



THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF THE CITY OF FARGO WILL BE HELD ON **TUESDAY, JANUARY 10, 2023 AT 5:30 P.M.** IN THE BOARD ROOM OF THE PARK DISTRICT OFFICES AT 701 MAIN AVENUE, FARGO, WITH PRESIDENT DAWN MORGAN, PRESIDING. **Please note:** This is an in person and MS Teams Live Event. Members of the public and media can view the live meeting at www.fargoparks.com/news/park-board-meeting-january-agenda-2023

- A. Call to Order
- B. Approve Order of Agenda

Consent Agenda - approve the following:

- a. Minutes - December 13, 2022
- b. December Bills
- c. Bids for Parks Department Equipment.

Regular Agenda

- 1. Recognition of Audience/Public Comments
- 2. Director's Report
- 3. Adjourn

Individuals who wish to attend Park Board meetings but need special arrangements or would like to address the Board, please contact the Fargo Park District office at 499-6060 by noon on the Monday before the Board Meeting.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF DECEMBER 13, 2022**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, December 13, 2022, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota and via Microsoft Teams. Present at the meeting in person were Commissioners Dawn Morgan, Joe Deutsch, Jerry Rostad, Vicki Dawson and Aaron Hill. Also present were: Dave Leker, Broc Lietz, Carolyn Boutain, Brian Arett, Dave Bietz, Craig Bjur, Paul Grindeland, Susan Faus and attorney Jeff Gunkelman.

Approval of Consent Agenda

Commissioner Vicki Dawson moved and Commissioner Aaron Hill seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes from the November 15, 2022 meeting;
- (b) The November 2022 bills;
- (c) Order of Agenda;
- (d) Valley Senior Services 2023-2024 Federal Transit Funding Application;
- (e) Eide Bailly Audit Engagement Letter;
- (f) Changes to Vacation Policy No. 230.

Upon call of the roll, the motion passed unanimously.

Director's Report

Each Director presented on this matter and provided an informational update to the Board on their respective department. No action was taken on this matter.

Fargo Skateboarding Advocates Presentation

Tom Kemmer of Fargo Skate Boarding Advocates presented to the Board on the state of affairs of the organization.

Approval of Request to Solicit Bids for Island Park Pool Construction Project

Dave Leker and Tyler Kirchner presented to the Board on this matter. It was noted that the total budgeted construction cost for the pool construction project is \$16,900,000.00. It was noted that bidding would take place in January and that demolition would commencing in March of 2023.

Commissioner Jerry Rostad moved and Commissioner Vicki Dawson seconded a motion to approve the request to solicit bids for the Island Park Pool Construction Project as presented to the Board. Upon call of the roll, the motion passed unanimously.

**Approval of Request to Solicit Bids for Fargo Parks Sports Complex
Phase II Construction Project**

Dave Leker and Tyler Kirchner presented to the Board on this matter. It was noted that the total construction costs for Phase II of the Sports Complex is \$49,000,000.00. It was noted that the bid packages would include two bid packages. It was noted that the goal is to have Phase II completed by January of 2025.

Commissioner Aaron Hill moved and Commissioner Joe Deutsch seconded a motion to approve the request to solicit bids for the Fargo Parks Sports Complex Phase II as presented to the Board. Upon call of the roll, the motion passed unanimously.

Rejection of all bids for Depot Boiler Replacement

Dave Bietz presented to the Board on this matter. It was noted that the original estimate to replace the boilers at the Depot was \$50,000.00. It was noted that all bids came in significant higher than the original estimate. It was noted that staff feels comfortable moving forward without replacing the boilers.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to reject all bids for the Depot Boiler Replacement as presented to the Board. Upon call of the roll, the motion passed unanimously.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:45 p.m.

Dave Leker, Clerk



M E M O R A N D U M

DATE: January 4, 2023

TO: Fargo Park Board Commissioners

FROM: Dave Bietz, Deputy Director of Operations

RE: Consent Agenda Item No. (c) – Bids for Parks Department Equipment

At the December 28, 2022, Facilities Committee Meeting bids were discussed. Attached to this memo is the bid tab, equipment photos, and staff recommendations narrative.

Item#	Quantity	Description
1	2	2023 Lightweight Hybrid Fairway Reel Mower with 5 22" DPA Cutting Units, Minimum 104" Width of Cut
2	1	2023 100" Fairway Mower
3	2	2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels
4	1	2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels with Groomers
5	1	2023 Heavy Duty Sweeper, Fraise, Flail Mower & Verticutter Collection System
6	1	Articulating Compact Tractor with 83" Rotary Contour Finish Mower Deck
7	1	2023 Tractor with minimum 50HP
8	1	2023 Wetject Sand Injection Machine
9	2	All in One Spin and Relief Reel Grinder
10	3	2023 Medium Duty Utility Vehicle
11	1	2023 Medium Duty Utility Vehicle with Electric Lift
12	1	New Model Year 4-Wheel Utility Work Machine
13	1	2023 Sand Bunker Maintenance Rake
14	1	2023 Field Maintenance Rake
15	1	2023 70" Greens Roller
16	1	New Model Articulated Wheel Loader Alternate 5-year, 5,000 hr. bumper to bumper commercial extension warranty to the 1-year factory warranty Alternate heavy duty pallet forks attachment to quick attach to wheel loader spec'd

After review of the bid information, staff recommends:

Rejecting the bids for Item No. 7 - 2023 Tractor with minimum 50HP due to budget and rejecting the bid for Item No. 16 - New Model Year 4-Wheel Utility Work Machine due to the bid being over budget.

Accepting bid package #1 from MTI Distributing, Inc. in the amount of \$612,658 for the following:

- Item No. 1 – (2) 2023 Lightweight Hybrid Fairway Reel Mower with 5 22” DPA Cutting Units, Minimum 104” Width of Cut/Toro RM5010-H with a bid amount of \$86,364 each for a total of \$172,728.
- Item No. 2 – 2023 100” Fairway Mower/Toro RM5410-D with a bid amount of \$83,689.
- Item No. 3 – (2) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels/Toro GR3320 with a bid amount of \$53,041 each for a total of \$106,082.
- Item No. 4 - 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels with Groomers/Toro GR3320 with a bid amount of \$62,544.
- Item No. 6 - Articulating Compact Tractor with 83” Rotary Contour Finish Mower Deck/Ventrac 45202 with a bid amount of \$39,931.
- Item No. 9 - All in One Spin and Relief Reel Grinder/Foley 653 AC with a bid amount of \$52,839.
- Item No. 10 – (3) 2023 Medium Duty Utility Vehicles/Toro GTX Extended FFI with a bid amount of \$14,972 each for a total of \$44,916.
- Item No. 11 - 2023 Medium Duty Utility Vehicle with Electric Lift/Toro MDX with a bid amount of \$13,951.
- Item No. 13 - 2023 Sand Bunker Maintenance Rake/Toro SP040 with a bid amount of \$33,422.
- Item No. 14 - 2023 Field Maintenance Rake/Toro SP040 with a bid amount of \$30,416.

Item No. 15 – 2023 70” Greens Roller – we did not receive any bids. We will secure quotes to purchase this piece of equipment.

It was recommended at the December 28, 2022, Facilities Committee Meeting to bring this to the full board for consideration and approval.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

Sample Motion: I make a motion to reject the bids for the 2023 Tractor with minimum 50HP and new model year 4-Wheel Utility Work Machine, and accept bid package #1 from MTI Distributing, Inc, in the amount of \$612,685 as presented.

Fargo Park District
Parks Department Equipment
Bid Opening: 1:00 pm, Tuesday, December 13, 2022

	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8	Item 9	Item 10	Item 11	Item 12	Item 13	Item 14	Item 15	Item 16	Item 16-alternate	Item 16-alternate			
	2023 Lightweight Hybrid Fairway Mower with 5 22" DPA cutting units, min 104" width of cut (2)	2023 100" Fairway Mower	2023 Commerical Tri-Plex Greens Mower with 14 Blade Electric Reels (2)	2023 Commerical Tri-Plex Greens Mower with 14 Blade Electric Reels w/Groomers	2023 Heavy Duty Sweeper, Fraise, Flail Mower & Verticutter Collection System	Articulating Compact Tractor with 83" Rotary Contour Finish Mower Deck	2023 Tractor with min 50 HP	2023 Wetject Sand Injection Machine	All in One Spin and Relief Reel Grinder	2023 Medium Duty Utility Vehicle (3)	2023 Medium Duty Utility Vehicle wit Electric Lift	New Model Year 4-Wheel Utility Work Machine	2023 Sand Bunker Maintenance Rake	2023 Field Maintenance Rake	2023 70" Greens Roller	New Model Articulated Wheel Loader	Alternate - 5 year 5,000 hr bumper to bumper commercial ext. warranty to the 1 year factor warranty	Alternate - Heavy duty pallet forks attachment to quick attach to wheel loader spec'd	Est. Delivery Date	All Equipment Bid	
Bidder																					
Dakota Custom Turf, LLC					\$52,952.00																
					Wiedenmann Super 600															7-2023	
RDO Equipment Co. - John L.																\$229,200.00	\$5,450.00	\$8,800.00			
																524P John Deere (price includes pusher)				7-2023	
MTI Distributing, Inc. - Bid #1	\$172,728.00	\$83,689.00	\$106,082.00	\$62,544.00		\$39,931.00			\$52,839.00	\$44,916.00	\$13,951.00		\$33,422.00	\$30,416.00						\$612,658.00	
	Toro RM5010-H 03950	Toro RM5410-D 03952	Toro GR 3320 04530	Toro GR3320 04530		Ventrac 45202 39.51215			Foley 653 AC 6530911	Toro GTX Extended FFI 07411EX	Toro MDX 07235		Toro SP5040 08745	Toro SP5040 08745						Item 6- Fall 2023 Item 9- April 2023	
																				The package price for Bid #1 is a savings of \$27,860	
MTI Distributing, Inc. - Bid #2	\$172,728.00	\$83,689.00	\$106,082.00	\$62,544.00		\$39,931.00			\$52,839.00		\$13,951.00		\$33,422.00	\$30,416.00						\$570,735.00	
	Toro RM5010-H 03950	Toro RM5410-D 03952	Toro GR 3320 04530	Toro GR3320 04530		Ventrac 45202 39.51215			Foley 653 AC 6530911		Toro MDX 07235		Toro SP5040 08745	Toro SP5040 08745						Item 6- Fall 2023 Item 9- April 2023	
RDO Equipment Co - Jay D-Bid #1							\$31,800.00			\$37,350.00	\$13,525.00										
							4052M John Deere			TH 6X4 John Deere	TH 6X4 John Deere									?	
RDO Equipment Co - Jay D-Bid #2										\$41,925.00	\$14,725.00										
										HPX 615E John Deere	HPX 615E John Deere									?	
Specialized Turf Equipment Co.							\$31,330.00	\$74,999.00													
							Kioti NX5510 Kioti	VGR Topchanger													1.1.23
Swanston Equipment Companies												\$71,978.63									
												Bobcat UW56									7.15.23
Acme Tools							\$31,670.00														
							MX5400HST Kubota														30-60 days

Item No. 1

(2) 2023 Lightweight Hybrid Fairway Mower with 5 22" DPA Cutting Units, Minimum 104" Width of Cut

MTI Distributing, inc.
Toro RM5010-H
2 X \$86,364 = \$172,728



Item No. 2

2023 100" Fairway Mower

MTI Distributing, Inc.
Toro RM5410-D
\$83,689



Item No. 3

(2) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels

MTI Distributing, Inc.
Toro GR3320
2x \$43,041 = \$106,082



Item No. 4

(2) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels with Groomers

MTI Distributing, Inc.
Toro GR3320
\$62,544



Item No. 5

**2023 Heavy Duty Sweeper,
Fraise, Flail Mower & Verticutter
Collection System**

Dakota Custom Turf LLC
Wiedenmann Super 600
\$52,952



Item No. 6

**Articulating Compact Tractor with 83" Rotary
Contour Finish Mower Deck**

MTI Distributing, Inc.
Ventrac 45202
\$39,931



Item No. 8

2023 Wetject Sand Injection Machine

Specialized Turf Equipment Co.
VGR Topchanger
\$74,999



Item No. 9

All in One Spin and Relief Reel Grinder

MTI Distributing, Inc.
Foley 653 AC
\$52,839



Item No. 10

(3) 2023 Medium Duty Utility Vehicles

MTI Distributing, Inc.
Toro GTX Extended FFI
3 x \$14,972 = \$44,916



Item No. 11

2023 Medium Duty Utility Vehicle with Electric Lift

MTI Distributing, Inc.
Toro MDX
\$13,951



Item No. 13

2023 Sand Bunker Maintenance Rake

MTI Distributing, Inc.
Toro SP5040
\$33,422



Item No. 14

2023 Field Maintenance Rake

MTI Distributing, Inc.
Toro SP5040
\$30,416



Item No. 16

New Model Articulated Wheel Loader

RDO Equipment Co.
John Deere 524P
\$229,200



Alternate 1

5 Year or 5,000 hr bumper to bumper
warranty
\$5,450

Alternate 2

1 Heavy Duty Pallet Forks attachment to
quick attach to the spec'd loader
\$14,50

Parks Department Equipment Recommendations

Item #1 – Two (2) Lightweight Hybrid Fairway Mowers

Staff recommend taking the bid submitted by MTI in the amount of \$172,728.00 for the (2) Toro 2023 Lightweight Hybrid Fairway Mower with 5 22" DPA cutting units, min 104" width of cut model# 5010. This unit meets or exceeds all specifications. This was the only bid received for this item.

Item #2 – One (1) 100" Fairway Mowers

Staff recommend taking the bid submitted by MTI in the amount of \$83,689.00 for the Toro 2023 100" Fairway Mower model# 5410. This unit meets or exceeds all specifications. This was the only bid received for this item.

Item #3 – Two (2) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels

Staff recommend taking the bid submitted by MTI in the amount of \$106,082.00 for the (2) Toro 2023 Commercial Tri-plex Greens Mower with 14 Blade Electric Reels model# 3320. This unit meets or exceeds all specifications. This was the only bid received for this item.

Item #4 – One (1) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels w/Groomers

Staff recommend taking the bid submitted by MTI in the amount of \$62,544.00 for the Toro 2023 Commercial Tri-plex Greens Mower with 14 Blade Electric Reels w/Groomers model# 3320. This unit meets or exceeds all specifications. This was the only bid received for this item.

Item #5 – One (1) 2023 Heavy Duty Sweeper, Fraise, Flail Mower & Verticutter Collection System

Staff recommend taking the bid submitted by Dakota Custom Turf, LLC in the amount of \$52,952.00 for the 2023 Heavy Duty Sweep, Fraise, Flail Mower & Verticutter Collection System model name Wiedenmann Super 600. This unit meets or exceeds all specifications. This was the only bid received for this item.

Item #6 – One (1) Articulating Compact Tractor with 83" Rotary Contour Finish Mower Deck

Staff recommend taking the bid submitted by MTI in the amount of \$39,931.00 for the Ventrac 45202 Articulating Compact Tractor with 83" Rotary Contour Finish Mower Deck model# 45202. This unit meets or exceeds all specifications. This was the only bid received for this item.

Item #7 – One (1) 2023 Tractor with min 50HP

Staff recommend rejecting all bids due to budget and cost.

Item #8 – One (1) 2023 Wetject Sand Injector Machine

Staff recommend taking the bid submitted by Specialized Turf Equipment Co. in the amount of \$74,999.00 for the 2023 Wetject Sand Injector Machine model name VGR Topchanger. This unit meets or exceeds all specifications. This was the only bid received on this item.

Item #9 – One (1) All in One Spin and Relief Reel Grinder

Staff recommend taking the bid submitted by MTI in the amount of \$52,839.00 for the All-in-One Spin Relief Reel Grinder Model# 653. This unit meets or exceeds all specifications. This was the only bid received on this item.

Item #10 –Three (3) 2023 Medium Duty Utility Vehicle

Staff recommend taking the bid submitted by MTI in the amount of \$44,916.00 for the 2023 medium duty utility vehicles models GTX Extended FFI 07411EX. This unit does not meet all specifications. It does not have a 2" receiver hitch. RDO submitted two lower bids for a model TH 6x4 and HPX 615E. Those two also do not meet specifications. They do not have the 65" cargo box. The size of the cargo box is more important to staff because the MTI carts can fit 3 garbage cans in the box instead of 2. That is more important at our large park locations than the receiver hitch size.

Item #11 – One (1) 2023 Medium Duty Utility Vehicle with Electric Lift

Staff recommends taking the bid submitted by MTI in the amount of \$13,951.00 for the Medium Duty Utility Vehicle with Electric Lift model MDX. This unit meets or exceeds all specifications. There was one lower bid from RDO Equipment for a TH 6x4 utility vehicle, but we prefer to have a cart with 4 wheels instead of 6 as we have had problems with the 6-wheel carts damaging turf in the past. Also, the Toro MDX is part of a package bid and there would be additional savings.

Item #12 – One (1) New model year 4-wheel Utility Work Machine

Staff recommend not accepting the only bid received from Swanston Equipment for their Toolcat model UW56. The unit is \$16,978.63 over the budgeted amount. The price of this unit has risen almost 40% in the last 3 years.

Item #13 – One (1) 2023 Sand Bunker Maintenance Rake

Staff recommends taking the bid from MTI in the amount of \$33,422.00 for the Sand Bunker Maintenance Rake model Toro SP5040. This unit meets or exceeds all specifications. This was the only bid received for this item.

Item #14 – One (1) 2023 Field Maintenance Rake

Staff recommends taking the bid submitted by MTI in the amount of \$30,416.00 for the Field Maintenance Rake model Toro SP5040. This unit meets or exceeds all specifications. This was the only bid received on this item.

Item #15 – One (1) 2023 70" Greens Roller

No bids were received for this item. Staff will proceed with securing individual quotes for this item.

Item #16 – One (1) New Model Articulated Wheel Loader

Staff recommends accepting the bid submitted by John Deere for the loader model 524P. This unit meets or exceeds all specifications. This was the only bid received for this item.

Item #16 Add Alternate 1– 5 year or 5,000 hour extended bumper to bumper warranty for Articulated Wheel Loader

Staff recommends accepting this add alternate for the 5 year or 5,000 hour extended warranty for the price of \$5,450.00. This provides additional protection for this unit and still falls inside the budgeted amount.

Item #16 Add Alternate 2 – One (1) Heavy Duty Pallet Forks Attachment to Quick Attach to the Spec'd Loader

Staff recommends accepting this add alternate for the heavy duty pallet forks for the articulated wheel loader that was specified. The forks, with the loader and warranty, are \$14,550 under the budgeted amount for the loader.

Conclusion:

Staff feels the equipment listed will meet the needs of the park district. The two items we are asking the board to reject, item #7 & #12, will be researched further to explore other options for a potential future purchase.