

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
COMMISSIONERS OF THE FARGO PARK DISTRICT OF  
April 13<sup>th</sup>, 2010**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, April 13<sup>th</sup>, 2010, at 5:30 p.m., at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Present at the meeting were Commissioners Joel Vettel, Barb Johnson, Mary Johnson, Ron Sorvaag, and Joe Deutsch. Also present were Roger Gress, Jim Larson, Dave Leker, Carolyn Boutain, Brian Arett, and Attorney Greg Selbo.

**Approval of Minutes**

Commissioner Ron Sorvaag moved and Commissioner Mary Johnson seconded a motion to approve the minutes of the regular March meeting. Upon call of the roll, the motion passed unanimously.

**Approval of March 2010 Bills**

Commissioner Mary Johnson moved and Commissioner Barb Johnson seconded a motion to approve the bills for March, 2010, as presented. Upon call of the roll, the motion passed unanimously.

**Approve Order of Agenda**

Commissioner Barb Johnson moved and Commissioner Mary Johnson seconded a motion to approve the order of agenda as presented. Upon call of the roll, the motion passed unanimously.

**Review and Approval of Grant Applications for Fargo Senior Services  
Transportation Service**

Paul Grindeland presented. He noted that there were two grants that he was seeking approval to apply for. The first grant pertains to North Dakota State funding, and the second grant was a section 5311 Federal grant pertaining to the same program. These are recurring grants which the Fargo Senior Services has worked in conjunction with for several years in the past.

Commissioner Joel Vettel moved and Commissioner Barb Johnson seconded a motion to approve a grant application for state aid for Fargo Senior Services Transportation. Upon call of the roll, the motion passed unanimously.

Commissioner Mary Johnson moved and Commissioner Barb seconded a motion to apply for a Federal Section 5311 grant pertative to Fargo Senior Services Transportation. Upon call of the roll, the motion passed unanimously.

## **Board to Consider Approval of Substance Abuse Policy for Senior Service Transit Employees**

Jim Larson and Paul Grindeland presented to the Board regarding this matter. This policy had been previously discussed at the March 2010 meeting. Upon suggestions from the counsel, the policy had been reviewed and revised to better effective procedures that need to followed should there be a positive alcohol test result.

Barb Johnson moved and Ron Sorvaag seconded the motion to approve the substance abuse policy for Senior Service Transit employees as presented. Upon call of the roll, the motion passed unanimously.

## **Approval of Requests for Proposals Received for the Urban Plains Park Master Plan**

Carolyn Boutain presented to the Board regarding this agenda item. It was noted that this was a unique project for the Park District agenda as such the Park District was interested in hiring a firm to conduct underlying research from the State pollers of the Park as to design and amenities that would be important for such a park to maintain. My firm submitted proposals in response. At the March facility meeting, a discussion was had ranking the proposals. SRF Consulting was recommended by the staff to complete the work requested for an amount of \$24,881.00

Commissioner Barb Johnson moved and Commissioner Ron Sorvaag seconded the motion to accept the proposal of SRF in the amount of \$24,881.00 to develop a master park plan for the Urban Plains Park. Upon call of the roll, the motion passed unanimously. It was noted that this fee would end up ultimately being special accessed to the surrounding land owners of the park.

## **Board Bids for Edgewood Golf Course Reconstruction for Holes 2, 3, and 4**

Jim Larson presented and noted that bids were open on March 30<sup>th</sup>, 2010 for this matter. There were a total of six bids, the lowest base bid was from Duininick in the amount of \$427,022.42. Further, there were three alternate bids presented. Staff was only recommending that the base bid be awarded. It was further noted that the golf committee preferred that the project be started as soon as possible.

Joel Vettel moved and Ron Sorvaag seconded a motion to award the golf course reconstruction contract to Duininick in the amount of \$427,022. Subject to review of legal counsel. Upon call of the roll, the motion passed unanimously.

## **Board to Consider Reduced Golf Fee due to Construction at Edgewood during 2010**

Jim Larson presented to the Board regarding this matter. Mr. Larson noted that upon consultation with the accounting staff and a recommendation with himself and Greg McCullough that it has been recommended to use a rate of \$17.50 for the adult green fee which would be a 40% reduction of the normal fees, due to the fact that holes 2, 3, and 4 will be out of play for the majority of the summer.

Commissioner Ron Sorvaag moved and Commissioner Mary Johnson seconded the motion to accept the reduced fee request as presented, as well as to allow the golf committee to make adjustments as necessary to the green fees. Upon call of the roll the motion passed unanimously.

**2010/2011 Fall Winter Brochure Bid and 2011 Spring/Summer Brochure Bid**

Carolyn Boutain presented to the Board regarding this matter. It was noted that Forum Communications submitted the low bid at \$11,137.43 for the Fall/Winter brochure, and \$13,273.35 for the 2011 Spring/Summer brochure. She further noted that bid prices were within the amounts budgeted for these projects.

Barb Johnson moved and Mary Johnson seconded the motion to approve the bid of Forum Communications as outlined above. Upon call of the roll the motion passed unanimously.

**Approval of Lease with the City of Fargo for Compact Sites at Longfellow Park, Rheault Farm, and Centennial Area**

Jim Larson presented to the Board regarding this matter. This is a recurring item of which has worked successfully with these compost sites at these facilities. The annual rental for each site is \$1,700. The Facilities Committee has recommended approving these lease agreements.

Ron Sorvaag moved and Barb Johnson seconded the motion to approve the lease agreements for Compact Sites at Longfellow Park, Rheault Farm, and Centennial area as presented. Upon call of the roll the motion passed unanimously.

**Adjournment**

At the conclusion of the above agenda items, the meeting adjourned at 6:20 p.m.

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Chris Kennelly