



THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF THE CITY OF FARGO WILL BE HELD ON **TUESDAY, JANUARY 13, 2026**, AT **5:30 P.M.** IN THE BOARD ROOM AT THE FARGO PARKS SPORTS CENTER AT 6100 38th STREET SOUTH, FARGO, WITH PRESIDENT VICKI DAWSON, PRESIDING.

- A. Call to Order
- B. Board to Approve Order of Agenda

Consent Agenda – approve the following:

- a. Minutes – December 9, 2025
- b. December 2025 Board Bills
- c. Approval of the Designation of Depositories of Public Funds for Fargo Park District and Valley Senior Services

Regular Agenda

1. Recognition of Audience/Public Comments
2. Director's Report
3. Approve Executive Director's Employment Agreement; Commissioner Rostad, presenter
4. Governance Committee Update; Commissioner Rostad, presenter
5. Planning Committee Update; Commissioner Hill, presenter
6. Adjourn

Please note: This is an in-person event and is streamed virtually. Members of the public and media can view the live meeting at:

<https://www.facebook.com/fargondparks>

<https://www.youtube.com/@FargoParks>

Individuals who wish to attend Park Board meetings but need special arrangements or would like to address the Board, please contact the Fargo Park District office at 499-6060 by noon on the Monday before the Board Meeting.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF DECEMBER 9, 2025**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, December 9, 2025, at 5:30 p.m. via Restream. Present at the meeting were Commissioners Aaron Hill, Zoé Absey, Joe Deutsch, and Vicki Dawson. Also present were: Susan Faus, Dave Bietz, Jayne Gust and attorney Jeff Gunkelman.

Approval of Agenda

Commissioner Aarron Hill moved and Commissioner Joe Duetsch seconded a motion to approve the agenda. Upon call of the roll, the motion passed unanimously.

Approval of Consent Agenda

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes of the November 4, 2025 meeting;
- (b) The November bills;
- (c) Approval of Cornerstone Bank Arena Ice Refrigeration Replacement Project Bid to Gast Construction Co., with a base bid of \$3,146,000.00 – Alternate #1 – Substitute ethylene glycol amount of \$0.00; and Alternate #2 – Add dehumidification unit to Fowler amount of \$208,000.00; and
- (d) Approval of Budget Adjustments as presented
- (e) Approval of Governance Policy C/ED-7 Executive Director Compensation;

Upon call of the roll, the motion passed unanimously.

Public Comments

Members of the public were afforded the opportunity to discuss issues with the Board.

Director's Report

Susan Faus updated the board on various Park District matters. No action was taken on this matter.

Governance Committee Update

Commissioner Jerry Rostad presented to the Board on the updates from the Governance Committee. No action was taken on this matter.

Planning Committee Update

Commissioner Vicki Dawson presented to the Board on the updates from the Planning Committee. No action was taken on this matter.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 5:55 p.m.

Jeff Gunkelman, Kennelly Business Law, Clerk



MEMORANDUM

Date: January 13, 2026

To: Fargo Park District Commissioners

From: Luke Evenson, Controller

RE: Board Bills

Enclosed are the bills for the January board meeting.

Total amounts requiring approval by fund:

General Fund	\$	2,088,029.19
Debt Service Fund	\$	-
Capital Projects Fund	\$	777,725.35
Valley Senior Services	\$	214,797.91
Total presented for approval	\$	3,080,552.45

Please review the bill sheets presented. If you have any questions regarding any of the bills please call me prior to the board meeting so I will have time to properly research any issues and respond to you prior to the meeting.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

Our Core Values: *Be Authentic * Be Bold * Be Collaborative

Fargo Park District Board Bills
December 2025

Check Number	Payment Date	Payee Name	Description	Amount
EFT Payments				
4661	12/5/25	A-1 SEWER & DRAIN	Edgewood Maintenance plugged toilet	\$175.00
4662	12/5/25	AFFEKTEIVE SOFTWARE LLC dba DIGIQUATICS	Digiquatics added employees	\$340.14
4663	12/5/25	ALL SEASON MOTORSPORTS	Golf Cart Lease Payment - Oct	\$23,588.72
4663	12/5/25	ALL SEASON MOTORSPORTS	Golf Cart Lease Payment - Sept	\$41,958.91
4664	12/5/25	ALL SEASONS CARWASH LLC	Richland - Car Wash-Self Service, Automatic	\$68.20
4665	12/5/25	AMERICAN ENGINEERING TESTING, INC	Material Testing for 2025 PIP	\$3,160.00
4666	12/5/25	MALLOREIGH BARRON	Richland County November 2025 Mileage	\$193.20
4667	12/5/25	KEVIN BOE	Kevin Boe - November Mileage	\$93.24
4668	12/5/25	BRAGER DISPOSAL	Steele MOW Garbage Removal	\$168.00
4669	12/5/25	BRITE-WAY WINDOW CLEANING	Window Cleaning at VSS Office on 32nd	\$128.00
4670	12/5/25	CARR AGRA	Monthly Garage Rent	\$150.00
4671	12/5/25	MISTY CARRIERE	Mileage for Sept	\$16.24
4672	12/5/25	COMFORTABLY PLUMB	remove and replace utility sink faucet	\$467.00
4672	12/5/25	COMFORTABLY PLUMB	Remove and replace defective Sloan sensor faucet	\$787.00
4673	12/5/25	CONFLUENCE, INC	Park System Master Plan Consulting	\$3,583.75
4673	12/5/25	CONFLUENCE, INC	Park System Master Plan Consulting	\$2,446.25
4674	12/5/25	MATT COOK	Golf CC Payables RC/PW 11.17-23.2025	\$11,020.44
4675	12/5/25	COUNTY LINE FOODS	Richland - Lidgerwood - November Purchases	\$477.18
4676	12/5/25	PATRICIA DAHLEY	VSS resource mileage	\$228.20
4677	12/5/25	STEPHANIE D'AMBROSIO	Stephanie D'Ambrosio Mileage October and November	\$336.70
4678	12/5/25	EAGLE PRINTER INC	Newsletter Mailing Set up, postage print and delivery	\$373.54
4678	12/5/25	EAGLE PRINTER INC	Newsletter Mailing Set up, postage print and delivery	\$390.86
4679	12/5/25	GRACE ENNEN	Resource Staff Mileage VSS	\$156.80
4679	12/5/25	GRACE ENNEN	Resource Staff Mileage VSS	\$157.50
4679	12/5/25	GRACE ENNEN	Resource Staff Mileage VSS	\$190.40
4680	12/5/25	FARMER BROTHERS COFFEE	VSS-Br Station-coffee	\$605.06
4681	12/5/25	FARMER BROTHERS COFFEE	VSS-Ed Clapp-coffee, creamers, tea	\$808.42
4682	12/5/25	SUSAN FAUS	Oct/Nov Mileage 2025	\$166.18
4683	12/5/25	FEVIG OIL COMPANY INC	cornerstone arena gas and oil	\$118.88
4683	12/5/25	FEVIG OIL COMPANY INC	bulk gas - PW	\$70.23
4683	12/5/25	FEVIG OIL COMPANY INC	bulk diesel - PW	\$112.24
4683	12/5/25	FEVIG OIL COMPANY INC	Propane	\$139.77
4684	12/5/25	FORUM COMMUNICATIONS COMPANY	October notice of board meeting	\$125.00
4685	12/5/25	JENNIFER FRISINGER	Transit Mileage for November	\$37.80
4686	12/5/25	CINDY GIRDNER	mileage sheet Nov 2025	\$120.40
4687	12/5/25	HEAD USA INC	72 Youth Tennis Balls For C+ Programs	\$96.40
4688	12/5/25	HEART PROGRAM	Monthly Fee for Volunteer Program	\$100.00
4689	12/5/25	JAMIE HEINEN	VSS resource mileage	\$181.30
4690	12/5/25	JEFF HEISLER	Jeff's November Mileage	\$57.47
4691	12/5/25	CRYSTAL HOWES	Play Kitchen for Child Watch-C+	\$60.00
4691	12/5/25	CRYSTAL HOWES	Travel reimbursement - Women's Leadership conf - Duluth	\$457.66
4692	12/5/25	IN-HOUSE ADVERTISING AND CONSULTING	October 2025 Advertising & Consulting Fees	\$7,060.00
4693	12/5/25	INTERSTATE POWER SYSTEMS INC	Service/inspection/replace batteries	\$1,886.31
4694	12/5/25	JAYTECH, INC	Coliseum recurring maint.	\$416.68
4695	12/5/25	TYLER KIRCHNER	Reimburse travel exp - New Orleans	\$365.20
4695	12/5/25	TYLER KIRCHNER	Reimburse travel exp - League of Cities	\$389.60
4696	12/5/25	DAVE KLUNDT	November mileage	\$293.16
4697	12/5/25	MCKOTA INC	Coffee, Tea, Sugar, Creamer - C+	\$314.00
4698	12/5/25	ALEC MILLER	Reimburse travel - St Louis	\$255.00
4699	12/5/25	NETWORK CENTER INC	Datto monthly backup fee	\$848.75
4699	12/5/25	NETWORK CENTER INC	IT Retainer Fee	\$50,000.00
4700	12/5/25	NORSEMAN ELECTRIC SERVICE	unit heater at Davies building	\$2,166.00
4700	12/5/25	NORSEMAN ELECTRIC SERVICE	investigated new cable run for CBA building	\$415.00
4700	12/5/25	NORSEMAN ELECTRIC SERVICE	bend pipes for skating aids for kids	\$1,449.00
4700	12/5/25	NORSEMAN ELECTRIC SERVICE	Wire new garage doors at Sports Arena	\$2,007.00
4701	12/5/25	OK TIRE STORE INC.	New Battery-Van 8	\$202.59
4702	12/5/25	ROCKY PAPACHEK	Rocky Mileage	\$452.13
4703	12/5/25	PEPSI COLA	Pepsi beverage cooler restock C+	\$474.32
4703	12/5/25	PEPSI COLA	Pepsi beverage cooler restock C+	\$440.88
4703	12/5/25	PEPSI COLA	Pepsi beverage cooler restock C+	\$433.68
4703	12/5/25	PEPSI COLA	Pepsi beverage cooler restock C+	\$514.66
4703	12/5/25	PEPSI COLA	Pepsi beverage cooler restock C+	\$534.41
4704	12/5/25	PRAIRIE PEST CONTROL	Pest Control November 2025 - SC	\$500.00
4705	12/5/25	PREMIUM WATERS, INC	Coffee - North Shop	\$261.74
4705	12/5/25	PREMIUM WATERS, INC	South Shop Coffee	\$192.59
4705	12/5/25	PREMIUM WATERS, INC	South Shop Coffee	\$8.99
4705	12/5/25	PREMIUM WATERS, INC	Coffee - North Shop	\$9.99
4706	12/5/25	PUSH PEDAL PULL	Fitness equipment Repair- C+	\$686.04
4707	12/5/25	ROCHESTER ARMORED CAR CO. INC.	Monthly Armored Car Service FPD, C+, EW, OG	\$285.56
4708	12/5/25	RUTLAND SENIOR CITIZENS	Monthly Rent - meal site	\$60.00
4709	12/5/25	TONY SCHMITT	November 2025-Tony Schmitt Mileage-Resubmittal	\$80.50
4710	12/5/25	SHORTPRINTER.COM INC.	Vehicle cards for Richland County transit	\$42.45
4710	12/5/25	SHORTPRINTER.COM INC.	Free passes to the sports center for walking club	\$24.95
4711	12/5/25	SHOTWELL FLORAL	Plant Lease C+	\$68.00
4711	12/5/25	SHOTWELL FLORAL	Plant lease C+	\$68.00
4712	12/5/25	ISABELLE SINKLER	October/November Mileage	\$301.42
4713	12/5/25	SIR SPEEDY	Sports Center Punch Cards	\$103.03
4714	12/5/25	PAUL STEICHEN	VSS resource mileage	\$251.30
4715	12/5/25	STEIN'S INC.	Sports Arena repair facility and equipment	\$162.00
4716	12/5/25	SUNRISE DELIVERY LLC	VSS-Trollwood-milk	\$32.50
4716	12/5/25	SUNRISE DELIVERY LLC	VSS-Br St-milk	\$55.00
4716	12/5/25	SUNRISE DELIVERY LLC	Dairy - VSS/WFHR	\$455.00
4717	12/5/25	SHELLEY TOLLEFSON	Richland November 2025 Mileage	\$490.00
4718	12/5/25	US FOODSERVICE INC	Trail MOW Strawberries	\$263.76
4718	12/5/25	US FOODSERVICE INC	Richland - Frz	\$38.92
4718	12/5/25	US FOODSERVICE INC	Trail MOW Produce, Dairy, Dry/Fridge/Frz Groc, Meat, Gloves	\$899.45
4718	12/5/25	US FOODSERVICE INC	Richland - Dry, Produce, Dairy, Meat, Poul, Sea, Frz	\$1,783.70
4719	12/5/25	VESTIS GROUP, LLC	Richland-Mat, Mop, Dlx Bath, Dish, Micro	\$191.68

Fargo Park District Board Bills
December 2025

Check Number	Payment Date	Payee Name	Description	Amount
4720	12/5/25	VESTIS GROUP, LLC	Trail MOW Laundry Service	\$203.58
4721	12/5/25	WAHPETON SENIOR CENTER	Monthly vehicle storage	\$300.00
4722	12/12/25	A1 AMERICAN	50 dozen hand towels-C+	\$699.50
4723	12/12/25	ADVANCED BUSINESS METHODS	Monthly maint, lease copier contracts	\$3,073.51
4724	12/12/25	ADVANTAGE CREDIT BUREAU	Background Check Invoice - Courts Plus	\$103.00
4724	12/12/25	ADVANTAGE CREDIT BUREAU	Background Check Invoice - Valley Senior Services Volunteers	\$595.00
4724	12/12/25	ADVANTAGE CREDIT BUREAU	Background Check Invoice - Fargo Park District	\$999.00
4725	12/12/25	VALERIE ANDERSON	Sargent-mileage for meal delivery Nov 2025	\$126.00
4726	12/12/25	BERTS TRUCK EQUIPMENT	Richland - 2022 Chrysler Door Repair	\$181.50
4727	12/12/25	BIG AXX LLC	sports arena recurring maint.	\$430.00
4728	12/12/25	BRENDA BOSCHEE	Sargent-mileage for Nov 2025	\$51.10
4729	12/12/25	VICKI BOSCHEE	Ransom&Sargent-mileage for Nov 2025	\$189.70
4730	12/12/25	BRENCO CORPORATION	Food containers, napkins, chemicals - VSS/WFHR	\$562.12
4730	12/12/25	BRENCO CORPORATION	VSS-Ed Clapp-gloves, napkins, dish soap	\$336.20
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Pizza - SC Conc	\$554.80
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Food & Bev - SC Conc	\$1,227.51
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Cheese Sticks - SC Conc	\$75.61
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Food - SC Conc	\$1,041.57
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Food - SC Conc	\$1,149.91
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Taco Meat - Conc	\$229.32
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Chips, Chicken, Icing - Conc, SV	\$438.48
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Buns - Conc	\$56.94
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Lettuce, Cookies - Conc, Events	\$1,192.85
4731	12/12/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Chips, Lettuce, Taco Meat - Conc	\$664.57
4732	12/12/25	CLEARFLY	Internet Phone Service - December	\$723.33
4733	12/12/25	COUGAR TREE CARE INC	cottonwood removals oxbow park	\$8,800.00
4734	12/12/25	CROWN TROPHY	Ribbons for Santa Village	\$2,530.99
4735	12/12/25	FEVIG OIL COMPANY INC	ND 87 Ethanol - EW	\$269.06
4735	12/12/25	FEVIG OIL COMPANY INC	ND ULS#2 Dyed Diesel - EW	\$134.93
4735	12/12/25	FEVIG OIL COMPANY INC	ND 87 Ethanol - EW	\$217.62
4735	12/12/25	FEVIG OIL COMPANY INC	Propane	\$64.04
4735	12/12/25	FEVIG OIL COMPANY INC	sports arena gas and oil	\$73.67
4736	12/12/25	PAUL GRINDELAND	monthly mileage reimbursement expense	\$228.20
4737	12/12/25	HAWKINS INC.	2-5 gallon totes of chlorine for hot tub-C+	\$79.30
4737	12/12/25	HAWKINS INC.	Bottle of 1A Free chlorine and bottle of 1B free chlorine-C+	\$20.00
4738	12/12/25	IN-HOUSE ADVERTISING AND CONSULTING	SEM, Website maintenance & security, consulting fee C+	\$1,849.00
4739	12/12/25	AMANDA LAMP	October 2025 Mileage	\$66.71
4740	12/12/25	LIBERTY BUSINESS SYSTEMS INC.	Copier maintenance contract -VSS	\$406.33
4740	12/12/25	LIBERTY BUSINESS SYSTEMS INC.	Copier maintenance contract -VSS	\$406.33
4741	12/12/25	AARON LOCKWOOD	4 trips to Ed Clapp - VSS/WFHR	\$47.60
4741	12/12/25	AARON LOCKWOOD	2 trips to Ed Clapp, 1 Trip to Sports Complex - VSS/WFHR	\$43.40
4742	12/12/25	MARSH & MCLENNAN AGENCY	Endorsement Change Inland Marine - Add Equipment	\$7.00
4743	12/12/25	MINNKOTA RECYCLING	Mixer Recycling	\$90.00
4744	12/12/25	MNL	Vegetation Management Visit 4 Bison Meadows	\$2,200.00
4745	12/12/25	NETWORK CENTER INC	Fortigate Firewall - IT	\$50.00
4745	12/12/25	NETWORK CENTER INC	Monthly Flexcare Agreement	\$4,314.00
4745	12/12/25	NETWORK CENTER INC	New network hardware for new VSS Hillsboro site	\$6,043.02
4746	12/12/25	NORSEMAN ELECTRIC SERVICE	sewage pump power issue	\$177.00
4746	12/12/25	NORSEMAN ELECTRIC SERVICE	install circuit for sprinkler control	\$4,850.00
4746	12/12/25	NORSEMAN ELECTRIC SERVICE	add outlet for clock at Coliseum, Dean F.	\$503.00
4746	12/12/25	NORSEMAN ELECTRIC SERVICE	add heater to plumbing space at Tharaldson Baseball, Jimi	\$1,872.00
4747	12/12/25	OK TIRE STORE INC.	Oil Change-VAN 1	\$83.39
4748	12/12/25	PAUL'S HOMETOWN REPAIR	Oil change for Trail Transit vehicle	\$116.20
4748	12/12/25	PAUL'S HOMETOWN REPAIR	Oil change for Trail/Steele meal van	\$68.50
4749	12/12/25	PEPSI COLA	Pepsi beverage cooler restock C+	\$646.87
4749	12/12/25	PEPSI COLA	Beverages - SC Conc	\$973.96
4749	12/12/25	PEPSI COLA	Mountain Dew, Lemonade, Water - Conc	\$265.15
4749	12/12/25	PEPSI COLA	Beverages	\$391.93
4749	12/12/25	PEPSI COLA	Pepsi beverage cooler restock C+	\$474.59
4750	12/12/25	QUALITY MEATS & SEAFOOD	Pork chops, ground beef - VSS/WFHR	\$811.95
4750	12/12/25	QUALITY MEATS & SEAFOOD	Stew meat - VSS/WFHR	\$856.50
4750	12/12/25	QUALITY MEATS & SEAFOOD	Ground beef, breaded chicken - VSS/WFHR	\$575.28
4751	12/12/25	DAWN RICHARDS	Traill County Mileage for November/Dawn Richards	\$150.50
4752	12/12/25	RYAN BROTHERS INC	disconnect gas lines from fire pits at cap.	\$990.00
4753	12/12/25	SHORTPRINTER.COM INC.	A-Frame Signs for Tree Lighting	\$81.60
4753	12/12/25	SHORTPRINTER.COM INC.	NFOA Surveys for Meals on Wheels Recipients	\$183.09
4754	12/12/25	SIMONSON LUMBER	Metro Rec-LH, RH Doors	\$1,140.68
4755	12/12/25	SUMMIT FIRE PROTECTION	annual alarm inspection	\$231.00
4755	12/12/25	SUMMIT FIRE PROTECTION	Annual Inspection-Fire Extinguishers - VSS	\$153.25
4755	12/12/25	SUMMIT FIRE PROTECTION	annual alarm inspection	\$283.00
4756	12/12/25	SUNRISE DELIVERY LLC	VSS-Ed Clapp-milk	\$77.50
4756	12/12/25	SUNRISE DELIVERY LLC	VSS-Bt St -milk	\$55.00
4756	12/12/25	SUNRISE DELIVERY LLC	Dairy - VSS/WFHR	\$473.45
4756	12/12/25	SUNRISE DELIVERY LLC	VSS-Ed Clapp-Milk	\$77.50
4756	12/12/25	SUNRISE DELIVERY LLC	VSS-Ed Clapp- milk	\$32.50
4756	12/12/25	SUNRISE DELIVERY LLC	VSS-Trollwood-milk	\$88.75
4756	12/12/25	SUNRISE DELIVERY LLC	VSS-One Oak-milk	\$133.75
4757	12/12/25	US FOODSERVICE INC	Groceries - VSS/WFHR	\$918.71
4757	12/12/25	US FOODSERVICE INC	Richland - Plate	\$70.91
4757	12/12/25	US FOODSERVICE INC	Richland - Produce, Dry, Meat, Sea, Frz	\$968.22
4757	12/12/25	US FOODSERVICE INC	Richland - Dry, Disp	\$515.05
4757	12/12/25	US FOODSERVICE INC	Richland - Produce, Dairy, Dry, Meat, Poul, Frz	\$878.32
4757	12/12/25	US FOODSERVICE INC	Groceries - VSS/WFHR	\$1,410.87
4757	12/12/25	US FOODSERVICE INC	Sargent-produce, meat,dry goods,frozen groc. & disposables	\$1,719.25
4757	12/12/25	US FOODSERVICE INC	Groceries - VSS/WFHR	\$1,067.60
4757	12/12/25	US FOODSERVICE INC	Richland - Produce, Dairy, Dry, Meat, Poul, Sea, Frz	\$2,126.90
4757	12/12/25	US FOODSERVICE INC	Ransom-produce, dry goods,meat & disposables	\$714.01
4757	12/12/25	US FOODSERVICE INC	Ransom-produce, dry goods, salmon, beef & frozen groc.	\$1,628.41
4757	12/12/25	US FOODSERVICE INC	Groceries, aluminum foil - VSS/WFHR	\$676.46

Fargo Park District Board Bills
December 2025

Check Number	Payment Date	Payee Name	Description	Amount
4757	12/12/25	US FOODSERVICE INC	Richland - Disp	\$112.35
4757	12/12/25	US FOODSERVICE INC	Ransom-butter, dry groc., poultry & disposables	\$1,968.87
4757	12/12/25	US FOODSERVICE INC	Richland - Disp	\$42.86
4757	12/12/25	US FOODSERVICE INC	Richland - Disp	\$23.02
4758	12/12/25	VESTIS GROUP, LLC	Shop Coats for Mechanics - North & South Shop	\$32.31
4759	12/12/25	VESTIS GROUP, LLC	Shop Coats for Mechanics - North & South Shop	\$32.31
4760	12/12/25	KATHLEEN WYUM	Sargent-mileage for Nov 2025	\$102.20
4761	12/19/25	702 COMMUNICATIONS	Telephone Bill- Broadway Station	\$76.95
4762	12/19/25	ADVANCED BUSINESS METHODS	Monthly maint, lease copier contracts	\$2,227.22
4763	12/19/25	ALL FINISH CONCRETE	Island Park Pool Reconstruction	\$24,665.99
4764	12/19/25	ASSOCIATED POOL BUILDERS, INC	Island Park Pool Reconstruction	\$464,223.15
4765	12/19/25	BRENCO CORPORATION	VSS-Br St-cups, napkins, cutlery kit, lids, can liners, tiss	\$236.53
4765	12/19/25	BRENCO CORPORATION	VSS-Ed Clapp-can liners	\$75.68
4765	12/19/25	BRENCO CORPORATION	Food containers, disposable gloves, can liners - VSS/WFHR	\$410.66
4765	12/19/25	BRENCO CORPORATION	VSS-Ed Clapp-6 oz containers and to go containers	\$92.99
4766	12/19/25	CASH-WA DISTRIBUTING CO. OF FARGO, LLC	Food - SC Conc	\$1,249.08
4767	12/19/25	MATT COOK	Mileage for Matt Cook - Rose Creek Golf Course	\$1,005.83
4768	12/19/25	COUGAR TREE CARE INC	pruning and removals at Oxbow park	\$2,056.25
4769	12/19/25	CULINEX	Traill Steele County Dishwasher detergent	\$183.99
4770	12/19/25	EMPIRE MEDIA LLC	Richland Transit Advertising	\$550.00
4770	12/19/25	EMPIRE MEDIA LLC	Prairie Sky News	\$775.00
4771	12/19/25	FARMER BROTHERS COFFEE	Traill Steele Coffee	\$100.88
4772	12/19/25	FEVIG OIL COMPANY INC	Gas - SS	\$553.72
4772	12/19/25	FEVIG OIL COMPANY INC	Diesel - SS	\$2,071.84
4772	12/19/25	FEVIG OIL COMPANY INC	Gas - SS	\$445.34
4772	12/19/25	FEVIG OIL COMPANY INC	Diesel fuel - SS	\$472.32
4772	12/19/25	FEVIG OIL COMPANY INC	ND ULS Dyed Diesel - EW	\$112.01
4772	12/19/25	FEVIG OIL COMPANY INC	Propane	\$40.17
4772	12/19/25	FEVIG OIL COMPANY INC	sports arena gas and oil	\$87.21
4772	12/19/25	FEVIG OIL COMPANY INC	Propane	\$63.80
4772	12/19/25	FEVIG OIL COMPANY INC	cornerstone gas and oil	\$87.67
4773	12/19/25	FIRST CHOICE APPAREL & EMBROIDERY	Stocking Cap Black/Gray with Fargo Parks Logo	\$768.00
4774	12/19/25	FORUM COMMUNICATIONS COMPANY	November notice of board meeting	\$125.00
4775	12/19/25	FORUM COMMUNICATIONS PRINTING	monthly statement printing and mailing C+	\$311.12
4775	12/19/25	FORUM COMMUNICATIONS PRINTING	monthly statement printing and mailing C+	\$306.24
4775	12/19/25	FORUM COMMUNICATIONS PRINTING	Fee increase letter printing and mailing C+	\$801.82
4776	12/19/25	GAST CONSTRUCTION CO. INC	Island Park Pool - Construction	\$57,032.69
4776	12/19/25	GAST CONSTRUCTION CO. INC	Island Park Pool - CM fee	\$31,532.91
4777	12/19/25	GENERAL PARTS LLC	Oven repair - Sc Conc	\$569.71
4778	12/19/25	HEARTLAND INDUSTRIES INC	heartland cleaning services - SC	\$1,800.00
4778	12/19/25	HEARTLAND INDUSTRIES INC	heartland cleaning services - SC	\$2,160.00
4779	12/19/25	JAYTECH, INC	cornerstone recurring maint	\$416.69
4780	12/19/25	KOTACO	Ransom & Sargent-fuel for all transit vans & meal van	\$520.57
4781	12/19/25	MBN ENGINEERING INC	Professional Services for Mickelson Lighting	\$240.00
4781	12/19/25	MBN ENGINEERING INC	Rose Creek Driving Range Net Prof Services	\$950.00
4781	12/19/25	MBN ENGINEERING INC	Professional Services for 2025 Playground Improvements	\$1,500.00
4781	12/19/25	MBN ENGINEERING INC	2026 PIP Prof Services	\$1,550.00
4781	12/19/25	MBN ENGINEERING INC	Professional Services for Pepsi Parking Study	\$1,565.00
4781	12/19/25	MBN ENGINEERING INC	Professional Services for Lindenwood Road Grant Estimate	\$2,951.00
4781	12/19/25	MBN ENGINEERING INC	2026 PIP Prof Services	\$3,900.00
4781	12/19/25	MBN ENGINEERING INC	2026 PIP Prof Services	\$8,100.00
4781	12/19/25	MBN ENGINEERING INC	Professional Services for North Softball Parking Study	\$1,673.00
4782	12/19/25	MCARTHUR TILE CO	Replaced 6 tiles in lower men's shower--C+	\$340.00
4783	12/19/25	MCKOTA INC	Coffee, Tea, Sugar, Creamer-C+	\$219.50
4784	12/19/25	MY TURN PLAYSYSTEMS	2025 Playground Project	\$225,000.00
4785	12/19/25	NELCO FIRST AID INC	Update first aid kit	\$108.52
4786	12/19/25	NORSEMAN ELECTRIC SERVICE	Metro office remodel for facilities	\$3,500.00
4786	12/19/25	NORSEMAN ELECTRIC SERVICE	Remodel lobby lights and switches	\$3,515.00
4786	12/19/25	NORSEMAN ELECTRIC SERVICE	Remodel Lobby Metro Rec	\$4,598.00
4787	12/19/25	OK TIRE STORE INC.	Oil Change Van 3	\$83.39
4787	12/19/25	OK TIRE STORE INC.	2 New tires Van 2	\$374.52
4787	12/19/25	OK TIRE STORE INC.	Blower Motor Van 1	\$229.97
4787	12/19/25	OK TIRE STORE INC.	Ransom-oil change on bus G91229	\$83.39
4787	12/19/25	OK TIRE STORE INC.	Sargent-oil change on transit van G96624	\$73.40
4787	12/19/25	OK TIRE STORE INC.	Oil Change Meal Durango	\$94.74
4787	12/19/25	OK TIRE STORE INC.	New Alternator Van 1	\$707.46
4787	12/19/25	OK TIRE STORE INC.	Oil Change Van 13	\$73.40
4788	12/19/25	PEPSI COLA	Pepsi beverage cooler restock C+	\$367.92
4788	12/19/25	PEPSI COLA	Beverages - SC Conc	\$276.57
4789	12/19/25	PETRO SERVE USA	Fuel for building generator at CBA	\$694.85
4790	12/19/25	PREMIUM WATERS, INC	Coffee - North Shop	\$9.99
4790	12/19/25	PREMIUM WATERS, INC	South Shop Coffee	\$237.04
4790	12/19/25	PREMIUM WATERS, INC	South Shop Coffee	\$8.99
4790	12/19/25	PREMIUM WATERS, INC	South Shop Coffee	\$10.00
4791	12/19/25	Rock Solid Concrete	LW maintenance garage driveway	\$2,412.00
4791	12/19/25	Rock Solid Concrete	LW campground bathroom stoop	\$3,740.00
4792	12/19/25	RYAN BROTHERS INC	replace thermostats at North Shop at Tony S. request	\$1,154.00
4792	12/19/25	RYAN BROTHERS INC	replace gas valve Edgewood Clubhouse	\$1,672.00
4793	12/19/25	SHORTPRINTER.COM INC.	Signs for art class at santa village	\$32.90
4793	12/19/25	SHORTPRINTER.COM INC.	A-frames for the Broadway Square	\$105.60
4793	12/19/25	SHORTPRINTER.COM INC.	Yard Signs for VSS New Meal Site in Gwinner	\$85.80
4794	12/19/25	SUMMIT FIRE PROTECTION	recharge fire extinguisher	\$72.10
4795	12/19/25	SUNRISE DELIVERY LLC	VSS-Ed Clapp-milk	\$77.50
4795	12/19/25	SUNRISE DELIVERY LLC	VSS-Ed Clapp-milk	\$77.50
4795	12/19/25	SUNRISE DELIVERY LLC	Dairy - VSS/WFHR	\$455.00
4795	12/19/25	SUNRISE DELIVERY LLC	VSS-New Horizons-milk	\$32.50
4795	12/19/25	SUNRISE DELIVERY LLC	VSS-Br St-milk	\$55.00
4795	12/19/25	SUNRISE DELIVERY LLC	VSS-Trollwood-milk	\$73.00
4795	12/19/25	SUNRISE DELIVERY LLC	Dairy - VSS/WFHR	\$497.10

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Check Number	Payment Date	Payee Name	Description	Amount
4795	12/19/25	SUNRISE DELIVERY LLC	VSS-Trollwood-milk	\$37.00
4795	12/19/25	SUNRISE DELIVERY LLC	Dairy - VSS/WFHR	\$680.00
4796	12/19/25	TRAILL COUNTY WATER RESOURCE DISTRICT	Rent for office space in Hillsboro - Jan 2026	\$500.00
4796	12/19/25	TRAILL COUNTY WATER RESOURCE DISTRICT	Monthly rent - garage in Hillsboro - Jan 2026	\$200.00
4797	12/19/25	TRAINING ROOM INC.	Iceplex First Aid Kit + Cabinet	\$106.60
4798	12/19/25	US FOODSERVICE INC	Trail Steele - produce, dairy, meat poultry disposable	\$1,440.46
4798	12/19/25	US FOODSERVICE INC	Trail Steele - produce, dairy, dry grocery, meat, poultry,	\$2,269.68
4798	12/19/25	US FOODSERVICE INC	Ransom-produce, dairy, mushrooms, spices, beef, pork & disp	\$4,974.56
4798	12/19/25	US FOODSERVICE INC	Ransom-seafood, meat & dry goods	\$1,321.77
4799	12/19/25	US FOODSERVICE INC	Ransom-disposables, gloves, dressing & fruit	\$388.88
4799	12/19/25	US FOODSERVICE INC	Sargent-produce, dry goods, pork, chicken & fish	\$877.16
4799	12/19/25	US FOODSERVICE INC	Sargent-silverware, bus tub, dry goods, & frozen groc.	\$1,080.11
4799	12/19/25	US FOODSERVICE INC	Trail Steele County Produce, dairy, dry grocery, seafood,	\$1,683.20
4799	12/19/25	US FOODSERVICE INC	produce, dairy, dry grocery, meat, disposable - Trail (adj)	\$2,416.96
4800	12/19/25	VESTIS GROUP, LLC	Shop Coats for Mechanics - North & South Shop	\$32.31
4801	12/19/25	VESTIS GROUP, LLC	Richland-Mat, Mop, Dlx Bath, Dish, Micro	\$191.68
4802	12/19/25	VESTIS GROUP, LLC	Traill Steele Recurring aprons, mats, mops, sipes	\$203.58
4803	12/19/25	VESTIS GROUP, LLC	Rugs at Santa Village	\$151.26
4804	12/19/25	NATE YOUNG	Conference Fee Reimbursement - C+	\$599.00

Bank Drafts

19170	12/1/25	CONSOLIDATED COMMUNICATIONS	November Phone/Internet Services - FPD	\$1,742.15
19172	12/8/25	BELL BANK	Bell Bank Contributions 12.5.25 Paycheck - ACH	\$21,130.78
19173	12/8/25	MISSION SQUARE 305935	ACH - 457	\$660.06
19174	12/8/25	MISSION SQUARE 705087	ACH - Roth Mission Square 457	\$23.08
19175	12/1/25	ZIPPYSEN, LLC	zippy meals monthly fee	\$419.00
19176	12/8/25	XCEL ENERGY	Electric/Heat Bills - Oct	\$9,139.37
19176	12/8/25	XCEL ENERGY	Electric/Heat Bills - Sept	\$17,646.38
19177	12/5/25	AFLAC	Aflac - Monthly Bill Payment (November)	\$1,047.29
19178	12/11/25	CONSOLIDATED COMMUNICATIONS	Telephone/Internet Bill-Fargo/West Fargo	\$760.46
19179	12/16/25	JOB SERVICE NORTH DAKOTA	Unemployment Insurance Q3 2025	\$948.16
19180	12/17/25	LEGALSHIELD	LegalShield Monthly Bill (January coverage)	\$71.80
19181	12/11/25	LIFE INSURANCE COMPANY OF NORTH AMERICA	ACH - LTD & LIFE INSURANCE VSS (September Bill)	\$1,035.63
19182	12/11/25	LIFE INSURANCE COMPANY OF NORTH AMERICA	ACH - LTD & LIFE INSURANCE VSS (October Bill)	\$1,101.17
19183	12/11/25	LIFE INSURANCE COMPANY OF NORTH AMERICA	ACH - LTD & LIFE INSURANCE FPD (September Bill)	\$5,070.98
19184	12/11/25	LIFE INSURANCE COMPANY OF NORTH AMERICA	ACH - LTD & LIFE INSURANCE FPD (October Bill)	\$5,031.64
19185	12/15/25	Metropolitan Life Insurance Company	ACH Dental Metlife Bill - November & December	\$21,903.07
19186	12/15/25	REGIONS BANK	Monthly Draw	\$99,593.99
19187	12/15/25	NDPERS	ACH - PENSION NOVEMBER BILL (Fargo Park District - 500040)	\$95,976.47
19188	12/11/25	XCEL ENERGY	Outdoor Lights - October	\$433.99
19189	12/11/25	XCEL ENERGY	Electric/Heat Bills - Oct	\$4,251.04
19191	12/30/25	CONSOLIDATED COMMUNICATIONS	December Phone/Internet Services - FPD	\$1,603.04
19192	12/30/25	CONSOLIDATED COMMUNICATIONS	Telephone/Internet Bill-Fargo/West Fargo	\$651.97
19193	12/29/25	CASS COUNTY ELECTRIC COOPERATIVE	Electric Bills - November	\$75,619.85
19194	12/26/25	XCEL ENERGY	Electric/Heat Bills - Nov	\$2,504.67
19195	12/22/25	BELL BANK	Bell Bank Contributions 12.19.25 Paycheck - ACH	\$20,288.32
19196	12/22/25	MISSION SQUARE 305935	ACH - 457	\$660.06
19197	12/22/25	MISSION SQUARE 705087	ACH - Roth Mission Square 457	\$23.08
19198	12/3/25	ND OFFICE OF THE STATE TAX COMMISSIONER	Sales Tax Payable - Oct	\$19,010.14

Computer Checks

257922	12/4/25	ACUSHNET COMPANY	Vokey wedge - EW PS	\$139.77
257922	12/4/25	ACUSHNET COMPANY	Driver - EW PS	\$414.77
257922	12/4/25	ACUSHNET COMPANY	Fargo North Golf Bags - EW PS	\$1,453.42
257923	12/4/25	DEAN AMBUEHL	Milage	\$238.91
257924	12/4/25	ASPLIN EXCAVATING INC.	topdressing sand - RC	\$454.54
257925	12/4/25	DAVID BIETZ	November Mileage	\$56.63
257926	12/4/25	BSN SPORTS	10 basketballs	\$440.00
257927	12/4/25	C I SPORT INC.	Staff sweatshirts	\$523.50
257928	12/4/25	CASS CLAY CREAMERY	Richland - Wahpeton - Milk	\$236.57
257928	12/4/25	CASS CLAY CREAMERY	Richland - Lidgewood - Milk	\$56.00
257928	12/4/25	CASS CLAY CREAMERY	Richland - Wahpeton - Milk	\$213.30
257928	12/4/25	CASS CLAY CREAMERY	Richland - Lidgewood - Milk	\$56.00
257929	12/4/25	THE CHAMBER	Full page ad and 2 page ad - SC	\$2,190.00
257930	12/4/25	CINTAS CORPORATION	Door Mats	\$56.81
257930	12/4/25	CINTAS CORPORATION	Door Mats	\$85.82
257930	12/4/25	CINTAS CORPORATION	Door Mats	\$56.81
257930	12/4/25	CINTAS CORPORATION	Door Mats	\$85.82
257930	12/4/25	CINTAS CORPORATION	Door Mats	\$56.81
257930	12/4/25	CINTAS CORPORATION	VSS-Cintas-Ed Clapp-towels and rags	\$55.68
257930	12/4/25	CINTAS CORPORATION	Snow Door Mats - SC	\$124.09
257930	12/4/25	CINTAS CORPORATION	Rug & Towel Cleaning - North Shop	\$88.62
257930	12/4/25	CINTAS CORPORATION	Rug Exchange C+	\$110.47
257930	12/4/25	CINTAS CORPORATION	Rug Exchange C+	\$144.58
257930	12/4/25	CINTAS CORPORATION	Rug Exchange C+	\$110.47
257930	12/4/25	CINTAS CORPORATION	Rug Exchange C+	\$144.58
257931	12/4/25	CITY OF FARGO, NORTH DAKOTA	SW - Solid Waste	\$1,452.40
257931	12/4/25	CITY OF FARGO, NORTH DAKOTA	2025 Trail Partnership Projects w/City of Fargo	\$302,119.04
257932	12/4/25	CITY OF FARGO	November Water Bills	\$3,529.54
257932	12/4/25	CITY OF FARGO	October Water Bills	\$4,774.04
257933	12/4/25	COGSWELL COMMUNITY ASSOCIATION	Monthly Rental - meal site	\$150.00
257934	12/4/25	COLE PAPERS	Custodial Supplies - C+	\$1,115.27
257935	12/4/25	COOPER'S TECHNOLOGY GROUP	Richland - Paper HPG 28, Paper CAS 20	\$339.51
257936	12/4/25	E&T PLASTICS OF MINNESOTA	Remaining Emergency Plexi for Iceplex	\$640.00
257937	12/4/25	JENNIFER ERICKSON	Transit Mileage for November	\$12.60
257938	12/4/25	FARGO CITY PENSION FUND	Payroll Deduction	\$4,440.02
257939	12/4/25	FARGO GLASS AND PAINT CO.	sports arena repair facility	\$250.00
257940	12/4/25	FARGO MOM, LLC	FPSC - FargoMom Reel	\$350.00
257941	12/4/25	FARGO PARK DISTRICT	Flex - #720011455	\$4,796.27
257942	12/4/25	FARGO POSTMASTER	Monthly bulk mail VSS - PI 1123	\$1,900.00

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257943	12/4/25	FINLEY MOTORS INC	G96101 Oil Change - Trail	\$73.19
257944	12/4/25	FORREST'S REFRIGERATION SERVICES LLC	cornerstone repair facility	\$1,010.00
257945	12/4/25	GROTBORG ELECTRIC, INC	Richland - Steam Well Wiring	\$100.00
257946	12/4/25	INNOVATIVE OFFICE SOLUTIONS, LLC	Standing Desk / Tony Schmitt	\$1,092.70
257947	12/4/25	LINDSAY LEMLEY-HOTLER	VSS resource mileage	\$238.70
257948	12/4/25	RANDI LITCHY	Mileage for November	\$89.04
257949	12/4/25	MANHATTANLIFE ASSURANCE CO OF AMERICA	October Manhattan Life Bill	\$611.91
257950	12/4/25	MEALS ON WHEELS AMERICA	2026 annual membership dues	\$1,200.00
257951	12/4/25	MENARDS - FARGO	Winterization Plug	\$11.49
257952	12/4/25	MILLER'S FRESH FOODS - MAYVILLE	Trail/Steele Bread, Dairy, Dry Groc, Meal Program Supplies	\$163.39
257952	12/4/25	MILLER'S FRESH FOODS - MAYVILLE	Trail/Steele Bread, Dairy Dry Groc, Meal Prgm Supplies	\$278.94
257953	12/4/25	MTI DISTRIBUTING, INC	Clutch Cable End Joint-Sport Turf cart	\$43.55
257954	12/4/25	NETCENTER TECHNOLOGIES	voicemail to email function not working at Ed Clapp location	\$115.00
257955	12/4/25	OLD NATIONAL - PETTY CASH	Petty cash for EW Chalet	\$500.00
257956	12/4/25	OLIVET LUTHERAN CHURCH	Monthly payment - MOW distribution site	\$25.00
257957	12/4/25	PARK & PLAY USA, LLC	Picnic Shelter Purchase and Installation	\$81,824.60
257959	12/4/25	PING INC.	Crossover 3 - EW PS	\$190.18
257959	12/4/25	PING INC.	G440 Fairway wood - EW PS	\$259.18
257959	12/4/25	PING INC.	G440 Fairway wood - EW PS	\$263.56
257959	12/4/25	PING INC.	Golf Bag - EW PS	\$228.00
257959	12/4/25	PING INC.	Bags for Fargo North - EW PS	\$1,536.00
257959	12/4/25	PING INC.	Putter - EW PS	\$154.97
257960	12/4/25	PLAY-PRO RECREATION LLC	Playground parts	\$2,210.00
257961	12/4/25	PYE-BARKER FIRE & SAFETY	VSS Ed Clapp Fire Equipment Inspection	\$514.00
257962	12/4/25	RANDALL'S EXCAVATING, INC	Replace curbstop box for on-course bathrooms - RC	\$2,700.00
257963	12/4/25	REACH MEDIA NETWORK	Final Digital Displays for Outside Playground Party Rooms SC	\$2,789.80
257964	12/4/25	SIWEK LUMBER	Trail Meal Program Office Key and Kitchen Broom	\$24.27
257965	12/4/25	SMART WASH LAUNDRY LLC	laundry Service for table cloths/linen	\$110.41
257966	12/4/25	SPAETH CLEANING	cleaning services at Ed Clapp, Bdwy Station and Dispatch off	\$2,893.00
257967	12/4/25	SUPERIOR VISION SERVICES, INC	Superior Vision December Bill	\$1,829.50
257968	12/4/25	SUPERIOR VISION SERVICES, INC	Superior Vision November Bill	\$1,761.00
257969	12/4/25	SYSCO NORTH DAKOTA	Food & Beverage - SC, Admin	\$1,078.96
257970	12/4/25	TRICORNE AUDIO, INC	sports arena repair facility	\$1,268.95
257971	12/4/25	UNITED WAY OF CASS CLAY	Payroll Deduction	\$17.00
257972	12/4/25	VALLEY SENIOR SERVICES INC	November Website Pmts actually meant for VSS INC Donations	\$241.36
257972	12/4/25	VALLEY SENIOR SERVICES INC	October Website Pmts actually meant for VSS INC Donations	\$202.82
257973	12/4/25	VIVID PRINTING LLC	Newsletter printing for Ransom/Sargent & Trail/Steele News!	\$546.10
257974	12/4/25	VOCATIONAL TRAINING CENTER	Folding, Tab, Insert, Label, PO Delivery Nov Newsletter	\$274.02
257975	12/4/25	MEGAN WEISER	VSS volunteer coordinator mileage	\$105.00
257976	12/11/25	ADVANCED ENGINEERING & ENVIRONMENTAL SERVICES, INC	Design Services for Forest River/Riverwood	\$508.00
257977	12/11/25	MOHANAD ALHOUNI	Clinic Fee - C+	\$1,500.00
257978	12/11/25	AMERICAN SOLUTIONS FOR BUSINESS	Entrance rugs for EW and EZ to eliminate Cintas expenses	\$1,353.79
257979	12/11/25	GWEN ANDERSON	Sargent-mileage for Nov 2025	\$113.40
257980	12/11/25	API GARAGE DOOR, INC	replace 2 garage doors with lifts at Sports Arena	\$14,900.00
257981	12/11/25	AT&T MOBILITY LLC	Richland VSS Mobile, Radio	\$108.55
257982	12/11/25	BRECK ECONOFOODS	Richland - November Grocery Purchases	\$187.78
257982	12/11/25	BRECK ECONOFOODS	Richland - October Grocery Purchases	\$174.95
257983	12/11/25	BSN SPORTS	Basketball Nets - SC	\$170.00
257984	12/11/25	CALLAWAY	merchandise - EW PS	\$1,555.20
257984	12/11/25	CALLAWAY	merchandise - EW PS	\$226.35
257985	12/11/25	CASS CLAY CREAMERY	Richland - Wahpeton - Milk	\$176.79
257985	12/11/25	CASS CLAY CREAMERY	Ransom-milk for Lisbon meal site	\$113.20
257985	12/11/25	CASS CLAY CREAMERY	Ransom-milk for Enderlin meal site	\$81.00
257985	12/11/25	CASS CLAY CREAMERY	Ransom-milk for Enderlin meal site	\$256.16
257985	12/11/25	CASS CLAY CREAMERY	Sargent-milk for Milnor meal site	\$37.69
257985	12/11/25	CASS CLAY CREAMERY	Sargent-milk for Milnor meal site	\$37.69
257986	12/11/25	CASS COUNTY ELECTRIC COOPERATIVE	Set meter for CJ's at University sign	\$400.00
257987	12/11/25	CASS RURAL WATER	Water Bill - Davies Ballfield	\$53.26
257987	12/11/25	CASS RURAL WATER	Water Bill - Osgood Maint	\$120.20
257987	12/11/25	CASS RURAL WATER	Water Bill - Davies Pool	\$384.61
257988	12/11/25	CINTAS CORPORATION	VSS-Ed Clapp-rags and towels	\$55.68
257988	12/11/25	CINTAS CORPORATION	Rug & Towel Cleaning - North Shop	\$88.62
257988	12/11/25	CINTAS CORPORATION	EW mats last invoice	\$43.00
257988	12/11/25	CINTAS CORPORATION	rug exchange C+	\$144.58
257988	12/11/25	CINTAS CORPORATION	Rug Exchange C+	\$110.47
257988	12/11/25	CINTAS CORPORATION	Rug exchange C+	\$144.58
257988	12/11/25	CINTAS CORPORATION	cornerstone recurring maint.	\$161.69
257988	12/11/25	CINTAS CORPORATION	Rug & Towel Cleaning - North Shop	\$44.26
257988	12/11/25	CINTAS CORPORATION	sports arena recurring maint.	\$87.58
257989	12/11/25	CITY OF FARGO, NORTH DAKOTA	SW Landfill Fees - Fargo	\$5,668.12
257989	12/11/25	CITY OF FARGO, NORTH DAKOTA	SW Landfill Fees - Fargo	\$684.33
257989	12/11/25	CITY OF FARGO, NORTH DAKOTA	SW Landfill Fees - Fargo	\$1,061.68
257989	12/11/25	CITY OF FARGO, NORTH DAKOTA	SW Landfill Fees - Fargo	\$2,435.79
257990	12/11/25	CITY OF FARGO	Storm Sewer - November Invoice	\$6,693.31
257990	12/11/25	CITY OF FARGO	November Water Bills	\$8,880.15
257991	12/11/25	CLAY COUNTY CONNECTION	Ad in magazine for MN	\$195.00
257992	12/11/25	COLE PAPERS	inventory	\$950.67
257992	12/11/25	COLE PAPERS	janitorial supplies - SC	\$312.52
257992	12/11/25	COLE PAPERS	Custodial Supplies - C+	\$896.86
257992	12/11/25	COLE PAPERS	janitorial supplies - SC	\$1,514.65
257993	12/11/25	COMMON KNOWLEDGE TECHNOLOGY INC	November 2025 hosting for FPD website	\$300.00
257994	12/11/25	CUSTOM GRAPHICS INC	Production of Arena Wall Sign	\$235.00
257994	12/11/25	CUSTOM GRAPHICS INC	Angels Dasher Production and Install	\$1,440.00
257995	12/11/25	D & M INDUSTRIES INC.	Rosecreek (Ballroom)- Window to replace broken one.	\$796.69
257996	12/11/25	DACOTAH PAPER CO.	Trail - Foam containers	\$26.38
257996	12/11/25	DACOTAH PAPER CO.	Paper goods - SC Conc	\$455.99
257996	12/11/25	DACOTAH PAPER CO.	Richland - Napkin, Plate, Contrr, Cup, Film, Towel, Bag	\$322.49
257997	12/11/25	DRN READITECH	Ransom-phone & internet for the Lisbon office	\$187.41
257997	12/11/25	DRN READITECH	FargoGolf & CourtsPlus Monthly Website Hosting - Dec 2025	\$50.00

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Check Number	Payment Date	Payee Name	Description	Amount
257998	12/11/25	ECONO FOODS	Richland - Oct Grocery Purchases	\$298.31
257998	12/11/25	ECONO FOODS	Richland - November Grocery Purchases	\$327.76
257998	12/11/25	ECONO FOODS	Richland - Transport - Fuel	\$619.26
257999	12/11/25	FARGO GLASS AND PAINT CO.	North sliding door not locking - SC	\$350.00
258000	12/11/25	FM'S SWEEPIN' CLEAN SERVICES	Commercial Cleaning 1X weekly - North Shop	\$850.00
258001	12/11/25	FORREST'S REFRIGERATION SERVICES LLC	sports arena repair facility	\$18,778.88
258002	12/11/25	GATEWAY BUILDING SYSTEMS, INC	2025 Courts Plus Siding Project	\$209,018.00
258003	12/11/25	HALSTAD TELEPHONE COMPANY	Trail Steele - Internet phone	\$137.34
258004	12/11/25	HENRY'S FOODS, INC	Candy - Conc, SC Conc	\$1,328.31
258005	12/11/25	HILLSBORO BANNER	Trail Steele County Program Assistant	\$42.00
258006	12/11/25	HILLSBORO DAIRY INC.	Trail Steele County Milk	\$1,232.09
258007	12/11/25	INNOVATIVE OFFICE SOLUTIONS, LLC	Trail Steele Office Furniture	\$4,115.56
258008	12/11/25	TIM IWEN	Fall in Fargo Pumpkins	\$6,435.50
258009	12/11/25	J & L SPORTS INC	Uniform shirts and Jacket for Richland County Transit	\$169.50
258010	12/11/25	JASON/LANGERUD	Carriages for Santa Village	\$1,200.00
258011	12/11/25	JASON/LANGERUD	Carriages for Santa Village	\$1,200.00
258012	12/11/25	JASON/LANGERUD	Carriages for Santa Village	\$1,200.00
258013	12/11/25	JIFFY JON'S INC.	Jiffy Jon Service for October	\$6,745.00
258014	12/11/25	JIM'S BUILDING SERVICES	10 year plan for Metro Rec	\$1,620.00
258015	12/11/25	LANEY'S INC.	water heater repair	\$150.00
258016	12/11/25	LIVEWIRE ENTERTAINMENT MEDIA SERVICES, LLC	AV Services - Tree Lighting	\$4,241.50
258016	12/11/25	LIVEWIRE ENTERTAINMENT MEDIA SERVICES, LLC	AV Services (Traditional) - Tree Lighting	\$5,161.63
258017	12/11/25	MANHATTANLIFE ASSURANCE CO OF AMERICA	November & December Manhattan Life Bill	\$407.94
258018	12/11/25	MANNY'S LAWN & SNOW LLC	BS Contracted Snow Removal	\$220.00
258018	12/11/25	MANNY'S LAWN & SNOW LLC	BS Contracted Snow Removal	\$480.00
258019	12/11/25	MILLER'S FRESH FOODS - HANKINSON	Richland - Hankinson - Sept Purchases 9.23-10.15	\$434.59
258019	12/11/25	MILLER'S FRESH FOODS - HANKINSON	Richland - Hankinson - Oct 21-Nov 18 Purchases	\$572.72
258020	12/11/25	MILLER'S FRESH FOODS - HILLSBORO	Trail - Groceries and Supplies	\$214.80
258021	12/11/25	MTI DISTRIBUTING, INC	BELTS	\$71.00
258022	12/11/25	MUSCLE FOODS USA	Supplements and concessions for resale and vending	\$732.92
258023	12/11/25	NIELSEN ELECTRIC, INC	Ransom-freezer for the Lisbon meal site	\$1,099.00
258024	12/11/25	OPP CONSTRUCTION	Retaining Wall with Stairs	\$14,345.00
258025	12/11/25	OTTER TAIL POWER COMPANY	Ransom-power for the bus garage G91229	\$36.61
258025	12/11/25	OTTER TAIL POWER COMPANY	Sargent-power for Forman meal site	\$83.18
258026	12/11/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$1,628.78
258026	12/11/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$977.77
258026	12/11/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$991.41
258026	12/11/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$1,451.29
258027	12/11/25	RANSOM COUNTY GAZETTE	Ransom-Ad for new Gwinner meal site	\$85.00
258028	12/11/25	REACH PARTNERS, INC	North Fargo Community engagement and reimbursables	\$12,223.87
258029	12/11/25	REINDEER RANCH	Reindeer - Broadway Square Tree Lighting	\$1,300.00
258030	12/11/25	RICHARDS OIL & PROPANE	LP for EW Heat	\$528.29
258031	12/11/25	VERIA ROHN	Ransom-mileage for Nov 2025	\$130.90
258032	12/11/25	ROUGH RIDER INDUSTRIES	Pet Leash sign	\$778.20
258033	12/11/25	WARREN RUNYAN	Sargent-fuel for transit van G93585	\$14.36
258034	12/11/25	THE SARGENT COUNTY TELLER	Sargent-ad for Rutland cook & Gwinner meal site	\$355.00
258035	12/11/25	SHULTZ & ASSOCIATES LTD	Professional Services for Courts Plus Siding Repair	\$1,200.00
258036	12/11/25	SPAETH CLEANING	Night Cleaning Crew - November '25 C+	\$7,370.00
258037	12/11/25	SYSKO NORTH DAKOTA	Sloppy Joe, Coffee, Hot Chocolate - Conc	\$790.13
258037	12/11/25	SYSKO NORTH DAKOTA	Food & Beverage - SC Conc	\$1,189.31
258037	12/11/25	SYSKO NORTH DAKOTA	Food - SC Conc	\$439.38
258038	12/11/25	CAROL TSCHAKERT	Richland - November Mileage	\$69.30
258039	12/11/25	UNITED WAY OF CASS CLAY	United Way of Cass Clay 2025 Campaign	\$1,380.54
258040	12/11/25	MEGAN WEISER	VSS volunteer coordinator mileage	\$166.60
258041	12/11/25	WEYER-FOR-HIRE OF FARGO LLC	Scraped and painted all the cement block in the track-C+	\$9,962.00
258042	12/18/25	ACME TOOLS	Wacker-Neuson WP1550AW Single Direction Plate Compactor	\$2,495.50
258043	12/18/25	ACUSHNET COMPANY	Merchandise	\$61.20
258043	12/18/25	ACUSHNET COMPANY	Merchandise - EW PS	\$526.99
258044	12/18/25	ALL OCCASION LIMOUSINES & COACH INC	Trolley - BS Tree Lighting	\$801.00
258045	12/18/25	AT&T	Trail Steele County Phone long distance	\$42.15
258046	12/18/25	BSN SPORTS	Polo's for Food and Beverage	\$1,280.00
258047	12/18/25	C I SPORT INC.	Carl Olsen - Annual Clothing Order	\$62.00
258048	12/18/25	ANTHONY CARROLL	Sargent-fuel for Sargent County transit	\$10.00
258049	12/18/25	CASS CLAY CREAMERY	Richland - Wahpeton - Milk	\$152.68
258049	12/18/25	CASS CLAY CREAMERY	Ransom-milk for Lisbon meal site	\$92.78
258049	12/18/25	CASS CLAY CREAMERY	Ransom-milk for Lisbon meal asite	\$86.25
258049	12/18/25	CASS CLAY CREAMERY	Ransom-milk for Lisbon meal site	\$60.70
258049	12/18/25	CASS CLAY CREAMERY	Ransom-milk for Enderlin meal site	\$93.80
258049	12/18/25	CASS CLAY CREAMERY	Richland - Lidgerwood - Milk	\$57.10
258049	12/18/25	CASS CLAY CREAMERY	Richland - Lidgerwood - Milk	\$57.10
258050	12/18/25	CASS RURAL WATER	Water service for North Softball Complex - 2025	\$20,602.40
258051	12/18/25	CENTRAL GROCERY	Sargent-groc. & supplies for Sargent County meal sites	\$225.04
258052	12/18/25	CINTAS CORPORATION	rug exchange C+	\$110.47
258052	12/18/25	CINTAS CORPORATION	Cleaning supplies	\$109.56
258052	12/18/25	CINTAS CORPORATION	VSS-Ed Clapp-towels and rags	\$55.68
258052	12/18/25	CINTAS CORPORATION	Rug & Towel Cleaning - North Shop	\$88.62
258052	12/18/25	CINTAS CORPORATION	Rug & Towel Cleaning - North Shop	\$44.26
258053	12/18/25	CITY OF FARGO, NORTH DAKOTA	Monthly Fuel Bill November 2025	\$3,886.84
258053	12/18/25	CITY OF FARGO, NORTH DAKOTA	SW - Solid Waste - North Shop	\$161.13
258053	12/18/25	CITY OF FARGO, NORTH DAKOTA	SW Landfill Fees - Fargo	\$505.08
258053	12/18/25	CITY OF FARGO, NORTH DAKOTA	WH - Water Mains & Hydrants	\$11,938.95
258053	12/18/25	CITY OF FARGO, NORTH DAKOTA	health license - IP Pool & Conc, C+ Conc	\$595.00
258053	12/18/25	CITY OF FARGO, NORTH DAKOTA	SW Landfill Fees - Fargo	\$1,221.64
258054	12/18/25	CITY OF FARGO	November Water Bills	\$1,867.87
258055	12/18/25	CLIFF'S ONE STOP	Sargent-fuel for transit van G93585	\$32.00
258056	12/18/25	COLE PAPERS	janitorial supplies - SC	\$7.42
258056	12/18/25	COLE PAPERS	Custodial Supplies - C+	\$959.35
258056	12/18/25	COLE PAPERS	janitorial supplies - SC	\$3.77
258056	12/18/25	COLE PAPERS	Custodial Supplies--C+	\$545.73

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Check Number	Payment Date	Payee Name	Description	Amount
258056	12/18/25	COLE PAPERS	janitorial supplies - SC	\$14.59
258057	12/18/25	CONCORDIA COLLEGE DINING SERVICES	VSS Concordia senior meals	\$82,782.62
258058	12/18/25	DACOTAH PAPER CO.	Trail Steele Foam Container, bags	\$117.57
258058	12/18/25	DACOTAH PAPER CO.	Paper Goods - SC Conc	\$7.50
258058	12/18/25	DACOTAH PAPER CO.	Trail Steele Containers	\$175.60
258059	12/18/25	DAILY NEWS	Richland - November Ad	\$40.00
258060	12/18/25	DAKOTA FENCE COMPANY	Island Park Pool Reconstruction	\$5,252.65
258061	12/18/25	DAKOTA GRINDING & FINISHING LLC	Jack Williams Improvements - Tripper Areas	\$1,800.00
258062	12/18/25	ECOLAB	Richland - Pest Control	\$115.70
258063	12/18/25	ELECTRO WATCHMAN	Camera Replacement - Coli	\$1,138.88
258064	12/18/25	FARGO USA SOFTBALL	May Umpire Fees	\$2,316.00
258064	12/18/25	FARGO USA SOFTBALL	July Umpire Fees	\$2,408.00
258064	12/18/25	FARGO USA SOFTBALL	June Umpire Fees	\$3,466.00
258065	12/18/25	DEAN FELTMAN	Oct-Nov 2025	\$23.80
258066	12/18/25	FORREST'S REFRIGERATION SERVICES LLC	sports Arena repair facility	\$3,390.00
258067	12/18/25	GORDY'S GRILL & FILL	Ransom-car wash for transit van G94037	\$20.00
258068	12/18/25	HANDY HOME AND HARDWARE	Mechanics Tools - Tools 2025	\$3,767.98
258069	12/18/25	HILLSBORO SENIOR CITIZENS	Recurring annual rent	\$1,200.00
258070	12/18/25	HOLIDAY COMPANIES	Monthly November Car Washes	\$203.50
258071	12/18/25	INNOVATIVE OFFICE SOLUTIONS, LLC	Binder Clips, Markers, White, Yellow Copy Paper - VSS	\$164.56
258072	12/18/25	JIFFY JON'S INC.	Jiffy Jon Service for November	\$3,934.00
258073	12/18/25	AARON KABANUK	reimburse for Fleet Farm Purchases on personal CC	\$121.24
258074	12/18/25	KEY CONTRACTING INC	Skate park concrete repair	\$5,000.00
258075	12/18/25	CALEB KILL	reimburse travel - St Louis	\$255.00
258076	12/18/25	SHAWN LUDWIG	Mileage for 10.30.25	\$21.35
258077	12/18/25	MANNY'S LAWN & SNOW LLC	BS Contracted Snow Removal	\$160.00
258077	12/18/25	MANNY'S LAWN & SNOW LLC	BS Contracted Snow Removal	\$220.00
258078	12/18/25	MAYVILLE SENIOR CITIZENS	Recurring annual rent - meal site	\$1,200.00
258079	12/18/25	MILNOR MARKET	Sargent-groceries for Milnor meal site	\$152.13
258080	12/18/25	MORTENSON MASONRY INC	FPSC Zam Room Brick Work	\$850.00
258081	12/18/25	MTI DISTRIBUTING, INC	Reel Parts for Golf Courses - All Golf	\$7,386.11
258081	12/18/25	MTI DISTRIBUTING, INC	Bedknives - all golf	\$345.20
258081	12/18/25	MTI DISTRIBUTING, INC	groomer bearings	\$328.05
258081	12/18/25	MTI DISTRIBUTING, INC	PARTS FOR 4700 MOWERS - SPORTS TURF	\$2,459.85
258081	12/18/25	MTI DISTRIBUTING, INC	PARTS FOR SPORTS TURF AND REGINAL PARKS MOWERS	\$1,104.00
258081	12/18/25	MTI DISTRIBUTING, INC	MOTOR FOR SPORTS TURF MOWER	\$708.05
258081	12/18/25	MTI DISTRIBUTING, INC	PARTS FOR SPORTS TURF MOWER	\$404.61
258081	12/18/25	MTI DISTRIBUTING, INC	reel parts - All golf	\$197.26
258082	12/18/25	ND DEPT OF ENVIRONMENTAL QUALITY	Boiler inspection - CBA	\$210.00
258083	12/18/25	NETCENTER TECHNOLOGIES	Phones down-Dispatch Office	\$57.50
258084	12/18/25	NORTHERN SALT INCORPORATED	4.58 tons of deicing salt	\$632.04
258085	12/18/25	OSGOOD CLUBHOUSE LLC	Monthly rent for Osgood Clubhouse - January 2026	\$3,443.69
258086	12/18/25	QUADIENT LEASING USA, INC	Lease for postage equipment - VSS	\$265.23
258086	12/18/25	QUADIENT LEASING USA, INC	lease payment - mail machine at FPSC	\$682.29
258087	12/18/25	QUALITY CONCRETE, INC	Island Park Pool Reconstruction	\$151,995.25
258088	12/18/25	QUALITY ELECTRIC, LLC	Installed LED driver for light in Studio A storage room-C+	\$158.05
258089	12/18/25	RANDALL'S EXCAVATING, INC	Madison pool gate valve replacement	\$19,500.36
258089	12/18/25	RANDALL'S EXCAVATING, INC	Ed Clapp west inlet repair.	\$4,950.00
258089	12/18/25	RANDALL'S EXCAVATING, INC	Ed Clapp east inlet repair	\$4,900.00
258089	12/18/25	RANDALL'S EXCAVATING, INC	Madison pool curb stop repair	\$5,833.75
258089	12/18/25	RANDALL'S EXCAVATING, INC	Davies pool leak repair	\$2,307.41
258089	12/18/25	RANDALL'S EXCAVATING, INC	Trollwood old bathroom service kills before demo	\$4,800.00
258089	12/18/25	RANDALL'S EXCAVATING, INC	Brundale inlet repair	\$4,000.00
258089	12/18/25	RANDALL'S EXCAVATING, INC	Ed Clapp west inlet repair.	\$5,900.00
258090	12/18/25	RED RIVER FABRICATION, INC	Island Park Pool Reconstruction	\$7,812.13
258091	12/18/25	SANFORD OCCUPATIONAL MEDICINE CLINIC	Random Drug and Alcohol - VSS transit	\$61.00
258092	12/18/25	SHARILYNNE SCHMIDT	Richland - Shari Schmidt - November 2025 Mileage	\$9.10
258093	12/18/25	SMART WASH LAUNDRY LLC	laundry Service for table cloths/linen - SC	\$156.45
258094	12/18/25	SYSCO NORTH DAKOTA	Food - SC Conc	\$815.56
258095	12/18/25	TANGO CARD, INC	League Tournament Prizes	\$2,280.00
258096	12/18/25	TOWN & COUNTRY CO-OP	Fuel for transit vehicles in Traille/Steele	\$375.95
258097	12/18/25	TURFWERKS	Jacobsen mower parts - PM	\$900.37
258098	12/18/25	VERMONT SYSTEMS	New Customer Training	\$625.00
258099	12/18/25	VINCO, INC	Island Park Pool Reconstruction	\$30,968.98
258100	12/18/25	VISION FORD LINCOLN LLC	Richland - 2019 Transit Van Repair	\$214.92
258101	12/18/25	VIVID PRINTING LLC	VSS - Cash Receipt Books for region	\$647.00
258101	12/18/25	VIVID PRINTING LLC	Newsletter printing for Ransom/Sargent & Traille/Steele News!	\$546.10
258102	12/18/25	AL WESTERMAYER	reimburse for clothing on personal card	\$121.90
258103	12/18/25	WEYER-FOR-HIRE OF FARGO LLC	Painted half of front wall of Big Blue-C+	\$665.00
258104	12/18/25	WHITEWATER WEST INDUSTRIES LTD	New Panels for Davies Recreational Pool	\$19,982.50
258105	12/18/25	MIDCONTINENT COMMUNICATIONS	174181401 - Monthly Internet, Cable, Phone	\$9,847.63
258106	12/31/25	ARCHKEY SOLUTIONS	xmass tree temporary power stand for new SE location at BS	\$2,375.00
258107	12/31/25	ASHLEY MONTGOMERY	Traille/Steele Mileage 2025	\$119.70
258108	12/31/25	BSN SPORTS	jerseys for youth basketball participants	\$2,455.00
258109	12/31/25	BUILDING AND GROUND MAINTENANCE LLC	Metro Rec: Finish walls, paint and texture.	\$2,737.14
258110	12/31/25	CASS CLAY CREAMERY	Ransom-milk for Lisbon	\$115.40
258110	12/31/25	CASS CLAY CREAMERY	Richland - Wahpeton - Milk	\$155.82
258110	12/31/25	CASS CLAY CREAMERY	Ransom-milk for Enderlin	\$57.10
258110	12/31/25	CASS CLAY CREAMERY	Ransom-milk for Lisbon	\$147.48
258110	12/31/25	CASS CLAY CREAMERY	Richland - Lidgewood - Milk	\$57.10
258110	12/31/25	CASS CLAY CREAMERY	Ransom-milk for Enderlin	\$108.20
258110	12/31/25	CASS CLAY CREAMERY	Sargent-milk for Milnor	\$38.47
258111	12/31/25	CASS RURAL WATER	Water Bill - Davies Balfield	\$58.33
258111	12/31/25	CASS RURAL WATER	Water Bill - Osgood Maint	\$87.42
258111	12/31/25	CASS RURAL WATER	Water Bill - Davies Pool	\$102.26
258112	12/31/25	CENTURY FENCE COMPANY	Rose Creek Net Replacement	\$99,520.20
258113	12/31/25	CINTAS CORPORATION	Rug & Towel Cleaning - North Shop	\$88.62
258113	12/31/25	CINTAS CORPORATION	Door Mats	\$85.82
258113	12/31/25	CINTAS CORPORATION	Door Mats	\$56.81

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258113	12/31/25	CINTAS CORPORATION	VSS-Ed Clapp- rags and towels	\$55.68
258113	12/31/25	CINTAS CORPORATION	Snow Door Mats - SC	\$124.09
258113	12/31/25	CINTAS CORPORATION	Snow Door Mats - SC	\$124.09
258113	12/31/25	CINTAS CORPORATION	Snow Door Mats - SC	\$124.09
258113	12/31/25	CINTAS CORPORATION	recurring maintenance	\$104.43
258113	12/31/25	CINTAS CORPORATION	recurring maintenance	\$161.69
258113	12/31/25	CINTAS CORPORATION	sports arena recurring maint.	\$87.58
258114	12/31/25	CITY OF FARGO, NORTH DAKOTA	Empty Roll off Garbage Dumpster - SC	\$170.89
258114	12/31/25	CITY OF FARGO, NORTH DAKOTA	Empty Roll off Garbage Dumpster - SC	\$172.42
258114	12/31/25	CITY OF FARGO, NORTH DAKOTA	Empty Roll off Garbage Dumpster - SC	\$170.89
258114	12/31/25	CITY OF FARGO, NORTH DAKOTA	Fuel Parts Labor & Sublet Nov 25 Petroleum	\$5,203.66
258114	12/31/25	CITY OF FARGO, NORTH DAKOTA	SW Landfill Fees - Fargo	\$237.36
258115	12/31/25	CITY OF FARGO	Storm Sewer - December Invoice	\$6,693.31
258115	12/31/25	CITY OF FARGO	December Water Bills	\$3,114.80
258116	12/31/25	COGSWELL COMMUNITY ASSOCIATION	Monthly Rental - meal site	\$150.00
258117	12/31/25	COLE PAPERS	janitorial supplies - SC	\$549.22
258117	12/31/25	COLE PAPERS	janitorial supplies - SC	\$77.20
258117	12/31/25	COLE PAPERS	janitorial supplies - SC	\$201.51
258117	12/31/25	COLE PAPERS	janitorial supplies - SC	\$58.66
258117	12/31/25	COLE PAPERS	janitorial supplies - SC	\$178.76
258117	12/31/25	COLE PAPERS	janitorial supplies - SC	\$1,137.68
258118	12/31/25	COLLISION EXPERTS, INC	Bumper Replacement Van 5	\$1,816.50
258119	12/31/25	CROSSROADS ELECTRIC, INC	Ransom-work on commercial freezer at Lisbon meal site	\$115.00
258120	12/31/25	THE CYNOSURE - FCHSAA	2026 Cynosure Newsletter dues	\$25.00
258121	12/31/25	DACOTAH PAPER CO.	Traill MOW Food Containers	\$146.14
258121	12/31/25	DACOTAH PAPER CO.	Traill MOW Food Containers	\$175.60
258121	12/31/25	DACOTAH PAPER CO.	Containers - SC Conc	\$677.70
258121	12/31/25	DACOTAH PAPER CO.	inventory	\$113.72
258122	12/31/25	DAKOTA PLAINS MECHANICAL, INC	Installed new heater in hallway ceiling by track--C+	\$1,066.68
258123	12/31/25	DESIGNER TOPS, INC.	drink rail top Sports Arena	\$6,281.00
258124	12/31/25	FARGO AMERICAN LEGION BASEBALL	Revenue from Verizon cell tower - Dec	\$1,384.24
258125	12/31/25	FARGO CITY PENSION FUND	Payroll Deduction	\$4,440.02
258126	12/31/25	FARGO PARK DISTRICT	Flex - #720011455	\$4,796.27
258127	12/31/25	FARGO POSTMASTER	Monthly bulk mail VSS - PI 1123	\$1,900.00
258128	12/31/25	FILTERBUY, INC	HVAC Equipment filters - SC	\$781.92
258128	12/31/25	FILTERBUY, INC	HVAC Equipment filters - SC	\$1,565.57
258129	12/31/25	FM ROTARY FOUNDATION	Volunteers - NDRPA Party	\$300.00
258130	12/31/25	FMS'S SWEEPIN CLEAN SERVICES	Commercial Cleaning 1X weekly - North Shop	\$850.00
258131	12/31/25	FORREST'S REFRIGERATION SERVICES LLC	cornerstone repair facility and equipment	\$1,042.50
258131	12/31/25	FORREST'S REFRIGERATION SERVICES LLC	Cornerstone repair facility	\$450.00
258132	12/31/25	HENRY'S FOODS, INC	Candy & Food - SC Conc	\$886.14
258133	12/31/25	HILLSBORO BANNER	Traill Job Posting	\$168.00
258134	12/31/25	JB SURFACES	Island Park lower courts surfacing patching	\$9,427.00
258135	12/31/25	JT LAWN SERVICES	Monthly Snow Contract payment - SC	\$11,000.00
258135	12/31/25	JT LAWN SERVICES	JT Lawn Extra snow removal services - SC	\$4,150.00
258136	12/31/25	KYLIE KANWISCHER	Mileage	\$579.18
258136	12/31/25	KYLIE KANWISCHER	NRPA - Travel Reimbursement	\$283.20
258137	12/31/25	KIWANIS CLUB OF FARGO	Volunteers - NDRPA Party	\$300.00
258138	12/31/25	KRISS PREMIUM PRODUCTS INC	Ice plant monthly water chemical treatment contract - SC	\$340.00
258139	12/31/25	SHELBY LARSEN	Mileage Reimbursement - Shelby Larsen	\$113.26
258140	12/31/25	MANNY'S LAWN & SNOW LLC	BS Contracted Snow Removal	\$200.00
258141	12/31/25	MIDCONTINENT COMMUNICATIONS	174181401 - Monthly Internet, Cable, Phone	\$9,851.53
258142	12/31/25	MIDWEST OVERHEAD CRANE	LW bridge inspection	\$1,992.81
258143	12/31/25	NETCENTER TECHNOLOGIES	Replacement cords for VSS resource phones	\$50.00
258144	12/31/25	NORMAN HUTCHINGS CONSTRUCTION	Ceiling at Metro Rec	\$4,065.00
258145	12/31/25	NOVA FIRE PROTECTION, INC	Fire pump Churn test - SC	\$225.00
258146	12/31/25	OLIVET LUTHERAN CHURCH	Monthly payment - MOW distribution site	\$25.00
258147	12/31/25	PAGE CAFE	SENIOR MEALS - NOV	\$1,112.70
258148	12/31/25	PAUL/BANNERMAN	Transit Mileage for December	\$12.60
258149	12/31/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$571.25
258149	12/31/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$817.59
258149	12/31/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$1,527.55
258149	12/31/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$1,091.79
258149	12/31/25	PERFORMANCE FOODSERVICE	Groceries - VSS/WFHR	\$884.94
258150	12/31/25	PERSPECTIVE SHIFT CONSULTING, LLC	professional development - executive coaching for Jayne G	\$3,000.00
258151	12/31/25	PING INC.	merchandise -EW PS	\$1,129.94
258152	12/31/25	PREMIER LAWN & POWER INC	Trimmers for 2025	\$4,031.86
258153	12/31/25	RANDALL'S EXCAVATING, INC	Repair curb stop/drainback at LW main shelter.	\$7,452.65
258153	12/31/25	RANDALL'S EXCAVATING, INC	Rose Creek Rock Removal	\$1,500.00
258154	12/31/25	REINDEER RANCH	Reindeer at Santa Village	\$3,000.00
258155	12/31/25	RJN SURVEY, LLC	Survey for Rose Creek short game area	\$2,800.00
258156	12/31/25	ROBERT GIBB & SONS INC.	Replace duct detector	\$781.33
258157	12/31/25	SOHOLT BAKERY	Traill MOW Bread Products	\$51.00
258158	12/31/25	SPAETH CLEANING	cleaning services at Ed Clapp, Bdwy Station and Dispatch off	\$3,298.00
258159	12/31/25	SYSCO NORTH DAKOTA	Food - SC Conc	\$553.55
258159	12/31/25	SYSCO NORTH DAKOTA	Food - SC	\$351.69
258159	12/31/25	SYSCO NORTH DAKOTA	Food & Pan spray - SC, Admin	\$1,217.03
258159	12/31/25	SYSCO NORTH DAKOTA	Spinach Dip - SC	\$57.75
258159	12/31/25	SYSCO NORTH DAKOTA	Food - SC	\$269.30
258160	12/31/25	TEAL'S MARKET - GWINNER	Sargent-groceries for meal sites	\$376.46
258161	12/31/25	TEAL'S MARKET - LISBON	Ransom-groceries & supplies for meal sites	\$235.68
258162	12/31/25	TROLLWOOD VILLAGE	monthly rent - meal site	\$1,000.00
258163	12/31/25	UNITED WAY OF CASS CLAY	Payroll Deduction	\$17.00
258164	12/31/25	YMCA OF CASS AND CLAY COUNTIES	SENIOR MEALS - NOV	\$918.00

Credit Card Activity

Invoice date	Vendor name	Description	Invoice amount
12/4/25	4IMPRINT, INC	Tradeshow branded merch - SC	\$1,205.63
12/5/25	4IMPRINT, INC	Tradeshow branded merch - SC	\$230.10
12/8/25	4IMPRINT, INC	Tradeshow branded merch - SC	\$333.57

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Check Number	Payment Date	Payee Name	Description	Amount
	12/9/25	4IMPRINT, INC	Tradeshow branded merch - SC	\$700.64
	12/10/25	4IMPRINT, INC	Human Resources Giveaways - Mini Lip Balms	\$489.61
	12/10/25	4IMPRINT, INC	Tradeshow branded merch - SC	\$367.00
	12/8/25	ACME TOOLS	Water Pump	\$843.80
	12/12/25	ACME TOOLS	Carpenter Supplies- M18 Skil Saws x2	\$639.94
	12/23/25	ACME TOOLS	Rent floor scraper	\$120.99
	12/1/25	AMAZON.COM	Office Pens	\$68.17
	12/1/25	AMAZON.COM	Exercise Bands for SBS Program - SC	\$65.00
	12/1/25	AMAZON.COM	Coffee Creamer - Admin General Supplies	\$14.49
	12/1/25	AMAZON.COM	Office Supplies - Admin	\$2.13
	12/1/25	AMAZON.COM	Notebooks	\$31.12
	12/2/25	AMAZON.COM	Trade Show Materials - FPSC	\$150.00
	12/3/25	AMAZON.COM	table covers fee courts plus	\$117.60
	12/3/25	AMAZON.COM	Decor	\$122.64
	12/3/25	AMAZON.COM	Farm supplies	\$240.31
	12/3/25	AMAZON.COM	Carpenter Supplies-Door Dolly	\$197.98
	12/3/25	AMAZON.COM	Ice Packs - SC	\$21.94
	12/4/25	AMAZON.COM	Trail Business Card Holder	\$19.49
	12/5/25	AMAZON.COM	office chairs	\$269.88
	12/5/25	AMAZON.COM	Santa Village Craft Supplies	\$291.95
	12/8/25	AMAZON.COM	Office Supplies - Admin	\$97.41
	12/8/25	AMAZON.COM	Markers - SC	\$6.42
	12/8/25	AMAZON.COM	carpenter supplies	\$105.98
	12/8/25	AMAZON.COM	sticker for package delivery	\$7.71
	12/8/25	AMAZON.COM	Carpenter Supplies-M18 Batteries x2, M12 Batteries x2	\$282.73
	12/8/25	AMAZON.COM	Binders - Snow Routes	\$28.49
	12/8/25	AMAZON.COM	Hand Truck	\$69.00
	12/8/25	AMAZON.COM	Step stool for marketing closet	\$39.99
	12/8/25	AMAZON.COM	Vending Machine Restock C+	\$150.19
	12/8/25	AMAZON.COM	Clamps for a-frame storage - SC	\$113.29
	12/8/25	AMAZON.COM	Trade Show Materials - FPSC	\$63.95
	12/8/25	AMAZON.COM	Trade Show Materials - FPSC	\$40.99
	12/9/25	AMAZON.COM	Glass wall calendar - SC	\$149.99
	12/9/25	AMAZON.COM	Office Supplies- Computer Monitor Stands x2	\$113.98
	12/9/25	AMAZON.COM	Ransom/Sargent-office supplies	\$26.78
	12/9/25	AMAZON.COM	Sheet protectors - Office	\$6.99
	12/10/25	AMAZON.COM	Paper Shredder	\$139.99
	12/10/25	AMAZON.COM	Art supplies	\$173.55
	12/10/25	AMAZON.COM	Mail Cabinet	\$209.99
	12/10/25	AMAZON.COM	office chair - C+	\$132.98
	12/11/25	AMAZON.COM	Trail Steele Office Supplies Richland wall Calendar	\$94.46
	12/11/25	AMAZON.COM	Snow Shovels - SC	\$252.37
	12/11/25	AMAZON.COM	1lb weights for sail	\$22.95
	12/11/25	AMAZON.COM	Snow pushers - SC	\$293.98
	12/12/25	AMAZON.COM	SAIL Equipement	\$132.99
	12/12/25	AMAZON.COM	Carpenter Supplies- Rivet Tool, Rivet Nuts	\$96.33
	12/12/25	AMAZON.COM	Ransom Sargent sneeze guard for Gwinner location	\$72.74
	12/12/25	AMAZON.COM	Office Supplies	\$23.36
	12/12/25	AMAZON.COM	Calendar	\$8.99
	12/15/25	AMAZON.COM	Christmas member party-C+	\$207.61
	12/15/25	AMAZON.COM	Printer Ink for Donna at Trollwood	\$28.89
	12/15/25	AMAZON.COM	Keys for Bathroom Dispensers, Roto Magic erasers - SC	\$31.98
	12/15/25	AMAZON.COM	John L - Clothing Order	\$59.99
	12/15/25	AMAZON.COM	Richland - Correction Tape	\$32.24
	12/15/25	AMAZON.COM	Garage Supplies - VSS	\$17.92
	12/15/25	AMAZON.COM	Ransom-Sargent-office supplies, locks for Gwinner fridges &	\$179.18
	12/15/25	AMAZON.COM	Post-it Notes, Penn Markers, Scotch Tape - VSS	\$41.36
	12/15/25	AMAZON.COM	Office Supplies - VSS	\$12.49
	12/15/25	AMAZON.COM	Supplies	\$47.99
	12/15/25	AMAZON.COM	Planner for Resource	\$5.59
	12/15/25	AMAZON.COM	Paper Towels for VSS Break Room	\$16.74
	12/15/25	AMAZON.COM	Richland- DOT Van Grab Handle	\$7.44
	12/16/25	AMAZON.COM	Office Supplies - VSS	\$1.70
	12/16/25	AMAZON.COM	gloves	\$29.99
	12/16/25	AMAZON.COM	Office Supplies - VSS	\$12.99
	12/16/25	AMAZON.COM	Cleaning supplies	\$35.04
	12/17/25	AMAZON.COM	foam rollers - C+	\$108.40
	12/17/25	AMAZON.COM	8.5x11 sign holders - FPSC	\$89.97
	12/17/25	AMAZON.COM	Office/Garage Supplies - VSS	\$137.90
	12/18/25	AMAZON.COM	Jump Starter - VSS	\$132.65
	12/19/25	AMAZON.COM	Richland - Name Badge Clips	\$5.99
	12/19/25	AMAZON.COM	Glass Whiteboard Calendar - SC	\$145.49
	12/22/25	AMAZON.COM	O- Rings - PM	\$6.99
	12/22/25	AMAZON.COM	Office Supplies - Admin	\$15.66
	12/22/25	AMAZON.COM	Gauge - PM	\$46.81
	12/22/25	AMAZON.COM	Coby N - Clothing Order	\$238.80
	12/22/25	AMAZON.COM	Electrical connectors and Gauge wheels - PM	\$221.32
	12/22/25	AMAZON.COM	Color Cardstock for Lindsay at Broadway Station	\$20.15
	12/22/25	AMAZON.COM	Carpenter Supplies-Battery Holders	\$14.69
	12/22/25	AMAZON.COM	Office Supplies - HR	\$25.63
	12/22/25	AMAZON.COM	file holders - C+	\$17.99
	12/22/25	AMAZON.COM	Office/Garage Supplies - VSS	\$40.20
	12/22/25	AMAZON.COM	D Batteries for VSS office	\$21.14
	12/22/25	AMAZON.COM	John L - Clothing Order	\$41.70
	12/22/25	AMAZON.COM	Index Card Holder for VSS	\$9.99
	12/22/25	AMAZON.COM	Studs for Can Am - PM	\$690.00
	12/23/25	AMAZON.COM	Richland - Floor Mats	\$25.07
	12/23/25	AMAZON.COM	Carpenter Supplies- Waterproof gloves	\$36.90
	12/23/25	AMAZON.COM	Labels for Volunteer Appreciation Gift - VSS	\$16.72

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Check Number	Payment Date	Payee Name	Description	Amount
	12/29/25	AMAZON.COM	Carpenter Supplies-Planer Blades	\$45.39
	12/29/25	AMAZON.COM	Air compressor - Lindenwood.	\$629.94
	12/29/25	AMAZON.COM	Laminating Material - VSS	\$17.49
	12/29/25	AMAZON.COM	Calendar, Scissors, and Card Holders for Marketing Team Use	\$60.62
	12/29/25	AMAZON.COM	Richland - Garbage Liners	\$49.14
	12/29/25	AMAZON.COM	Febreze for Restrooms - VSS	\$10.17
	12/29/25	AMAZON.COM	Clutch remover - PM	\$18.50
	12/29/25	AMAZON.COM	Traill MOW Office/General Supplies, Fush Sauce	\$124.56
	12/29/25	AMAZON.COM	Grinder belts - PM	\$275.88
	12/29/25	AMAZON.COM	Carpenter Supplies-Nail Setters x2	\$24.68
	12/29/25	AMAZON.COM	Carpenter Supplies-Bolt Extractor kit x2	\$179.98
	12/29/25	AMAZON.COM	Grinder wheels - PM	\$62.57
	12/29/25	AMAZON.COM	Microphone - Yoga in the Garden	\$21.99
	12/29/25	AMAZON.COM	Garage Supplies - VSS	\$59.35
	12/31/25	AMAZON.COM	Rode Camera Mic	\$92.65
	12/31/25	AMAZON.COM	Power Station	\$477.00
	12/22/25	ANYPROMO INC.	Branded Blankets	\$1,964.51
	12/16/25	ASCAP	Music License	\$1,100.00
	12/2/25	ATG USA INC	Bluebeam Renewal - SC	\$309.31
	12/2/25	AUTO VALUE FARGO	wiper for meal van	\$21.99
	12/9/25	AUTO VALUE FARGO	cable straps	\$35.98
	12/26/25	BANKSUPPLIES, INC	Clear Bank Deposit Bags- B.O.	\$90.31
	12/12/25	BERT'S TRUCK EQUIPMENT	SNOW BLADES AND SPRING PARTS	\$3,413.71
	12/18/25	BERT'S TRUCK EQUIPMENT	boss plow parts	\$262.30
	12/31/25	BRANDFOLK	Youth Ice Fishing Giveaways	\$2,923.20
	12/2/25	BURGGRAF'S ACE HARDWARE	tap	\$37.98
	12/5/25	BURGGRAF'S ACE HARDWARE	A lock nut and pipe clamps--C+	\$9.57
	12/8/25	BURGGRAF'S ACE HARDWARE	C J's Tavern-3" PVC plugs	\$13.98
	12/16/25	BURGGRAF'S ACE HARDWARE	Battery for daycare door--C+	\$5.99
	12/19/25	BURGGRAF'S ACE HARDWARE	Air Filters - EW Clubhouse	\$86.97
	12/19/25	BURGGRAF'S ACE HARDWARE	Supplies	\$98.90
	12/22/25	BURGGRAF'S ACE HARDWARE	Hose and nozzle - C+	\$40.98
	12/23/25	COLEMAN EQUIPMENT INC	Kubota parts ect	\$234.92
	12/1/25	CONSTANT CONTACT	Newsletter C+	\$175.00
	12/29/25	CONSTANT CONTACT	Newsletter C+	\$280.00
	12/11/25	CROWN TROPHY, INC	Trophies for C+ Holiday Tournament	\$1,235.76
	12/8/25	DAKOTA HOSE & FITTINGS LP	Hose and fittings for new pump	\$613.17
	12/10/25	DOLLAR STORE	Member party supplies, yp and CW supplies-C+	\$42.50
	12/17/25	DOMINO'S PIZZA	Holiday Party- Pizza- C+	\$119.20
	12/17/25	DOMINO'S PIZZA	Holiday Party- Pizza- C+	\$119.20
	12/18/25	DOMINO'S PIZZA	Santa Village Employee Night	\$147.40
	12/3/25	DULUTH TRADING CO	Pants for clothing order	\$132.30
	12/9/25	DULUTH TRADING CO	Pants	\$22.47
	12/9/25	DULUTH TRADING CO	Pants	\$194.19
	12/15/25	DULUTH TRADING CO	Work pants. 2025 clothing allowance	\$67.42
	12/26/25	DULUTH TRADING CO	FOUR PANTS FOR WORK CLOTHING ALLOWANCE.	\$222.60
	12/3/25	FERGUSON WATERWORKS	Shower parts	\$798.22
	12/2/25	FLEET FARM	Shovel	\$54.99
	12/5/25	FLEET FARM	Coffee for CBA	\$35.96
	12/11/25	FLEET FARM	snow brush, gloves	\$33.97
	12/12/25	FLEET FARM	Santa Village supplies	\$45.55
	12/18/25	FLEET FARM	batteries	\$16.99
	12/22/25	FLEET FARM	Marshmallows for Santa	\$5.46
	12/22/25	FLEET FARM	snow gear - SC	\$264.97
	12/22/25	FLEET FARM	Shop Vac	\$49.99
	12/23/25	FLEET FARM	Milogramite - EW	\$762.55
	12/16/25	FM FORKLIFT SALES & SERVICE, INC	ZAMBONI PROPANE COUPLINGS - SPORTS ARENA	\$26.00
	12/10/25	FORESTRY SUPPLIERS, INC	green laser pointer	\$107.15
	12/23/25	GLASS DOCTOR - FARGO	Windshield for Ford Escape	\$872.80
	12/19/25	GRAINGER	Carpenter Supplies-Air Filtration System	\$2,500.00
	12/24/25	GREAT NORTHERN BICYCLE CO.	New bikes for Lindenwood bike rentals	\$3,779.94
	12/4/25	HARBOR FREIGHT TOOLS	power strip	\$33.99
	12/18/25	HARBOR FREIGHT TOOLS	Tools	\$169.84
	12/18/25	HARBOR FREIGHT TOOLS	Replacement Tools for shop	\$79.43
	12/1/25	HOBBY LOBBY	Decor	\$648.90
	12/8/25	HOBBY LOBBY	Sewing Fabric	\$35.15
	12/24/25	HOLIDAY COMPANIES	Richland - Fuel for 2024 Bus	\$20.00
	12/24/25	HOLIDAY COMPANIES	Richland - Fuel for 2024 Bus	\$20.00
	12/4/25	HOME DEPOT	Carpenter supplies-48" level, wonder pry bar	\$60.94
	12/4/25	HOME DEPOT	Metro-carpet shield	\$50.97
	12/18/25	HOME DEPOT	Carpenter Supplies - M12 Rivet Tool	\$279.00
	12/18/25	HOME DEPOT	General Parks- Skate shack-silicone	\$167.76
	12/22/25	HOME DEPOT	outlet	\$3.58
	12/26/25	HOME DEPOT	Tool box for Sports Arena	\$498.00
	12/3/25	HORNBACKER'S ADMINISTRATION	Coffee and Filters for breakroom - C+	\$32.46
	12/10/25	HORNBACKER'S ADMINISTRATION	Jeff Heisler Retirement Cake	\$45.99
	12/16/25	HORNBACKER'S ADMINISTRATION	Gift Cards - C- Holiday party	\$95.00
	12/17/25	HORNBACKER'S ADMINISTRATION	Holiday Party Food Supplies- C+	\$13.45
	12/17/25	HORNBACKER'S ADMINISTRATION	food for Holiday Party C+	\$441.36
	12/22/25	HORNBACKER'S ADMINISTRATION	Treats for jingle step - C+	\$38.95
	12/3/25	INNOVATIVE OFFICE SOLUTIONS, LLC	markers and highlighters C+	\$4.08
	12/5/25	INNOVATIVE OFFICE SOLUTIONS, LLC	batteries and pencils C+	\$137.51
	12/8/25	INNOVATIVE OFFICE SOLUTIONS, LLC	tape, rubber bands, post its, ink cartridge C+	\$54.44
	12/10/25	KINGPINZ	Kids member party gift card- C+	\$40.00
	12/11/25	KINGPINZ	Member party gift card-C+	\$50.00
	12/5/25	LES MILLS	Program Cost - C+	\$838.00
	12/5/25	LISBON TRUE VALUE	Sargent-keys for Milnor meal site	\$9.87
	12/24/25	THE LOCKSHOP	cut keys	\$5.90
	12/17/25	LOVE ALWAYS FLORAL	Broadway Square Tree Lighting - Greenery	\$1,077.50

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Check Number	Payment Date	Payee Name	Description	Amount
	12/11/25	LOWE'S COMPANIES INC.	Supplies	\$70.88
	12/5/25	LUTHER FAMILY FORD	RECLINER ARM FOR F250 SEAT - PM	\$18.05
	12/10/25	LUTHER FAMILY FORD	oil filter	\$8.50
	12/5/25	MAC'S HARDWARE	winter gloves	\$29.99
	12/18/25	MAC'S HARDWARE	Wrenches for Zamboni conditioner adjustments	\$41.98
	12/29/25	MAC'S HARDWARE	Plugs - PM	\$16.17
	12/26/25	MARRIOTT HOTELS	PGA Show & Conference Accommodations - OS	\$645.75
	12/26/25	MARRIOTT HOTELS	PGA Show & Conference Accommodations - OS	\$645.75
	12/10/25	MENARDS - FARGO	Sports Arena, 4x8 HDPE sheet	\$86.99
	12/10/25	MENARDS - FARGO	Sports Arena-Coat Hooks	\$81.91
	12/18/25	MENARDS - FARGO	Supplies	\$69.22
	12/18/25	MENARDS - FARGO	micro screwdrivers	\$3.99
	12/22/25	MENARDS - FARGO	Metro Rec-Trim, transitions, glue, screws	\$383.47
	12/26/25	MENARDS - FARGO	Metro Rec-Ceiling tiles, nails, drill bit, trim	\$161.83
	12/26/25	MENARDS - FARGO	supplies	\$21.98
	12/26/25	MENARDS - FARGO	Carpenter Supplies- Cap Hammer stapler and staples	\$114.93
	12/29/25	MENARDS - FARGO	Sports Arena- PVC	\$133.82
	12/29/25	MENARDS - FARGO	Toolbox Coli	\$999.99
	12/3/25	META PLATFORMS (FACEBOOK AND INSTAGRAM)	Facebook Boosts for Programs, Events & VSS	\$700.00
	12/9/25	META PLATFORMS (FACEBOOK AND INSTAGRAM)	Facebook Boosts for Programs, Events & VSS	\$700.00
	12/15/25	META PLATFORMS (FACEBOOK AND INSTAGRAM)	Facebook Boosts for Programs, & Events	\$700.00
	12/22/25	META PLATFORMS (FACEBOOK AND INSTAGRAM)	Facebook Boosts for Programs, & Events	\$303.93
	12/29/25	META PLATFORMS (FACEBOOK AND INSTAGRAM)	Facebook Boosts for Programs, & Events	\$700.00
	12/1/25	MICHAELS #4818	Decor and gift supplies for art class	\$102.90
	12/1/25	MICHAELS #4818	Decor	\$70.76
	12/1/25	MICHAELS #4818	craft supplies	\$99.94
	12/2/25	MICHAELS #4818	Art supplies	\$293.94
	12/3/25	MICHAELS #4818	Art supplies	\$100.22
	12/12/25	MIDWEST PEST CONTROL, INC	seasonal pest - LW Campground	\$80.00
	12/3/25	Etsy	Santa's Beard	\$215.82
	12/3/25	The Silver Lining Creamery	Smores Kits - BS Tree Lighting	\$200.68
	12/3/25	Dollar General	Sargent-supplies for Gwinner meal site	\$13.38
	12/4/25	Vevor Pro	Carpenter Supplies-Shelving Unit	\$108.77
	12/4/25	Advanced Auto Body	DENT REPAIRS ON NEW BUS/VAN	\$300.00
	12/4/25	NRASP	NRASP - Safety & Health Professionals Conference	\$75.00
	12/5/25	Vevor Pro	Carpenter Supplies- Floor Sweeper	\$82.86
	12/5/25	Love's	Richland - Fuel for 2024 Bus	\$15.00
	12/5/25	Arco	Sargent-fuel for transit van G93585	\$29.75
	12/5/25	Rutland Oil	Sargent-fuel for transit van G93585	\$27.00
	12/8/25	The Silver Lining Creamery	Smores Kits - BS Tree Lighting	\$92.58
	12/10/25	Slick City Fargo	Slick City gift for member party-C+	\$50.00
	12/11/25	Kahoot!	Kahoot Subscription	\$25.00
	12/11/25	International Transaction Charge	Kahoot - international charge	\$0.25
	12/11/25	Suite Shots Fargo	Suite Shots gift card for member party-C+	\$50.00
	12/12/25	Jotform	Registration Software- C+	\$190.00
	12/12/25	Cenex	Richland - Fuel for 2024 Bus	\$25.26
	12/12/25	Rapid Refill	Black ink for printer-C+	\$50.25
	12/12/25	Sports Field Management Association	SFMA conference registration	\$475.00
	12/15/25	BRUNT WORKWEAR	pants	\$63.00
	12/15/25	Fibrenew	Fitness Equipment Repair- C+	\$281.00
	12/15/25	Runnings of Moorhead	Clothing order from Runnings	\$125.92
	12/15/25	U Motors	park brake hardware	\$12.21
	12/16/25	StickerMule	Sticker Mule Stickers for December Walking Club	\$39.00
	12/17/25	BRUNT WORKWEAR	pants	\$63.00
	12/17/25	NHL Street	items for floor hockey	\$210.44
	12/17/25	North American Cable Equipment	Cable TV Modulator Replacement- C+	\$1,861.86
	12/18/25	PGA of America	Gunnar Level 2 Books	\$350.00
	12/18/25	PGA of America	Gunnar Level 2 Seminar	\$750.00
	12/18/25	City Brew Hall	Meal for Meeting with Supervisors and Resource	\$163.03
	12/19/25	Arco	Sargent-fuel for Sargent van G93585	\$26.50
	12/22/25	Allegiant	Airfare for PGA Show and Education Conference	\$875.00
	12/22/25	China King	EOY Lunch - Social Committee	\$150.22
	12/22/25	Racquet Sports	Certification Dues - C+	\$330.00
	12/23/25	Beans Coffee Bar	Coffee for Pickleball Party- C+	\$40.92
	12/23/25	Fry Specialty	Lewis and Clark warming house-Toilet Partitions	\$2,810.35
	12/24/25	Your Friend Kenny Steam Cleaning	Turf Cleaning- Functional Room- C+	\$275.00
	12/24/25	Minnesota Nursery and Landscape	Norther Green Expo	\$1,044.00
	12/24/25	Fry Specialty	Anderson Softball-Toilet Partitions	\$5,733.42
	12/30/25	Sticker Mule	Pins for Ice Fishing	\$346.00
	12/3/25	NAPA OF FARGO	masking tape and allen socket	\$41.78
	12/4/25	NAPA OF FARGO	gear lube and air filters	\$244.51
	12/4/25	NAPA OF FARGO	reel cleaning supplies	\$118.37
	12/4/25	NAPA OF FARGO	air, fuel, oil filters	\$245.10
	12/5/25	NAPA OF FARGO	WD40 spray	\$55.08
	12/8/25	NAPA OF FARGO	Connector for hooking up trail groomer to CanAm	\$56.08
	12/8/25	NAPA OF FARGO	Brake hose for water truck	\$38.40
	12/8/25	NAPA OF FARGO	MODE DOOR ACTUATOR FOR WORK TRUCK - PM	\$26.57
	12/8/25	NAPA OF FARGO	brake parts for big water truck	\$403.61
	12/10/25	NAPA OF FARGO	def	\$230.00
	12/10/25	NAPA OF FARGO	Windshield Washer Fluid	\$156.96
	12/11/25	NAPA OF FARGO	BLOWER MOTOR RESISTOR FOR C6500 - PM	\$30.35
	12/11/25	NAPA OF FARGO	reel servicing supplies	\$128.66
	12/11/25	NAPA OF FARGO	fuel filter	\$1.88
	12/12/25	NAPA OF FARGO	REAR LAMPS FOR TRUCK - PM	\$36.48
	12/12/25	NAPA OF FARGO	RADIATOR CAP - PM	\$9.49
	12/15/25	NAPA OF FARGO	wiper blades	\$161.88
	12/17/25	NAPA OF FARGO	BATTERY FOR SERVICE TRUCK - PM	\$214.70
	12/17/25	NAPA OF FARGO	BATTERY TENDER FOR BATTERY JUMPER SYSTEM - PM	\$39.99
	12/17/25	NAPA OF FARGO	SPARK PLUGS AND FILTERS FOR STOCK - PM	\$133.10

Fargo Park District Board Bills
December 2025

Check Number	Payment Date	Payee Name	Description	Amount
	12/18/25	NAPA OF FARGO	filters	\$59.74
	12/18/25	NAPA OF FARGO	Garage door remote batteries	\$20.52
	12/18/25	NAPA OF FARGO	BLINKER BULBS FOR STOCK - PM	\$13.08
	12/18/25	NAPA OF FARGO	filters and wipers	\$134.90
	12/19/25	NAPA OF FARGO	AIR FILTERS FOR TRUCK AND STOCK - PM	\$54.84
	12/19/25	NAPA OF FARGO	5W20 OIL FOR TRUCK SERVICE - PM	\$29.77
	12/19/25	NAPA OF FARGO	Spark plugs for stock	\$36.80
	12/19/25	NAPA OF FARGO	5W20 OIL FOR TRUCK SERVICE - PM	\$29.77
	12/22/25	NAPA OF FARGO	Block heater pad for Ford Escape	\$52.67
	12/22/25	NAPA OF FARGO	Filters for stock	\$24.87
	12/22/25	NAPA OF FARGO	FILTERS FOR TRUCK AND STOCK - PM	\$32.20
	12/22/25	NAPA OF FARGO	OIL FOR TRUCK SERVICE - PM	\$34.06
	12/24/25	NAPA OF FARGO	OIL FOR TRUCK SERVICE - PM	\$29.77
	12/26/25	NAPA OF FARGO	OIL FILTER FOR STOCKS - PM	\$68.90
	12/26/25	NAPA OF FARGO	BLOWER MOTOR FOR FLOOD TRUCK - PM	\$36.34
	12/26/25	NAPA OF FARGO	Stock Parts order	\$74.83
	12/29/25	NAPA OF FARGO	FILTERS FOR STOCK - PM	\$41.96
	12/15/25	NDSU EXTENSION PESTICIDE PROGRAM	Recertification Training	\$125.00
	12/24/25	NIHCA	Annual Membership for Services C+	\$449.00
	12/25/25	NORTHERN ENGINE & SUPPLY INC.	hydraulic hoses	\$348.86
	12/10/25	NORTHERN ENGINE & SUPPLY INC.	Hose made for V plow	\$89.67
	12/3/25	NORTHERN TOOL & EQUIPMENT CO.	Salt Spreader - SC	\$542.14
	12/17/25	NORTHERN TOOL & EQUIPMENT CO.	Plate Compactor	\$1,832.59
	12/17/25	NORTHERN TOOL & EQUIPMENT CO.	Shovel	\$28.45
	12/3/25	NORTHWEST TIRE, INC	TIRES	\$1,584.41
	12/24/25	NORTHWEST TIRE, INC	tire disposal	\$150.00
	12/24/25	NORTHWEST TIRE, INC	tweel	\$1,629.76
	12/3/25	NRPA	2026 Membership Dues	\$1,700.00
	12/8/25	NRPA	Tony Schmitt-CPRE Renewal-2026-2029	\$95.00
	12/1/25	OCCASION SOFTWARE	Birthday Party Software- C+	\$19.00
	12/2/25	OFFICE DEPOT INC.	Signage	\$169.91
	12/3/25	OFFICE DEPOT INC.	Office Supplies	\$37.38
	12/4/25	OFFICE DEPOT INC.	general supplies Metro	\$31.97
	12/4/25	OFFICE DEPOT INC.	Ink for printer	\$133.09
	12/8/25	OFFICE DEPOT INC.	HDMI cord for Metro	\$20.99
	12/11/25	OFFICE DEPOT INC.	Office supplies	\$22.48
	12/15/25	OFFICE DEPOT INC.	office supplies	\$25.07
	12/15/25	OFFICE DEPOT INC.	Office Supplies	\$32.47
	12/26/25	OFFICE DEPOT INC.	Office supplies - SC Conc	\$36.28
	12/29/25	OFFICE DEPOT INC.	Office Supplies	\$134.10
	12/11/25	R & R PRODUCTS INC.	Lift cylinders for sports turf 4700	\$869.00
	12/11/25	R & R PRODUCTS INC.	Bearings for reels	\$445.75
	12/19/25	R & R PRODUCTS INC.	MOWER BLADES FOR 4700 - SPORTS ARENA	\$429.45
	12/22/25	RDO EQUIPMENT CO.	Door glass parts for John Deere w/blower	\$807.09
	12/26/25	RESTREAM, INC	Restream Monthly Subscription	\$49.00
	12/2/25	S & S LANDSCAPING CO. INC.	carb parts	\$24.95
	12/10/25	S & S LANDSCAPING CO. INC.	carb kit	\$24.95
	12/11/25	S & S LANDSCAPING CO. INC.	Carb Kit - PM	\$49.90
	12/2/25	SAM'S CLUB	Icing for Santa Village	\$79.12
	12/2/25	SAM'S CLUB	Applesauce for Stands	\$34.12
	12/2/25	SAM'S CLUB	cupcakes - Donna P card-12-1-2025	\$65.92
	12/2/25	SAM'S CLUB	Food For Sports Center	\$63.92
	12/2/25	SAM'S CLUB	Batteries for remotes at the stands & shop	\$17.98
	12/4/25	SAM'S CLUB	Food - SC Conc	\$39.76
	12/11/25	SAM'S CLUB	Food for Stands	\$243.68
	12/15/25	SAM'S CLUB	Food & Beverage - SC Conc	\$30.76
	12/16/25	SAM'S CLUB	Transit garage supplies	\$48.86
	12/17/25	SAM'S CLUB	Frosting For Santa Village	\$92.60
	12/18/25	SAM'S CLUB	Food & Beverage - SC Conc	\$359.78
	12/18/25	SAM'S CLUB	Tool sets for pickups	\$359.61
	12/22/25	SAM'S CLUB	Hot Choco for Rheault Farms	\$19.76
	12/24/25	SAM'S CLUB	Food - SC Conc	\$64.86
	12/12/25	SCHEELS	Work pants. 2025 clothing allowance	\$119.98
	12/17/25	SCHEELS	VSS MOW Coolers cass county	\$179.95
	12/23/25	SCHEELS	Women Connect Prize - SC	\$50.00
	12/23/25	SCHEELS	Stihl grease	\$13.98
	12/29/25	SCHEELS	replace speaker for indoor pool	\$730.00
	12/30/25	SESAC INC.	Music Licensing	\$3,030.00
	12/15/25	SHIRTS FROM FARGO	Member Appreciation Prize- Tshirt- C+	\$17.00
	12/16/25	SHIRTS FROM FARGO	Member Appreciation Prize- Tshirt- C+	\$18.00
	12/18/25	SHORTPRINTER.COM INC.	Broadway Square Tree Lighting - Signage	\$585.60
	12/24/25	SIMONSON LUMBER	Lumber for Kennedy hockey boards	\$101.98
	12/11/25	SPOTIFY	Music for at events	\$11.99
	12/5/25	SWANSTON EQUIPMENT CORP.	BLOWER CUTTING EDGE - EDGEWOOD	\$233.85
	12/9/25	SWANSTON EQUIPMENT CORP.	cutting edges	\$219.92
	12/10/25	SWANSTON EQUIPMENT CORP.	heater control valve	\$94.17
	12/11/25	SWANSTON EQUIPMENT CORP.	Hydro oil leak - PM	\$603.65
	12/16/25	SWANSTON EQUIPMENT CORP.	coupler for tool cat broom at north shop	\$47.68
	12/16/25	SWANSTON EQUIPMENT CORP.	TOOLCAT COMPRESSOR AND BELTS - PM	\$805.71
	12/16/25	SWANSTON EQUIPMENT CORP.	Hose Assembly Guide for v-plow at south shop	\$68.62
	12/17/25	SWANSTON EQUIPMENT CORP.	input harness for toolcat	\$204.31
	12/18/25	SWANSTON EQUIPMENT CORP.	hydro filter	\$79.95
	12/18/25	SWANSTON EQUIPMENT CORP.	Pallet Forks	\$1,200.00
	12/19/25	SWANSTON EQUIPMENT CORP.	windshield	\$504.96
	12/19/25	SWANSTON EQUIPMENT CORP.	TOOLCAT AC LINES - PM	\$425.07
	12/22/25	SWANSTON EQUIPMENT CORP.	HVAC climate control switch	\$64.30
	12/24/25	SWANSTON EQUIPMENT CORP.	York Rake and wheel kit	\$1,327.10
	12/30/25	SWANSTON EQUIPMENT CORP.	COUPLERS FOR BLOWER AND STOCK - PM	\$353.53
	12/17/25	T-SQUARED SCREEN PRINTING & EMBROIDERY, LLC	Embroidery for employee clothes - SC	\$1,030.28

Fargo Park District Board Bills
December 2025

Check Number	Payment Date	Payee Name	Description	Amount
	12/17/25	TITAN MACHINERY, INC	BATTERY FOR TRACTOR - PM	\$356.05
	12/1/25	TRACTOR SUPPLY	Santa's Overalls	\$42.99
	12/4/25	U.S. POSTAL SERVICE	semiannual po box fee - VSS	\$180.00
	12/10/25	U.S. POSTAL SERVICE	postage due on newsletters - VSS	\$7.60
	12/23/25	U.S. POSTAL SERVICE	postage due on newsletters - VSS	\$10.28
	12/30/25	U.S. POSTAL SERVICE	Shipping to return lost wallet	\$9.79
	12/11/25	ULINE	inventory	\$311.74
	12/24/25	THE UPS STORE	SHIPMENT RETURN TO MTI - SPORTS TURF	\$16.90
	12/4/25	USTA	Sanction Fee for USTA Youth Tennis Tournament	\$65.00
	12/8/25	VAN WALL EQUIPMENT	bed knives and screws	\$979.23
	12/8/25	VERIZON WIRELESS	Verizon Billing - Oct. 24-Nov. 23 2025	\$2,145.09
	12/5/25	WALLWORK TRUCK CENTER	AIR LEAK FOR BRAKES REPAIR - PM	\$220.00
	12/2/25	WALMART	Hand Warmers - Broadway Square Tree Lighting	\$134.64
	12/3/25	WALMART	Scissors - BS Tree Lighting	\$33.42
	12/4/25	WALMART	Bins for Parade Candy	\$100.48
	12/5/25	WALMART	Richland - Tortilla, Carrot, Mustard, Raisin, Syrup, Rice	\$75.95
	12/5/25	WALMART	Sewing Fabric	\$25.88
	12/5/25	WALMART	Richland- Batteries, Printer Ink	\$40.18
	12/10/25	WALMART	Traill Steel Binders, Pencil Cup, Dry Erase Board	\$55.01
	12/11/25	WALMART	M&Ms - SC Conc	\$39.60
	12/11/25	WALMART	Staple Removers - HLP Float	\$4.26
	12/12/25	WALMART	Santa Shuffle supplies-C+	\$9.85
	12/12/25	WALMART	Richland - Milk, OJ, Orzo, Au Jus, Power Strip, Vinegar	\$54.12
	12/15/25	WALMART	Holiday Party Items C+	\$213.12
	12/15/25	WALMART	Holiday Party/Jingle Step - C+	\$202.63
	12/15/25	WALMART	Christmas member party gifts-C+	\$92.61
	12/15/25	WALMART	SAIL Weight Replacements	\$151.08
	12/16/25	WALMART	Bread & Pasta salad - SC Conc	\$16.35
	12/17/25	WALMART	Sargent-shelving, towels & cutting boards for Gwinner	\$232.82
	12/19/25	WALMART	Food: bread - SC	\$6.92
	12/22/25	WALMART	Milk for Sport Center	\$9.92
	12/4/25	WEBSTAURANTSTORE.COM	pans and replacement coffee spouts - Conc	\$360.17
	12/10/25	WEBSTAURANTSTORE.COM	smallwares for upstairs stand - Conc	\$425.02
	12/11/25	WORKFORCE SAFETY & INSURANCE	WSI Billing Statement 11.22.25	\$250.00
	12/15/25	ZORO TOOLS	traffic barrel, Ibuprofen	\$80.23
	12/31/25	ZORO TOOLS	Christmas tree cables for Broadway Square	\$57.50



MEMORANDUM

DATE: January 13, 2026

TO: Fargo Park Board Commissioners

FROM: Broc Lietz, Finance Director

RE: Consent Agenda Item (c) – Approval of Designation of Depositories of Public Funds for Fargo Park District and Valley Senior Services

As noted in the December 17, 2025, Planning Committee Meeting, the Fargo Park District must designate depositories every even-numbered year per NDCC § 21-04-13. The District currently uses the following institutions for its funds:

- Bell Bank
- Starion Bank
- Alerus Bank
- Wells Fargo Bank
- KodaBank
- Old National Bank
- Cornerstone Bank
- Bank North
- Stock Growers Bank
- The Goose River Bank
- Lincoln State Bank
- Bravera Bank

If you have any questions regarding this memo, please contact me prior to the meeting.

Thank you.



MEMORANDUM

DATE: January 13, 2026

TO: Fargo Park District Board of Commissioners

FROM: Susan Faus, Executive Director

RE: Agenda Item No. 3 – Approve Executive Director's Employment Agreement

The Governance Committee reviewed and discussed the Executive Director's Employment Agreement at the December 31, 2025, meeting. The Governance Committee recommended the item be on the regular agenda for approval.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

SAMPLE MOTION: I approve the executive director's employment agreement with the Fargo Park District as presented.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

Our Values: Be Authentic * Be Bold * Be Collaborative

Key Achievements

- Built a high-performing executive leadership team and made difficult but necessary staffing changes.
- Led culture change, implemented new policies and procedures for decision-making across the organization.
- Created a more professional presence in the community, moving from a small park district to a successful large regional park system.
- Manage a \$56M annual budget while ensuring fiscal sustainability.
- Led the district through a comprehensive strategic plan aligned with long-term community priorities.
- Created and implementing the Park System Master Plan—the first of its kind for the district.
- Oversaw major capital projects including the Fargo Parks Sports Center and Island Park Pool Renovation.
- Strengthened board governance by implementing updated roles, responsibilities, and policies.
- Implemented golf operational reforms to ensure equity, revenue optimization, and long-term organizational benefit.
- Navigate complex media relations and strategic communications to the public.
- Enhanced Executive Director–Park Board relations through transparency, trust-building, proactive, and regular communication.



Strategic Priority	Priority	Objective	Strategies	Timeline	Department Lead	Notes	Progress
Organizational Excellence	Policy Governance	Objective 1.1.1: Aligned to the organization's current policies, the selected policies are defined to include specific information that guides the organization's work in each category and subsequent policies.	1. Implementation and monitoring of the governance policies will begin in the fall of 2024.	Monthly	Executive Leadership Team	The Governance Annual Work Plan outlines the months each policy is monitored.	Complete
Organizational Excellence	Policy Governance	Objective 1.1.1: Aligned to the organization's current policies, the selected policies are defined to include specific information that guides the organization's work in each category and subsequent policies.	2. Annual review of all policies will ensure relevance and ongoing monitoring of the relationship between the Fargo Park Board of Commissioners and executive director.	Monthly	Executive Leadership Team	The Governance Annual Work Plan outlines the months each policy is monitored.	Complete
Organizational Excellence	Policy Governance	Objective 1.1.1: Aligned to the organization's current policies, the selected policies are defined to include specific information that guides the organization's work in each category and subsequent policies.	3. Annual summative review to ensure the relevance and sustainability of the governance policies.	Monthly	Executive Leadership Team	The Governance Annual Work Plan outlines the months each policy is monitored.	Complete
Organizational Excellence	Capital Improvement Plan	Objective 1.2.1 - Conduct comprehensive reviews to assess the current condition and ongoing maintenance and capital improvement needs of Fargo Park District facilities.	1. Develop a capital improvement plan of Fargo Park District facilities.	Q1 March 2025	Executive Leadership Team	CIP includes criteria used to prioritize projects to determine most critical needs in the organization.	Complete
Organizational Excellence	Preventative Maintenance Plan	Objective 1.3.1 – Conduct maintenance assessments of facilities by qualified professionals.	1. Ensure a process for accurate budget forecasting.	Q1 March 2025	Finance Team		Complete

Organizational Excellence	Long-Range Financial Planning	Objective 1.4.1 – The Fargo Park District will research and develop a long-range financial plan.	1. Data-driven financial decisions will be based on historical performance and future trend analysis.	Ongoing	Finance Team	Template LRFP, 2026 Budget Template including staffing needs	Complete
Organizational Excellence	Long-Range Financial Plannin	Objective 1.4.1 – The Fargo Park District will research and develop a long-range financial plan.	2. Annual budgeting efficiency will be based on historical expense trends and estimated revenue growth.	Ongoing	Finance Team	2025 for 2026 complete	Complete
Organizational Excellence	Long-Range Financial Planning	Objective 1.4.2 – The Fargo Park District will develop an annual budget, approved by the Fargo Park Board of Commissioners, using data from the long-range financial plan, including historical, current, and future forecasts.	1. Preliminary budgets will be approved by August of the previous fiscal year.	Q3 August 2025	Finance Team	Annual process	Complete
Organizational Excellence	Long-Range Financial Planning	Objective 1.4.2 – The Fargo Park District will develop an annual budget, approved by the Fargo Park Board of Commissioners, using data from the long-range financial plan, including historical, current, and future forecasts.	2. Final budgets will be certified with the county by October of the previous fiscal year.	Q4 October 2025	Finance Team	Annual process	Complete
Organizational Excellence	Long-Range Financial Planning	Objective 1.4.3 – Maintain transparency in fiscal management and reporting	1. Quarterly review of year-to-date financials with commissioners at regularly scheduled committee meetings.	Quarterly	Finance Team	Finance team presents the updated budget to the Park Board quarterly.	Complete
Organizational Excellence	Long-Range Financial Planning	Objective 1.4.3 – Maintain transparency in fiscal management and reporting	2. Ongoing review with the leadership team of the departmental budget for year-to-date monitoring.	Monthly	Finance Team	Annual process	Complete

Organizational Excellence	Long-Range Financial Planning	Objective 1.4.4 – Maintain effective cash flow management through sound accounting practices, investment strategies, debt structure, and fund balance goals.	2. Conduct and receive an unqualified annual audit report.	Q2 June 2025	Finance Team	2024 audit. Annual process	Complete
Organizational Excellence	People and Culture	Objective 1.5.3 – Establish training and development programs to enhance employees' current roles by focusing on job-specific skills and competencies. These initiatives include leadership training, new skill acquisition, mentorship, and overall professional growth, ensuring a long-term investment in performance improvement.	3. Create measurable standards to provide ongoing feedback for recognition, continuous growth, improvement plans, and advancement and succession planning.	Q1 January 2026	HR Team	Holly Huso 2025 sessions 101 & 201 complete. New session 101 & 201 started through 2026	Complete
Relationships	Community Engagement	Objective 2.2.1 – Standardize community engagement procedures and processes to ensure community members have ample opportunities to engage in decision-making as it relates to parks, facilities, trails, events, and programs.	1. Develop a standardized community engagement framework and process for gathering community input on new or remodeled parks, facilities, and trails.	Q1 March 2025	Executive Leadership Team		Completed
Relationships	Community Engagement	Objective 2.2.1 – Standardize community engagement procedures and processes to ensure community members have ample opportunities to engage in decision-making as it relates to parks, facilities, trails, events, and programs.	2. Develop a standardized community engagement framework and process for gathering community input on new or revitalized events and programs.	Q1 March 2025	Executive Leadership Team		Completed
Places and Spaces	Long-Term Sustainability	Objective 3.3.3 – Continue and expand practices to preserve and enhance the ecological integrity of parks through sustainable land management.	1. Invest in staff positions dedicated to Natural Resource Management.	Q1 January 2025	Executive Leadership Team		Complete

RESTATEMENT OF
EXECUTIVE DIRECTOR
EMPLOYMENT AGREEMENT

This **EMPLOYMENT AGREEMENT** (this "Agreement") is effective as of January 1, 2026 ("Effective Date") and is between **THE PARK DISTRICT OF THE CITY OF FARGO**, a park district organized under the laws of the State of North Dakota ("Park District") and **SUSAN FAUS** ("Employee").

WHEREAS, the Park District and Employee entered into an Employment Agreement effective December 12, 2023; and

WHEREAS, the parties desire to enter into this Agreement to supersede Employment Agreement effective December 12, 2023 in its entirety.

NOW, THEREFORE, in consideration of the foregoing and of the respective covenants and agreements set forth below, the parties hereto agree as follows:

1. **Definitions:**

- 1.1. "Annual Salary" means the Employee's annual base salary described in Section 2.4.1.
- 1.2. "Cause" means:
 - 1.2.1. A material breach of this Agreement by Employee which is not cured by Employee within thirty (30) days of written notice from the Park District specifying the acts or omissions giving rise to such material breach.
 - 1.2.2. Employee's intentional nonperformance of her duties, or refusal to abide by or comply with the reasonable directives of her superiors, or the Park District's policies and procedures which is not cured by Employee within thirty (30) days of written notice from the Park District specifying the nonperformance or noncompliance in question.
 - 1.2.3. The Employee willfully engaging in misconduct, which is materially injurious to Park District, monetarily or otherwise.
 - 1.2.4. The commission of a criminal act by Employee against the Park District, including but not limited to fraud, embezzlement, or theft; and
 - 1.2.5. The conviction or plead of no contest or nolo contendere for any felony, or for a misdemeanor that is substantially related to the Employee's job with the Park District.
- 1.3. "Disability" means Employee's disability within the meaning of any long-term disability plan maintained by Park District and covering Employee then in effect, or Employee's continuous inability during a period of ninety (90) calendar days in any twelve (12) month period to perform Employee's material duties hereunder as a result of physical or mental illness, loss of legal capacity, or any other cause beyond Employee's control. In the event

of a dispute between the parties as to whether or not the Employee is disabled, whether or not the Employee is disabled will be determined by the mutual agreement of a physician selected by the Park District or its insurers (the "Park District Physician") and a physician selected by Employee ("Employee's Physician"). In the event that the Park District Physician and Employee's Physician cannot agree on whether Employee is disabled, such determination will be made by a third physician who is jointly selected by the Park District Physician and Employee's Physician.

- 1.4. "Good Reason" means the occurrence, without the consent of Employee, of any of the following: (i) the material diminution of Employee's position, authority, duties or responsibilities as contemplated in Section 2.3; (ii) any material reduction in Employee's salary; (iii) any material reduction in the aggregate benefits available to Employee; or (iv) any material breach of this Agreement by the Park District.
- 1.5. "Without Cause" means termination by the Park District of Employee's employment at the Board of Commissioner's sole discretion for any reason, other than by reason of Employee's death or Disability, and other than a termination based upon Cause.

2. **Terms of Employment and Duties:**

- 2.1. **Term.** The term of this Agreement will be for the period of time commencing on the Effective Date and continue for a term of two years (the "Initial Term"), and unless notice is provided on or before December 31, 2026 that the Park District desires to terminate the Agreement Effective December 31, 2027, on January 1, 2027 the term shall automatically renew and roll over for a new two-year term (the "Renewal Term"). This process of the Agreement automatically renewing for new two-year terms on an annual basis shall continue each year unless notice is provided on or before December 31 of a given year that the Agreement shall terminate on December 31 of the following year, or unless otherwise terminated pursuant to Section 3.
 - 2.1.1. Thus, by way of example, on January 1, 2026, this Agreement shall automatically renew for a new two-year term through December 31, 2027. On January 1, 2027, this Agreement shall automatically renew for a new two-year term through December 31, 2028. Should the Park District desire for this Agreement to expire on December 31, 2028, the Park District must provide notice to the employee of such on or before December 31, 2027.
- 2.2. **Position, Duties and Services.** Park District hereby employs Employee and Employee here accepts employment from Park District, subject to the terms and conditions of this Agreement. Employee will serve full-time as the Executive Director of the Park District and will have such authority, title and duties as they will be determined from time to time by the Board of Commissioners, and as are customarily associated with such position in accordance with industry standards. Employee shall report to the Board of Commissioners and will be responsible for the overall operations of the Park District. Employee will perform such duties diligently and faithfully and in a manner that promotes the interests of the Park District. See attached Executive Direction job description for reference.

2.3. Compensation.

- 2.3.1. Annual Salary.** Employee will receive an initial annual salary of \$212,125.00 (the "Annual Salary"), payable in periodic installments in accordance with the Park District's normal payroll practices and procedures. The Annual Salary may be prorated for the month containing the Effective Date. In the event of early termination pursuant to this Agreement, Employee's Annual Salary shall be paid according to the applicable provisions of Section 3. The Annual Salary may be adjusted from time to time by the Board of Commissioners. Absent an adjustment from the Board of Commissioners, Employee's Annual Salary shall increase in the same amount as all other Park District employees on an annual basis.
- 2.3.2. Park District Benefit Plans.** During the Term of this Agreement, Employee will receive the benefits set forth on Schedule A attached hereto (in accordance with the terms of the Park District's applicable benefits plans) and shall otherwise be entitled to participate in all incentive, savings, profit sharing and retirement plans, medical benefit plans, leave policies, practices, policies, and programs applicable generally, from time to time, to other similarly situated employees of the Park District. For purposes of specific benefit's offered, Employee shall be fall into the following classifications:
 - 2.3.2.1.** Vacation: 13-18 years of experience
 - 2.3.2.2.** Sick Time: 11+ years of experience
 - 2.3.2.3.** Volunteer Retirement: 4 years of experience
- 2.3.3. Reimbursement of Expenses.** The Park District shall pay or reimburse Employee for reasonable travel and entertainment and other expense incurred by Employee in connection with the performance of Employee's duties and in accordance with the Park District's regular reimbursement procedures and practices. The Park District shall pay for professional fees and memberships associated with the Employee's position, as approved by the Board of Commissioners. The Park District shall pay expenses for the Employee's attendance at appropriate seminars, conferences and boards, subject to approval by the Board of Commissioners.
- 2.4. Performance Review.** The Board of Commissioners shall conduct an annual formal review of Employee's performance and salary. The annual formal review shall occur annually prior to the end of the calendar year.

3. Termination:

- 3.1. Death.** Upon the death of Employee during the Initial Term or a Renewal Term, the Agreement will terminate and Employee's estate will be entitled to payment of her Annual Salary through the date of death, plus any benefits accrued up to the date of her death, payable pursuant to the terms of the benefit plans specified in this Agreement or Schedule A in which Employee is a participant.

3.2. Disability. In the event of Employee's Disability during the Initial Term or a Renewal Term, the Park District may terminate Employee's employment, in which case this Agreement will terminate and Employee will be entitled to payment of the following benefits: (i) her Annual Salary through the effective date of such termination, (ii) long-term disability benefits pursuant to the terms of any long-term disability policy provided to similarly-situated employees of the Park District in which Employee has elected to participate and (iii) payment of any benefits payable pursuant to the terms of the benefit plans specified in this Agreement or Schedule A in which Employee is a participant.

3.3. Termination for Cause or Voluntary Resignation by Employee Without Good Cause. If Employee's employment is terminated during the Initial Term or any Renewal Term for Cause or if Employee voluntarily resigns from the employment without Good Reason prior to the expiration of the Initial Term or any Renewal Term, or any other reason after providing the Park District with not less than ninety (90) days' prior written notice of such resignation, the Park District will pay Employee through the effective date of termination: (i) her Annual Salary in effect at the time notice of termination is given, and (ii) payment of any benefits specified in this Agreement or Schedule A, payable to Employee pursuant to the terms of such benefit plans in which Employee is a participant, subject to any forfeiture of such benefits as may be permissible under the law and such plans due to the nature of the cause of termination.

3.4. Employee's Termination for Good Reason. During the Initial Term or a Renewal Term, Employee shall have the right to terminate this Agreement and Employee's employment hereunder at any time for Good Reason upon written notice given to the Park District. Formal notice is required to be given to the current President of the Board of Commissioners with a copy to Human Resources of the Fargo Park District. The Board of Commissioners shall have 15 days from receipt of the written notice by Employee to contest Employee's Good Reason for terminating employment. If it is determined that Employee's employment is terminated by Employee for Good Reason, the Park District will pay Employee the lesser of (i) her unpaid, applicable Annual Salary for six (6) months from the date of termination, or (ii) her unpaid, applicable Annual Salary from the date of termination to the end of the Term. If the Park District determines that Employee's termination is not for Good Reason, then the Park District will pay Employee through the date of termination.

3.5. Park District's Termination Without Cause or Non-Renewal of Agreement Without Cause. If Employee's employment is terminated by the Park District Without Cause or if this Agreement is not renewed by the Board of Commissioners for reasons Without Cause, the Park District will pay Employee her unpaid, applicable Annual Salary for 12 months from the date of termination or non-renewal. During such period, the Park District will pay any benefits payable pursuant to the terms of the benefit plans specified in this Agreement or Schedule A in which Employee is a participant.

3.5.1. The Park District's obligation to pay Employee applicable Annual Salary for 12 months from the date of termination or non-renewal under this Section 3.5 shall terminate on December 31, 2033. If Employee's employment is terminated by the

Park District Without Cause or if this Agreement is not renewed by the Board of Commissioners for reasons Without Cause after December 31, 2033, then the Park District shall not owe any salary to Employee beyond the termination date.

4. **Open Records.**

4.1. Employee understands and acknowledges that the Park District is a public entity, as defined by North Dakota law, and is generally subject to state open records and open meetings laws. Employee hereby agrees that, in the event Employee is asked to assist the Park District in complying with such open records and open meetings laws, Employee agrees that she shall fully cooperate with the Park District, its agents and attorneys to ensure the Park District's compliance.

5. **Miscellaneous.**

5.1. Governing Law/Venue. This Agreement is governed by and will be construed in accordance with the laws of the State of North Dakota. Each party agrees that it will not bring any action relating to this Agreement or any acts or transactions contemplated herein in any court other than a federal or state court sitting in Cass County, North Dakota. Each party further agrees that it will submit to the jurisdiction of such court and will not seek to change the venue of such action.

5.2. Amendment and Waiver. The provisions of this Agreement may be amended, modified or waived only with the prior written consent of the Board of Commissioners and Employee, and no course of conduct or failure or delay in enforcing the provisions of this Agreement will be construed as a waiver of such provisions or affect the validity, binding effect or enforceability of this Agreement or any provision hereof.

5.3. Assignment. This Agreement shall be non-assignable by either party hereto without the prior written consent of both parties. Any attempted assignment hereof without consent shall be in all events null and void.

5.4. Severability. Any provision in this Agreement which is prohibited or unenforceable in any jurisdiction by reason of applicable law will, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating or affecting the remaining provision hereof, and any such prohibition or unenforceability in any jurisdiction will not invalidate or render unenforceable such provision in any other jurisdiction.

5.5. Entire Agreement. This Agreement embodies the complete agreement and understanding among the parties hereto with respect to Employee's employment with the Park District and supersedes and preempts any prior understandings, agreements or representations by or among the parties, written or oral, which may have related to such employment in any way.

5.6. Withholding of Taxes and Other Employee Deductions. The Park District may withhold from any benefits and payments made pursuant to this Agreement all federal, state, city and other taxes as may be required pursuant to any law or governmental regulation or

ruling and all other normal employee deductions made with respect to the Park District's employees generally.

- 5.7. Counterparts. This Agreement may be executed in one or more counterparts (including means of facsimile), each of which shall be deemed an original but all of which together will constitute one and the same instrument.
- 5.8. Notices. All notices shall be given by personal delivery, by certified or registered first class mail, postage prepaid with return receipt requested, or by express delivery services such as Federal Express or Express Mail. Each such notice shall be effective if (a) delivered personally by hand, when delivered at the address specified in this Article V (8), or (b) given by certified or registered first class mail, on the date appearing on the return receipt therefor or (c) given by express delivery services when delivered at the address specified in this Article V (8).

Park District of the City of Fargo

By: Vicki Dawson
Its: President of the Board of
Commissioners

Susan Faus, Employee

Benefits

FARGO PARK DISTRICT

November 26, 2025

RE: Monitoring Report on C/ED-6 Documentation of Annual Evaluation of Executive Director

BOARD FOCUS: Action Required

Responding Board members: Zoë Absey, Vicki Dawson, Joe Deutsch, Aaron Hill, Jerry Rostad

C/ED-6 Documentation of Annual Evaluation of Executive Director

The purpose of the executive director's annual evaluation is to summarize the Board's actions as it monitors OEs and Strategic Plan Results during the year and concludes on that basis. Annually, the Board will conduct a formal summative evaluation of the Executive Director. The summative evaluation will be based on data collected and decisions made by the Board during the year related to monitoring OEs and Strategic Plan Results.

Results monitoring will be determined using the following rubric:

- Compliant
- Partial Compliant
- Non-Compliant

Operational Expectations	Date Monitored	Board Members' Response	Board Members' Assessment
OE – 1 Emergency Succession	January 2025		Compliant-Jerry Compliant-Aaron Compliant-Joe Compliant-Zoe Compliant-Vicki
OE – 2 Treatment of Community Members	November 2025		Compliant-Jerry Compliant-Aaron Compliant-Joe Compliant-Zoe Compliant-Vicki

OE – 3 Personnel Administration	November 2025		<input type="checkbox"/> Compliant-Jerry <input type="checkbox"/> Compliant-Aaron <input type="checkbox"/> Compliant-Joe <input type="checkbox"/> Compliant-Zoe <input type="checkbox"/> Compliant-Vicki
OE – 4 Financial Planning and Administration	December 2025		<input type="checkbox"/> Compliant-Jerry <input type="checkbox"/> Compliant-Aaron <input type="checkbox"/> Compliant-Joe <input type="checkbox"/> Compliant-Zoe <input type="checkbox"/> Compliant-Vicki
OE – 5 Asset Protection	January 2025		<input type="checkbox"/> Compliant-Jerry <input type="checkbox"/> Compliant-Aaron <input type="checkbox"/> Compliant-Joe <input type="checkbox"/> Compliant-Zoe <input type="checkbox"/> Compliant-Vicki
OE – 6 Communication with the Commissioners	December 2025		<input type="checkbox"/> Compliant-Jerry <input type="checkbox"/> Compliant-Aaron <input type="checkbox"/> Compliant-Joe <input type="checkbox"/> Compliant-Zoe <input type="checkbox"/> Compliant-Vicki

OE – 7 Focus on Strategic Priorities	June 2025		<input type="checkbox"/> Compliant-Jerry <input type="checkbox"/> Compliant-Aaron <input type="checkbox"/> Compliant-Joe <input type="checkbox"/> Compliant-Zoe <input type="checkbox"/> Compliant-Vicki
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Governance Committee Meeting
Wednesday, December 31, 2025
Fargo Parks Sports Center
Island Park Conference Room

1. Governance Committee discussed the Executive Directors Employment Agreement.
2. Governance procedures & feedback process
 - Discussion on making governance monitoring/feedback easier for commissioners.
 - Tools considered:
 - SurveyMonkey (Kelsey to explore and demo).
 - Google Docs (raised as an easy “live, organic” option, but constrained by internal IT restrictions and preference for Microsoft tools).
 - SharePoint + Microsoft Forms / Excel as preferred Microsoft-based solutions, but:
 - SharePoint access is currently clunky and problematic for some commissioners, especially those using iPads.
 - Plan to test SharePoint access with commissioners and escalate to IT if there are issues.
3. Governance committee workload & meeting frequency
 - Concern that monthly governance meetings may be too frequent given repetitive policy reviews and variable content.
 - Agreement that efficiency and reducing redundant monthly tasks are priorities, while still allowing for other items like ordinances and key policies.
4. Work plan and board workshops
 - Discussion of timing for board workshops (April, October vs. possibly earlier for new board members and alignment with budgeting).
5. Appreciation
 - Susan expressed appreciation for commissioners’ time, feedback, and community engagement, recognizing the workload placed on them.

Meeting adjourned at 9:17am
Minutes submitted by Carmen Johnson, Executive Assistant

Planning Committee Meeting Minutes
Wednesday, December 17, 2025; 8:15 am
Fargo Parks Sports Center
Alex Stern Boardroom

Present: Vicki Dawson, Joe Deutsch, Aaron Hill, Zoe Absey, Dave Bietz, Jayne Gust, Broc Lietz, Paul Grindeland, Carmen Johnson, Cassie Doll, Kenna Krchnavy

1. Broadway Station / Senior Services Discussion

- The lease at Broadway Station has increased significantly (from about \$68K to \$80K per year, plus growing maintenance on an aging building).
- Valley Senior Services is now shouldering the full lease (park district's previous contribution ended), raising questions of fiscal responsibility vs. community value.

Community concerns

- Strong desire to keep Broadway Station open until a viable long-term solution exists.
- Concern that Trollwood Village and Yonker Farm are not equivalent replacements:
 - Seen as a downgrade in space and amenities.
 - Worries about capacity limits (e.g., accommodating 60+ people and multiple simultaneous activities).
 - Many seniors say they would not go to Trollwood/Yonker if Broadway closes.
- Emphasis on:
 - Location and transportation (driving distance, freeway avoidance, routes like 25th St vs University).
 - Existing community and social groups (cards, bingo, exercise, classes).

Park District & Valley Senior Services perspective

- No final decision has been made; rumors of a decision to close Broadway are incorrect.
- They must consider:
 - Whether Broadway is the best use of taxpayer dollars, given a potential 5-year / \$500K+ lease.
 - Other needs such as nutrition funding, transit, and marketing.
- They've:
 - Explored alternative sites (churches like First Lutheran, Holy Spirit, other organizations), though scheduling conflicts and control issues exist.
 - Verified Trollwood's capacity (137 people, space reconfiguration, added hours) as a possible fallback if needed.
- They stress they value Trollwood as a long-standing community meal site and don't want it disparaged; they see value in both Trollwood and Broadway.

Long-term vision

- Working on an overall Park District master plan and North Fargo community/senior center concept:
 - Likely a multi-generational community center, not just a senior center (shared use, "bang for the buck").
 - Possible opportunities tied to school properties (e.g., Roosevelt) or other sites.
 - Acknowledgment that planning, funding, community engagement, and construction will take years.

- Seniors express desire to be part of the solution and support a new facility, but insist on a workable transition plan so seniors aren't left without a suitable place in the interim.
- Donations have been discussed (e.g., \$50K/year concepts), with interest in possibly directing such funds toward a future permanent center.

Key unresolved items

- Whether to:
 - Stay at Broadway short- to medium-term.
 - Move to Trollwood or another temporary site.
 - Or some combination, while planning and fundraising for a new center.
- Need to balance localized community needs with citywide equity (who currently lacks convenient access to a senior center).

2. Scholarship Program Update (Recreation & Facilities)

2025 changes

- Expanded scholarships to include adults, not just youth.
- Major use in pool passes and recreation programs; strong success in improving access.

Outreach & eligibility

- Collaboration with groups like Legacy Children's Foundation and YWCA.
- Presence at Fargo Public School back-to-school nights.
- Eligibility criteria now aligned exactly with Fargo Public Schools' free/reduced lunch standards.
- Marketing via flyers, website, activity guide, and targeted outreach.

Impact

- 112% increase in scholarships over the prior year.
- About \$83,900 in scholarship value in 2025 (submitted to the Foundation for reimbursement).

2026 enhancements

- Scholarships to apply to all individual registration programs (youth and adult).
- Expansion to:
 - Sports Center: six-punch passes (twice a year if eligible).
 - Courts Plus: STAR tennis, Active Agers classes, playground punch cards.
- Work underway to streamline the application process (currently can be 30–150 minutes per person).
- New RecTrac software (planned Feb–Mar launch) will:
 - Digitize applications where possible.
 - Enable detailed tracking of how scholarships are used (e.g., specific programs, passes).
 - Support digital punch cards, with physical options for those without smartphones.

Future considerations

- Possible donor messaging (e.g., "\$X funds one punch card / one session") for Giving Hearts Day and other fundraising.
- Discussion of whether to extend scholarships to memberships (e.g., Courts Plus, golf), likely starting with programs only and exploring partial discounts later.
- Idea to involve business sponsors (e.g., Bell Bank for youth golf) and collect impact stories from scholarship users.

3. Depository of Public Funds

- Routine, state-required action: every even-numbered year the Park District must designate official bank depositories.
- List includes primary operating banks and several investment banks (CDs, money markets), plus local banks in outlying counties for Valley Senior Services.
- Investments (CDs/money markets) are shopped at maturity for best rates.
- Operating bank changes are rare due to service quality and transition workload.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

4. Beverage Contract: Pepsi → Coke

- Park District is transitioning concessions from Pepsi to Coca-Cola.
- New Coke coolers have been delivered; product deliveries are beginning (e.g., North shop).
- Pepsi is retrieving equipment; staff had to inventory all coolers across facilities.
- Some locations (e.g., CJs, Edgewood Tavern) will transition in early January.
- Park-operated sales sites will shift to Coke; privately operated beverage carts at golf courses will coordinate directly with Coke.

Meeting adjourned at 9:46 am.

Minutes submitted by Carmen Johnson, Executive Assistant