

RECREATION COMMITTEE MEETING

Friday, March 10, 2023; 8:00 a.m.

Fargo Park District Board Room 701 Main Avenue, Fargo

Board Committee Members: Aaron Hill & Vicki Dawson

AGENDA

- 1. Update on Programs; Jeff Heisler, Randi Litchy, Isabelle Sinkler and Dave Klundt, presenters.
- 2. Update on Events; Stephanie D' Ambrosio, Tatiana Friese and Pace Maier, presenters.
- 3. Update on Broadway Square; Ana Rusness-Petersen, presenter.
- 4. Update of Facilities; Dean Ambuehl, presenter.
- 5. Update on Concessions; Chad Pfau, presenter.
- 6. Update on Aquatics; Dave Klundt and Isabelle Sinkler, presenters.
- **7.** Other

Next Fargo Park Board Meeting: March 14, 2023; 5:30 p.m. Next Recreation Committee Meeting: September 15, 2023; 8:00 a.m.



M E M O R A N D U M

DATE: March 1, 2023

TO: Recreation Committee

FROM: Dave Klundt/Jeff Heisler/Randi Litchy/Isabelle Sinkler

RE: Agenda Item No. 1 - Update on 2022/2023 Fall/Winter Recreation Programs and

Edgewood Chalet

Fall/Winter Adult Programs and Activities

- Adult Volleyball (Fall) Our Fall volleyball league was once again held at the Sport Arena (M-Th). We had 130 teams this Fall. Everything went very well.
- Adult Volleyball (Winter) We used a total of 5 different gyms during our Winter season. Clara Barton, Centennial and Ed Clapp were used Mon-Thur and Fargo South Main Gym and Middle Gym were used on Wednesdays. We had a total of 142 teams during our Winter Season. Everything went very well except for the weather during the middle of December. We had a few cancellations due to the weather.
- Adult Volleyball Tournaments (Winterfest, Luck of the Draw, & Hi Lo) All tournament went well, and we had 14 teams in the Hi Lo, 47 teams in the Winterfest, and 54 players in the Luck of the Draw tournament. We did add referees back to most Winterfest tournaments.
- o 5-on-5 Basketball We had winter leagues on Sundays and Wednesdays at Fargo North High School and Tuesdays at Osgood Elementary School. We had a total of 37 teams this winter. Finding referees was very difficult. We had a few nights that one referee worked the games that night due to the shortage. We will be sending a survey to captains after the season to explore leagues that do not have referees in the future.
- Fencing Continue working with Jason with Microsoft for the fencing program.
 Everything seems to be going well.
- Adult Hockey Lower and Middle Hockey went great! Officials are getting harder to find.
- Drop-In Hockey Good numbers each night. Average of about 20 on Wednesdays.
- o Broomball Went well, numbers continue to hold.

- Drop In Broomball Numbers have been strong and players enjoy having the time on the ice. I will continue to offer moving forward.
- Table Tennis This league meets on Sunday afternoons at American Gold, and we had 33 participants during the season. They ended the season 2 tournaments of different levels.
- Adaptive Art Classes This class was for adults from the Activity Center. We had up to 12 participants in each class. Classes were held on Thursday for 6 weeks at the RDJ art room.
- MS Group Continue to meet weekly. Numbers are holding for now.
- 3-on-3 Basketball We had fall leagues on Sundays at Fargo North High School.
 There was a total of 24 teams in three 8 team divisions. There were no issues with these leagues. These leagues referee themselves.
- Adult Flag Football Another great year! Numbers are holding strong, this season we moved to have post season and the teams seemed to really enjoy the change.
- Figure Skating and Hockey Skills lessons We offer three sessions of lessons.
 Each session the registrants attend class once a week for six weeks. These are all group lessons. Youth levels offered vary from adult and tots to novice patch.
 We also offer adult skating lessons classes. Session 1 takes place mid-September through late October, Session 2 takes place early November through mid-December and Session 3 takes place early January through mid-February.
 Lessons are offered at all our indoor ice rinks. We had the following registration totals this year. Figure skating lessons 602 registrants. Hockey Skills 69 registrants. Laura Jacobson is our figure skating coordinator. She has been our coordinator for many years. With today's staffing issues, Laura does a great job recruiting and training our skating staff. Even with her recruiting skills, it is challenging finding instructors.

Fall/Winter Youth Programs and Activities

- Volleyball We had a 3rd and 4th grade volleyball league in the fall. There were 40 youth registered separated into five teams. They practice on Mondays and Tuesdays and have games on Thursdays. We hire coaches for this program. This is an eight-week league.
- Fencing Continue working with Jason for the fencing program. Everything seems to be going well.
- Art classes Our new art teacher Emilee Solberg has taken over most youth classes. All class we very close to being at capacity if not at capacity. Artmania classes are for 6–8 year-olds and Accelerated Artist classes are for 9–12 yearolds.
- Awesome Art Special Events We had 2 art special events this Fall. We had 83 in attendance for the October event and 97 in attendance for the November event. These events are held at the RDJ from 1-3 on a Saturday afternoon.
- Sports Sampler We had a fall and winter program. These programs are offered for 4 to 6-year-olds. These are both five-week programs that meet Tuesdays and Thursdays. There are different groups at 5:15, 6:15 and 7:15 PM. Each group has a maximum of 15 participants. The 5:15 and 6:15 time slots were both full and the 7:15 PM time slot was almost full. This program teaches youth the basics of sports in a group setting.



- Basketball We have a late winter league for kindergarten and 1st graders and 2nd graders. This is a six-week league that starts in mid-February and is held at Centennial School gym. We filled all four leagues with 20 participants in each league. We hire the coaches for this league.
- o Intro to Climbing New last Fall! Working with Fargo Climbing to offer an intro class to 5- to 10-year-olds. We started off with 8! Hoping to continue to grow.
- Youth Flag Football Numbers are consistent. It is hurting us that we cannot find staff to run this program. No officials and hardly supervisors.

Winter Facilities

 Edgewood Chalet – This facility opened in mid-December and is scheduled to remain open through early March depending on snow conditions. We rented cross country skis and snowshoes. We also sell concessions. The operations team grooms the ski trails. They groom Classic and Skate trails. There is also a sledding hill available with lighting for sledding after dark. The facility hours are (Mon – Fri) 4-8 PM and (Sat & Sun) 12-8 PM.



DATE: March 1, 2023

TO: Recreation Committee

FROM: Stephanie D'Ambrosio, Tatiana Friese and Pace Maier

RE: Agenda Item No. 2 - Update on Events

The Events Team has completed the Fall/Winter season full of successful events including:

- Fall in Fargo-9,500 over 4 event days
- The Lab- 400 in attendance
- Santa Village- 9,000 over 11 event days
- Winter Birding- 100 in attendance
- S'mores and More- 275 over 4 event days
- Youth Pond Hockey Day- 25 teams
- Pond Hockey- 37 teams
- Ice Fishing Derby- 250 in attendance
- Foundation Beam Signing Event

Upcoming Spring/Summer events will include:

- Butterfly Ball
- Birding Festival
- Hello Spring
- Monstrous Imagination
- Midwest Kid Fest
- 3 Neighborhood Summer Sports Series events New
- Learn to Build New
- Trout Fest
- 701 Day
- 3 Movie Nights
- Kids Triathlon
- 8 Parks to Go boxes
- Senior Games
- Glow Golf
- Island Park Show
- Foundation Golf Tournament
- Goose Johnson Invitational Golf Tournament

Please feel free to reach out to the Events Team with any questions you may have.



M E M O R A N D U M

DATE: March 1, 2023

TO: Recreation Committee

FROM: Ana Rusness-Petersen, Broadway Square Supervisor

RE: Agenda Item No. 3 – Update on Broadway Square (2023 Qtr. 1 Review/Qtr. 2

Preview)

Broadway Square is wrapping up its third winter season and preparing to launch into its third summer season of activities.

- a. 2023 Quarter 1 Review
 - a. Number of events and days of activity: 78 (+ 3 rentals) includes skating
 - b. Visitors (1/1/23 2/28/23): 12,051 (with over 2,500 repeats)
 - c. Social Media Followers: Facebook 7,537; Instagram 2,907
 - d. Events:
 - a. Rink Reels (x2),
 - b. Ice Skating Demo,
 - c. Fargo Love,
 - d. Broadway Square @ the Home & Garden Show,
 - e. Coffee & Cocoa Crawl,
 - f. Pride Skating Party, and more.
- b. 2023 Quarter 2 Preview & Dates to Note
 - a. Number of scheduled events and activities: 41 (+ 5 rentals)
 - b. Events to Mark Calendars for:
 - a. 4/8 from 4:00 6:00 pm National Zoo Day Celebration
 - b. 4/23 from 2:00 4:00 pm World Book Night
 - c. 5/6 from 12:00 2:00 pm Summer Chalk Fest series
 - d. 5/20 Fargo Marathon Community Cheer Station
 - e. 5/23 from 7:00 9:00 pm Music @ The Square series
 - f. 6/1 at 12:00 Wellness @ The Square series
 - g. 6/1 at 7:00 pm Movies @ The Square: Super Hero series
 - h. 6/11 from 12:00 4:00 pm Gaming Day series

- c. Current Top Priorities at The Square
 - a. Transition of Square from Winter to Spring/Summer
 - b. Staffing (Events Staff and Summer Assistant)
 - c. Sponsorships
 - d. Marketing of series early and in meaningful ways
 - e. Community partnerships and collaborations
 - f. Keeping programs fresh and energizing
 - g. Management Agreement Renewal









	BROADWAY SQUARE PROGRAM	MMING PLAN - QTR 2 of 2023	TIME	MOVIE	VENDOR REV	SPONSOR	ADMISSION	COST		Press/ Social	ATTENDANCE	A	GOAL	+/-
18			Maria Visita			4500	OT LETTER	Bette San	A 3 5 5 6	478		d fores	4.73	
APR		. # in Series												
8	NATIONAL ZOO DAY Activation	Red River Zoo	4 - 6 PM		The second second		Action Control		1	*				
22	RENTAL: Family Affair @ The Square		11 - 1 PM (10-2)				1							
23	WORLD BOOK NIGHT CELEBRATION	FARGO PUBLIC LIBRARY & NDSU PRESS	2 - 4 PM						1	*				
10.00			A STATE OF THE STA		TO MANDE SE	IN DESIGNATION	100		31 114		A RECEIVED IN	2	10	-8
MAY														
4	RENTAL: National Day of Prayer		Noon - 1 PM				1							
6	SUMMER CHALK FEST - MAY	1	Noon - 2 PM						1					
7	NATIONAL PET WEEK KICK-OFF EVENT		2 - 4 PM		-				1	*				
20	FARGO MARATHON Cheer Station Activation & 27th		8 AM - 2 PM; 4 - 7 PM						1					
23	MUSIC @ The Square:	1 LiveWire	7-9 PM			*			1	*				
1.1						A BOOK E	Se Lawrence	KINDAN		100		4	10	-6
JUNE					VENDOR REV	SPONSOR	ADMISSION							
1	WELLNESS @ THE SQUARE: WALK CREW		Noon - 1 PM				PWYC		1	*				
1	MOVIES at The Square	Super Hero Series 1		League of Super-Pets	·	*			1	*				
3	SUMMER CHALK FEST:	2	Noon - 2 PM		Hard Self-Wall				1	*				
4	WELLNESS @ THE SQUARE: XaBeat	Courts Plus	6 - 7 PM				PWYC		1	*				
5	WELLNESS @ THE SQUARE: Yoga	YMCA	Noon - 1 PM				PWYC		1	*			4	
5	WELLNESS @ THE SQUARE: Yoga	DYF	5:30 - 6:30 PM				PWYC		1	*				
6	MUSIC @ The Square:	2 LiveWire	7-9 PM			*			1	*				
7	WELLNESS @ THE SQUARE: Yoga	DYF	Noon - 1 PM				PWYC		1	*				
7	RENTAL: BUSHEL Conference Social						1							
8	WELLNESS @ THE SQUARE: WALK CREW		Noon - 1 PM				PWYC		1	*				
8	RENTAL: BUSHEL Company Picnic		4:30 - 7:30 PM				1							
11	GAMING DAY	1 Replay Games, Rocketball	Noon - 4 PM						1	*			mes, video (games,
. 11	WELLNESS @ THE SQUARE: XaBeat	Courts Plus	6 - 7 PM		North Control of		PWYC		1			8	k speakers)	
12	WELLNESS @ THE SQUARE: Yoga	YMCA	Noon - 1 PM				PWYC		1	*				
12	WELLNESS @ THE SQUARE: Yoga	DYF	5:30 - 6:30 PM		THE RESERVE		PWYC		1	*				
14	WELLNESS @ THE SQUARE: Yoga	DYF	Noon - 1 PM				PWYC		1	*				
14	WELLNESS @ THE SQUARE: Zumba	YMCA	5:30 - 6:30 PM				PWYC	7	1					
15	WELLNESS @ THE SQUARE: WALK CREW MOVIES at The Square		Noon - 1 PM	m 0 11 1		*	PWYC		1	*				
15		Super Hero Series 2		The Green Hornet					1					
18	WELLNESS @ THE SQUARE: XaBeat	Courts Plus	6 - 7 PM				PWYC		1	*				
19	WELLNESS @ THE SQUARE: Yoga	YMCA	Noon - 1 PM				PWYC		1	•				
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19	JUNETEENTH Education Activation	A first Affine	700:						1					
20	MUSIC @ The Square:	3 LiveWire	7-9 PM			•			1			-		
21	WELLNESS @ THE SQUARE: Yoga	DYF	Noon - 1 PM	and the second			PWYC		1	*				
21	WELLNESS @ THE SQUARE: Zumba	YMCA	5:30 - 6:30 PM				PWYC		1	4-				
22	WELLNESS @ THE SQUARE: WALK CREW		Noon - 1 PM				PWYC		1	*				
22	NIGHT BAZAAR	FOLKWAYS	6 - 10 PM				1							
25	WELLNESS @ THE SQUARE: XaBeat	Courts Plus	6-7PM				PWYC		1	*				
26	WELLNESS @ THE SQUARE: Yoga	YMCA	Noon - 1 PM				PWYC		1	*				
26	WELLNESS @ THE SQUARE: Yoga	DYF	5:30 - 6:30 PM				PWYC		1	*				
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29	WELLNESS @ THE SQUARE; WALK CREW		Noon - 1 PM				PWYC		1	*				
29	MOVIES at The Square	Super Hero Series 3	6 - 9 PM (7PM)	Eternals		*		The state of	1	*				
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	Series										QTF		40	-2
	League/Fitness										YTC	105	70	35

Rentals -	5
Rentals YTD -	10

BROADWAY SQUARE PROGRAI	MMING PLAN - QTR 3 of 2023	TIME MOVIE	VENDOR REV SPONSOR ADMISSION COST A
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	ack Series 1	Noon - 1 PM 7 - 9 PM Ghostbusters	• VIP PACK 1
RED RIVER MARKET GAMING DAY	1 FOLKWAYS Partnership 2 Replay Games, Rocketball	7:15 AM -3:15 PM (10 - 2) Noon - 4 PM 6 - 7 PM	* 1 PWYC 1
9 WELLNESS @ THE SQUARE: XaBeat 10 WELLNESS @ THE SQUARE: Yoga 10 WELLNESS @ THE SQUARE: Yoga	Courts Plus YMCA DYF	Noon - 1 PM 5:30 - 6:30 PM	PWYC 1 PWYC 1
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PRIDE PARADE & POST-PARADE CELEBRATION WELLNESS @ THE SQUARE: XaBeat	Courts Plus	2-4 PM 6-7 PM	FREE 1 PWYC 1
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WELLNESS @ THE SQUARE: Zumba WELLNESS @ THE SQUARE: WALK CREW	YMCA	5:30 - 6:30 PM Noon - 1 PM	PWYC 1 PWYC 1
MOVIES @ The Square Family BROADWAY SQUARE BASH	Series 3	7 - 9 PM The Secret Life of Pets 6:30 - 9:30 PM	• VIP PACK 1
RED RIVER MARKET WELLNESS @ THE SQUARE: XaBeat	7 FOLKWAYS Partnership Courts Plus	7:15 AM -3:15 PM (10 - 2) 6 - 7 PM	1 FREE 1 PWYC 1
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1 MOVIES	Series 5	7 - 9 PM A Beautiful Day in the Neighborn	VIP PACK 1 VENDOR REV SPONSOR ADMISSION COST
RED RIVER MARKET WELLNESS @ THE SQUARE: XaBeat	9 FOLKWAYS Partnership - Courts Plus	7:15 AM -3:15 PM (10 - 2) 6 - 7 PM	VENDOR REV SPONSOR ADMISSION COS
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GAMING DAY WELLNESS @ THE SQUARE: XaBeat WELLNESS @ THE SQUARE: Yoga	4 Replay Games, Rocketball Courts Plus	Noon - 4 PM 6 - 7 PM	PWYC 1
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WELLNESS @ THE SQUARE: Yoga RENTAL: HATCH COACHING WELCOME PARTY	9 LiveWire DYF	Noon-1PM	PWYC 1
21 WELLNESS @ THE SQUARE: WALK CREW		Noon - 1 PM	PWYC 1
NIGHT BAZAAR	FOLKWAYS	6 - 10 PM	1

	24	WELLNESS @ THE SQUARE: XaBeat		Courts Plus	6 - 7 PM			PWYC		1				
Н	25	WELLNESS @ THE SQUARE: Yoga		YMCA	Noon - 1 PM			PWYC		1				
Н	25	WELLNESS @ THE SQUARE: Yoga		DYF	5:30 - 6:30 PM			PWYC		1				
Н	27	WELLNESS @ THE SQUARE: Yoga		DYF	Noon - 1 PM			PWYC		1				
Н	27	WELLNESS @ THE SQUARE: Zumba		YMCA	5:30 - 6:30 PM			PWYC		1				
Н	28	WELLNESS @ THE SQUARE: WALK CREW			Noon - 1 PM			PWYC		1				
Н		MOVIES at The Square	Dig Art Series	4	7 - 9 PM	The High Note	•		VIP PACK	1				
H	29	RENTAL: JLG Rocks the Streets			6 - 10 PM (8 AM - 11 PM)			1		1				
	30	RED RIVER MARKET		13 FOLKWAYS Partnership	7:15 AM -3:15 PM (10 - 2)			1		1				
		THE COUNTY OF SHIP OF	APPROXIMENT OF THE PARTY		The second second second	NAME OF TAXABLE PARTY.	THE RESERVE TO		O A Laboratory			27	20	7
	-	Series										R 102		42
		Series of Partner Event									YT	D 217	130	87

Rentals - 24 Rentals YTD - 37



DATE: March 1, 2023

TO: Recreation Committee

FROM: Dean Ambuehl, Facility Manager

RE: Agenda Item No. 4 - Update on Facilities

Warming Houses -

• Attendance as of 2/26/22 (see attachment)

Indoor Arenas

- Finishing 2022/2023 season
- Doing walk-throughs with Arena Managers to put together summer repairs and list of projects for 2023 budget requests.

Please let me know if you have any questions prior to the meeting.

Thank you.

Fargo Park District Warming Houses 2022-2023 Attendance

	12/5 -	12/12 -	12/19 -	12/26 -	1/2 -	1/9 -	1/16 -	1/23 -	1/30 -	2/6 -	2/13 -	2/20 -	2/27 -	3/6 -	Total
	12/11	12/18	12/25	1/1	1/8	1/15	1/22	1/29	2/5	2/12	2/19	2/26	3/5	3/12	
Centennial	Closed	Closed	Closed	Closed	70	74	155	71	150	115	98	2	0	Closed	735
Clara Barton	59	57	6	230	196	174	250	87	92	106	119	130	12	Closed	1518
Kennedy	118	39	21	221	159	177	143	78	104	121	130	144	28	Closed	1483
Longfellow	Closed	Closed	Closed	178	155	159	174	185	156	139	46	2	0	Closed	1194
Roosevelt	Closed	Closed	Closed	425	478	565	454	290	335	288	279	307	104	Closed	3525
Total	177	96	27	1054	1058	1149	1176	711	837	769	672	585	144		8455

Past Years Attendance

2021/2022 2020/2021

5436 5 manned rinks 8004 5 manned rinks

2019/2020

8976 6 manned rinks



DATE: March 1, 2023

TO: Recreation Committee

FROM: Chad Pfau, Concessions Manager

RE: Agenda Item No. 5 – Update on Concessions

1. Winter Concessions Update -

a. Staffing update for end of 2022 into 2023

b. Concession data from fall/winter season October 22- February 23

2. Summer Concessions Update -

a. Stands that will be open and pool concession stand updates.

If you have any questions, please contact me prior to the Committee Meeting.

Thank You.

Concessions Oct 2022-Feb 2023

Ice Arenas	2021-2022	2022-2023					
Cornerstone	67,362.75	73,242.50					
Sports	19,693.50	18,216.50					
Coliseum	27,884.25	27,163.00					
Total	114,940.50	118,622.00					
Fall Fest	5291.00	5740.50					
Santa Village	8556.50	7270.00 (colder weather 2022)					
Edgewood Chalet	1372.00	2133.50					
Broadway Square	2519.00	4739.00					

Top 5 Items

Popcorn	6,487
Hot Chocolate	5,125
Aquafina	4,029
Hot Dogs	3,951
Blow Pops	3,750



DATE: March 1, 2023

TO: Recreation Committee

FROM: Dave Klundt & Isabelle Sinkler

RE: Agenda Item No. 6 - Update on Summer Aquatics 2023

Island Park Pool Construction Update

 Bids are scheduled to be opened March 16th. The goal would be to get board approval at the April 11th Park board meeting.

Summer Pool Schedule

- All four pools (Davies, Roger G Gress @ Northside Rec., Southwest Rec. And Madison) are scheduled to open Monday, June 5. Fargo Public Schools graduation is Sunday, June 4.
- We are hoping to open one pool the weekend of Memorial Day if we have enough staff available and pool maintenance is able have a pool ready for the summer. Specific dates and times would be May 27, 28 & 29 from 1-5 PM those dates.
- Our goal is to keep all four pools open through Friday, August 18.
- If we have enough staff, we plan to have Davies Pool open on the following dates (weekends only) to end the summer. August 19, 20, 26, 27 and September 2, 3, 4 all from 1-5 PM only.

NEW ITEMS/CHANGES to the pools this summer

- We plan to offer small group rentals for birthday parties at Davies and Southwest Rec Pools during general admission times.
- We are planning on streamlining the pool admissions and concessions at Roger G
 Gress at Northside Rec and Southwest Rec. Pools this summer.

If you have any questions, please contact me prior to the meeting.

Thank you.