

### DIRECTIONS:

Board members will provide an individual assessment of compliance with the policy using response options of “Compliant” or “Not Compliant.” If marked “Not Compliant,” the responding Board member will provide a short explanation of why the response was assessed. Questions regarding operational items associated with the policy must be lodged with the Executive Director, separate from the monitoring assessment. Suggestions for possible policy changes must be included in the area at the bottom of this document.

---

### OE-7 Focus on Strategic Priorities

The Executive Director shall ensure that the organizational Strategic Plan and priorities are implemented and monitored in alignment with a yearly Operational Plan and the Board's Annual Work Plan. The outcomes of an operational annual plan will also be monitored, and the plan's outcomes shall provide reasonable progress toward meeting the strategic priorities and goals outlined in the Fargo Park District's Strategic Plan.

Policy Statement	Summary Response	Administrative Opinion of Status	Board Members' Assessment
The strategic priorities identified and further developed into goals, objectives, and outcomes are:  Strategic Priority I – Organizational Excellence	Long Range Financial Plan  Capital Improvement Plan (CIP)	<b>Compliant</b> Established new Long Range Financial Plan and Process in Q2 of 2025.  <b>Compliant</b> Established new Capital Improvement Plan and Process in Q2 of 2025.	<b>JR Input: Compliant</b> Long range financial plan and capital improvement plan were established in Q2 of 2025.





## FARGO PARK DISTRICT – 2024-25

June 25, 2025

RE: Monitoring Report on OE – 7 Focus on Strategic Priorities

FROM: Susan Faus, Executive Director

BOARD FOCUS: Action Required

**Responding Board members:** Zoë Absey, Vicki Dawson, Joe Deutsch, Aaron Hill, Jerry Rostad

Governance policies are monitored per the schedule. Monitoring determines the degree to which board policies are being met. Information that does not contribute directly to this purpose is not considered monitoring data. The standard for compliance shall be whether the Executive Director has reasonably interpreted the Board policy being monitored.

### DIRECTIONS:

Board members will provide an individual assessment of compliance with the policy using response options of “Compliant” or “Not Compliant.” If marked “Not Compliant,” the responding Board member will provide a short explanation of why the response was assessed. Questions regarding operational items associated with the policy must be lodged with the Executive Director, separate from the monitoring assessment. Suggestions for possible policy changes must be included in the area at the bottom of this document.

---

### OE-7 Focus on Strategic Priorities

The Executive Director shall ensure that the organizational Strategic Plan and priorities are implemented and monitored in alignment with a yearly Operational Plan and the Board's Annual Work Plan. The outcomes of an operational annual plan will also be monitored, and the plan's outcomes shall provide reasonable progress toward meeting the strategic priorities and goals outlined in the Fargo Park District's Strategic Plan.

Policy Statement	Summary Response	Administrative Opinion of Status	Board Members' Assessment
The strategic priorities identified and further developed into goals, objectives, and outcomes are:  Strategic Priority I – Organizational Excellence	Long Range Financial Plan  Capital Improvement Plan (CIP)	<b>Compliant</b> Established new Long Range Financial Plan and Process in Q2 of 2025.  <b>Compliant</b> Established new Capital Improvement Plan and Process in Q2 of 2025.	



## FARGO PARK DISTRICT – 2024-25

June 25, 2025

RE: Monitoring Report on OE – 7 Focus on Strategic Priorities

FROM: Susan Faus, Executive Director

BOARD FOCUS: Action Required

**Responding Board members:** Zoë Absey, Vicki Dawson, Joe Deutsch, Aaron Hill, Jerry Rostad

Governance policies are monitored per the schedule. Monitoring determines the degree to which board policies are being met. Information that does not contribute directly to this purpose is not considered monitoring data. The standard for compliance shall be whether the Executive Director has reasonably interpreted the Board policy being monitored.

### DIRECTIONS:

Board members will provide an individual assessment of compliance with the policy using response options of “Compliant” or “Not Compliant.” If marked “Not Compliant,” the responding Board member will provide a short explanation of why the response was assessed. Questions regarding operational items associated with the policy must be lodged with the Executive Director, separate from the monitoring assessment. Suggestions for possible policy changes must be included in the area at the bottom of this document.

---

### OE-7 Focus on Strategic Priorities

The Executive Director shall ensure that the organizational Strategic Plan and priorities are implemented and monitored in alignment with a yearly Operational Plan and the Board's Annual Work Plan. The outcomes of an operational annual plan will also be monitored, and the plan's outcomes shall provide reasonable progress toward meeting the strategic priorities and goals outlined in the Fargo Park District's Strategic Plan.

Policy Statement	Summary Response	Administrative Opinion of Status	Board Members' Assessment
The strategic priorities identified and further developed into goals, objectives, and outcomes are:  Strategic Priority I – Organizational Excellence	Long Range Financial Plan  Capital Improvement Plan (CIP)	<b>Compliant</b> Established new Long Range Financial Plan and Process in Q2 of 2025.  <b>Compliant</b> Established new Capital Improvement Plan and Process in Q2 of 2025.	Accepted -VD

Strategic Priority II – Relationships	Community Engagement Plan	<b>Compliant</b> Established new Community Engagement Plan and Process in Q2 of 2025.	Accepted -VD
Strategic Priority III – Places and Spaces	Continue and expand practices to preserve and enhance the ecological integrity of parks through sustainable land management.	<b>Compliant</b> Long Term Sustainability – hired a dedicated Natural Resource Manager in Q1 of 2025.	Accepted -VD

<p><b>Possible Policy Changes</b></p> <p><i>DIRECTIONS:</i> Please use the area below to suggest possible policy changes for the Governance Committee to review. Proposed edits must be included below using strike throughs or word additions and be accompanied by a rationale for the change.</p>

**RECOMMENDATION:** that the monitoring report be accepted and filed.

## FARGO PARK DISTRICT – 2024-25

June 25, 2025

RE: Monitoring Report on OE – 7 Focus on Strategic Priorities

FROM: Susan Faus, Executive Director

BOARD FOCUS: Action Required

**Responding Board members:** Zoë Absey, Vicki Dawson, Joe Deutsch, Aaron Hill, Jerry Rostad

Governance policies are monitored per the schedule. Monitoring determines the degree to which board policies are being met. Information that does not contribute directly to this purpose is not considered monitoring data. The standard for compliance shall be whether the Executive Director has reasonably interpreted the Board policy being monitored.

### DIRECTIONS:

Board members will provide an individual assessment of compliance with the policy using response options of “Compliant” or “Not Compliant.” If marked “Not Compliant,” the responding Board member will provide a short explanation of why the response was assessed. Questions regarding operational items associated with the policy must be lodged with the Executive Director, separate from the monitoring assessment. Suggestions for possible policy changes must be included in the area at the bottom of this document.

---

### OE-7 Focus on Strategic Priorities

The Executive Director shall ensure that the organizational Strategic Plan and priorities are implemented and monitored in alignment with a yearly Operational Plan and the Board's Annual Work Plan. The outcomes of an operational annual plan will also be monitored, and the plan's outcomes shall provide reasonable progress toward meeting the strategic priorities and goals outlined in the Fargo Park District's Strategic Plan.

Policy Statement	Summary Response	Administrative Opinion of Status	Board Members' Assessment
The strategic priorities identified and further developed into goals, objectives, and outcomes are:  Strategic Priority I – Organizational Excellence	Long Range Financial Plan  Capital Improvement Plan (CIP)	<b>Compliant</b> Established new Long Range Financial Plan and Process in Q2 of 2025.  <b>Compliant</b> Established new Capital Improvement Plan and Process in Q2 of 2025.	Compliant- This was presented to us at our planning committee meeting.



Governance Committee Meeting  
Wednesday, June 25, 2025  
Fargo Parks Sports Center  
Island Park Conference Room

#### New Board Member Orientation

- Discussed the changes made to the board member orientation based on feedback from Commissioners Jerry, Zoe, and Vicki.
- IT and Golf were added to the list of Directors the new board members will be meeting with.

The committee recommends moving to the full board and placing on the Consent Agenda for approval.

#### Operational Expectations (OE-7) – Focus on Strategic Priorities

- Reviewed and discussed the OE-7

The committee recommends moving to the full board and placing on the Regular Agenda for consideration and approval.

#### Park Board Benefits

- Discussed the benefits and privileges for current and past commissioners, including golf, shelter rentals, and family passes.
- It was suggested that a letter be sent out to let the past board members know what will be taking place.
- The changes will start as of January 2026.
  - Bring to the next Governance Meeting.

#### HB 1176

- Broc discussed the House Bill 1176 regarding the adoption of tax credit.
- The bill establishes a primary residence credit of up to \$1600 for homeowners, which will be applied directly to property tax statements.
- Broc also stated that we no longer have to send the next year's budget to the county.

#### Other

- There was discussion regarding the different baseball leagues in Fargo and funding.

Meeting adjourned at 9:17am  
Minutes submitted by Carmen Johnson, Executive Assistant

Planning Committee Meeting Minutes  
Wednesday, June 18, 2025; 8:30 am  
Fargo Parks Sports Center  
Alex Stern Boardroom

2024 Audit Presentation:

Brian Stavenger, presented. Brian presented a draft of the 2024 preliminary financial results for the organization. It included an overview of the audit and a high-level review of the 2024 financial statements. He discussed audit standards and procedures and reviewed financial performance, liquidity, and fund balances.

The committee recommends moving to the full board and placing on the regular agenda for consideration and approval.

2026 Budget Update:

Broc Lietz, presented. Broc reviewed a high-level budget projection for 2026, effects of the main revenue and expense streams. This is all preliminary.

Consideration of Aerial Lift Truck Bids Utilizing Emerald Ash Borer (EAB) Funds:

Tony Schmitt, presented. Tony stated bids for an aerial lift truck were received and opened on May 29, 2025, at 1:30 p.m. at the North Shop Conference Room.

We received bids from Aspen Equipment in the amount of \$251,869 and ABM Equipment in the amount of \$228,209. The staff recommend accepting the bid from ABM Equipment for the bid amount of \$228,209. The bid met all specifications and is the lowest bid for the equipment. Funds for this purchase of the aerial lift truck will come from the dedicated EAB Fund.

The committee recommends moving to the full board and placing on the Consent Agenda for consideration and approval.

Consideration of Tree Inventory Bids Utilizing Emerald Ash Borer (EAB) Funds,

Tony Schmitt, presented. Tony stated bids for Tree Inventory services were received and opened on June 4, 2025, at 2:00 p.m. at the North Shop Conference Room.

We received one bid from Plan-It-Geo in the amounts of \$5.25 per tree update that does not need a new tag and \$7.00 per tree update that needs a new tag. We would plan to inventory 1/5<sup>th</sup> of the park district trees in 2025. We also received a bid to survey riparian corridor trees up to 10,000 trees for \$5.00/tree. The staff recommend accepting the bid from Plan-It-Geo. The bid met all project specifications. Funds for the tree survey will come from the dedicated EAB Fund.

The committee recommends moving to the full board and placing on the Consent Agenda for consideration and approval.

Consideration of 2025 Courts Plus Siding Project Bids:

Tyler Kirchner, presented. Tyler stated bids for the 2025 Courts Plus Siding Project were received and opened on May 29, 2025, at 2:00 P.M. Attached to this memo is the bid tabulation and letter of recommendation.

Five bids were received for the Project: (1) Sever Construction Dakotas with a base bid amount of \$261,100; (2) Diversified Contractors, Inc. with a base bid amount of \$268,800 (3) Gast Construction with a base bid amount of \$241,900; (4) Minko Construction Inc. with a base bid amount of \$235,000; and (5) Gateway Building Systems, LLC with a base bid amount of \$207,175.

Upon review of the bids, consultants and staff recommends awarding the bid to Gateway Building Systems, LLC in the amount of \$207,175. The bids met all specifications, is the lowest bid and within our project budget of \$205,000.



The committee recommends moving to the full board and placing on the Consent Agenda for consideration and approval.

Consideration of Fargo South Pool Mechanical Replacement Project Bids:

Tyler Kirchner, presented. Tyler stated no bids for the 2025 South Pool Mechanical Replacement Project were received at the original bid opening on April 3, 2025, at 2:00 P.M. A second round of bids for the 2025 South Pool Mechanical Replacement Project were received and opened on May 29, 2025, at 2:00 P.M. Attached to this memo is the bid tabulation and letter of recommendation.

One bid was received for the Project: (1) Associated Pool Builders-Bismarck with a base bid amount of \$324,700 and an alternate bid of \$14,300.

Upon review of the bids, consultants and staff recommend awarding the bid to Associated Pool Builders-Bismarck in the amount of \$339,000. The bid met all specifications. The project was budgeted at \$250,000. Additional funding of \$89,000 needed to complete this project, will come from the savings realized on the Davies Recreational Pool Resurfacing Project. That project had a savings of \$144,800.

The committee recommends moving to the full board and placing on the Consent Agenda for consideration and approval.

Fargo Park District Strategic Plan-Operational Work Plan Implementation

- a) Strategic Plan-Goal 2.2-Community Engagement: Carolyn Boutain, Tori Benders and Cassie Doll presented.
  - Presented a new approach to community engagement
  - Developed a framework for gathering community input on projects
  - Planned to create more transparent communication about financial decisions
- b) Strategic Plan-Goal 1.2-Capital Improvement Plan: Dave Bietz, presented.
  - Introduced a new comprehensive capital improvement planning process
  - Developed a systematic approach to project identification and prioritization
  - Created a list of potential projects totaling approximately \$92 million
  - Established a framework for evaluating and selecting capital projects
- c) Strategic Plan-Goal 1.4-Long Range Financial Planning: Broc Lietz, presented
  - Introduced budget and financial strategy
  - Discussed budget process improvements
  - Explored new revenue policies and financial management strategies
  - Emphasized long-term financial sustainability
  - Highlighted the importance of maintaining appropriate fund reserves
  - Established a more structured approach to financial planning
  - Created a capital improvement plan process
  - Committed to increased community transparency
  - Developed strategies for long-term financial management

Meeting adjourned at 11:00 am.

Minutes submitted by Carmen Johnson, Executive Assistant