

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE FARGO PARK DISTRICT OF  
APRIL 14, 2009**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, April 14, 2009, at 5:30 p.m., at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Present at the meeting were Commissioners Ron Sorvaag, Joe Deutsch, Joel Vettel, Mary Johnson and Barb Johnson. Also present were Roger Gress, Jim Larson, Attorney Greg Selbo, Kevin Boe, Dave Leker, Carolyn Boutain and Clay Whittlesey.

**Approval of Minutes**

Commissioner Joel Vettel moved and Commissioner Mary Johnson seconded a motion to approve the minutes of the regular March meeting. Commissioner Joel Vettel moved and Commissioner Joe Deutsch seconded a motion to approve the minutes of the special meeting of April 6, 2009. Upon call of the roll, the motions passed unanimously.

**Approval of March 2009 Bills**

Commissioner Mary Johnson moved and Commissioner Barb Johnson seconded a motion to approve the bills for March, 2009, as presented. Upon call of the roll, the motion passed unanimously.

**Approve Order of Agenda**

Commissioner Mary Johnson moved and Commissioner Joe Vettel seconded a motion to approve the order of agenda as presented with the addition of agenda item #11 being Review of Golf Course Fees. Upon call of the roll, the motion passed unanimously.

**Request from Red River Soccer Club for a Future Indoor Soccer Facility**

Roger Gress and Phil McClean addressed the board regarding this agenda item. It was noted that Red River Soccer Club has the possibility of getting a grant for up to \$10,000.00 for the design of an indoor soccer facility. Mr. McClean noted that the Red River Soccer Club wants to work with the Park Board to develop a potential partnership regarding the same. It was also noted that this matter was addressed at the facilities committee.

Commissioner Barb Johnson moved and Commissioner Joel Vettel seconded a motion to work with the Red River Soccer Club and to support them in the grant application process. Upon call of the roll, the motion passed 4-1 with Mary Johnson voting against.

**Approval of Grant Application for Fargo Senior Services Transportation Services**

Paul Grindeland reported to the board regarding this matter. It was noted that he needed approval for two grant applications, one being for state aid and the second being for federal transit administration aid as noted in the meeting packet. It was further noted that these were recurring grants that need to be applied for from year to year.

Commissioner Barb Johnson moved and Commissioner Joel Vettel seconded a motion to approve the application for the two transportation grants as listed above. Upon call of the roll, the motion passed unanimously.

### **Approval of Utility Easement for Verizon Wireless at Yunker Farm**

Dave Leker presented to the board regarding this matter. Mr. Leker noted that this was a fairly complicated matter and that it involved Verizon Wireless attempting to secure an easement from the Fargo Park District's Yunker Farm property to place communications equipment. It was noted that this must be approved by the Fargo Park Board along with the Department of Interior. It was noted that staff recommends approving this contingent upon approval by the U.S. Department of Interior.

Commissioner Joel Vettel moved and Commissioner Joe Deutsch seconded a motion to accept the easement as drafted by the Park District's attorney contingent upon approval by the United States Department of Interior. Upon call of the roll, the motion passed unanimously.

### **Award Playground Bid for Mickelson Park**

Dave Leker addressed the board regarding the Mickelson Softball Complex playground bid. It was noted that the bids were opened on March 19, 2009. The amount budgeted for the project was \$55,000.00. The bid tabulation in opening noted that the winning bid was from Ouellette Recreational Design for a base of \$53,425.00.

Commissioner Barb Johnson moved and Commissioner Mary Johnson seconded a motion to accept the bid for one replacement playground for Mickelson Softball Complex from Ouellette Recreational Design for a total installation price of \$53,425.00. Upon call of the roll, the motion passed unanimously.

### **Award Brochure Printing Bid**

Carolyn Boutain addressed the board regarding the award of the 2009-2010 Fall/Winter brochure and 2010 Spring/Summer brochure printing bids. It was noted that bids were open on April 7, 2009. It was noted that Forum Communications Printing was the low bidder with a bid of \$11,368.80 for the 2009/2010 Fall/Winter brochure and \$13,228.77 for the 2010 Spring/Summer brochure. It was further noted that these bids were within the amounts budgeted.

Commissioner Barb Johnson moved and Commissioner Joe Deutsch seconded a motion to accept the Forum Communications Printing bid for the 2009/2010 Fall/Winter brochure and the 2010 Spring/Summer brochure for the amounts noted above. Upon call of the roll, the motion passed unanimously.

### **Approval of Recycling Sites Leases with the City of Fargo**

Jim Larson presented to the board regarding the Compost Recycling Lease Agreements for 2009/2010 for Longfellow Park, Rheault Farm and the Centennial area locations. It was noted that these are recurring lease arrangements that simply need to be renewed. It was further noted that staff and the facilities committee recommended the approval of the same.

Commissioner Joel Vettel moved and Commissioner Barb Johnson seconded a motion to approve the Compost Recycling Lease Agreements for 2009/2010 for the Longfellow Park, Rheault Farm and Centennial area locations. Upon call of the roll, the motion passed unanimously.

### **Resolution for Procuring Emergency Contractor Services and Supplies**

Jim Larson addressed the board regarding a resolution that was attached in the board's meeting packet in order to declare an emergency situation to allow the Park District to contract for certain services as required on an emergency basis. It was noted that several Park District facilities have been affected by the recent flood and that the Park District needed the authority in order to act quickly on restoration and remediation procedures. It was further noted that the resolution allowed for the Park District to accept verbal bids for the amounts of \$50,000.00 and less and written bids for the amount over \$50,000.00.

Commissioner Joel Vettel moved and Commissioner Joe Deutsch seconded a motion to approve the resolution as presented. Upon call of the roll, the motion passed unanimously.

### **Golf Fee Restructuring**

It was noted that due to the shortened season that the golf committee should have the prerogative to revise and adjust golf rates for the remainder of the 2009 golf season.

Commissioner Joel Vettel moved and Commissioner Joe Deutsch seconded a motion to grant the golf committee authority to address, review and revise the golf rates for the Fargo Park District for the upcoming golf season. Upon call of the roll, the motion passed unanimously.

### **Adjournment**

At the conclusion of the above agenda items, the meeting adjourned.

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Christopher M. Kennelly