

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF
MARCH 9, 2010**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, March 9, 2010 at 5:30 p.m., at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Present at the meeting were Commissioners Joel Vettel, Barb Johnson, Mary Johnson, Ron Sorvaag and Joe Deutsch. Also present were Roger Gress, Jim Larson, Attorney Greg Selbo, Kevin Boe, Carolyn Boutain, Clay Whittlesey, Brian Arett and Paul Grindeland.

Approval of Minutes

Commissioner Ron Sorvaag moved and Commissioner Barb Johnson seconded a motion to approve the minutes of the regular February meeting. Upon call of the roll, the motion passed unanimously.

Approval of February 2010 Bills

Commissioner Barb Johnson moved and Commissioner Mary Johnson seconded a motion to approve the bills for February, 2010, as presented. Upon call of the roll, the motion passed unanimously.

Approve Order of Agenda

Commissioner Barb Johnson moved and Commissioner Ron Sorvaag seconded a motion to approve the order of agenda as presented. Upon call of the roll, the motion passed unanimously.

**Board to Consider the Following Resolutions to Create an Assessment District for the
Flood Mitigation Project at Edgewood Golf Course**

This creates the assessment district for the Edgewood flood mitigation project. The engineer's opinion of probable cost is \$887,563. The assessment district will be that of the Edgewood Golf Course. Commissioner Barb Johnson introduced the following resolutions and moved for their adoptions, which would be:

- a. Create Assessment District 2010-1
- b. Direct Engineering to prepare report
- c. Approve Engineer's report
- d. Direct Architect to prepare plans and specifications
- e. Approve plans and specifications for improvements in Park Improvement District 2010-1 of the Park District of the City of Fargo Park District
- f. Direct Park District Clerk to advertise for bids

The motion was seconded by Commissioner Ron Sorvaag. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Disadvantage Business Enterprises (DBE) Policy

Paul Grindeland reviewed the policy in summary and the general nature of the policy and it was originally taken from a draft with the City of Fargo in working with the Federal Transportation Administration (FTA). It has been reviewed by the FTA and legal counsel for the Fargo Park District. This provides notification to Disadvantage Business Enterprises and for projects that receive \$250,000 or more of federal funds. Commissioner Joel Vettel moved to approve the policy as presented. Commissioner Ron Sorvaag seconded the motion. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Title VI (access to services) Policy

Paul Grindeland reviewed a new policy for Title VI which provides access to services. The policy states that we make sure we provide access for those that might have disabilities, such as limited English proficiency or other related disabilities. This is a policy that would cover all the Senior Services and is also required as a part of the federal grant we received from the Federal Transportation Administration. Commissioner Barb Johnson moved to approve the policy as presented. The motion was seconded by Commissioner Mary Johnson. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Substance Abuse Policy for Senior Services Transit Employees

Paul Grindeland reviewed the policy and stated that this policy has been approved by the Fargo Park District previously, but through an audit from a Federal Inspector that was done in 2009 it was recommended that a change be made to how it reads regarding the alcohol level for when it would be a 24 hour removal from work with a re-test. After Paul's review of the policy, Commissioner Joel Vettel moved to accept the policy with the change of 0.02 or greater. Commissioner Barb Johnson seconded the motion. After discussion and upon call of the roll, all the Commissioners voted no. Commissioner Joel Vettel made a second motion to table the item and asked the staff to go back and work on the language and bring it back to the Board for review again. The motion was seconded by Commissioner Ron Sorvaag. Upon call of the roll, Commissioner Joel Vettel, Commissioner Ron Sorvaag, Commissioner Barb Johnson and Commissioner Joe Deutsch voted yes and Commissioner Mary Johnson voted no.

Presentation of Edgewood River Bank Stabilization Project

Dave Leker reviewed the memo as presented in the packet on the repairing and restoration that Jeff Haberman has recommended for the Edgewood Golf Course. Jeff Haberman reviewed the color diagram with the Commissioners and explained that Cass County Soil Conservation District has reviewed the areas that we would like to have repaired and restored and prepared an estimate of cost to install it. Cass County Soil Conservation District is confident that the repair and restoration will assist in stabilization of the river banks. Commissioner Barb Johnson moved to accept the quote from Cass County Soil Conservation District in the amount of \$4,630. The motion was seconded by Commissioner Mary Johnson. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Bid Tab for Tennis Courts Replacement at Island Park and Elephant Park

Dave Leker presented the bid tab for the tennis court replacement at Island Park and Elephant Park. There are a total of seven courts that will be removed and replaced with concrete instead of asphalt. There are two courts at Elephant Park and five courts at Island Park. The two lower courts at Island Park will also have the lights renovated to a recreational level lighting. Also it was noted that previously an Agreement was reached with the Fargo School District and they will be reimbursing the Fargo Park District for the construction costs at Elephant Park. Commissioner Ron Sorvaag moved to accept the bid for Tennis Court Reconstruction Project at Island Park and Elephant Park from CS Dubois Construction for a total price of \$266,009. The motion was seconded by Commissioner Barb Johnson. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Bid Tab for Playground Replacement at Village West Park and New Equipment at Oak Manor Park

Dave Leker presented the bid tab for the playground bid. There are two playground systems. One is to replace the playground system at Village West Park and the other one is for putting in a new system at Oak Manor Park. The bids were reviewed and Commissioner Mary Johnson moved to accept the bid for Playground Installation at Village West Park and Oak Manor Park including alternate #1 for a total price of \$72,361 from My Turn Play Systems, Inc. The motion was seconded by Commissioner Joel Vettel. Upon call of the roll, the motion passed unanimously.

Adjournment

At the conclusion of the above agenda items, the meeting adjourned at 6:20 p.m.

James L. Larson