

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE FARGO PARK DISTRICT OF July 8, 2025

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, July 8, 2025, at 5:30 p.m. at the Fargo Park District office at 6100 38th Street South, Fargo, North Dakota and via Restream. Present at the meeting were Commissioners Aaron Hill, Joe Deutsch, Zoé Absey, Jerry Rostad and Vicki Dawson. Also present were: Susan Faus, Dave Bietz, Jane Gust, and attorney Jeff Gunkelman.

Election of Officers

Commissioner Zoé Absey nominated Commissioner Vicki Dawson as President and Commissioner Jerry Rostad as Vice President. Upon call of the roll, the nominations passed unanimously.

Approval of Agenda

Commissioner Aaron Hill moved and Commissioner Joe Deutsch seconded a motion to approve the agenda as presented. Upon call of the roll, the motion passed unanimously.

Approval of Consent Agenda

Commissioner Zoé Absey moved and Commissioner Jerry Rostad seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes the June 10, 2025 meeting;
- (b) The June 2025 bills;
- (c) Approval of bid from ABM Equipment in the amount of \$228,209.00 for the Aerial Lift Truck;
- (d) Approval of bid from Plan-It-Geo in the amounts described in their bid for tree inventory project;
- (e) Approval of bid from Gateway Building Systems in the amount of \$207,175.00 for the 2025 Courts Plus siding project;
- (f) Approval of bid from Associated Pool Builders-Bismarck in the amount of \$339,000.00 for the Fargo South Pool Mechanical Replacement project; and
- (g) Approval of New Park Board orientation process;

Upon call of the roll, the motion passed unanimously.

Public Comments

Members of the public were afforded the opportunity to discuss issues with the Board.

Director's Report

Susan Faus presented this matter and provided an informational update to the Board on the respective departments. No action was taken on this matter.

Red River Zoo Presentation

Sally Mulvena, executive director of the Red River Zoo, presented to the Board about updates to the Red River Zoo and its partnership with the Park District. No action was taken on this matter.

Department Update – Fargo Parks Sports Center

Kali Mork presented this matter and provided an informational update to the Board on the on Fargo Park Sports Center. No action was taken on this matter.

Approval of Bank Resolution

Broc Lietz presented to the Board on this matter. It was noted that with the change in president and vice president of the Board, that the banking resolution needed to be updated.

Commissioner Jerry Rostad moved and Commissioner Aaron Hill seconded a motion to approve the Bank Resolution, as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval of 2024 Fargo Park District Audit

Broc Lietz and Luke Evanson presented to the Board on this matter. It was noted that this is an annual procedure that is done with the assistance of Eide Bailly. It was noted that the Park District received an unmodified opinion and that no internal control processes were identified as weaknesses. It was noted that all financial reports meet the reporting standards and regulatory requirements.

Commissioner Aaron Hill moved and Commissioner Zoé Absey seconded a motion to approve the 2024 Fargo Park District Audit, as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval Operational Expectations (OE-7) – Focus on Strategic Priorities

Susan Faus presented to the Board on this matter. It was noted that this policy was included as part of the overall governance policy in 2024. It was noted that the Commissioners would like to see slight modifications to the reporting process in future years to make the form more useable.

Commissioner Jerry Rostad moved and Commissioner Zoé Absey seconded a motion to approve Operational Expectations (OE-7) – Focus on Strategic Priorities, as presented to the Board. Upon call of the roll, the motion passed unanimously.

Governance Committee Update

Commissioner Hill presented to the Board updates from the previous Governance Committee meeting. No action was taken.

Planning Committee Update

Commissioner Dawson presented to the Board updates from the previous Governance Committee meeting. No action was taken.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:40 p.m.

Jeff Gunkelman, Kennelly Business Law, Clerk