

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF MARCH 11, 2025**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, March 11, 2025, at 5:30 p.m. at the Fargo Park District office at 6100 38th Street South, Fargo, North Dakota and via Restream. Present at the meeting were Commissioners Aaron Hill, Joe Deutsch, Zoé Absey, Jerry Rostad and Vicki Dawson. Also present were: Susan Faus, Dave Bietz and attorney Jeff Gunkelman.

Approval of Agenda

Commissioner Zoé Absey moved and Commissioner Jerry Rostad seconded a motion to approve the agenda. Upon call of the roll, the motion passed unanimously.

Approval of Consent Agenda

Commissioner Jerry Rostad moved and Commissioner Zoé Absey seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes the February 11, 2025 meeting;
- (b) The February 2025 bills; and
- (c) Award the 2025 Concrete Pavements Improvements to Earthwork Services for a base bid of \$1,200,419.00, Alternate No. 1 - \$76,000 (add), Alternate No. 2 - \$15,840.00 (add), Alternate No. 3 - \$41,600.00 (add), and Alternate No. 4 - \$4,540.00 (deduct), for a total amount of \$1,329,699.20.
- (d) Rejection of the Rose Creek Driving Range Net Replacement Bids;
- (e) Bidding of the 2025 Courts Plus Siding Project;
- (f) Award the Pepsi Soccer Complex Siding Project to Fargo Siding in the amount of \$42,750.00;
- (g) Award the Davies Recreational Pool Resurfacing Project to Associated Pool Builders in the amount of \$175,200.00; and add alternate of drain grate replacements - \$10,000.00, for a total amount of \$185,200.00.
- (h) Award the Option A Bid from Swanston Equipment for the purchase of the tracked skid steer in the amount of \$76,711.57; Award the Option B Bid from Swanston Equipment for the purchase of the articulating loader in the amount of \$48,397.36; Awarding of the Bid from Sanitation Products in the amount of \$141,408 for the purchase of the Cab Over Truck w/8CY Rear Load Trash Compactor;
- (i) Approval of Supplement No. 4 to Ground Lease with City of Fargo relating to the Ed Clapp Building;
- (j) Approval of Operational Expectation – Asset Protection (OE)-5.

Upon call of the roll, the motion passed unanimously.

Public Comments

Members of the public were afforded the opportunity to discuss issues with the Board.

Director's Report

Susan Faus presented this matter and provided an informational update to the Board on the respective departments. No action was taken on this matter.

Approval of 2025 adjusted Aquatic Fees

Susan Faus and Kevin Boe presented to the Board on this matter. Susan Faus noted that the Park District did not make any major adjustments to the aquatic fees in the last 5 years despite increased costs associated with aquatics. Susan Faus noted that the Park District attempts to balance charging fees to the actual users of facilities with using taxpayer money to pay for operations of facilities. Susan Faus noted that the Park District heard the complaints and concerns of the citizens over the 2025 aquatics fees and the took that feedback into consideration in making the proposed changes. Kevin Boe noted that the Park District used the community feedback to adjust the rates of the facilities as outlined in the new fee structure. Kevin Boe noted that the Park District does not limit the number of scholarship recipients for pool passes.

Commissioner Rostad stated he appreciates the community voicing their opinion that the Park District and Commissioners listened and responded to their concerns. Commissioner Absey stated the Park District should continue to seek out information from the public. Commissioner Hill thanked the Park District staff for their efforts to rework the fee structure for aquatics.

Commissioner Jerry Rostad moved and Commissioner Zoé Absey seconded a motion to approve 2025 Adjusted Aquatic Fees, as presented. Upon call of the roll, the motion passed unanimously.

Approval of Madelyn's Meadows Developers Agreement

Dave Bietz presented to the Board on this matter. It was noted that as part of Madelyn's Meadows development in south Fargo, the developer wishes to include a park featuring a recreational trail, open green space, a picnic shelter, park benches, and a playground. As part of the Park District moving forward with constructing the Park the proposed Developers Agreement needs to be entered into between the Park District and the Developer.

Commissioner Jerry Rostad moved and Commissioner Zoé Absey seconded a motion to approve the Madelyn's Meadows Developers Agreement, as presented. Upon call of the roll, the motion passed unanimously.

Approval Resolution Creating Park Improvement District No. 2025-1 for Madelyn's Meadows

Broc Lietz presented to the Board on this matter. It was noted that a number of resolutions would be approved as part of this agenda item with the purpose of creating a special improvement district within the development. It was noted that the development includes 230 lots and that the average special assessments to the lots would range from \$1,900 to \$3,900, depending on lot size. It was noted that the average lot would be assessed \$210 per year for the park construction. It was noted that the City of Fargo will mail a letter to every lot owner with an estimate of special assessments for their particular lot.

Commissioner Jerry Rostad moved and Commissioner Vicki Dawson seconded a motion to approve all Declarations and Resolutions for the creation of Park Improvement District No. 2025-1 for Madelyn's Meadows, as presented. Upon call of the roll, the motion passed unanimously.

Approval of Permission to Bid Madelyn's Meadows Park

Dave Bietz presented to the Board on this matter. It was noted that the Park District is requesting to publicly bid Madelyn's Meadows Park, which would be split into two projections: Park Improvements and Playground equipment.

Commissioner Jerry Rostad moved and Commissioner Zoé Absey seconded a motion to approve to publicly bid the Madelyn's Meadows Park Improvement Project and Madelyn's Meadows Playground Project, as presented. Upon call of the roll, the motion passed unanimously.

Approval of 2025 Playground Replacement Projects

Tony Schmitt presented to the Board on this matter. It was noted that the Park District received four bids for the playground replacement projects at Fox Run Park, Rheault Farm, and Tharaldson Little League Complex. It was noted that all three parks will go through a public comment period where the public will get to decide between two designs and three-color schemes. It was noted that bidder My Turn Playsystems will use Burke Equipment as the manufacturer of the park features, and that Burke has introduced several inclusive features for children with disabilities.

Commissioner Vicki Dawson moved and Commissioner Zoé Absey seconded a motion to approve the award of bids to My Turn Playsystems for Bid Schedule No.1 Fox Run Park - \$200,000.00, for Bid Schedule No. 2a Rheault Farm with Turf - \$300,000.00, and for Bid Schedule No. 3 Tharaldson Little League Complex - \$200,000.00, as presented. Upon call of the roll, the motion passed unanimously.

Governance Committee Update

Commissioner Aaron Hill presented to the Board and provided an update on the Governance Committee from its February meeting. No action was taken on this matter.

Planning Committee Update

Commissioner Vicki Dawson presented to the Board and provided an update on the Planning Committee from its February meeting. No action was taken on this matter.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:30 p.m.

Jeff Gunkelman, Kennelly Business Law, Clerk