

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE FARGO PARK DISTRICT OF FEBRUARY 13, 2024**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, February 13, 2024, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota and via Restream. Present at the meeting were Commissioners Aaron Hill, Jerry Rostad and Vicki Dawson. Also present were: Dave Bietz, Susan Faus, Carolyn Boutain, Broc Lietz, and Jeffrey Gunkelman.

**Approval of Agenda**

Commissioner Vicki Dawson moved and Commissioner Jerry Rostad seconded a motion to approve the agenda. Upon call of the roll, the motion passed unanimously.

**Approval of Amended Consent Agenda**

Commissioner Jerry Rostad moved and Commissioner Vicki Dawson seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes from January 9, 2024 meeting;
- (b) The January 2024 bills;
- (c) Memorandum of Understanding Agreement with City of Fargo for Easements and Restoration of Parking Surface at Trollwood Park.
- (d) Permission to bid Forest River and Orchard Glen Trail Project.
- (e) Award bid in the amount of \$450,000.00 to Dakota Playground for 2024 Playground Replacement Projects.
- (f) Award bid in the amount of \$91,300.00 to Associated Pool Builders for the Rgoer G. Gress Northside Pool Project.
- (g) Permission to apply for the following Grant opportunities – 2024 Garrison Diversion Conservancy District Grant and an Outdoor Recreation Legacy Partnership Grant
- (h) Updates to Alcohol Beverage Policy for Schedules A & B.
- (i) Audit Engagement Letter with Eide Bailly for 2023.
- (j) Employment Agreement for Executive Director.

Upon call of the roll, the motion passed unanimously.

**Public Comments**

Members of the public were afforded the opportunity to discuss issues with the Board.

**Director's Report**

Susan Faus and Dave Bietz presented this matter and provided an informational update to the Board on the respective departments. No action was taken on this matter.

**Kiwanis Club of Fargo Presentation**

Kara Baeth Dukart presented to the Board on Kiwanis Club of Fargo and its relationship with the Park District.

**Approval Authorizing Administration to Pursue the Sale of the Depot**

Broc Lietz presented this matter. It was noted that because the Depot is considered a historical building, the Park District needs to follow North Dakota Century Code regarding historical buildings and work with the North Dakota State Historical Society as to the sale of the building. It was noted that the next steps will be to work directly with the North Dakota State Historical Society to learn more about possible restrictions or limitations on the sale of the building that would need to be incorporated into the sale of the Building before moving forward with actually marketing the Depot for sale.

Commissioner Jerry Rostad moved and Commissioner Vicki Dawson seconded a motion to approve authorizing administration to pursue the sale of the Depot as presented to the Board. Upon call of the roll, the motion was approved unanimously.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:05 p.m.

  
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Jeff Gunkelman, Kennelly Business Law, Clerk