

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF JANUARY 12, 2021**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, January 12, 2021, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. The meeting was held via Microsoft Teams. Present at the meeting via Microsoft Teams were Commissioners Jerry Rostad, Stacey Griggs, Vicki Dawson, Dawn Morgan and Joe Deutsch. Also present were: Dave Leker, Broc Lietz, Carolyn Boutain, Brian Arett, Dave Bietz, Kevin Boe, Craig Bjur and attorney Jeff Gunkelman.

Approval of Clerk

Commissioner Vicki Dawson moved and Commissioner Dawn Morgan seconded a motion to appoint Dave Leker as clerk of the Fargo Park District. Upon call of the roll, the motion passed unanimously.

Approval of Minutes

Commissioner Jerry Rostad moved and Commissioner Dawn Morgan seconded a motion to approve the minutes of the December 8, 2020 Upon call of the roll, the motion passed unanimously.

Approval of December Bills

Commissioner Dawn Morgan moved and Commissioner Vicki Dawson seconded a motion to approve the bills for December 2020 as presented. Upon call of the roll, the motion passed unanimously.

Approval of Order of Agenda

Commissioner Jerry Rostad moved and Commissioner Vicki Dawson seconded a motion to approve the agenda as presented. Upon call of the roll, the motion passed unanimously.

Director's Report

Dave Leker presented to the Board regarding this matter. It was noted that the directors will be prepared to update the Board as to the Park District's winter programming and the impacts of Covid. It was further noted that the ice rink at Broadway Square held up nicely in the warm weather and that the Park District saw approximately 3,000 visitors in one month. It was noted that the Park District has received great feedback as to the lit tree at Broadway Square. Finally, Dave Leker recognized Broc Lietz as the new finance director of the Park District.

No action was taken from the Director' Report.

Foundation Director's Report

Brian Arett presented to the Board on this matter. It was noted that the Foundation will present three grant match applications to the Board at the February meeting. It was noted that Valley Senior Services helped approximately 290 individuals with their Medicare Part D applications in 2020.

No action was taken on this matter.

Approval of Memorandum of Understanding Between the Park District and City of Fargo to allow Park District Vehicles to Fuel at the City's Fueling Station

Dave Bietz presented to the Board on this matter. It was noted that the City of Fargo is willing to allow the Park District to use the city's vehicle fueling stations. It was noted that this partnership should lead to decreased fueling expenses to the Park District for its over the road vehicles. It is estimated that the Park District will save between \$5,000.00 and \$7,000.00 per year with a chance for further savings in the future. It was noted that the City of Fargo and the Park District use the same tracking system which will lead to a seamless transition to their fueling station.

Commissioner Joe Deutsch moved and Commissioner Vicki Dawson seconded a motion to approve the Memorandum of Understanding between the Park District and the City of Fargo to allow Park District vehicles to fuel at the City's fueling station as presented. Upon call of the roll, the motion passed unanimously.

Approval of Memorandum of Understanding Between the Park District and the City of Fargo Regarding Maintenance of Bison Meadows

Dave Bietz presented to the Board on this matter. It was noted that the City of Fargo constructed a storm water retention pond along with a flood levee at Bison Meadows. It was noted that the city constructed amenities along with the pond, including a shared use path, vegetation, and trees. It was noted that the Memorandum states that the City of Fargo would continue to own the amenities, but that the Park District would share in the responsibility to maintain. It was noted that the City would remain fully responsible to maintain the pond.

Commissioner Jerry Rostad moved and Commissioner Dawn Morgan seconded a motion to approve the Memorandum of Understanding between the Park District and the City of Fargo for shared maintenance at Bison Meadows as presented. Upon call of the roll, the motion passed unanimously.

Approval of Proposal for Four Pickleball Courts at Valley View Park

Dave Bietz presented to the Board on this matter. It was noted that pickleball has exploded in popularity, so the Park District is trying to find new parks to place courts and identified Valley View Park as a location. It was noted that the Park District reached out to Tom and Mary Brunsdale about their involvement in placing more courts in the community. It was noted that the Brunsdale's agree to contribute up to \$144,000.00 of construction costs for four new courts. It was noted that the Park District estimates the costs of the four courts to total \$150,000.00. It was further noted that staff is looking at adding additional courts in North Fargo.

Commissioner Vicki Dawson moved and Commissioner Jerry Rostad seconded a motion to approve the proposal for four pickleball courts at Valley View Park and the gift agreement between the Park District and Tom and Mary Brunsdale as presented. Upon call of the roll, the motion passed unanimously.

Approval of Update to Schedule A of the Alcohol Beverage Policy

Kevin Boe presented to the Board on this matter. It was noted that the pond hockey tournaments were moved to Lindenwood Park last winter and will continue to be held there. It was noted that this year staff desires to sell permits to consume alcohol at the tournaments, like softball league and tournaments during the summer months. It was noted that teams that purchase permits will be issued wrist bands. It was noted that Schedule A to the Alcohol Beverage Policy needs to be updated to allow for permits to be sold at Lindenwood Park.

Commissioner Vicki Dawson moved and Commissioner Joe Deutsch seconded a motion to approve the update to Schedule A of the Alcohol Beverage Policy as presented to the Board. Upon call of the roll, the motion passed unanimously.

Discussion on Fargo Sports Complex

Dave Leker presented to the Board on this matter. It was noted that the Fargo Sports Complex (FSC) has been put on hold for the last twelve months due to Covid-19. It was noted that momentum for the FSC is starting to pick back up and that staff wants to continue to drive the project forward. It was noted the FSC will address critical needs to the community, promote community wellness, will be accessible to the public, be a memorable destination and an economic driver for the entire city. It was noted that the planned amenities includes: 1 full size indoor soccer field; 4-6 full sized basketball courts; 1 NHL sized hockey rink; a quarter mile indoor walking loop, a community room, Sanford Power Center and the Park District offices. It is estimated that 13,000 local children will use the facility per year, with approximately 45 planned events and more than 20 sports organization regularly using the FSC. It was noted that the Park District hopes that construction will start in the spring of 2022 with a potential opening date in the winter of 2023-2024. It was noted that the estimated total project cost will be \$77,000,000.00, with a goal of the project being funded 60% through private funds and 40% through public funds. To date, there has been a total of approximately \$41,000,000.00 contributed from the private sector.

Commissioner Griggs noted that she is excited that this project is open to the community. Commissioner Deutsch noted that the Rustad facility in West Fargo is a pilot study of how a project like this can be an economic and community boost for the entire city. Commissioner Rostad noted that the community will eat this facility up and that Fargo needs to catch up to other regional communities. Commissioner Morgan noted that she desires that this project keep the entire community in mind and not just attract sports organizations. Commissioner Dawson noted that this will a building for the entire community.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to allow staff to continue to move forward with the planning the Fargo Sports Complex as presented. Upon call of the roll, the motion passed unanimously.

Approval of Update to Banking Resolutions

Dave Leker presented to the Board on this matter. It was noted that with the hiring of Broc Lietz, the Park District needs to appoint a treasurer and pass banking resolutions for the various financial institutions the Park District works with.

Commissioner Vicki Dawson moved and Commissioner Joe Deutsch seconded a motion to appoint Broc Lietz at treasurer of the Park District. Upon call of the roll, the motion passed unanimously.

Commissioner Joe Deutsch moved and Commissioner Vicki Dawson seconded a motion to approve the Banking Resolutions as presented to the Board. Upon call of the roll, the motion passed unanimously.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:40 p.m.

Dave Leker, Clerk