## Add Family Members to the Account

- In the top menu of the screen, click "My Info"
- click on "Add Family Member" button
- Enter the information for the member of the family.

## Add Photo to Each Person:

Fargo Parka District	Fargo Park District (701) 499-6060				
		My Info	Program Registration	Season Pool Pass	
	Filters	Reset Select	an Activity		
	Location	Reset			
Fargo Park	Fargo Park District (701) 499-6060				
		My Info	Program Registration	Season Pool Pas	s S Facility Booking
	Client List				
	Client List Add Family Member				
	Client List Add Family Member	Full Name Simple	Primary Phone	Email	Attendance Rating
	Client List Add Family Member Photo †	Full Name Simple Jack Nelson	Primary Phone (701) 555-1234	Email j.nelson@email.com	Attendance Rating

- ← Back to Client List Family Member Detail Edit Manage Login Add Family Member Waiver Invoices
- On the right side of the screen, you will see 3 buttons: Browse, Webcam and Clear



- Select "Browse" to use a photo already on your device
- Select "Webcam" to activate the camera
  - The device may require you to allow the website to use the camera with a pop-up.
- Click "**Capture**" to take a photo. The photo will be added to the account members information. If you are not happy with the picture, click "Clear" to remove the photo and try again.
- Click on the "Save" button on the upper right corner of screen and you are done!
- Repeat these steps for every family member that you want to add to the account. (Spouse & Children)

While registering online for pool passes, you will be asked if you would like new pool pass scanner cards, or if you would like to use your same card. If we send you new cards, they will be activated, and the old cards will no longer work.

At the end of the season, hold onto your card so we can re-activate it the next year. A family is defined as 2 adults and dependent children (ages 18 and under) who reside in the same household. Nannies and babysitters must purchase an individual pass or pay admission.

These passes are valid at all Fargo Parks outdoor pools.