

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE
FARGO PARK DISTRICT OF MARCH 8TH, 2011.**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, March 8th, 2011, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Present at the meeting were Commissioners, Joel Vettel, Barb Johnson, Joe Deutsch, Ron Sorvaag, and Mary Johnson. Also present was Roger Gress, Jim Larson, and Attorney Greg Selbo.

Approval of Minutes

Commissioner Joel Vettel moved and Commissioner Joe Deutsch seconded for approval of the minutes of the February 8, 2011 meeting. Upon call of the roll, the motion passed unanimously.

Approval of February Bills

Commissioner Joel Vettel moved and Commissioner Joe Deutsch seconded a motion to approve the bills for February, 2011, as presented. Upon a call of the roll, the motion passed unanimously.

Approve Order of Agenda

Commissioner Barb Johnson moved and Commissioner Joe Deutsch seconded a motion to approve the order of agenda. Upon a call of the roll, the motion passed unanimously.

Brandt Crossing Park Project

Dave Leker and Jim Larson presented to the Board regarding the Brandt Crossing Development Agreement. Pursuant to that Agreement, the Developer had requested to the Facilities Committee that the Park District create a special assessment district to fund the park so that the project could move forward and be completed in 2011. Commissioner Joel Vettel moved and Commissioner Ron Sorvaag seconded that the written resolution creating Park Improvement District No. 2011-1 of the Park District of the City of Fargo be approved and executed. Upon a call of the roll, the motion passed unanimously.

Request for Approval of Shared Zamboni between the Park District and Teamsters

Clay Whittlesey, Director of Recreation, presented a Zamboni Agreement to the Board, and requested that the same be executed. It was noted that zambonis have unforeseeable break downs from time to time, and that the proposed agreement allowed the Fargo Park District and the Teamsters Ice Arena to use each other's zamboni in the event that either of the parties' zambonis would break down. After reviewing the Agreement, Commissioner Joe Deutsch moved and Commissioner Barb Johnson seconded that the Agreement be executed.

Approval of Bids

Dave Leker presented to the Board regarding bids that had been received for various equipment needs of the Fargo Park District.

First, it was noted that the District had accepted playground bids starting on Tuesday, February 22, 2011, at 2:00 p.m. for both the playground to be constructed at Island Park and a new expansion playground at Osgood School Park. The Park District staff recommended that the Board accept Dakota Fence's bids, because the Park District staff indicated that Dakota Fence had the best base bids, even though the total bid, including the alternate bids, were more expensive than other bidders' total bid including alternates. A discussion took place regarding the reason the base bid was used instead of the total bid. After discussion, Commissioner Joe Deutsch moved and Commissioner Joel Vettel seconded that the bid from Dakota Fence for playgrounds and installation at Island Park in the amount of \$57,250.00 be accepted. Upon a call of the roll, the motion passed unanimously.

Commissioner Joe Deutsch moved and Commissioner Barb Johnson seconded to award the bid for playgrounds and installation (plus the three alternates) for Osgood School Park for \$50,615 to Dakota Fence. Upon a call of the roll, the motion passed unanimously.

Second, Dave Leker, Jim Larson, and David Schultz presented regarding the bids for the construction of the Park Maintenance Facility. Commissioner Barb Johnson moved and Commissioner Joe Deutsch seconded to award the general construction for the Park Maintenance Facility to KBW and Associates, Inc., with their base bid for \$1,972,530 and alternate #1 for \$31,650, and a total contract amount of \$2,04,180. Upon call of the roll, the motion passed unanimously.

Commissioner Joe Deutsch moved and Commissioner Barb Johnson seconded to award the mechanical construction for the Park Maintenance Facility to Northern Plains Mechanical, LSS, with their base bid for \$397,600. Upon a call of the roll, the motion passed unanimously.

Commissioner Joe Deutsch moved and Commissioner Barb Johnson seconded to award the electrical construction for the Park Maintenance Facility to Charlie and Sons Electric, Inc, with a base bid for \$212,400. Upon a call of the roll, the motion passed unanimously.

A discussion ensued regarding the necessity of financing the Park Maintenance Facility. It was noted that the Park District of the City of Fargo will be reimbursed from tax exempt financing for any funds expended for the construction of the North Park Maintenance Facility located at the 1505 5th Ave N, Fargo, ND. The tax exempt financing will be repaid from General Fund monies of the District over the term of the financing. Commissioner Joel Vettel moved and Commissioner Joe Deutsch seconded to execute a resolution of intent to finance the construction of the North Park Maintenance Facility for \$2,000,000, with tax-exempt municipal financing. Upon a call of the roll, the motion passed unanimously.

Next, Jim Larson presented the bids received for financing the Park Maintenance Facility project. It was noted that bids were received on March 1, 2011. After reviewing the bids, and on recommendation from the Park District staff, Commissioner Ron Sorvaag moved and Commissioner Joel Vettel seconded to award the Annual Appropriations lease in the amount of \$2,000,000 for the Park Maintenance Facility to American Federal Bank with an annual interest rate of 4.38% and an annual payment of \$152,158 for 20 years; and that the Board President and Clerk execute all necessary documents to close the lease. Upon a call of the roll, the motion passed unanimously.

Jim Larson presented the bids received for the Osgood Cart Path project. Commissioner Barb Johnson moved and Commissioner Joe Deutsch to award the contract for the construction of the Osgood Maintenance road to Adelman Concrete & Excavating of West Fargo, North Dakota, with a total base bid of \$27,766, and a total bid of \$44,576.10, which includes all 5 alternate bids. Upon a call of the roll, the motion passed unanimously.

Roger Gress then presented on the problems associated with the sloping bank at the Osgood Golf Course. On February 28, 2011, bids were received for the bank stabilization project. Although the original estimate of the project was \$80,000, the low bidder was Adelman Concrete & Excavating, Inc. for a total amount of \$28,400. The Board questioned the accuracy of the bid because of the large discrepancy between the estimated cost and lowest bid. Mr. Gress informed the Board that Adelman was given an opportunity to withdraw its bid for clerical errors, but Adelman verified the bid after meeting with Houston Engineering. Commissioner Barb Johnson moved and Commissioner Ron Sorvaag seconded that the contract for the Osgood Bank Stabilization project be awarded to Adelman Concrete & Excavating of West Fargo, North Dakota, with a total base bid of \$28,400. Upon a call of the roll, the motion passed unanimously.

Public Financial Management regarding 2002 Special Assessment Bonds

Jim Larson presented on the potential savings which could be gained if the 2002 Special Assessment pre-payment bonds were re-financed. Commissioner Barb Johnson moved and Commissioner Ron Sorvaag seconded to authorize Public Financial Management to proceed with the refinancing of the 2002 Special Assessment pre-payment bonds. Upon a call of the roll, the motion passed unanimously.

Dome Authority Board

Roger Gress presented the nominations to fill the vacancies of the Dome Authority Board. It was noted that the persons nominated were Mike Maselky and Dennis Furhman. Commissioner Barb Johnson moved and Commissioner Joel Vetter seconded to accept said nominations. Upon a call of the roll, the motion passed unanimously.

At the conclusion of the above agenda items, the meeting adjourned.

Chris Kennelly