

Review of Fargo Area Sports Artificial Turf Project Proposal at Tharaldson Little League Complex:

Alex Sumner presented. It was discussed that Dave Bietz and Tony Schmitt met with Alex Sumner of Fargo Area Sports. There was discussion regarding artificial turf on the infield on the four ball diamonds at the Tharaldson Little League Complex. The Park District explained to Alex that they are in the process of implementing a Capital Improvement Plan and Park System Master Plan and a turf project for 2025 would not be part of that. Alex stated that they have a sponsor that will be making a contribution to the project and CVB will be giving a grant to help with the project. There will be Giving Hearts Day and other supporters. Alex had proposed replacing 2 west side fields this fall and the Parks the other 2 fields next year. Dave stated there would be no way to guarantee we could commit funds the following year until we had more clarity on the CIP listing as well as the results from the park system masterplan. It was stated that the other 2 fields might not be able to be completed with the 2026 budget. Dave stated if we participated in any dollar amount above \$50,000, the park district would have to administer the project. If Alex did do what he proposes, Dave said the park district would still have to approve the specifications and design. Alex asked what is the next process for the Parks to approve that for the 2026 budget? Dave stated that there is a capital improvement request for this that has already been submitted, that will get scored along with all other projects from across the district to determine if there are dollars available to commit to this project in the future.

Update on Emerald Ash Borer EAB Mitigation Plan:

Sam DeMarais and Tony Schmitt, presented. Sam stated we have approximately 25,000 trees on our property of which 14% are ash trees. The Park District has been actively removing the trees in poor condition to help prevent the EAB infestation. Sam discussed the work that will be done for the years 2025-2029 to keep the tree population just under 10% after the year 2029. Tony stated there is a fund for part of this project in the amount of \$769,000 which will be used.

Review of Selkirk Developers Agreement:

Dave Bietz and Tyler Kirchner presented. Tyler discussed the changes in the agreement, 1. Move nature trails, boulevard trees and native seeding to Parks Projects. 2. Future special assessments for the park property will follow the standard procedure of two equivalent lots. Tyler said there was a note that Park District will be responsible for planting boulevard trees, that wasn't picked up in the initial comments. Dave stated that we are making this agreement with the developers, the city knows what the agreement states.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of Rose Creek Driving Range Net Replacement:

Tyler Kirchner, presented. Bids for the Rose Creek Driving Range Net Replacement were received and opened on April 3, 2025, at 2:00 P.M. Attached to this memo is the letter of recommendation and bid tabulation from MBN Engineering.

Three bids were received for the Driving Range Project: (1) Century Fence Company with a bid amount of \$110,578.00; (2) Upper Midwest Athletic Construction with a bid amount of \$236,077.47; and (3) Dakota Fence/3D Specialties/Dakota Playground/WRS with a bid amount of \$271,188.00.

Upon review of the bids, staff recommends awarding the bid to Century Fence Company in the amount of \$110,578.00. The bids met all specifications, is the lowest bid and within our budget of \$110,000.

The committee recommends moving this to the full board and placing it on the Consent Agenda for approval.

Broadway Station Meal Site Lease:

Paul Grindeland, presented. Paul discussed the usage numbers and information about who uses the site. The site was on a 10-year lease which will end this year August 31st, 2025. The rent for this site was split between VSS and FPD. On January 1st, VSS assumed 100% responsibility. There are about 12-13 people a day for meals. Trollwood had about 25-30 meals a day. VSS management and Park District leadership have been working for the past six months gathering information, exploring site alternatives and speaking to citizens to see whether to continue operations at Broadway Station.

Fare Increase Proposal for Metro Senior Ride Service:

Cindy Girdner, presented. Cindy is requesting a fare increase for Metro Senior Ride Service. The proposed change is to go from \$3.00 to \$4.00. The last fare adjustment was in 2012. The increase would start July 1, 2025, if approved.

The committee recommends moving this to the full board and placing it on the Consent Agenda for approval.

Permission to bid beverage concession, vending and snack food vending:

Kevin Boe, presenter. Kevin stated this is up for renewal and requesting permission to bid beverage concession, vending and snack food vending. Kevin presented the bid schedule.

The committee approves permission to bid.

Review 2025 Annual Work Plan:

Dave Bietz and Jayne Gust presented. Jayne discussed the process of the annual work plan and how the teams have been working on it. There are items listed in the packet to review and see the process. There are three different initiatives listed, Capital Improvement Plan, Community Engagement and Long-Range Financial Plan. Jayne stated there will be updates during the year. Dave wanted to express that this doesn't include all of the work the teams and departments are doing.

Review Budget Update:

Broc Lietz, presented. Broc reviewed the 2026 budget. Broc discussed how the finance team conducted 3 presentations preparing leadership and departments of a process to improve goals and expectations for the 2026 budget. Discussed was the general fund, share of specials, debt service fund. Broc said he will continue to bring information to the meetings to keep the board updated.

Meeting adjourned at 10:30 am.

Minutes submitted by Carmen Johnson, Executive Assistant